

# 2024 Quarterly Report

Fourth Quarter of FY 2023 -24



PRESENTED BY THE:  
**CITIZENS' INDEPENDENT  
TRANSPORTATION TRUST**



## Overview

This report is presented by the Citizens' Independent Transportation Trust (also known as the Transportation Trust) with information pertaining to the oversight of the Charter County and Regional Transportation System Surtax Funds (Surtax) and implementation of the People's Transportation Plan (PTP) for the period July 1, 2024 – September 30, 2024.

The Transportation Trust works closely with members of the Miami-Dade Board of County Commissioners (BCC), Miami-Dade County's administration and staff, and municipal officials to ensure Surtax funds are properly invested in local transportation projects

## Transportation Trust Updates



### **Transportation Trust Meetings**

The Transportation Trust meets on a regular basis to fulfill its statutory responsibility to “monitor, oversee, review, audit and investigate” the implementation of the People's Transportation Plan (PTP).

### **Fourth Quarter:**

During the Fourth Quarter of FY 2023-24, the Full Trust met 2 times, and there were 3 committee meetings. (2 Municipal Program and 1 Community Engagement).

### **Municipal Presentations**

There were six presentations total [at the committee meetings], one from each of the following municipalities: Florida City, Homestead, Cutler Bay, Sweetwater, Miami Gardens, and Opa-locka.



## Resolutions and Contracts Approved by the Transportation Trust

A major responsibility of the Transportation Trust is to review items requesting Transportation Surtax funding for projects listed in the Five-Year Implementation Plan of the People's Transportation Plan (Five Year Plan). These contracts are initiated by the Miami-Dade Department of Transportation and Public Works (DTPW) and are reviewed by staff at the Office of the Citizens' Independent Transportation Trust (OCITT) before they are voted on by the Transportation Trust members. The following contracts were approved during FY 2023-24:

### RESOLUTIONS FOR THE FOURTH QUARTER OF 2023-24:

**Resolution 24-018** – Resolution by the Citizens' Independent Transportation Trust adopting the FY 2024-25 Transportation Trust Strategic Objectives (OCITT)

**Resolution 24-019** – Resolution by the Citizens' Independent Transportation Trust (CITT) approving the submittal of the proposed FY 2024-25 OCITT budget (OCITT)

**Resolution 24-020** – Resolution by the Citizens' Independent Transportation Trust (CITT) approving Amendment 12 to the By-Laws of the Citizens' Independent Transportation Trust (CITT)

**Resolution 24-021** – Resolution by the Citizens' Independent Transportation Trust (CITT) recommending the Board of County Commissioners (BCC) authorize the County Mayor or County Mayor's designee to execute Change Order No. 2 between OHLA USA, Inc. and Miami-Dade County for the project titled South Corridor TransitWay from SW 344 Street to Dadeland South Station, Contract No. CIP155-DTPW19-DB, to extend the contract duration by 250 calendar days, add 25 days to the contingency time, increase the contract amount by \$17,000,000.00, and reallocate \$5,000,000.00 from the dedicated allowance to the contract's base amount; authorize the use of Charter County Transportation Surtax funds in the amount of \$5,666,666.66, for this project which was added to the FY 2020-2025 Five-Year Implementation Plan in February 2020; and authorize the County Mayor's designee to execute same and to exercise the rights contained therein (DTPW- BCC Legislative File No. 241644)

**Resolution 24-022** – Resolution by the Citizens' Independent Transportation Trust (CITT) authorizing the Office of the Citizens' Independent Transportation Trust (OCITT) to discontinue the withholding of Charter County Transportation Surtax (Surtax) funds from the City of Miami, and to release any previously withheld funds, upon the city and OCITT's mutual agreement on an enhanced reporting, monitoring and milestone plan for the timely and satisfactory expenditure of the city's Surtax funds (CITT)



