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CLERK OF THE BOARD
OF COUNTY COMMISSIONERS
MIAMI-DADE COUNTY, FLORIDA

Memorandum

MIAMI-DADE COUNTY

Date: December 4, 2012

Agenda Item No. 10(A)(1)

To: Honorable Vice Chairwoman Audrey M. Edmonson and Members, Board of County Commissioners

From: Carlos A. Gimenez Mayor

Subject: Grant Application to the United States Department of Housing and Urban Development for Homeless Assistance

Resolution No. R-1040-12

Recommendation

It is recommended that the Board of County Commissioners (BCC) authorize the County Mayor or County Mayor's designee to: 1) apply for, receive and expend funds from the United States Department of Housing and Urban Development (U.S. HUD) for funding commencing in 2013 from their homeless assistance programs authorized pursuant to the McKinney-Vento Homeless Assistance Act, as amended by the HEARTH Act (e.g. Supportive Housing Program, Shelter Plus Care, and the Section 8 Moderate Rehabilitation Programs) for the purposes of providing housing and services to eligible homeless persons through the Miami-Dade County Homeless Trust (Homeless Trust) and the Miami-Dade County Public Housing and Community Development Department (PHCD); 2) negotiate and execute such contracts and agreements, some of which may exceed one million dollars if renewed, with U.S. HUD; 3) negotiate and execute contracts with not-for-profit providers selected through a Request for Application (RFA) process issued through the Homeless Trust, and execute any amendments and renewals, some of which may exceed one million dollars if renewed, following review by the County Attorney's Office; 4) make direct rental assistance payments to owners on behalf of participating program sponsors/providers under the Shelter Plus Care Rental Assistance Program; 5) to expend any and all monies received for the purpose described in the funding request; receive and expend any additional funds should they become available under this program for subsequent years; file and execute any necessary amendments to the application, modifications, and renewals, some of which may exceed one million dollars if renewed; and exercise cancellations and termination clauses of any contracts or agreements.

Scope

Services will be provided Countywide through not-for-profit service providers selected through a competitive process.

Fiscal Impact/Funding Source

The total amount anticipated to be received for FY 2012-13 is approximately $32 million in renewal funding, and future annual renewal amounts are anticipated to be approximately $32 million, based on U.S. HUD's competitive process. Additional funding for new projects is also anticipated (approximately $2.5 million). It is also anticipated that the County, through the Homeless Trust, will provide Food and Beverage Tax match funding (in an amount up to $800,000 per year) to programs serving individuals experiencing chronic homelessness in low demand model programs. However, the majority of the U.S. HUD-required match funding will

be provided by the not-for-profit providers selected through the competitive process that will be funded through this application. These match amounts vary from a dollar-for-dollar in-kind match, to 25 percent cash match, depending upon the program type and the amount of funding allocated. The leveraging provided by not-for-profits funded under annual applications can amount to $30 million per year.

Track/Record/Monitor
Homeless Trust Executive Director Hilda Fernandez will be responsible for overseeing the Supportive Housing Program grants to not-for-profit service providers selected through the RFA and PHCD's Director of Contract Administration Crystal Coleman will be responsible for overseeing the Shelter Plus Care and Section 8 Moderate Rehabilitation grants to providers selected through the RFA. The selected not-for-profit service providers will be monitored through the existing monitoring processes of the respective agency; this consists of site visits, desk audits, self-assessments, the review of monthly, quarterly and annual progress reports, as well as the analysis of utilization rates.

Background
It is anticipated that U.S. HUD will soon announce the issuance of its Super Notice of Funding Availability (Super NOFA) application, making available funding commencing in 2013 for homeless programs throughout the country through a national competition. As in previous years, it is anticipated that U.S. HUD will continue to consolidate its competitive homeless programs (Shelter Plus Care, Section 8 Moderate Rehabilitation for the Homeless, and Supportive Housing Programs) in the upcoming notice of funding availability. These programs provide funding to local communities for the development of housing and supportive services to Homeless individuals, including the chronic homeless.

