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CLERK OF THE BOARD
OF COUNTY COMMISSIONERS
MIAMI-DADE COUNTY, FLORIDA

Memorandum

MIAMI-DADE COUNTY

Date: October 7, 2008

Agenda Item No. 8(O)(1)(G)

Resolution R-1032-08

To: Honorable Chairman Bruno A. Barreiro
and Members, Board of County Commissioners

From: George M. Burgess
County Manager

Subject: Resolution Requesting Authority to Exercise Option-to-Renew Periods Under Existing Competitively Bid Contracts that Would Bring the Cumulative Contract Value to More than $1 Million

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Recommendation

It is recommended that the Board of County Commissioners delegate to the County Mayor or County Mayor's designee the authority to exercise, in his discretion, the Options-to-Renew (OTRs) set forth in this item when in the best interest of Miami-Dade County. Ordinance #07-139 provides for committee review exemption. ***Contract amounts and department allocations represent the maximum spending authority based on estimated past usage. This action does not guarantee that the total contract amount/value will be expended by County departments and/or agencies.***

Scope

The impact of the items in the accompanying OTR package is countywide in nature.

Fiscal Impact/Funding Source

The accompanying OTR package states the allocation amount and funding source for each department utilizing a contract. ***Funding will be expended only if departmental budgets can support the expenditures approved in their Resource Allocation Plan adopted annually by the Board.***

Track Record/Monitor

There are no known performance issues with the vendors recommended for award in the accompanying OTR package. Each department's contract manager is reflected in the accompanying agenda item.

Delegated Authority

If this item is approved, the County Mayor or County Mayor's designee will have the authority to exercise OTRs in accordance with the terms and conditions of the contracts listed in the accompanying package.

Background

The competitively bid contracts listed in this item require approval to exercise OTRs contained in each contract that would, if exercised, bring the cumulative value of the contract over $1 million. Each of the contracts were awarded under the County Mayor or County Mayor's designee's delegated authority ($1 million for competitive procurements) pursuant to Section 2-8.1(b) of the County Code and the Master Procurement Administrative Order, A.O. 3-38.

Prior to exercising any Options-to-Renew (OTR) periods, market research is conducted to ensure continuing to purchase from the awarded vendors is in the best interest of the County. Market research includes competitive factors such as pricing, quality, product features, technology, and lead time. It may also include commercial factors such as environmental issues, other governmental entity practices, industry trends, support and capabilities. The OTRs for each contract in this package will be executed if determined to be in the best interest of the County.

Item No. 1: Uniform Rental with Laundry Services seeks authority to ratify the execution of the first OTR period for a contract to purchase rental of uniforms and the collection, laundering and delivery for Miami-Dade Transit, Seaport and Miami-Dade Water and Sewer departments. The amount being requested for the first option year is **$740,000**.

Item No. 2: Refurbished Telecommunications Equipment, Pre-qualification of Vendors seeks authority to exercise the second OTR period for a contract to purchase refurbished telecommunications equipment for the Enterprise Technology Services Department. The amount being requested for the second option year is **$400,000**.

Item No. 3: Transportation Services seeks authority to exercise the fourth OTR period for a contract to purchase transportation services for the Miami-Dade Park and Recreation Department. The amount being requested for the fourth option year is **$250,000**.

Item No. 4: Bell Joint and Pipe Repair Clamps and Couplings seeks authority to exercise the second OTR period for a contract to purchase bell joints and pipe repair clamps and couplings for the Miami-Dade Water and Sewer Department. The amount being requested for the second option year is **$450,000**.

Item No. 5: Inmate Scrub Sets seeks authority to exercise the second OTR period for a contract to purchase inmate scrub sets for the Miami-Dade Corrections and Rehabilitation Department. The amount being requested for the second option year is **$400,000**.

Item No. 6: Clearview Mattresses and Pillows seeks authority to exercise the second OTR period for a contract to purchase clearview mattresses and pillows for the Miami-Dade Corrections and Rehabilitation Department. The amount being requested for the second option year is **$350,000**.