## Department of Transportation and Public Works Updates

### Metrobus Fleet Inventory Fiscal Year 2023-24 Fourth Quarter

| Metrobus Vehicles                                       | FY 2023-24 4 <sup>th</sup> Quarter<br>Metrobus Inventory | Average Age of Fleet<br>(Years) |
|---|--|---------------------------------|
| 30-foot Mini-Size Buses                                 | <b>Information not provided by the Department</b>        |                                 |
| 40-foot Full-Size Buses                                 |  |                                 |
| 60-foot Articulated Buses                               |  |                                 |
| Contingency Fleet<br>(not included in the Active Fleet) |  |                                 |
| <b>TOTAL METROBUS FLEET</b>                             |  |                                 |

\*Age does not include contingency fleet.

### Golden Passport Program Issuances Fiscal Year 2023-24 Fourth Quarter

| Golden Passport Program Component     | Issued in 3 <sup>rd</sup> Quarter 2023-24 | Issued in 4 <sup>th</sup> Quarter 2023-24 | Percentage Increase/Decrease Between Quarters | Total Certified Golden/Patriot Passport Users to Date (3 <sup>rd</sup> Quarter FY 2023-24) | Total Certified Golden/Patriot Passport Users to Date (4 <sup>th</sup> Quarter FY 2023-24) | Percentage of Increase/Decrease in Total Certified Between Quarters |
|---------------------------------------|---|---|---|--|--|---|
| Golden Passport: Over 65 years of age | 2,486                                     | 2,363                                     | -4.95%  | 236,428  | 238,791  | +1.00%  |
| Golden Passport: Under 65 years       | 376                                       | 423                                       | +12.5%  | 80,299   | 80,722   | +0.53%  |
| Patriot Passport                      | 43  | 56  | +30.23%                                       | 10,881   | 10,937   | +0.51%  |
| <b>TOTAL ISSUED</b>                   | <b>2,905</b>                              | <b>2,842</b>                              | <b>-2.17%</b>                                 | <b>327,608</b>   | <b>330,450</b>   | <b>0.87%</b>  |



## Major Highway and Road Improvement Projects

The Miami-Dade Department of Transportation and Public Works (DTPW) is also responsible for implementing the Surtax funded roadway improvements listed in the Five-Year Implementation Plan of the People's Transportation Plan.

### Neighborhood Improvement Projects

DTPW continues to coordinate the Neighborhood Improvement Projects with County Commissioners' offices. Improvements in this category include roadway resurfacing, sidewalks, ADA ramps and connectors, drainage, guardrails, striping, traffic signals, and traffic calming.



DTPW takes advantage of contracting mechanisms, such as the County's Miscellaneous Construction Contract (MCC) Program to accelerate implementation of projects. It is an open competitive process which allows for expedited procurement. The MCC program provides contractors countywide with a fair opportunity to compete for work on County construction projects and has a direct beneficial impact to the County by accelerating construction projects.

### DTPW Construction Contracts Approved by the Transportation Trust Program-to-Date as of Fourth Quarter Fiscal Year 2023-2024

| <u>Number of Contracts</u> | <u>Contract Amount</u> |
|----------------------------|------------------------|
| 168                        | \$158.4 M              |

## Disadvantaged Business Enterprise (DBE) and Small Business Participation Reporting

The Transportation Trust monitors and reports on the level of participation by small and disadvantaged businesses in contracts receiving transportation surtax funds. It is supported in this effort by the Department of Transportation and Public Works's Office of Civil Rights and the Miami-Dade Internal Services Department (ISD) Small Business Development Division. The federal Disadvantaged Business Enterprise (DBE) program encourages the development and use of companies owned and controlled by minorities, women, and socially and economically disadvantaged individuals on federally-aided projects.

The County's small business program tracks contracts awarded with Surtax funding and subject to local small business goals, wages, and Community Workforce requirements. The following activity is reported during the quarter.



