

2024 Quarterly Report

Second Quarter of FY 2023-24



PRESENTED BY THE:
**CITIZENS' INDEPENDENT
TRANSPORTATION TRUST**



Overview

This report is presented by the Citizens' Independent Transportation Trust (also known as the Transportation Trust) with information pertaining to the oversight of the Charter County and Regional Transportation System Surtax Funds (Surtax) and implementation of the People's Transportation Plan (PTP) for the period January 1, 2024 – March 31, 2024.

The Transportation Trust works closely with members of the Miami-Dade Board of County Commissioners (BCC), Miami-Dade County's administration and staff, and municipal officials to ensure Surtax funds are properly invested in local transportation projects

Transportation Trust Updates



Transportation Trust Meetings

The Transportation Trust meets on a regular basis to fulfill its statutory responsibility to “monitor, oversee, review, audit and investigate” the implementation of the People's Transportation Plan (PTP).

Second Quarter:

During the Second Quarter of FY 2023-24, the Full Trust met 4 times, and there were 6 committee meetings (3 Municipal Program, 2 Community Engagement, and 1 Personnel).

Municipal Presentations

There were eight presentations total [at the committee meetings], one from each of the following municipalities: Hialeah, Hialeah Gardens, Medley, Miami Springs, Virginia Gardens, Miami Shores, El Portal, and North Bay Village.



Resolutions and Contracts Approved by the Transportation Trust

A major responsibility of the Transportation Trust is to review items requesting Transportation Surtax funding for projects listed in the Five-Year Implementation Plan of the People's Transportation Plan (Five Year Plan). These contracts are initiated by the Miami-Dade Department of Transportation and Public Works (DTPW) and are reviewed by staff at the Office of the Citizens' Independent Transportation Trust (OCITT) before they are voted on by the Transportation Trust members. The following contracts were approved during FY 2023-24:

RESOLUTIONS FOR THE SECOND QUARTER OF 2023-24:

Resolution 24-001 – A Resolution by the Citizens' Independent Transportation Trust recommending the Board of County Commissioners authorize the County Mayor or County Mayor's designee to execute Supplemental Agreements No. 1 with AECOM Technical Services, Inc. (Contracts No. CIP215-DTPW19-DE(1) and CIP215-DTPW19-DE(6)), Supplemental Agreement No. 1 with BCC Engineering, LLC (Contract No. CIP215-DTPW 19-DE(2)), Supplemental Agreement No. 2 with CHA Consulting, Inc. (Contract No. E19-DTPW-01), Supplemental Agreement No. 1 with Gannett Fleming, Inc. (Contract No. CIP215-DTPW19-DE(5)), Supplemental Agreement No. 2 with HNTB Corporation (Contract No. CIP215-DTPW19-DE(4)), Supplemental Agreement No. 1 with Kimley-Horn and Associates, Inc. (Contract No. CIP215-DTPW19-DE(3)), Supplemental Agreement No. 2 with Parsons Transportation Group, Inc. (Contract No. CIP142-1-DTPW16-PE1(1)), Supplemental Agreement No. 4 with WSP USA, Inc. (Contract No. CIP142-TR15-PE1), and Supplemental Agreement No. 1 with Zyscovich, LLC (Contract No. CIP215-DTPW19-DE(7)) and Miami-Dade County for project titled Professional Services for Transit and Public Works Projects, increasing the total contract amount by \$125,400,000.00; authorize the use of Charter County Transportation Surtax funds and People's Transportation Plan Bond program proceeds for eligible projects which were included in the original Exhibit 1 to the People's Transportation Plan or were otherwise added to the Five-Year Implementation Plan; and authorize the County Mayor or the County Mayor's designee to execute same and to exercise the rights contained therein (DTPW BCC Legislative File No.)

Resolution 24-002 – Resolution by the Citizens' Independent Transportation Trust recommending the Board of County Commissioners approve contract award to RailWorks Track Systems LLC for the Lehman Curve N41 Realignment project Request for Price Quotation (RPQ) No. TP-000008233-R in the amount not to exceed \$495,000.00, inclusive of a contingency allowance of \$45,000.00, for a 90-day term; authorize the County Mayor or County Mayor's designee to execute same and exercise the provisions contained therein; and authorize the use of People's Transportation Plan bond program funds for this project which was added to the Five-Year Implementation Plan in 2019-2020 (DTPW BCC Legislative File No. 232484)