Item No. 7: Package Terminal Air Conditioners and Dehumidifiers seeks authority to exercise the first OTR period to purchase package terminal air conditioners, dehumidifying equipment, and accessories for Miami-Dade Housing Agency. The amount being requested for the first option year is **$200,000**.

Item No. 8: Executive Search and Consulting Services Pool seeks authority to exercise the first OTR period for a contract to allow the Human Resources Department to purchase Executive Search and Consulting Services. The amount being requested for the first option year is **$300,000**.

Assistant County Manager

MEMORANDUM

(Revised)

TO: Honorable Bruno A. Barreiro
and Members, Board of County Commissioners

DATE: October 7, 2008

FROM: R. A. Cuevas, Jr.
County Attorney

SUBJECT: Agenda Item No. 8(O)(1)(G)

Please note any items checked.

_____ **"4-Day Rule" ("3-Day Rule" for committees) applicable if raised**

_____ **6 weeks required between first reading and public hearing**

_____ **4 weeks notification to municipal officials required prior to public hearing**

_____ **Decreases revenues or increases expenditures without balancing budget**

_____ **Budget required**

_____ **Statement of fiscal impact required**

_____ **Bid waiver requiring County Manager's written recommendation**

_____ **Ordinance creating a new board requires detailed County Manager's report for public hearing**

_____ **Housekeeping item (no policy decision required)**

__✓__ **No committee review**

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(O)(1)(G)
10-7-08

RESOLUTION NO. R-1032-08

RESOLUTION AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXECISE OPTION-TO-RENEW PERIODS FOR COMPETITIVELY BID CONTRACTS AWARDED UNDER THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE DELEGATED AUTHORITY FOR THE PURCHASE OF GOODS AND SERVICES

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board delegates to the County Mayor or County Mayor's designee the authority to exercise, in his discretion, the options-to-renew set forth in this item when in the best interest of Miami-Dade County; and the Board further authorizes the County Mayor or County Mayor's designee to execute any and all documents necessary to give effect to those renewals.

The foregoing resolution was offered by Commissioner **Rebeca Sosa** , who moved its adoption. The motion was seconded by Commissioner **Jose "Pepe" Diaz** and upon being put to a vote, the vote was as follows:

Bruno A. Barreiro, Chairman **aye**
Barbara J. Jordan, Vice-Chairwoman **aye**

Jose "Pepe" Diaz	**aye**	Audrey M. Edmonson	**aye**
Carlos A. Gimenez	**aye**	Sally A. Heyman	**aye**
Joe A. Martinez	**aye**	Dennis C. Moss	**aye**
Dorrin D. Rolle	**aye**	Natacha Seijas	**absent**
Katy Sorenson	**aye**	Rebeca Sosa	**aye**
Sen. Javier D. Souto	**absent**		

The Chairperson thereupon declared the resolution duly passed and adopted this 7th day of October, 2008. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: **Kay Sullivan**
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.
Hugo Benitez

Item No. 1

Contract No.: 5429-4/11-1

Contract Title: **Uniform Rental with Laundry Services**

Description: It is recommended that the Board ratify the County Mayor or County Mayor's designee execution of the first Option-to-Renew (OTR) period for the rental of uniforms and the collection, laundering and delivery of uniforms for the Miami-Dade Transit (MDT), Seaport and Miami-Dade Water and Sewer (WASD) departments. The contract is in its first OTR period which expires on September 30, 2008. Execution of the first OTR brought the cumulative value of the contract over $1 million.