Small Business Enterprise – Goods and Services Program formerly known as Small Business Enterprise (SBE) Program  
Small Business Enterprise – Architectural and Engineering Program formerly known as Community Business Enterprise (CBE)  
Small Business Enterprise – Construction Program formerly known as Community Small Business Enterprise (CSBE)

**Miami-Dade Internal Services Department  
Small Business Development Division  
Surtax Funded Contracts with Measures  
Fiscal Year 2023-24  
Fourth Quarter**

|  | <u>Number<br/>of Surtax<br/>Funded<br/>Contracts</u> | <u>Contracts<br/>with<br/>Measures</u> | <u>Contracts Award<br/>Amount</u> | <u>Payments to Small<br/>Businesses</u> |
|--|--|--|-----------------------------------|---|
| <b>4<sup>th</sup> Quarter<br/>FY 2023-24</b> | 0  | 0                                      | \$0.00                            | N/A                                     |

**Department of Transportation and Public Works  
Disadvantaged Business Enterprise (DBE) Contractors  
Office of Civil Rights  
Fourth Quarter FY23-24**

| <u>CONTRACTORS</u> | <u>TOTAL</u> | <u>TOTAL PAID</u> |
|--------------------|--------------|-------------------|
| Prime Contractors  | 2            | \$36,337,764.65   |
| DBE Subcontractors | 17           | \$5,706,279.21    |





## PTP Municipal Update

Approximately 23 percent (23%) of Surtax proceeds are allocated to 33 municipalities eligible to receive People's Transportation Plan (PTP) funds. Each city receives a pro rata share of funds based on population which are used to develop or enhance the city's public transit and transportation systems. 21 municipalities provide fixed-route service funded by the Surtax and 22 municipalities provide on-demand service. The municipalities jointly transported 3,010,592 passengers on fixed-route and on-demand services during the fourth quarter of Fiscal Year 2023-24.

**Municipal Transit Service Options as of July 26, 2024**

| MUNICIPALITY       | FIXED ROUTE | ON-DEMAND | BOTH |
|--------------------|-------------|-----------|------|
| Aventura           | ✓           | ✓         | •    |
| Bal Harbour        | ✗           | ✓         |      |
| Bay Harbor Islands | ✗           | ✓         |      |
| Biscayne Park      | ✗           | ✓         |      |
| Coral Gables       | ✓           | ✓         | •    |
| Cutler Bay         | ✓           | ✓         | •    |
| Doral              | ✓           | ✓         | •    |
| El Portal          | ✗           | ✗         |      |
| Florida City       | ✗           | ✓         |      |
| Golden Beach       | ✗           | ✗         |      |
| Hialeah            | ✓           | ✓         | •    |
| Hialeah Gardens    | ✓           | ✗         |      |
| Homestead          | ✓           | ✓         | •    |
| Key Biscayne       | ✗           | ✓         |      |
| Medley             | ✓           | ✗         |      |
| Miami              | ✓           | ✓         | •    |
| Miami Beach        | ✓           | ✓         | •    |
| Miami Gardens      | ✓           | ✗         |      |
| Miami Lakes        | ✗           | ✓         |      |
| Miami Shores       | ✓           | ✗         |      |
| Miami Springs      | ✓           | ✗         |      |
| North Bay Village  | ✗           | ✓         |      |
| North Miami        | ✓           | ✓         | •    |
| North Miami Beach  | ✓           | ✓         | •    |
| Opa-Locka          | ✓           | ✗         |      |
| Palmetto Bay       | ✓           | ✓         | •    |
| Pinecrest          | ✓           | ✓         | •    |
| South Miami        | ✗           | ✓         |      |
| Sunny Isles Beach  | ✓           | ✗         |      |
| Surfside           | ✗           | ✓         |      |
| Sweetwater         | ✓           | ✗         |      |
| Virginia Gardens   | ✓           | ✗         |      |
| West Miami         | ✗           | ✓         |      |
| Total:             | 21          | 22        | 12   |

Source: Office of the CITT



For additional information, please visit the municipal workshop site at:  
<https://www.miamidade.gov/citt/municipal-workshop.asp>