Resolution 24-003 – Resolution by the Citizens’ Independent Transportation Trust (CITT) urging Miami-Dade County and its partner transportation agencies to enhance the proposed operating plan for the South Dade Corridor Bus Rapid Transit (BRT) project by re-introducing a multi-layered service plan for the South Corridor, to include local, limited, and express BRT routes, and allowing BRT buses to employ traffic signal preemption for BRT bus routes in both directions as much as feasible, in keeping with its commitment to provide true gold standard BRT service to the south dade community, and consistent with goals for prioritizing public transit over single occupancy vehicles; and further urging DTPW to present the proposed concept of operations and operating plan to community stakeholders, such as the affected municipalities and the public at large, in order to inform them of the proposed plans and solicit their ongoing feedback (CITT deferred from November 2023 Trust Meeting)

Resolution 24-004 – Resolution by the Citizens’ Independent Transportation Trust recommending the Board of County Commissioners amend Resolution No. R-469-20 to retroactively increase the expenditure authority for Contract No. RFP-01071, the Bus Passenger Shelter Program for the Department of Transportation and Public Works, in an amount not to exceed \$3,213,800.00, and retroactively authorize the use People’s Transportation Plan (PTP) bond program funds for the original contract amount not to exceed \$12,705,720.00, for a project which was included in the original Exhibit 1 to the PTP; authorize waiver of competitive bidding procedures pursuant to Section 5.03(d) of the home rule Charter and Section 2-8.1 of the Code of Miami-Dade County, Florida (the County Code) by a two-thirds vote of the Board Members present; authorize a non-competitive purchase for the Bus Passenger Shelter Program and approve Supplemental Agreement No. 2 to Contract No. RFP-01071 with an additional expenditure authority of \$16,920,750.00 (the Supplemental expenditure Authority); authorize the County Mayor or County Mayor’s designee to execute Supplemental Agreement No. 2 and exercise all provisions contained therein, including any termination, cancellation, or extension provisions, pursuant to Section 2-8.1 of the County Code and implementing Order 3-38; and authorize the use of PTP Bond Program funds to pay for the supplemental expenditure authority for a project which was included original Exhibit 1 to the PTP (DTPW BCC Legislative File No. 240127)

Resolution 24-005 – Resolution by the Citizens’ Independent Transportation Trust recommending the Board of County Commissioners approve the award of the project titled Upgrade Chiller Units at William Lehman Center Request for Price Quotation RPQ No. TP-0000017889 between Miami-Dade County and Aquarius Air Conditioning & Refrigeration, Inc., in the amount not to exceed \$1,640,500.00, inclusive of a contingency allowance of \$149,000.00; authorize the County Mayor or County Mayor’s designee to execute same and exercise the provisions contained therein; and authorize the use of People’s Transportation Plan bond program funds for this project which was added to the Five-Year Implementation Plan in Fiscal Year 2019-2020 (DTPW BCC Legislative File No. 240155)

Resolution 24-006 – Resolution by the Citizens’ Independent Transportation Trust (CITT) to award Contract No. BW-10424 to Velocia, Inc., in substantially the attached



form, for a structured feedback and mobility rewards platform and authorize the use of Charter County Transportation Surtax funds in an amount not to exceed \$431,248.47 (CITT)

Resolution 24-007 – Resolution by the Citizens' Independent Transportation Trust approving the Personnel Committee's Evaluation of the Executive Director and recommendations contained therein as provided by the by-laws of the trust (CITT)

Resolution 24-008 – Resolution by the Citizens' Independent Transportation Trust (CITT) urging Miami-Dade County to lower the amount of transportation Surtax funds committed to the development of the South Dade Transit Operations Center by, among other things, implementing all feasible recommendations of the value engineering study report for the South Dade Battery Electric Bus facility conducted by PMA Consultants, LLC and dated May 4, 2023, and actively seeking additional funding sources for the project, including state and federal grants and earmarks, road impact fee funds, and/or general funds

Resolution 24-009 – Resolution by the Citizens' Independent Transportation Trust recommending the Board of County Commissioners approve award of a professional services agreement between Miami-Dade County and CDM Smith Inc. for construction, engineering, and inspection services for the South Dade Transit Operations Center, Contract No. CIP227A-DTPW22-CEI, in the amount not to exceed \$21,100,000.00 (inclusive of a contingency allowance amount of \$2,110,000.00); authorize the use of People's Transportation Plan bond program funds for this project which was added to people's transportation plan FY2021-25 Five-Year Implementation Plan in April 2021; and authorize the County Mayor or the County Mayor's designee to execute the same and to exercise the provisions contained therein, including termination provisions (DTPW BCC Legislative File No. 240384)



Department of Transportation and Public Works Updates

Metrobus Fleet Inventory Fiscal Year 2023-24 – Second Quarter

Metrobus Vehicles	FY 2023-24 2 nd Quarter Metrobus Inventory	Average Age of Fleet (Years)
30-foot Mini-Size Buses	3	11.7
40-foot Full-Size Buses	694	4.7
60-foot Articulated Buses	53	8.1
Contingency Fleet <i>(not included in the Active Fleet)</i>	21	18.7
TOTAL METROBUS FLEET	771	*5.0

*Age does not include contingency fleet.