Initial Contract Term and Usage:	October 1, 2006 to September 30, 2007	**$ 669,707***
First OTR and Estimated Usage:	October 1, 2007 to September 30, 2008	**$ 740,000**
Extension:	October 1, 2008 to October 31, 2008**	**$ 0**
Cumulative Value:		**$1,409,707**

Allocation/Managing Agencies/Funding Sources:

Allocation	Department	Funding Source
$ 25,000	MDT	General Fund, Operating Revenue and Grants
$ 5,000	Seaport	Operating Revenue
$ 710,000	WASD	Operating Revenue

Total: **$ 740,000 for one year**

*This contract was modified to increase the allocation by $419,707 for a total of $669,707 to add the Seaport and MDT departments to the contract and increase WASD's allocation.

**This contract was extended for time only through October 31, 2008 to allow for the commencement of the replacement contract in November 2008.

Contract Measure: Small Business Enterprise Bid Preference

Review Committee Date: March 29, 2006; Item #6-07

Local Preference: Applied in accordance with the Local Preference Ordinance.

Living Wage: The Living Wage Ordinance does not apply.

User Access Program: This contract includes the User Access Program provision. The 2% program discount is being collected on all purchases.

Vendor:	**Address**	**Principal**
•Aramark Uniform and Career Apparel, Inc.	115 North First Street Burbank, CA 91502	Frederick L. Sutherland

(Non-local vendor)

Performance Data:	There are no performance issues with this firm.
Compliance Data:	There are no compliance issues with this firm.
Contract Manager	Abelin Rodriguez, Department of Procurement Management
	Noel Flores, Miami-Dade Transit
	Gyselle Saner, Seaport Department
	Dean Mealy, Miami-Dade Water and Sewer Department

JUSTIFICATION

This uniform rental and laundry services contract was awarded on October 1, 2006 for a one-year period, with four, one-year Options-to-Renew (OTR), with an allocation of $250,000 for the Miami-Dade Water and Sewer Department (WASD). During the initial contract term, three modifications were issued totaling $419,707. This increased the total contract value to $669,707.

- The first modification was issued in January 2007 to increase WASD's allocation by $239,707.
- The second two modifications were issued in June and July 2007, to add the Seaport Department and Miami-Dade Transit to the contract with an additional allocation of $180,000. The contract that these two departments were utilizing was terminated for default of the awarded vendor, Unifirst, Inc.

Because of these three modifications, the execution of the first OTR in the amount of $669,707 would bring the cumulative value of the contract over $1 million. Not having sufficient time to meet the September 2007 agenda deadlines and in order to ensure continuity of services, the first OTR was exercised with an allocation of $250,000 bringing the cumulative value of the contract to $919,707. Staff inadvertently approved a subsequent modification of $250,000, which brought the cumulative value of the contract over $1 million.

This item is presented to the Board for ratification of the first OTR period. This contract was extended for time only through October 31, 2008 to allow for the commencement of the replacement contract in November 2008.

Item No. 2

Contract No.:	6327-9/16-1
Contract Title:	**Refurbished Telecommunications Equipment, Pre-qualification of Vendors**
Description:	It is recommended that the Board authorize the County Mayor or County Mayor's designee to exercise the second Option-to-Renew (OTR) period to purchase refurbished telecommunications equipment for the Enterprise Technology Services Department (ETSD). The contract is in its first OTR period which expires on December 31, 2008. Exercising the second OTR will bring the cumulative value of the contract over $1 million.

Initial Contract Term and Usage:	January 4, 2007 to December 31, 2007	**$ 500,000**
First OTR and Estimated Usage:	January 1, 2008 to December 31, 2008	**$ 400,000***
Second OTR and Estimated Usage:	January 1, 2009 to December 31, 2009	**$ 400,000**
Cumulative Value:		**$1,300,000**

*This contract allocation was reduced to $400,000 during the first option-to-renew due to a decrease in spending.

Managing Agency/Funding Source:	ETSD – Internal Service Funds
Contract Measure:	Small Business Enterprise Bid Preference
Review Committee Date:	October 18, 2006; Item #6-03
Local Preference:	Applied in accordance with the Local Preference Ordinance.
Living Wage:	The Living Wage Ordinance does not apply.
User Access Program:	This contract includes the User Access Program provision. The 2% program discount is being collected on all purchases.