The Super NOFA application calls for local communities to develop a community-wide consolidated application process for housing and services for homeless persons that meet identified needs and gaps. This process requires the development of an annual analysis of the community's homeless housing and service continuum's gaps and needs, as well as the establishment of homeless funding priorities. As it has for the past seventeen (17) funding cycles, Miami-Dade County, through the Homeless Trust, serves as the coordinating agency and the "collaborative applicant" for our community's Continuum of Care. In order to comply with U.S. HUD's requirement for local coordination, on an annual basis the Homeless Trust, engages in a collaborative effort with invited provider umbrella organizations representing the different levels of the continuum and homeless sub-populations, advocacy groups, homeless persons, representatives from the other entitlement jurisdictions and technical assistance providers, to develop a process for the development of a coordinated application for funding to be submitted to U.S. HUD, and to assist providers in developing their plans to be part of the application. The members of this group comprise the Continuum of Care Subcommittee, a subcommittee of the Homeless Trust's Services Development Committee. The Subcommittee develops needs, gaps and priorities following additional input from homeless persons, service providers and staff. Public comment workshops are also held to obtain input from the community on the developed priorities. The funding priorities resulting from this process are approved by the Homeless Trust Board on an annual basis.

Service and housing providers are being selected through a local competitive process (RFA) to serve as sub-recipients under this grant; the County only serves as a pass-through for any funding which may result from this federal grant. The Homeless Trust will administer all projects selected by U.S. HUD for funding under the Supportive Housing Program and PHCD will administer all projects funded under the Shelter Plus Care and Section 8 Moderate Rehabilitation programs. Providers interested in serving as sub-recipients must submit a local application to be considered for inclusion in the community's consolidated application to U.S. HUD. Sub-recipients submit local applications with federally required program narratives, budget forms and expenditure plans, consistent with the priorities set forth in the RFA. Projects can receive capital, operations, leasing and supportive services funding for terms from one to ten years, depending on the federal funding program and local priorities established.

Following the issuance of the RFA for local sub-recipients, a workshop will be held to assist all agencies interested in submitting applications for consideration under the specific priorities of the RFA.

A selection committee composed primarily of County staff will select eligible applicants to be part of the County's consolidated application to U.S. HUD. A sub-recipient's inclusion in the local consolidated application to U.S. HUD does not guarantee funding to any sub-recipient; U.S. HUD will make the final determination of which projects they will fund as part of their overall evaluation of the County's Consolidated Application submission.

The Homeless Trust Board will review and approve the applications included in our local consolidated application to U.S. HUD. Due to the short period of time provided by U.S. HUD to respond to this national competition, the foregoing process for the development of a Miami-Dade consolidated application was developed and is being carried out. This process has been successfully utilized for the past seventeen (17) years' funding cycles.

If funded by U.S. HUD, it is anticipated that the application will provide for the creation of additional permanent housing units, and continuation funding for currently funded transitional and permanent housing programs with supportive services, in addition to services-only programs such as employment programs, outpatient mental health treatment programs, legal services and homeless outreach. All of the housing and collateral services will be consistent with the County's continuum of care approach, as outlined in the Miami-Dade County Community Homeless Plan.

The Trust also invites all other local entitlement jurisdictions to participate in the overall planning process in order to submit one local coordinated application for funding as part of the national competition. U.S. HUD has advised Miami-Dade that this coordinated and collaborative process would provide more favorable consideration for funding. It is anticipated that preliminary funding recommendations from U.S. HUD would be made by late this year.

Russell Benford, Deputy Mayor

MEMORANDUM
(Revised)

TO: Honorable Vice Chairwoman Audrey M. Edmonson and Members, Board of County Commissioners

DATE: December 4, 2012

FROM: R. A. Cuevas, Jr. County Attorney

SUBJECT: Agenda Item No. 10(A)(1)

Please note any items checked.