Golden Passport Program Issuances Fiscal Year 2023-24 Second Quarter

Golden Passport Program Component	Issued in 1 st Quarter 2023-24	Issued in 2 nd Quarter 2023-24	Percentage Increase/Decrease Between Quarters	Total Certified Golden/Patriot Passport Users to Date (1 st Q FY 2023-24)	Total Certified Golden/Patriot Passport Users to Date (2 nd Q FY 2023-24)	Percentage of Increase/Decrease in Total Certified Between Quarters
Golden Passport: Over 65 years of age	2,063	2,855	+38.39%	231,087	233,942	+1.24%
Golden Passport: Under 65 years	282	359	+27.30%	79,564	79,923	+0.45%
Patriot Passport	33	58	+75.76%	10,780	10,838	+0.54%
TOTAL ISSUED	2,378	3,272	37.59%	321,431	324,703	+1.02%



Major Highway and Road Improvement Projects

The Miami-Dade Department of Transportation and Public Works (DTPW) is also responsible for implementing the Surtax funded roadway improvements listed in the Five-Year Implementation Plan of the People’s Transportation Plan.

Neighborhood Improvement Projects

DTPW continues to coordinate the Neighborhood Improvement Projects with County Commissioners’ offices. Improvements in this category include roadway resurfacing, sidewalks, ADA ramps and connectors, drainage, guardrails, striping, traffic signals, and traffic calming.



DTPW takes advantage of contracting mechanisms, such as the County’s Miscellaneous Construction Contract (MCC) Program to accelerate implementation of projects. It is an open competitive process which allows for expedited procurement. The MCC program provides contractors countywide with a fair opportunity to compete for work on County construction projects and has a direct beneficial impact to the County by accelerating construction projects.

DTPW Construction Contracts Approved by the Transportation Trust Program-to-Date as of Second Quarter Fiscal Year 2023-2024

<u>Number of Contracts</u>	<u>Contract Amount</u>
168	\$158.4 M

Disadvantaged Business Enterprise (DBE) and Small Business Participation Reporting

The Transportation Trust monitors and reports on the level of participation by small and disadvantaged businesses in contracts receiving transportation surtax funds. It is supported in this effort by the Department of Transportation and Public Works’s Office of Civil Rights and the Miami-Dade Internal Services Department (ISD) Small Business Development Division. The federal Disadvantaged Business Enterprise (DBE) program encourages the development and use of companies owned and controlled by minorities, women, and socially and economically disadvantaged individuals on federally-aided projects.

The County’s small business program tracks contracts awarded with Surtax funding and subject to local small business goals, wages, and Community Workforce requirements. The following activity is reported during the quarter.



Small Business Enterprise – Goods and Services Program formerly known as Small Business Enterprise (SBE) Program
 Small Business Enterprise – Architectural and Engineering Program formerly known as Community Business Enterprise (CBE)
 Small Business Enterprise – Construction Program formerly known as Community Small Business Enterprise (CSBE)

**Miami-Dade Internal Services Department
 Small Business Development Division
 Surtax Funded Contracts with Measures
 Fiscal Year 2023-24
 Second Quarter**

	<u>Number of Surtax Funded Contracts</u>	<u>Contracts with Measures</u>	<u>Contracts Award Amount</u>	<u>Payments to Small Businesses</u>
2nd Quarter FY 2023-24	18	0	\$0.00	N/A

**Department of Transportation and Public Works
 Disadvantaged Business Enterprise (DBE) Contractors
 Office of Civil Rights
 Second Quarter FY23-24**

<u>CONTRACTORS</u>	<u>TOTAL</u>	<u>TOTAL PAID</u>
Prime Contractors	2	\$19,802,548.08
DBE Subcontractors	19	\$6,483,402.48



PTP Municipal Update

Approximately 23 percent (23%) of Surtax proceeds are allocated to 33 municipalities eligible to receive People’s Transportation Plan (PTP) funds. Each city receives a pro rata share of funds based on population which are used to develop or enhance the city’s public transit and transportation systems. 21 municipalities provide fixed-route service funded by the Surtax and 22 municipalities provide on-demand service. The municipalities jointly transported 2,896,064 passengers on fixed-route and on-demand services during the second quarter of Fiscal Year 2023-24, excluding pending data from the Village of Biscayne Park.)

