

Date: December 17, 2013

To: Honorable Chairwoman Rebeca Sosa
and Members, Board of County Commissioners

From: Carlos A. Gimenez
Mayor

Subject: Resolution Requesting Authority to Exercise Option-to-Renew Periods Under Existing
Contracts

Agenda Item No. 8(F)(3)

Resolution No. R-1046-13

Recommendation

It is recommended that the Board of County Commissioners (Board) delegate to the County Mayor or County Mayor's designee the authority to exercise, in their discretion, the options-to-renew (OTRs) set forth in this item. Ordinance No. 07-139 provides for committee review exemption.

The OTRs being considered by the Board in this item are described briefly below and in more detail in the accompanying attachments:

Item 1 - Bell Helicopter Replacement Parts - Prequalification: Seeks authority to exercise the seventh, eighth and ninth one-year OTR terms for the purchase of original equipment manufacturer (OEM) and non-OEM Bell Helicopter parts and supplies for the Fire Rescue and Police departments. Each of the OTR terms is estimated at \$300,000, for a total of \$900,000. Approval of this item will extend the prequalification pool contract until February 28, 2017.

Item 2 - Road and Traffic Related Signs – Prequalification Pool: Seeks authority to exercise the third, fourth and fifth one-year OTR terms for the purchase of road and traffic related signs for various County departments. Each of the OTR terms is estimated at \$109,000, for a total of \$327,000. Approval of this item will extend the prequalification pool contract until January 31, 2017.

Scope

The impact of the items in the accompanying OTR package is countywide in nature.

Fiscal Impact/Funding Source

Contract amounts and department allocations represent the maximum spending authority based on estimated past usage. This action does not guarantee that the total contract amounts/values will be expended by these County departments and/or agencies. Funding will be expended only if departmental budgets can support the expenditures as approved in their annual budget adopted by the Board.

Track Record/Monitor

There are no known performance issues with the vendors recommended for award. The departments' contract managers are reflected in the attached OTR package.

Delegated Authority

If this item is approved, the County Mayor or County Mayor's designee will have the authority to exercise OTRs in accordance with the terms and conditions of the contracts listed in the accompanying package.

The County Mayor or the County Mayor's designee will also have the authority to solicit pricing and award contracts up to an aggregate contract amount of the allocation authorized by the Board. Additionally, the County Mayor or the County Mayor's designee may add qualified vendors to the pool at any time during the term of the contract, subject to bi-annual ratification by the Board. The County Mayor or County Mayor's designee will also have the authority to exercise, at their discretion, contract

modifications, options-to-renew, and other extensions in accordance with the terms and conditions of the pool contracts.

Background

The contracts listed in this item require approval to exercise OTRs. Each of the contracts were awarded under the County Mayor or County Mayor's designee's delegated authority pursuant to Section 2-8.1(b) of the County Code and the Master Procurement Implementing Order, I.O. 3-38. Ordinance No. 07-139 exempts OTRs from committee review.

Prior to exercising any OTR periods, market research is conducted to ensure continuing to purchase from the awarded vendors is in the best interest of the County. Market research includes competitive factors such as pricing, quality, product features, technology, and lead time. It may also include commercial factors such as environmental issues, other governmental entity practices, industry trends, support and capabilities. This item only seeks the advanced delegated authority to exercise the OTR(s) if determined that it is in the best interest of the County.



Edward Marquez
Deputy Mayor



MEMORANDUM

(Revised)

TO: Honorable Chairwoman Rebeca Sosa
and Members, Board of County Commissioners

DATE: December 17, 2013

FROM: 
R. A. Cuevas, Jr.
County Attorney

SUBJECT: Agenda Item No. 8(F)(3)

Please note any items checked.

