

MEMORANDUM

Agenda Item No. 11(A)(16)

TO: Honorable Chairwoman Rebeca Sosa
and Members, Board of County Commissioners

DATE: December 3, 2013

FROM: R. A. Cuevas, Jr.
County Attorney

SUBJECT: Resolution directing the County
Mayor to conduct a comparative
study regarding the job
descriptions and qualifications of
librarians in the Miami-Dade
County Library System and the
library systems of other entities
of a similar size and scope of
operations
Resolution No. R-1013-12

The accompanying resolution was prepared and placed on the agenda at the request of Prime Sponsor Chairwoman Rebeca Sosa.



R. A. Cuevas, Jr.
County Attorney

RAC/smm



MEMORANDUM

(Revised)

TO: Honorable Chairwoman Rebeca Sosa
and Members, Board of County Commissioners

DATE: December 3, 2013

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R. A. Cuevas, Jr.
County Attorney

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Please note any items checked.

- "3-Day Rule" for committees applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Ordinance creating a new board requires detailed County Mayor's report for public hearing
- No committee review
- Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous ____) to approve
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 11(A)(16)
12-3-13

RESOLUTION NO. R-1013-13

RESOLUTION DIRECTING THE COUNTY MAYOR OR THE COUNTY MAYOR'S DESIGNEE TO CONDUCT A COMPARATIVE STUDY REGARDING THE JOB DESCRIPTIONS AND QUALIFICATIONS OF LIBRARIANS IN THE MIAMI-DADE COUNTY LIBRARY SYSTEM AND THE LIBRARY SYSTEMS OF OTHER ENTITIES OF A SIMILAR SIZE AND SCOPE OF OPERATIONS

WHEREAS, the Miami-Dade County Public Library System provides quality library services to the residents of unincorporated Miami-Dade County and all of the County's municipalities, except Bal Harbour, Bay Harbor Islands, Hialeah, Miami Shores, North Miami, North Miami Beach, and Surfside; and

WHEREAS, the Miami-Dade County Public Library System currently operates one (1) main branch, five (5) regional branches, forty-three (43) neighborhood branches and two (2) bookmobiles (for a total of forty-nine (49) service outlets); and

WHEREAS, the Miami-Dade County Public Library System's provision of services includes the lending of books, audiotapes, compact discs, movies, computers, electronic books and other media materials; and

WHEREAS, the County currently has at least one professional librarian assigned to each Miami-Dade County Public Library System branch; and

WHEREAS, the Miami-Dade County Public Library System currently requires all professional librarians to have at least a Masters Degree in Library Science in order to be considered for employment by the Miami-Dade County Public Library System, which carries a higher personnel cost than employing individuals without a Masters Degree; and

WHEREAS, the County seeks to operate a high quality, cost effective and efficient library system to its residents within current budgetary constraints,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that:

Section 1. The foregoing recitals are incorporated in this Resolution and are approved.

Section 2. This Board directs the County Mayor or the County Mayor's designee to conduct a study examining and comparing the job description and educational qualification requirements for librarians in the Miami-Dade County Public Library System to other library systems including, but not limited to: (1) The Miami-Dade County Public School System; (2) The City of Hialeah public libraries; (3) The library systems of other large counties in Florida; (4) The public library systems of cities or counties of similar or larger size nationally such as New York, Philadelphia, Chicago, Los Angeles, and Houston; and (5) University library systems including, but not limited to, Florida International University, the University of Miami, the University of Florida, and Florida State University. The study shall include, at a minimum: (1) the structure of other libraries' staffing; (2) the educational requirements and job descriptions of librarians in those systems; and (3) salary levels (adjusted for regional cost of living differentials as reported by the federal government) within that system, as compared to the Miami-Dade County Public Library System.

Section 3. The County Mayor or the County Mayor's designee shall submit a written report to this Board with committee review within sixty (60) days from the effective date of this resolution detailing the results of the study as provided in Section 2 above.

The Prime Sponsor of the foregoing resolution is Chairwoman Rebeca Sosa. It was offered by Commissioner **Audrey Edmonson**, who moved its adoption. The motion was seconded by Commissioner **Rebeca Sosa** and upon being put to a vote, the vote was as follows:

	Rebeca Sosa, Chairwoman	aye
	Lynda Bell, Vice Chair	aye
Bruno A. Barreiro	aye	Esteban L. Bovo, Jr. aye
Jose "Pepe" Diaz	absent	Audrey M. Edmonson aye
Sally A. Heyman	aye	Barbara J. Jordan aye
Jean Monestime	aye	Dennis C. Moss aye
Sen. Javier D. Souto	aye	Xavier L. Suarez absent
Juan C. Zapata	aye	

The Chairperson thereupon declared the resolution duly passed and adopted this 3rd day of December, 2013. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK



By: **Christopher Agrippa**
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

Richard C. Seavey