For additional information, please visit the municipal workshop site at: <https://www.miamidade.gov/citt/municipal-workshop.asp>





PTP Audits

The Trust audits Miami-Dade County and the municipalities receiving Surtax funds as part of its management of the program. The audits are conducted by the Miami-Dade Audit and Management Services Department on a regular basis to document compliance with the requirements of the PTP and to ensure that the County and cities are using the Surtax funds in an approved manner. The current status of audits is as follows:

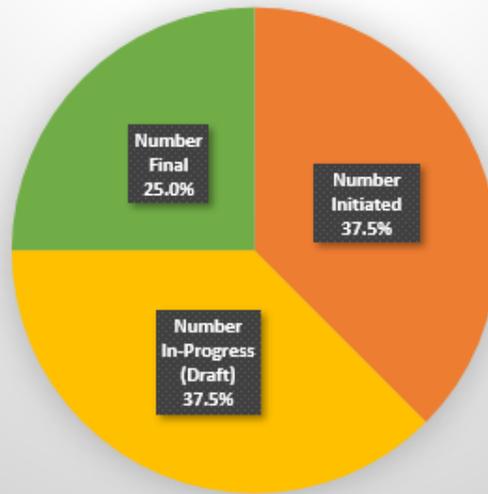
Status of Audits Fiscal Year 2023-24 Second Quarter

2024 - 2nd Quarter (January 1, 2024 - March 31, 2024)							
As of 4/14/24							
Municipality	Last Audit Completed		Next Audit	# Prior Audits	Initiated	In Progress (Draft)	Final
	Through	Report Date					
MUNICIPALITY							
1	Aventura	9/30/2015	1/19/2017	2024	2	✓	-
2	Bal Harbour	9/30/2017	12/14/2018	2024	3	1/12/2024	-
3	Bay Harbor Islands	9/30/2020	4/6/2021	2026	4	-	-
4	Biscayne Park	9/30/2019	2/12/2021	2025	3	-	-
5	Coral Gables	9/30/2019	5/26/2020	2023	4	✓	9/29/2023
6	Cutler Bay	9/30/2021	7/6/2022	2026	3	-	-
7	Doral	9/30/2021	5/20/2022	2026	3	-	-
8	El Portal	9/30/2021	9/21/2023	2026	3	-	-
9	Florida City	9/30/2020	6/30/2021	2025	4	-	-
10	Golden Beach	9/30/2018	12/10/2019	2025	3	-	-
11	Hialeah	9/30/2018	1/28/2020	2024	3	-	-
12	Hialeah Gardens	9/30/2017	2/8/2019	2025	3	-	-
13	Homestead	9/30/2017	4/30/2019	2024	3	3/4/2024	-
14	Key Biscayne	9/30/2021	1/11/2023	2025	4	-	-
15	Medley	9/30/2020	3/19/2021	2026	4	-	-
16	Miami	9/30/2020	9/28/2021	2023	8	✓	3/31/2023
17	Miami Beach	9/30/2021	8/30/2023	2026	4	-	-
18	Miami Gardens	9/30/2020	5/12/2021	2025	3	-	-
17	Miami Lakes	9/30/2019	6/25/2020	2023	4	✓	2/14/2024
20	Miami Shores	9/30/2021	4/29/2022	2026	4	-	-
21	Miami Springs	9/30/2019	10/7/2020	2025	3	-	-
22	North Bay Village	9/30/2020	8/30/2021	2026	4	-	-
22	North Miami	9/30/2021	9/20/2022	2026	4	-	-
22	North Miami Beach	9/30/2021	12/16/2022	2026	4	-	-
25	Opa-Locka	9/30/2019	1/31/2022	2024	5	-	-
26	Palmetto Bay	9/30/2021	3/29/2022	2026	4	-	-
27	Pinecrest	9/30/2020	4/6/2021	2026	4	-	-
28	South Miami	9/30/2021	9/11/2023	2026	5	-	-
29	Sunny Isles Beach	9/30/2019	6/15/2021	2025	3	-	-
30	Surfside	9/30/2018	12/5/2019	2023	3	✓	12/12/2023
31	Sweetwater	9/30/2020	8/8/2022	2026	5	-	-
32	Virginia Gardens	9/30/2021	10/26/2022	2026	4	-	-
33	West Miami	9/30/2019	4/6/2021	2025	3	-	-
COUNTY							
	Transit	9/30/2019	10/23/2020	2024	3	✓	2/29/2024
	Public Works	9/30/2019	1/29/2021	2024	3	-	-
Total					3	3	2



