

CITIZENS' INDEPENDENT  
**TRANSPORTATION  
TRUST**

**MOVING  
FOFORWARD**



**FY 2013-2014  
FIRST QUARTER**

**QUARTERLY  
REPORT**



## Overview

This report is presented by the Citizens' Independent Transportation Trust (Transportation Trust) with information pertaining to its oversight of the expenditure of proceeds of the Charter County Transportation Surtax Funds and implementation of the People's Transportation Plan (PTP) for the period through October 1, 2013- December 31, 2013.

The Transportation Trust works closely with members of the Board of County Commissioners (BCC), the County administration, staff at Miami-Dade Transit (MDT), the Public Works and Waste Management Department (PWWM) and officials in the municipalities to insure that PTP funds are spent appropriately.

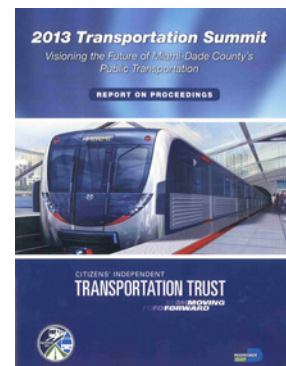


***l. to r.: Joe Curbelo, Alicia Menardy, Esq., Paul Schwiep, Esq., Glenn Downing CFP, Hon. Linda Zilber, Peter Forrest, Jonathan Martinez, Alfred Holzman, Miles Moss, Prakash Kumar, Charles Scurr, Miguel Gonzalez, Esq.***

Jonathan Martinez was sworn in as the newest member of the Transportation Trust. He is the Community Development Official at the City of Hialeah. Jonathan is active in his community having served on the Transportation Aesthetics Advisory Committee, an advisory arm of the Metropolitan Planning Organization that focuses on the aesthetic elements of transportation projects. He is a member of the American Society for Public Administration and is affiliated with a local Charter Preparatory

School. Mr. Martinez's goal as a member of the Transportation Trust is to bring forth practical ideas for improving the countywide public transportation system and to change the image and vision of Miami Dade County for the 21st century. Jonathan was appointed to the Trust by Commissioner Esteban Bovo of Commission District 13.

The Transportation Summit 2013 Report on Proceedings was published during the quarter and distributed to participants in the Summit and others interested in public transportation. This report synthesizes the information shared and discussed by panelists and attendees of the 2013 Transportation Summit. The Report can be read or downloaded at the Transportation Trust website <http://www.miamidade.gov/citt/report-on-proceedings.asp> or call 305-375-1357 or email [citt@miamidade.gov](mailto:citt@miamidade.gov) to request a copy.





Significant improvements have been made to Miami-Dade County's public transit system because of the PTP. Seniors receive free rides on transit through the Golden Passport program which was expanded following passage of the PTP to incorporate Social Security recipients and honorably discharged veterans. The PTP also discontinued fares for Metromover users, enhancing patron convenience while reducing maintenance and operating costs.

Surtax dollars have brought new transit buses, many of which are eco-friendly diesel electric hybrid vehicles, to the County's transit fleet and new Metromover cars have been purchased and are in operation. The procurement of the new Metrorail fleet of vehicles is proceeding with delivery targeted for completion in 2019.

Counted among the many successful projects funded by the PTP is construction of the Orange Line Metrorail extension, the 2.4 mile to Miami International Airport. The Easy Card Automated Fare Collection System has been fully implemented and is in operation on the Metrobus and Metrorail fleets featuring user-friendly customer convenience and enhanced ridership data collection for improved service planning.



The PTP has also funded more than 1,000 modern revenue-generating bus shelters that are now installed in unincorporated Miami-Dade County along with bus stops featuring upgraded signage.

The cities participating in the PTP Municipal Program have implemented a number of road construction and transit projects including successful bus circulator systems operating in twenty-six (26) of them.

Investment of surtax funds in Miami-Dade County's public roadway system has resulted in marked improvement to commute time, driver convenience and safety. More than 300 miles of roads have been improved, flashing signals installed in school zones countywide, mobility accommodations for the disabled and the countywide traffic signalization system is being upgraded with the Advanced Traffic Management System (ATMS), the state of the art system that synchronizes the County's 2,727 signals resulting in improved traffic flow and a smoother commute.

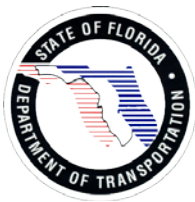
Listings of previous and life-to-date accomplishments and other information on the Transportation Trust and the PTP are available at [www.miamidade.gov/citt](http://www.miamidade.gov/citt).