- "3-Day Rule" for committees applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Ordinance creating a new board requires detailed County Mayor's report for public hearing
- No committee review
- Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous ____) to approve
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(F)(3)
12-17-13

RESOLUTION NO. R-1046-13

RESOLUTION AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXERCISE OPTION-TO-RENEW PERIODS IN A TOTAL AMOUNT NOT TO EXCEED \$1,227,000.00 FOR THE CONTRACTS DESCRIBED IN THE ITEM, AWARDED UNDER THE COUNTY MAYOR OR THE COUNTY MAYOR DESIGNEE'S DELEGATED AUTHORITY, FOR THE PURCHASE OF GOODS AND SERVICES

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board delegates to the County Mayor or County Mayor's designee the authority to exercise, in their discretion, the options-to-renew set forth in this item in an amount to not exceed \$1,227,000.00 when in the best interest of Miami-Dade County; and the Board further authorizes the County Mayor or the County Mayor's designee to execute any and all documents necessary to give effect to the renewal.

The foregoing resolution was offered by Commissioner **Sally A. Heyman**, who moved its adoption. The motion was seconded by Commissioner **Lynda Bell** and upon being put to a vote, the vote was as follows:

	Rebeca Sosa, Chairwoman	aye	
	Lynda Bell, Vice Chair	aye	
Bruno A. Barreiro	aye	Esteban L. Bovo, Jr.	aye
Jose "Pepe" Diaz	aye	Audrey M. Edmonson	aye
Sally A. Heyman	aye	Barbara J. Jordan	aye
Jean Monestime	aye	Dennis C. Moss	aye
Sen. Javier D. Souto	aye	Xavier L. Suarez	aye
Juan C. Zapata	aye		

The Chairperson thereupon declared the resolution duly passed and adopted this 17th day of December, 2013. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF COUNTY
COMMISSIONERS



HARVEY RUVIN, CLERK

By: **Christopher Agrippa**
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

Oren Rosenthal

Item 1

Contract No.: EPP8146-9/16-6	Title: Bell Helicopter Replacement Parts – Prequalification Pool
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It is recommended that the Board authorize the County Mayor or the County Mayor's designee to exercise the three remaining Option-to-Renew (OTR) terms for purchase of Bell Helicopter replacement parts as needed for Fire Rescue and Police.

Initial Contract Term and OTRs with Total Allocation		
Initial Contract Term:	February 8, 2007 – January 31, 2008	\$350,000
First OTR:	February 1, 2008 – January 31, 2009	350,000
Second OTR:	February 8, 2009 – January 31, 2010	200,000
Third OTR:	February 8, 2010 – February 28, 2011	350,000
Fourth OTR:	March 1, 2011 – February 29, 2012	350,000
Fifth OTR:	March 1, 2012 – February 28, 2013	350,000
Sixth OTR:	March 1, 2013 – February 28, 2014	350,000
OTRs Requested for Approval and Estimated Amount Under This Item:		
Seventh OTR:	March 1, 2014 – February 28, 2015	300,000
Eighth OTR:	March 1, 2015 – February 29, 2016	300,000
Ninth OTR:	March 1, 2016 – February 28, 2017	300,000
Cumulative Value		\$3,200,000

JUSTIFICATION

This pool provides Fire Rescue and Police with access to qualified vendors who can provide original equipment manufacturer (OEM) and non-OEM Bell Helicopter parts and supplies to maintain the county's fleet of helicopters. Spot market competitions are utilized and additional qualified vendors may be added at any time during the contract term. This method of award ensures that the County receives the best available pricing at the time the department requires the commodity.