Vendors:	**Address**	**Principal**
•Creative Communication Co. (Non-local vendor)	700 7th Avenue North St. Petersburg, FL 33701	James Layton
•Enterprise Systems Corp. (Non-local vendor)	4325 W. Sam Huston Parkway Suite 130 Houston, TX 77043	Darlene Gonzalez
•Liberty Communications (Non-local vendor)	680 Hale Avenue North Suite 170 Oakdale, MN 55128	Boyd R. Perttu

•Miami Business Telephones (Local vendor)	4933 S.W. 74th Court Miami, FL 33155	Hector Collantes
•Midwest Telecom Resellers LLC (Non-local vendor)	1288 Research Boulevard St. Louis, MO 63132	Steffy Grossman
•Siemens Communications Inc. (Non-local vendor)	1001 Yamato Road Boca Raton, FL 33487	Rafael Muina
•Telesource Services LLC (Non-local vendor)	1450 Highwood East Pontiac, MI 48340	Paula Buckman
•Vibes Technologies, Inc. (Non-local vendor)	7125 Northland Terrace Suite 400 Brooklyn Park, MN 55428	Nick Toscano

Performance Data: There are no performance issues with any of the eight firms.

Compliance Data: There are no compliance issues with any of the eight firms.

Contract Managers: Erick Martinez, Department of Procurement Management

Manny Fernandez, Enterprise Technology Services Department

JUSTIFICATION

This contract is utilized by the Enterprise Technology Services Department to purchase refurbished telecommunications equipment. This contract was established through an open competitive Invitation to Bid process to establish a pre-qualified pool of vendors for future price competition. Pre-qualified vendors participate in spot market purchases through a competitive Request for Quotes process. Additional qualified vendors may be added to this pool contract to maximize competition and provide fair market price. The spot market bidding process utilized on this contract provides the County with the best opportunity to obtain the most competitive pricing. It is in the best interest of the County to exercise the second Option-to-Renew period.

Item No. 3

Contract No.:	6468-4/09-3
Contract Title:	**Transportation Services**
Description:	It is recommended that the Board authorize the County Mayor or County Mayor's designee to exercise the fourth Option-to-Renew (OTR) period to purchase transportation services for Miami-Dade Park and Recreation Department (MDPR). The contract is in its third OTR period which expires on November 30, 2008. Exercising the fourth OTR will bring the cumulative value of the contract to $1,210,000.

Initial Contract Term and Usage:	December 1, 2004 to November 30, 2005	**$ 230,000**
First OTR and Usage:	December 1, 2005 to November 30, 2006	**$ 230,000**
Second OTR and Usage:	December 1, 2006 to November 30, 2007	**$ 250,000***
Third OTR and Estimated Usage	December 1, 2007 to November 30, 2008	**$ 250,000**
Fourth OTR and Estimated Usage:	December 1, 2008 to November 30, 2009	**$ 250,000**
Cumulative Value:		**$1,210,000**

*This contract was modified to increase the allocation by $20,000 for a total of $250,000 per year due to the increase of fuel prices.

Managing Agency/Funding Source:	MDPR – General Fund and Proprietary Revenue
Contract Measure:	Small Business Enterprise Bid Preference
Review Committee Date:	July 28, 2004; Item #2-13
Local Preference:	Applied in accordance with the Local Preference Ordinance.
Living Wage:	The Living Wage Ordinance does apply.
User Access Program:	This contract includes the User Access Program provision. The 2% program discount is being collected on all purchases.

Vendor:	**Address**	**Principal**
•American Coach Lines of Miami, Inc. (Non-local vendor)	5430 LBJ Freeway Suite 1075 Dallas, TX 75240	Robert Finke

Performance Data:	There are no performance issues with this firm.
Compliance Data:	There are no compliance issues with this firm.