## **Contracts Approved by the Transportation Trust During the 1st Quarter**

**A major responsibility of the Transportation Trust is to review contracts requesting Transportation Surtax funding for projects listed in the People's Transportation Plan (PTP). These contracts are initiated by Miami-Dade Transit and Miami-Dade Public Works and Waste Management Department and are reviewed by the staff at the Office of the Citizens' Independent Transportation Trust (OCITT) before they are voted on by the Transportation Trust.**

Resolution by the Citizens' Independent Transportation Trust (CITT) recommending that the Board of County Commissioners (BCC), approve execution of a Local Agency Program agreement between Miami-Dade County and the Florida Department of Transportation to provide the County with funding up to \$6,572,521.00 for the construction of Roadway Improvements Along NW 74 Street from NW 87 Avenue to SR 826; authorizing the County Mayor or County Mayor's designee to exercise the provisions therein; and authorizing the use of Charter County Transportation Surtax Funds



Resolution by the Citizens' Independent Transportation Trust (CITT) recommending that the Board of County Commissioners (BCC), authorize the approval of subordinations of utility interests from Florida Power and Light Company, Inc. to Miami- Dade County in connection with the construction of Roadway Improvements Along NW 74 Street from NW 87 Avenue to SR 836; and authorizing the use of Charter County Transportation Surtax Funds (PWWM BCC Legislative File No. 131860)

Resolution by the Citizens' Independent Transportation Trust (CITT) recommending that the Board of County Commissioners (BCC), authorize competitive contract awards and contract modifications, in the amount of \$1,604,000.00, for purchase of goods and services, processed by the Internal Services Department (ISD) on behalf of Miami-Dade Transit (MDT), and authorizing the use of Charter County Transportation Surtax Funds (MDT/ISD BCC Legislative File No. 131859)

Resolution by the Citizens' Independent Transportation Trust (CITT) recommending that the Board of County Commissioners (BCC), authorize the filing and execution of a Transportation Disadvantaged Trust Fund Trip and Equipment Grant Application and Agreement with the Florida Commission for the Transportation Disadvantaged in the amount of \$8,696,077.00; authorizing expenditure of local matching funds in the amount of \$966,231.00; authorizing the

receipt and expenditure of funds; authorizing the filing and execution of any additional agreements, revisions or amendments as required to carry out the projects for and on behalf of Miami-Dade County; authorizing the receipt and expenditure of any additional funds should they become available; and authorizing the use of Charter County Transit System Surtax Funds (MDT – BCC Legislative File No. 131876)







Resolution by the Citizens' Independent Transportation Trust (CITT) recommending that the Board of County Commissioners (BCC), authorize the County Mayor or the County Mayor's Designee, to execute the attached contract award for the purchase of a Computer Aided Dispatch/Automated Vehicle Locator system (CAD/AVL) replacement project and Kendall Drive Signalization System, Contract No: 808, Between Miami- Dade County and Clever Devices, Ltd. In the amount of \$17,680,362.00; and authorizing the use of Charter County Transportation Surtax Funds in the amount of \$15,114,917.00 (MDT BCC Legislative File No. 131885)

Resolution by the Citizens' Independent Transportation Trust (CITT) recommending that the Board of County Commissioners (BCC), authorize execution of a Professional Services Agreement between Miami-Dade County and Parsons Brinckerhoff, Inc. DBA PB Americas for Miami-Dade Transit (MDT) Fiscal Year (FY) 2015 2024 Transit Development Plan - Project No: OSP095; Contract No: OSP095-PL1-TR13, in an amount not to exceed \$749,980.00; and authorizing use of Charter County Transportation System Surtax Funds (MDT BCC Legislative File No. 131880)



Resolution by the Citizens' Independent Transportation Trust (CITT) recommending that the Board of County Commissioners (BCC), authorize execution certain settlement in the amount of \$19,931.00 in County eminent domain proceedings by County Attorney in connection with the acquisition of land referred to as Parcels 11, 12, and 13 for the right-of-way needed for Improvements to SW 264th Street from US 1 to SW 137th Avenue and; and authorizing use of Charter County Transportation System Surtax Funds (CAO)

Resolution by the Citizens' Independent Transportation Trust (CITT) recommending that the Board of County Commissioners (BCC), authorize competitive contract awards and contract modifications for purchase of goods and services, processed by the Internal Services Department (ISD) on behalf of Miami-Dade Transit (MDT), and authorizing the use of Charter County Transportation Surtax Funds in the amount of \$2,374,000.00, (MDT/ISD BCC Legislative File Nos. 132234 and 131859)