_____ **"3-Day Rule" for committees applicable if raised**

_____ **6 weeks required between first reading and public hearing**

_____ **4 weeks notification to municipal officials required prior to public hearing**

_____ **Decreases revenues or increases expenditures without balancing budget**

_____ **Budget required**

_____ **Statement of fiscal impact required**

_____ **Ordinance creating a new board requires detailed County Manager's report for public hearing**

_____ **No committee review**

_____ **Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous _____) to approve**

✓ **Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required**

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 10(A)(1)
12-4-12

RESOLUTION NO. R-1040-12

RESOLUTION AUTHORIZING THE COUNTY MAYOR OR THE COUNTY MAYOR'S DESIGNEE TO APPLY FOR, RECEIVE, AND EXPEND FUNDS TOTALLING UP TO APPROXIMATELY $34.5 MILLION FROM THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT FOR HOMELESS CONTINUUM OF CARE HOUSING AND SERVICES, INCLUDING BUT NOT LIMITED TO FUNDS FROM THE SUPPORTIVE HOUSING, SHELTER PLUS CARE AND SECTION 8 MODERATE REHABILITATION PROGRAMS, AUTHORIZING THE COUNTY MAYOR OR THE COUNTY MAYOR'S DESIGNEE TO ISSUE A REQUEST FOR APPLICATION PROCESS TO SELECT NOT-FOR-PROFIT SERVICE PROVIDER SUB-RECIPIENTS, AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXECUTE AGREEMENTS, SOME OF WHICH MAY EXCEED $1 MILLION IF RENEWED, WITH THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT AND WITH SELECTED SUB-RECIPIENTS, AND TO MAKE DIRECT RENTAL ASSISTANCE PAYMENTS TO OWNERS ON BEHALF OF PARTICIPATING SUB-RECIPIENTS UNDER THE SHELTER PLUS CARE PROGRAM

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board authorizes the County Mayor or the County Mayor's designee to: 1) apply for, receive, and expend funds from the United States Department of Housing and Urban Development (U.S. HUD) allocated by U.S. HUD through the Super Notice of Funding Availability for homeless continuum of care programs (Supportive Housing Program, Shelter Plus Care Program and Section 8 Moderate Rehabilitation program), in an amount up to approximately $34.5 million, for the purposes of providing housing and services to eligible homeless persons through the Miami-Dade County Homeless Trust and the Miami-Dade County Public Housing and Community Development

Department (PHCD); 2) negotiate and execute such contracts and agreements, some of which may exceed one million dollars if renewed, with U.S.HUD; 3) negotiate and execute contracts and agreements with not-for-profit providers selected as sub-recipients through a Request for Applications (RFA) process, following review by the County Attorney's Office; 4) make direct rental assistance payments to owners on behalf of participating sub-recipients under the Shelter Plus Care program; to expend any and all monies received for the purpose described in the funding request; and to receive and expend additional funds should they become available under this program for this purpose; and 5) to file and execute any necessary amendments to the application, modifications, renewals, some of which may exceed one million dollars if renewed, cancellations, and termination clauses of any contracts or agreements, for and on behalf of Miami-Dade County, Florida.

The foregoing resolution was offered by Commissioner **José "Pepe" Diaz**, who moved for its adoption. The motion was seconded by Commissioner **Rebeca Sosa** and upon being put to a vote, the vote was as follows:

Audrey M. Edmonson, Vice Chairwoman			**aye**
Bruno A. Barreiro	**aye**	Lynda Bell	**absent**
Esteban L. Bovo, Jr.	**aye**	Jose "Pepe" Diaz	**aye**
Sally A. Heyman	**aye**	Barbara J. Jordan	**absent**
Jean Monestime	**aye**	Dennis C. Moss	**aye**
Rebeca Sosa	**aye**	Sen. Javier D. Souto	**absent**
Xavier L. Suarez	**absent**	Juan C. Zapata	**aye**

The Chairperson thereupon declared the resolution duly passed and adopted this 4th day of December, 2012. This resolution shall be become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY THIS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: Christopher Agrippa
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

Estephanie S. Resnik