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Contract Managers: Sherry Y. Crockett, Department of Procurement Management

Marie Valenti, Miami-Dade Park and Recreation Department

JUSTIFICATION

The purpose of this contract is to obtain fixed route shuttle full-size bus and minibus service from qualified contractor(s) for a tennis tournament held annually in Crandon Park at Key Biscayne. The shuttle bus service route is from Virginia Beach to the running track at Crandon Park. The vendor provides all tolls, labor, equipment, supplies and facilities required to operate this service.

Market research indicates that it is in the County's best interest to exercise the fourth Option-to-Renew period as motor fuel and gasoline prices have increased approximately 24.7 percent between June 2007 and May 2008. Rebidding for these services would result in higher prices as the pricing offered by the current vendor includes fuel.

Item No. 4

Contract No.:	8105-4/11-1
Contract Title:	**Bell Joint and Pipe Repair Clamps and Couplings**
Description:	It is recommended that the Board authorize the County Mayor or County Mayor's designee to exercise the second Option-to-Renew (OTR) period to purchase bell joint and pipe repair clamps and couplings for the Miami-Dade Water and Sewer Department (WASD). The contract is in its first OTR period which expires on November 15, 2008. Exercising the second OTR will bring the cumulative value of the contract over $1 million.

Initial Contract Term and Usage:	November 16, 2006 to November 15, 2007	**$ 450,000**
First OTR and Estimated Usage:	November 16, 2007 to November 15, 2008	**$ 450,000**
Second OTR and Estimated Usage:	November 16, 2008 to November 15, 2009	**$ 450,000**
Cumulative Value:		**$1,350,000**

Managing Agency/Funding Source:	WASD – Operating Revenue
Contract Measure:	Small Business Enterprise Set-Aside and Bid Preference
Review Committee Date:	July 12, 2006; Item #2-03
Local Preference:	Applied in accordance with the Local Preference Ordinance.
Living Wage:	The Living Wage Ordinance does not apply.
User Access Program:	This contract includes the User Access Program provision. The 2% program discount is being collected on all purchases.

Vendors:	**Address**	**Principal**
•Corcel Corp. (Local vendor)	2461 N.W. 23rd Street Miami, FL 33142	Ray Corona
•Ferguson Enterprises, Inc. (Local vendor)	10810 S.W. 184th Street Miami, FL 33157	Jason Mueller
•Giralt Enterprises, Inc. (Local vendor)	12260 S.W. 94th Street Miami, FL 33186	Pedro Giralt

Performance Data:	There are no performance issues with any of the three firms.
Compliance Data:	There are no compliance issues with any of the three firms.

Contract Managers: Marcanthony Tulloch, Department of Procurement Management

Greg Hicks, Miami-Dade Water and Sewer Department

JUSTIFICATION

This contract is utilized by the Miami-Dade Water and Sewer Department to purchase bell joint and pipe repair clamps, couplings and adapters used in the water distribution and metering system.

The contract is awarded to three responsive and responsible vendors who submitted the lowest aggregate price by group. It is in the best interest of the County to exercise the second Option-to-Renew as there has been a 30 percent increase in pricing of this commodity during the current contract term.

Item No. 5

Contract No.:	8113-4/11-1
Contract Title:	**Inmate Scrub Sets**
Description:	It is recommended that the Board authorize the County Mayor or County Mayor's designee to exercise the second Option-to-Renew (OTR) period to purchase inmate scrub sets for the Miami-Dade Corrections and Rehabilitation Department (MDCR). The contract is in its first OTR period which expires on December 31, 2008. Exercising the second OTR will bring the cumulative value of the contract over $1 million.

Initial Contract Term and Usage:	January 1, 2007 to December 31, 2007	**$ 280,000**
First OTR and Estimated Usage:	January 1, 2008 to December 31, 2008	**$ 400,000***
Second OTR and Estimated Usage:	January 1, 2009 to December 31, 2009	**$ 400,000**
Cumulative Value:		**$1,080,000**

*This contract was modified to increase the allocation by $120,000 for a total of $400,000 per year due to the change in the uniforms issued to the inmates.