Resolution by the Citizens' Independent Transportation Trust (CITT) recommending that the Board of County Commissioners (BCC), ratify Change Order No.1 for Design Build Services for the Metromover Bicentennial Park Station Rehabilitation – Project No.: DB10-MDT-02 ARRA PTP; Contract No. IRP016-CT1-TR10; (increasing the contract time by ninety-three (93) calendar days and the contract amount by \$18,391.96, and closing out the contingency allowance account to

Carivon Construction Company; and authorizing the use of Charter County Transportation Surtax Funds in the amount of \$18,391.96 (MDT)



Resolution by the Citizens' Independent Transportation Trust (CITT) recommending that the Board of County Commissioners (BCC), authorize certain settlement in the amount of \$29,000.00 in County eminent domain proceedings by County Attorney in connection with the acquisition of land referred to as Parcel 2 for the right-of-way needed for Improvements to SW 176 Street from US1 to SW 107 Avenue; and authorizing the use of Charter County Transportation Surtax Funds (CAO/PWWM)

Resolution by the Citizens' Independent Transportation Trust (CITT) approving an Interlocal Agreement between CITT and Florida International University (FIU) for the provision of Transportation Research and Analysis Services, in an amount not to exceed \$100,000.00 per year for a term of two years; and authorizing the use of Charter County Transportation Surtax Funds (OCITT)



Resolution by the Citizens' Independent Transportation Trust (CITT) recommending that the Board of County Commissioners (BCC), authorize the filing of a grant application with the United States Department of Transportation, Federal Transit Administration for Fiscal Year 2013 FTA Section 5307 Urbanized Area Formula Program Flexible Funding in the amount of \$1,731,980.00 to purchase two new buses for the South Miami-Dade Busway service; authorizing the execution of a grant agreement pursuant to such application; authorizing the receipt and expenditure of funds pursuant to such application and agreement; authorizing the receipt and expenditure of any additional funds should they become available; and authorizing use of Charter County Transportation System Surtax Funds in the amount of \$467,634.00 (MDT- BCC Legislative File No. 132425)



Resolution by the Citizens' Independent Transportation Trust (CITT) recommending that the Board of County Commissioners (BCC), authorize competitive contract awards and contract modifications for purchase of goods and services, processed by the Internal Services Department (ISD) on behalf of Miami-Dade Transit (MDT), and authorizing the use of Charter County Transportation Surtax Funds in the amount of \$10,347,000.00, (MDT/ISD BCC Legislative File No. 132342)

Resolution by the Citizens' Independent Transportation Trust (CITT) recommending that the Board of County Commissioners (BCC), authorize competitive contract awards and contract modifications, in the amount of \$25,973,000.00, for purchase of goods and services, processed by the Internal Services Department (ISD) on behalf of Miami-Dade Transit (MDT), and authorizing the use of Charter County Transportation Surtax Funds (MDT/ISD Legislative File Nos. 131538 and 131555)



Resolution by the Citizens' Independent Transportation Trust (CITT) recommending that the Board of County Commissioners (BCC), authorize execution of a Joint Participation Agreement (JPA) with the Florida Department of Transportation (FDOT) for \$19,838,861.00 in public transit block grant program funds for



transit bus service assistance; authorizing the receipt and expenditure of funds as specified in the JPA; authorizing receipt and expenditure of any additional funds should they become available; and authorizing use of Charter County Transportation System Surtax Funds (MDT).



## Miami-Dade Transit Update

Miami-Dade Transit (MDT) is responsible for implementing all transit improvements listed in the People's Transportation Plan (PTP) including Metrobus, Metrorail and Metromover projects as well as Special Transportation Service (STS) and the Golden Passport Program. MDT reports the following activities related to PTP projects during this quarter:

### Metrobus

The active bus fleet as of this quarter consists of 702 40-foot buses, 25 62-foot Articulated buses, 12 45-foot over-the-road buses, and 78 30-foot minibuses for a total of 817 active buses. This is an increase of 116 buses since PTP was approved. In addition to the active fleet are four retired buses that form MDT's Contingency Fleet.



### Golden Passport Programs

During this quarter, MDT issued 2,389 Over 65 Years of Age Golden Passport cards, 1,327 Under 65 Years of Age Golden Passport cards and 111 Patriot Passport cards. Currently, there are 223,334 certified Golden Passport/Patriot Passport customer accounts; this includes 156,645 Golden Passport Over 65 Years of Age 58,361 Golden Passport Under 65 Years of Age and 8,328 Patriot Passport customers.