Number Initiated	Number In-Progress (Draft)	Number Final
3	3	2

8 Audits (FY 2024 - Q2)





PTP Finance Report

The Office of the Citizens' Independent Transportation Trust (OCITT) receives Surtax revenue from the State of Florida and transfers it to eligible recipients, such as Miami-Dade County, County departments and the municipalities participating in the PTP Municipal Transportation Program.

Finance Report
Cumulative Surtax Collections and Transfers
Fiscal Year 2023-24
Second Quarter

PTP Finance Report FY 2023-2024 - 2nd Quarter

Surtax Collections	Quarterly	Cumulative
Surtax Proceeds	\$104,147,982	\$4,970,929,413
Interest Earned	\$14,740,652	\$41,195,772
Total	\$118,888,634	\$5,012,125,186

Surtax Transfers	Quarterly	Cumulative
Transfers to Municipalities	\$16,924,479	\$1,050,262,260
Transfers to DTPW - Transit	\$30,328,282	\$3,084,788,395
Transfers to DTPW - PW	\$6,523,715	\$385,518,179
Transfers to OCITT	\$611,811	\$39,142,647
Transfers to Others	\$0	\$325,699
Payments for Capital Projects (SFRTA)	\$0	\$11,815,000
Unspent / Cash Balance (Deficit)	64,500,346	\$440,273,006
Total	\$118,888,634	\$5,012,125,186

Notes:

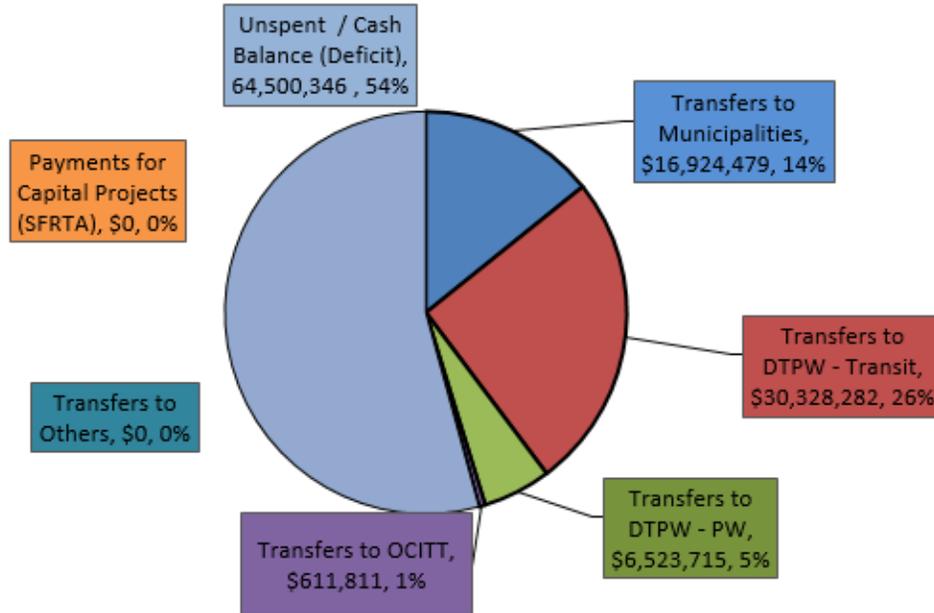
The cumulative numbers presented above are as of 3/31/2024 for FY 2024. The "Unspent/Cash Balance" includes Recaptured, Capital Expansion Reserves and/or Unrestricted funds, some of which will be distributed in the future in the appropriate categories. Please note that Surtax transfers/distributions may not always occur in the month Surtax revenue is received.

The cash balance includes \$65,977,650 recaptured from municipalities in non-compliance being held for redistribution to the remaining municipalities; \$11,847,714 being kept in a reserve account for future capital expansion and \$362,447,642 in unrestricted funds.



Quarterly Surtax Uses

2nd Qtr. FY 2023-2024



Cumulative Surtax Uses

2nd Qtr. FY 2023-2024