Managing Agency/Funding Source:	MDCR – General Fund
Contract Measure:	Small Business Enterprise Bid Preference
Review Committee Date:	June 7, 2006; Item #6-02
Local Preference:	Applied in accordance with the Local Preference Ordinance.
Living Wage:	The Living Wage Ordinance does not apply.
User Access Program:	This contract includes the User Access Program provision. The 2% program discount is being collected on all purchases.

Vendors:	**Address**	**Principal**
•Miami Uniforms, Inc. (Local vendor)	10354 S.W. 187th Street Miami, FL 33157	Jennifer Perry
•Palmetto Uniforms, Inc. (Local vendor)	8869 S.W. 131st Street Miami, FL 33176	Rita Cruz
•Prison Rehab Industries and Division Enterprise d/b/a PRIDE Enterprises (Non-local vendor)	12425 28th Street North St. Petersburg, FL 33716	Jack Edgemon

•Robinson Textiles, Inc. (Non-local vendor)	152 W. Walnut Street Gardena, CA 90248	Jennifer Kutsch

Performance Data: There are no performance issues with any of the four firms.

Compliance Data: There are no compliance issues with any of the four firms.

Contract Managers: Abelin Rodriguez, Department of Procurement Management

Mohammad Haq, Miami-Dade Corrections and Rehabilitation Department

JUSTIFICATION

This contract is utilized by the Miami-Dade Corrections and Rehabilitation Department to purchase uniforms for inmates. Market research indicates that it is in the County's best interest to exercise the second Option-to-Renew period as market prices have increased approximately 41 percent above contract prices within the past year.

Item No. 6

Contract No.:	8121-4/11-1
Contract Title:	**Clearview Mattresses and Pillows**
Description:	It is recommended that the Board authorize the County Mayor or County Mayor's designee to exercise the second Option-to-Renew (OTR) period to purchase clear mattresses and pillows for inmates for the Miami-Dade Corrections and Rehabilitation Department (MDCR). The contract is in its first OTR period which expires on December 31, 2008. Exercising the second OTR will bring the cumulative value of the contract over $1 million.

Initial Contract Term and Usage:	January 1, 2007 to December 31, 2007	**$ 350,000**
First OTR and Estimated Usage:	January 1, 2008 to December 31, 2008	**$ 350,000**
Second OTR and Estimated Usage:	January 1, 2009 to December 31, 2009	**$ 350,000**
Cumulative Value:		**$1,050,000**

Managing Agency/Funding Source:	MDCR – General Fund
Contract Measure:	Small Business Enterprise Bid Preference
Review Committee Date:	May 24, 2006; Item #6-01
Local Preference:	Applied in accordance with the Local Preference Ordinance.
Living Wage:	The Living Wage Ordinance does not apply.
User Access Program:	This contract includes the User Access Program provision. The 2% program discount is being collected on all purchases.

Vendor:	**Address**	**Principal**
• Prison Rehab Industries and Division Enterprise d/b/a PRIDE Enterprises (Non-local vendor)	12425 28th Street North St. Petersburg, FL 33716	Jack Edgemon

Performance Data:	There are no performance issues with this firm.
Compliance Data:	There are no compliance issues with this firm.
Contract Managers:	Abelin Rodriguez, Department of Procurement Management Mohammad Haq, Miami-Dade Corrections and Rehabilitation Department

JUSTIFICATION

This contract is utilized by the Miami-Dade Corrections and Rehabilitation Department to purchase clear mattresses and pillows for inmates. Market research indicates that it is in the County's best interest to exercise the second Option-to-Renew (OTR) period. The vinyl used in the manufacturing of the mattresses is a petroleum based product. It is anticipated that prices resulting from a new competitive process will result in a significant increase from current contract prices due to ongoing increases in petroleum and petroleum by-products used to manufacture these goods. Exercising the second OTR limits the price increase to 5.3 percent based on the Consumer Price Index for the Miami area.