Using/Managing Departments and Funding Sources:			
Department	Requested Allocation	Funding Source	Contract Manager
Fire Rescue	\$450,000	General Fund	Marianela Betancourt
Police	450,000	General Fund	Laura Romano
Total:	\$900,000		

Vendors	Address	Principal
Eastern Aero Marine, Inc.	5502 NW 37 Avenue Miami, FL	Miriam Oroshnik
Heliworks, Inc.	2400 Airport Boulevard Pensacola, FL	DynCorp International, LLC.
Professional Aviation Associates, Inc.	4694 Aviation Parkway Suite K Atlanta, GA	Julie Keith

Contract Measures:	<input checked="" type="checkbox"/> Small Business Enterprise	<input type="checkbox"/> Set-Aside	<input checked="" type="checkbox"/> Bid Preference
	<input type="checkbox"/> Selection Factor	<input type="checkbox"/> Other	
Local Preference Ordinance:	<input checked="" type="checkbox"/> Applies <input type="checkbox"/> Does not apply		
Living Wage Ordinance:	<input type="checkbox"/> Applies <input checked="" type="checkbox"/> Does not apply		
User Access Program:	<input checked="" type="checkbox"/> Applies where permitted by funding source <input type="checkbox"/> Does not apply		
Procurement Contracting Officer:	Kristina Guillen		

Item 2

Contract No.: 4703-5/16-2	Title: Road and Traffic Related Signs – Prequalification Pool
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It is recommended that the Board authorize the County Mayor or the County Mayor's designee to exercise the three remaining Option-to-Renew (OTR) terms for purchase of road and traffic related signs for various County departments.

<i>Initial Contract Term and OTRs with Total Allocation</i>		
Initial Contract Term:	February 8, 2007 – January 31, 2012	\$905,000
First OTR:	February 1, 2012 – January 31, 2013	146,000
Second OTR:	February 1, 2013 – January 31, 2014	146,000
<i>OTRs Requested for Approval and Estimated Amount Under This Item:</i>		
Third OTR:	February 1, 2014 – January 31, 2015	109,000
Fourth OTR:	February 1, 2015 – January 31, 2016	109,000
Fifth OTR:	February 1, 2016 – January 31, 2017	109,000
Cumulative Value		<u>\$1,524,000</u>

JUSTIFICATION

This pool provides County departments with access to qualified vendors who can provide signs and road traffic related items on an as-needed basis. Spot market competitions are utilized and additional qualified vendors may be added at any time during the contract term. This method of award ensures that the County receives the best available pricing at the time the department requires the commodity.

Using/Managing Departments and Funding Sources:			
Department	Requested Allocation	Funding Source	Contract Manager
Fire Rescue	\$42,000	Fire District Funds	Marianela Betancourt
Parks, Recreation and Open Spaces	120,000	General Fund	Bill Solomon
PortMiami	45,000	Proprietary Funds	Gyselle Pino
Public Housing and Community Development	120,000	Federal Funds	Indira Rajkumar
Total:	\$327,000		

Vendors	Address	Principal
WS Sign Design Corp.	1434 Memorial Avenue West Springfield, MA	Ronald E. Whitaker
Allied Tube & Conduit Corp.	16100 S. Lathrop Avenue Harvey, IL	John Williams
Rocal Inc.	3186 County Road 550 Frankfort, OH	Robert D. Lightle
McCain Sales of Florida, Inc.	3001 Orange Avenue Fort Pierce, FL	Dixon R. McCain
RI-DEL MFG, Inc. d/b/a Power Parts Sign Co.	1754 W Walnut Street Chicago, IL	James A. Hrajnoha
Custom Products Corp.	1120 Flowood Drive Flowood, MS	Hal Perkins

Contract Measures:	<input checked="" type="checkbox"/> Small Business Enterprise <input type="checkbox"/> Set-Aside <input checked="" type="checkbox"/> Bid Preference <input type="checkbox"/> Selection Factor <input type="checkbox"/> Other
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Local Preference Ordinance: <input checked="" type="checkbox"/> Applies <input type="checkbox"/> Does not apply
Living Wage Ordinance: <input type="checkbox"/> Applies <input checked="" type="checkbox"/> Does not apply
User Access Program: <input checked="" type="checkbox"/> Applies where permitted by funding source <input type="checkbox"/> Does not apply
Procurement Contracting Officer: Mary Hammett