### Certified Golden Passport/Patriot Passport Accounts

#### Golden Passport Program Issuances FY 2012-2013 • 1st Quarter

Golden Passport Program Component	Issued in First Quarter	Total Certified Golden/Patriot Passport Users To Date
Golden Passport: Over 65 Years of Age Issued during the Quarter	2,389	156,645
Golden Passport: Under 65 Years of Age Issued	1,327	58,361
Patriot Passports Issued	111	8,328
Total Golden Passport/Patriot Passport	3,827	223,334



### **PTP Staff**

MDT hired one (1) full-time employee during the period covering October 1, 2013 through December 31, 2013. Since November 2002, the total number of new hires is 1,984.

### **Disadvantaged Business Enterprises (DBE) Participation**

MDT monitors the status of the Charter County Transportation System Surtax-funded contracts which include Federal funding. To date, MDT reports five (5) Prime contractors and forty-seven (47) subcontractors that are subject to DBE compliance measures.



## **Miami-Dade Public Works and Waste Management Department Update**

**The Miami-Dade Public Works and Waste Management Department (PWWM) is responsible for developing and implementing PTP funded roadway projects including paving, traffic signals, signage, bike paths, lighting, drainage, curb cuts and guard rails. PWWM reports the following activities related to PTP projects during this quarter:**

### **Advanced Traffic Management System (ATMS):**

All of the County's signalized intersections have been migrated to the ATMS. The Department is progressing on improving the communication system supporting the ATMS system. In the current fiscal year, additional signals will be migrated to the wireless communication subsystem as a collaborative effort with the Information Technology Department. An extension of Phase 2 has been approved for this and next fiscal year to serve as a bridge between Phase 2 and Phase 3, and assure that progress on some critical ongoing efforts will continue without interruption.

Most critical of them is the evaluation and planning for the implementation of a County owned and maintained communication infrastructure to serve the ATMS. Phase 3 of the program will be planned and let within the coming year. It will provide additional enhancements to further improve traffic flow on the County's arterials. Actual work under Phase 3 will not begin until next fiscal year.







### **Neighborhood Improvement Projects**

PWWM continues to coordinate the Neighborhood Improvement Projects with County Commissioners' Offices. Improvements in this category include resurfacing, sidewalks, ADA ramps and connectors, drainage, guard-rails, striping, traffic signals, and traffic calming. Currently, 114 PTP funded construction contracts have been approved by the CITT and BCC for Neighborhood Improvements, totaling \$94.7 million.



### **Miscellaneous Construction Contract Program (MCC)**

In an effort to accelerate projects, PWWM continues to take advantage of various contracting mechanisms, such as the County's Miscellaneous Construction Contract Program (MCC). The MCC program is an open competitive process which allows for an expedited procurement. The MCC program provides all contractors countywide with a fair opportunity to compete for work on County construction projects, and has a direct beneficial impact to the County by accelerating construction projects.

### **Internally Illuminated Street Name Signs (IISNS)**

Since the inception of the program, Internally Illuminated Street Name Signs (IISNS) have been installed at 1,854 intersections throughout the County, which includes 178 intersections funded under the American Recovery and Reinvestment Act (ARRA). With the exception of ap-



proximately 22 intersections, PWWM has completed the installation of IISNS at all eligible signalized intersections (excludes spanwire, substandard traffic signal support systems, and locations identified by Municipalities for exclusion). The remaining intersections were originally going to be implemented through a construction contract for which the contractor was found to be in default. Subsequently, consideration was given to utilizing in-house staff from PWWM to perform the work for the pending intersections, however, as there was no CITT approved procurement contract, it was determined that proceeding with a new construction

contract would move PWWM towards the completion of the IISNS program. However, bids received were rejected as per Board of County Commissioner's Resolution R-574-13. The procurement of a new construction contract is in process.



## Disadvantaged Business Enterprise and Small Business Participation Reporting

The Transportation Trust is responsible for monitoring and reporting on the level of participation by small and disadvantaged businesses in contracts receiving transportation Surtax proceeds. It is supported in this effort by the Miami-Dade Transit (MDT) Office of Civil Rights and the Miami-Dade Internal Services Department (ISD) Small Business Development Division. The federal Disadvantaged Business Enterprise (DBE) program encourages the development and use of companies owned and controlled by minorities, women, and socially and economically disadvantaged individuals on federally-aided projects. The ISD program monitors contracts subject to local small business goals, wages and Community Workforce requirements. The following activity is reported as of December 31, 2013.