## PTP Audits

The Trust audits Miami-Dade County and the municipalities receiving Surtax funds as part of its management of the program. The audits are conducted by the Miami-Dade Audit and Management Services Department on a regular basis to document compliance with the requirements of the PTP and to ensure that the County and cities are using the Surtax funds in an approved manner. The current status of audits is as follows:

### Status of Audits Fiscal Year 2023-24 Fourth Quarter

| 2024 - 4th Quarter (July 1, 2024 - September 30, 2024) |                      |             |            |                |           |                     |       |
|--|----------------------|-------------|------------|----------------|-----------|---------------------|-------|
| As of 12/3/24  |                      |             |            |                |           |                     |       |
| Municipality   | Last Audit Completed |             | Next Audit | # Prior Audits | Initiated | In Progress (Draft) | Final |
|  | Through              | Report Date |            |                |           |                     |       |
| MUNICIPALITY   |                      |             |            |                |           |                     |       |
| 1 Aventura   | 9/30/2015            | 1/19/2017   | 2024       | 2              | ✓         | -                   | -     |
| 2 Bal Harbour  | 9/30/2017            | 12/14/2018  | 2024       | 3              | 1/12/2024 | -                   | -     |
| 3 Bay Harbor Islands                                   | 9/30/2020            | 4/6/2021    | 2026       | 4              | -         | -                   | -     |
| 4 Biscayne Park  | 9/30/2019            | 2/12/2021   | 2025       | 3              | -         | -                   | -     |
| 5 Coral Gables   | 9/30/2022            | 10/27/2023  | 2028       | 5              | -         | -                   | -     |
| 6 Cutler Bay   | 9/30/2021            | 7/6/2022    | 2027       | 3              | -         | -                   | -     |
| 7 Doral  | 9/30/2021            | 5/20/2022   | 2027       | 3              | -         | -                   | -     |
| 8 El Portal  | 9/30/2021            | 9/21/2023   | 2028       | 3              | -         | -                   | -     |
| 9 Florida City   | 9/30/2020            | 6/30/2021   | 2025       | 4              | -         | -                   | -     |
| 10 Golden Beach  | 9/30/2018            | 12/10/2019  | 2025       | 3              | -         | -                   | -     |
| 11 Hialeah   | 9/30/2018            | 1/28/2020   | 2024       | 3              | -         | -                   | -     |
| 12 Hialeah Gardens                                     | 9/30/2017            | 2/8/2019    | 2025       | 3              | -         | -                   | -     |
| 13 Homestead   | 9/30/2017            | 4/30/2019   | 2024       | 3              | 3/4/2024  | -                   | -     |
| 14 Key Biscayne  | 9/30/2021            | 1/11/2023   | 2028       | 4              | -         | -                   | -     |
| 15 Medley  | 9/30/2020            | 3/19/2021   | 2026       | 4              | -         | -                   | -     |
| 16 Miami   | 9/30/2021            | 5/30/2024   | 2024       | 8              | -         | -                   | -     |
| 17 Miami Beach   | 9/30/2021            | 8/30/2023   | 2028       | 4              | -         | -                   | -     |
| 18 Miami Gardens                                       | 9/30/2020            | 5/12/2021   | 2025       | 3              | -         | -                   | -     |
| 17 Miami Lakes   | 9/30/2022            | 3/14/2024   | 2029       | 5              | -         | -                   | -     |
| 20 Miami Shores  | 9/30/2021            | 4/29/2022   | 2027       | 4              | -         | -                   | -     |
| 21 Miami Springs                                       | 9/30/2019            | 10/7/2020   | 2025       | 3              | -         | -                   | -     |
| 22 North Bay Village                                   | 9/30/2020            | 8/30/2021   | 2026       | 4              | -         | -                   | -     |
| 22 North Miami   | 9/30/2021            | 9/20/2022   | 2027       | 4              | -         | -                   | -     |
| 22 North Miami Beach                                   | 9/30/2021            | 12/16/2022  | 2027       | 4              | -         | -                   | -     |
| 25 Opa-Locka   | 9/30/2019            | 1/31/2022   | 2024       | 5              | -         | -                   | -     |
| 26 Palmetto Bay  | 9/30/2021            | 3/29/2022   | 2027       | 4              | -         | -                   | -     |
| 27 Pinecrest   | 9/30/2020            | 4/6/2021    | 2026       | 4              | -         | -                   | -     |
| 28 South Miami   | 9/30/2021            | 9/11/2023   | 2028       | 5              | -         | -                   | -     |
| 29 Sunny Isles Beach                                   | 9/30/2019            | 6/15/2021   | 2025       | 3              | -         | -                   | -     |
| 30 Surfside  | 9/30/2022            | 1/10/2024   | 2029       | 4              | -         | -                   | -     |
| 31 Sweetwater  | 9/30/2020            | 8/8/2022    | 2027       | 5              | -         | -                   | -     |
| 32 Virginia Gardens                                    | 9/30/2021            | 10/26/2022  | 2027       | 4              | -         | -                   | -     |
| 33 West Miami  | 9/30/2019            | 4/6/2021    | 2025       | 3              | -         | -                   | -     |
| COUNTY   |                      |             |            |                |           |                     |       |
| Transit  | 9/30/2022            | 4/8/2024    | 2028       | 4              | -         | -                   | -     |
| Public Works   | 9/30/2019            | 1/29/2021   | 2024       | 3              | -         | -                   | -     |
| Total  |                      |             |            |                | 3         | 0                   | 0     |