Item No. 7

Contract No.:	8475-5/13
Contract Title:	**Package Terminal Air Conditioners and Dehumidifiers**
Description:	It is recommended that the Board authorize the County Mayor or County Mayor's designee to exercise the first Option-to-Renew (OTR) to purchase package terminal air conditioners, dehumidifying equipment and accessories for the Miami-Dade Housing Agency (MDHA). The contract is in its initial term which expires on January 24, 2009. Exercising the first OTR period will bring the cumulative value of the contract over $1 million.

Initial Contract Term and Estimated Usage:	January 25, 2008 to January 24, 2009	**$ 850,000**
First OTR and Estimated Usage:	January 25, 2009 to January 24, 2010	**$ 200,000***
Cumulative Value:		**$1,050,000**

*The OTR amount is modified to reflect the actual contract usage. The annual amount of $850,000 is being decreased by $650,000 for a total of $200,000 per year for the first OTR.

Managing Agency/Funding Source:	MDHA – Federal Revenue
Contract Measure:	No measure due to the funding source.
Review Committee Date:	July 11, 2008; Item #5-01
Local Preference:	Not applicable due to the funding source.
Living Wage:	The Living Wage Ordinance does not apply.
User Access Program:	This contract does not include the 2% User Access Program provision due to the funding source.

Vendors:	**Address**	**Principal**
•American Standard, Inc. (Local vendor)	11600 Miramar Parkway Suite 500 Miramar, FL 33025	Lou Zaccone
•Century Supply (Local vendor)	590 W. 84th Street Hialeah, FL 33014	Anthony Dedesma
•F.M. Shelton, Inc. (Non-local vendor)	972 Donnelly Avenue Suite 2 Atlanta, GA 30310	Fawn M. Shelton

•Friedrich Air Conditioning Co. (Non-local vendor)	4200 N. Pan Am Expressway San Antonio, TX 78218	Glenn Mc Laren
•Harper Supply LLC. (Non-local vendor)	P.O. Box 76352 St. Petersburg, FL 33734	Gerald E. Harper, Jr.
•Span International, Inc. (Non-local vendor)	4875 Olive Lane-N Plymouth, MN 55446	Anuj Suri
•Transworld Services, Inc. (Local vendor)	2025 N.W. 102nd Avenue Whse.#101 Miami, FL 33172	Juan De Miguel

Performance Data: There are no performance issues for any of the seven firms.

Compliance Data: There are no compliance issues for any of the seven firms.

Contract Managers: Martha Garofolo, Department of Procurement Management

Mari Saydal, Miami-Dade Housing Agency

JUSTIFICATION

This contract allows the Miami-Dade Housing Agency to purchase package terminal air conditioners, dehumidifying equipment and accessories at competitive prices. It is in the County's best interest to exercise this option-to-renew (OTR) as market research indicates that the current prices provided by the primary, secondary and tertiary vendors are below market value. Exercising the first OTR will provide continuity of supply of this equipment and accessories to the user department.

Item No. 8

Contract Nos.:	EPP-RFQ81B, C, E through L, and M through V
Contract Title:	**Executive Search and Consulting Services Pool**
Description:	It is recommended that the Board authorize the County Mayor or County Mayor's designee to exercise the first Option-to-Renew (OTR) period to allow the Human Resources Department (HR) to purchase executive search and consulting services. This is a pool of highly qualified consultants with experience in identifying and placing high-level managerial and executive personnel. The contract is in its initial term which expires on December 13, 2008. Exercising the first OTR will bring the cumulative value of the contract over $1 million.
Initial Contract Term and Estimated Usage:	Three years December 14, 2005 to December 13, 2008 **$ 900,000**
First OTR and Estimated Usage:	One year December 14, 2008 to December 13, 2009 **$ 300,000**
Cumulative Value:	**$1,200,000**
Managing Agency/Funding Source:	HR – General Fund
Contract Measure:	Small Business Enterprise Selection Factor
Review Committee Date:	June 22, 2005; Item #6-03
Local Preference:	Applied in accordance with the Local Preference Ordinance.
Living Wage:	The Living Wage Ordinance does not apply.
User Access Program:	This contract includes the User Access Program provision. The 2% program discount is being collected on all purchases.