### Miami-Dade Transit • Office of Civil Rights • Transit Contracts Compliance

#### Disadvantaged Business Enterprise (DBE) Contractors PTP Funded Contracts Program to Date

Contractors	Total	Total Paid
Prime Contractors	5	\$421,017,251
DBE Subcontractors	47	\$66,030,591

\*PTP funding represents approximately 59% of dollars paid to DBEs

### Miami-Dade Internal Services Department • Small Business Development

Small Business Enterprise (SBE) Community Business Enterprise (CBE) and Community Small Business Enterprise (CSBE) Contractors

#### PTP Funded Contracts With Measures FY 2013-2014 First Quarter

Approved Contracts	Number of Contracts	Contracts With Measures	Contract Award Amount	Payments to Small Businesses
1st Quarter FY 2012-2013	3	1	\$3,997,192.93	*Trade Set Aside
Life-to-Date FY 2004-2005 - FY 2012-2013	365	106	\$2,676,491,340.96	\$159,424,308.39

\*A **Trade Set Aside** means that an entire specialty trade component(s) of a County miscellaneous construction contract is reserved solely for small business participation. Quantities of work under a trade set-aside are not known at time of bid. As work under the trade set-aside scope is needed dollars paid to the CSBE performing the set-aside are reported



## PTP Municipal Update

Twenty percent (20%) of Surtax proceeds collected annually is allocated to the thirty-three of the thirty-four municipalities eligible to receive PTP funds; one city has elected not to receive the funds. Each participating municipality receives a pro rata share of Surtax proceeds based on its population and is permitted to use the funds to develop or enhance municipal transit and transportation systems. Currently, twenty-six cities operate circulator bus service funded by the Surtax.



The Transportation Trust adopted new guidelines that clarify and instruct the participating municipalities on how they can properly use Surtax funds for the installation, repair and maintenance of sidewalks, bike paths and other pathway projects. This action was taken as part of the Trusts' management and oversight of the PTP Municipal Transportation Program.

A total of \$11,915,515 in Surtax funds was transferred to the municipalities during the 1st quarter and municipalities have received \$404,764,033 since the People's Transportation Plan was approved in 2002.



## Transportation Trust Board and Staff Update

### Transportation Trust Meetings

The Transportation Trust meets on a regular basis to fulfill its statutory responsibility to “monitor, oversee, review, audit and investigate” the implementation of the People's Transportation Plan (PTP). The Transportation Trust met 3 times during the 1st quarter and the subcommittees held 6 meetings to consider and act on contracts and reports related to the PTP.



The Trust has re-launched the Strategic Financial Studies webpage to assist in the research, analysis, development and advocacy of key transportation issues. The studies are available at this site, now with added content, improved navigation and streamlined organization. This subsection of the website groups the reports and analysis produced by the Trust over the last several years into three key types: I, Revenue Enhancement; II, Transit Performance and Expenses; and III,

Transportation Development. <http://www.miamidade.gov/citt/strategic-financial-studies.asp>

The Trust approved a two year Interlocal Agreement with Florida International University for transportation research and analysis services during the quarter. This follows the successful initial 2-year agreement that featured completion of several Highest & Best Use Market & Demographic Studies, as well as support of the 2013 Transportation Summit. The Metropolitan Center and the Lehman Center for





Transportation Research are expected to continue as the primary providers with anticipated tasks such as development of transit data sources, studies on land use-transportation policy and analysis of transit operational performance.

Transportation Trust Executive Director, Charles Scurr, made a presentation to participants in the Mayor's Executive Intern Program. They are all students at Florida International University and are studying various areas of public administration. Mr. Scurr provided an update on the Transportation Trust and the People's Transportation Plan.



## PTP Finance

The Office of the Citizens' Independent Transportation Trust (OCITT) is responsible for transferring surtax revenue it receives from the State of Florida to eligible recipients such as Miami-Dade County, County departments and the municipalities participating in the Municipal Transportation Program. The OCITT received \$51,621,437 in Surtax proceeds during the quarter, and transferred \$11,915,515 to eligible municipalities as part of the established municipal share. Cumulative distributions to date include:

### PTP Finance Report Cumulative Surtax Collections and Transfers To-Date FY 2012-2013

<b>Surtax received</b>	\$1,977,255,603
<b>Interest earned</b>	\$18,535,427
<b>Transferred to MDT</b>	\$1,369,023,755
<b>Transferred to PWWM</b>	\$112,272,364
<b>Transferred to OCITT</b>	\$16,978,315
<b>Transferred to Municipalities</b>	\$11,915,515
<b>Transferred to Others (Communications)</b>	\$325,699
<b>Cash Balance</b>	\$80,511,349

**Notes:** The cumulative numbers presented above are preliminary as of 3/31/14. The numbers may change once prior-year entries are completed.

The Cash Balance includes \$390,289 recaptured from municipalities in non-compliance being held for redistribution to the remaining municipalities and \$47,975,457 being kept in a reserve account for future capital expansion.