## PTP Finance Report

The Office of the Citizens' Independent Transportation Trust (OCITT) receives Surtax revenue from the State of Florida and transfers it to eligible recipients, such as Miami-Dade County, County departments and the municipalities participating in the PTP Municipal Transportation Program.

**Finance Report**  
**Cumulative Surtax Collections and Transfers**  
**Fiscal Year 2023-24**  
**Fourth Quarter**

| PTP Finance Report         |                      |                        |
|----------------------------|----------------------|------------------------|
| FY 2023-2024 - 4th Quarter |                      |                        |
| Surtax Collections         | Quarterly            | Cumulative             |
| Surtax Proceeds            | \$101,674,181        | \$5,178,812,770        |
| Interest Earned            | \$5,575,465          | \$50,919,964           |
| <b>Total</b>               | <b>\$107,249,646</b> | <b>\$5,229,732,735</b> |

  

| Surtax Transfers                      | Quarterly            | Cumulative             |
|---------------------------------------|----------------------|------------------------|
| Transfers to Municipalities           | \$14,252,420         | \$1,081,807,206        |
| Transfers to DTPW - Transit           | \$61,988,216         | \$3,179,030,565        |
| Transfers to DTPW - PW                | \$7,013,604          | \$399,074,035          |
| Transfers to OCITT                    | \$1,726,894          | \$41,329,830           |
| Transfers to Others                   | \$0                  | \$325,699              |
| Payments for Capital Projects (SFRTA) | \$0                  | \$13,900,000           |
| Unspent / Cash Balance (Deficit)      | 22,268,512           | \$514,265,400          |
| <b>Total</b>                          | <b>\$107,249,646</b> | <b>\$5,229,732,735</b> |

**Notes:**

The cumulative numbers presented above are as of 9/30/2024 for FY 2024. The "Unspent/Cash Balance" includes Recaptured, Capital Expansion Reserves and/or Unrestricted funds, some of which will be distributed in the future in the appropriate categories. Please note that Surtax transfers/distributions may not always occur in the month Surtax revenue is received.

The cash balance includes \$85,016,941 recaptured from municipalities in non-compliance being held for redistribution to the remaining municipalities; \$15,601,377 being kept in a reserve account for future capital expansion and \$413,647,082 in unrestricted funds.