Vendors:	**Address**	**Principal**
•ARCUS LLC (Non-local vendor)	600 North 2nd Street Harrisburg, PA 17101	Scott Reilly
•Bennett Yarger Associates (Non-local vendor)	1501 3rd Street Sacramento, CA 95814	Robert L. Neher, Jr.

•CPS Human Resources Services (Non-local vendor)	115 Perimeter Center Place Suite 1070B Atlanta, GA 30346	Marjory H. Young
•Career Solutions International, Inc. (Non-local vendor)	400 Lexington Green Lane Sanford, FL 32771	Suzette DiMascio
•Colin Baenziger & Associates (Non-local vendor)	12970 Dartford Trail Suite 8 Wellington, FL 33414	Colin Baenziger
•DHR International (Non-local vendor)	1085 Raymond Boulevard Newark, NJ 07102	James Abruzzo
•FitzGerald Addison Group LLC (Local vendor)	20000 E. Country Club Drive Suite 312 Aventura, FL 33180	Abbott S. Estrin
•Global Search Associates LLC T/A Boyden Global Executive Search (Non-local vendor)	217 E. Redwood Street Suite 1600 Baltimore, MD 21202	Timothy C. McNamara
•Heidrick & Struggles International (Local vendor)	601 Brickell Key Drive Suite 1000 Miami, FL 33131	Guy Cole
•Korn/Ferry International (Local vendor)	200 S. Biscayne Boulevard Suite 4450 Miami, FL 33131	Bonnie M. Crabtree
•Larrieu & Associates Management Consultants (Local vendor)	3971 S.W. 8th Street Suite 204 Miami, FL 33134	Rene P. Larrieu
•Management Recruiters of Woodbridge, Inc. (Non-local vendor)	1 Woodbridge Center Suite 720 Woodbridge, NJ 07095	Harsh Jiandani
•The Mercer Group, Inc. (Non-local vendor)	44 4th Street SW Winter Haven, FL 33883	Tom D. Freijo

•Performance Executive Search (Local vendor)	2121 Ponce de Leon Boulevard Suite 422 Coral Gables, FL 33134	Dabney Park
•Phair Consultants, Inc. (Local vendor)	16850 Collins Avenue, Bldg 112 Suite 241 Sunny Isles Beach, FL 33160	Calvetta Phair
•ROI Consulting (Non-local vendor)	405 North Red Street Suite 162 Tampa, FL 33609	Laura Woodard
•The Waters Consulting Group, Inc. (Non-local vendor)	5050 Quorum Drive Suite 625 Dallas, TX 75254	Charles S. Anderson
• Westaff (USA), Inc. (Local vendor)	419 W. 49th Street Suite 111 Hialeah, FL 33012	Kemp Mobley
•XDL (USA), Inc. (Local vendor)	12906 S.W. 133rd Court Suite A Miami, FL 33186	Eduardo P. Rivera

Performance Data: There are no performance issues with any of the 19 firms.

Compliance Data: There are no compliance issues with any of the 19 firms.

Contract Manager: Pearl P. Bethel, Department of Procurement Management

Mary Lou Rizzo, Human Resources Department

Luis Gonzalez, Human Resources Department

JUSTIFICATION

The pool of pre-qualified vendors was established through an open competitive Request for Qualifications process to award contracts to firms with experience in identifying and placing high-level managerial and executive personnel. At the County's discretion, qualified vendors may be added to this pool. It is in the best interest of the County to exercise the first Option-to-Renew period. These services are continuously needed and the pool allows for expeditious selection of vendors.