



Stephen P. Clark
Government Center
111 N.W. 1st Street
Miami, FL 33128

FINAL OFFICIAL Meeting Minutes Committee of the Whole

Joe A. Martinez (11), Chairman; Dennis C. Moss (9), Vice Chairman; Commissioners
Bruno A. Barreiro (5), Barbara Carey-Shuler (3), Jose "Pepe" Diaz (12), Carlos A.
Gimenez (7), Sally A. Heyman (4), Barbara J. Jordan (1), Dorrin D. Rolle (2), Natacha
Seijas (13), Katy Sorenson (8), Rebeca Sosa (6) and Javier D. Souto (10)

Wednesday, June 29, 2005

10:00 AM

COMMISSION CHAMBERS

Members Present: Dr. Barbara Carey-Shuler, Jose "Pepe" Diaz, Sally A. Heyman, Barbara J. Jordan, Dennis C. Moss, Dorrin D. Rolle, Natacha Seijas, Katy Sorenson, Rebeca Sosa, Sen. Javier D. Souto.

Members Absent: Bruno A. Barreiro, Carlos A. Gimenez, Joe A. Martinez.

Members Late: None.

Members Excused: None.

1A MOMENT OF SILENCE

Report: *Chairperson Carey-Shuler asked that everyone present join the Board in a moment of silence.*

1B PLEDGE OF ALLEGIANCE

Report: *Chairperson Carey-Shuler asked that everyone present join the Board in the Pledge of Allegiance.*

1C ROLL CALL

Report: *The following staff support was present: County Manager George Burgess, Deputy County Manager Pete Hernandez, Assistant County Manager Joe Ruiz, First Assistant County Attorney Murray Greenberg, and Deputy Clerks Diane Collins and Alicia Stephenson.*

ITEM NO. 1

051931 Report

BUDGET PRESENTATION [ORAL PRESENTATION]
(County Manager)

Presented

Report: *County Manager George Burgess presented the FY 2005-06 "Proposed Resource Allocation Plan."*

Commissioner Souto requested that the following matters be addressed by the County Manager:

- Solutions to the need for restroom facilities near the commission chambers;*
- report on funds expended for mosquito control by individual counties in Florida;*
- and enforcement of any contract provisions that provided for the replacement of trees planted as a part of the county's beautification efforts that were now sick or dead.*

The County Manager said that a comparative analysis would be performed regarding the County's mosquito control helicopter flights.

Commissioner Souto noted that he was concerned about the growth of the budget, and since the number of recent incorporations in the county, he had seen no report from the County Manager about the impact of incorporation on County staffing levels. He said that the budget may adversely impact the middle and lower-middle class.

Commissioner Sosa requested that the following matters be addressed by the County Manager:

- Decrease the number of requests for mid-year adjustments made by Departments under COSHAC's jurisdiction;*
- implement employee training and expedite the hiring process in order to reduce overtime pay;*
- increase the number of flights by the Miami-Dade mosquito control helicopter and provide a schedule identifying areas to be sprayed so commissioners' constituents could be informed;*
- make extra effort to implement mosquito control prior to the Fourth of July weekend;*
- and include funding for mosquito control as a line item in next year's budget.*

Commissioner Sosa asked that the revenue received by the Tax Collector and/or the Property Appraiser from different taxing jurisdictions for advising property owners of their proposed millage and special assessment rates, be reflected as a line item in the county's budget.

Commissioner Sosa asked the County Manager to reexamine the Procurement Department's request for additional staff.

Commissioner Sosa requested that the County Manager make a presentation before the Community Outreach, Safety and Healthcare Administration Committee on how issues the committee had raised regarding departments under its jurisdiction had been addressed.

Commissioner Sorenson requested that the following matters be addressed by the County Manager:

- Submittal of statistics on the need for affordable and workforce housing in Miami-Dade County, including demand, what the county supplied and other resources available;
- resolution of problems with the county's building permit process;
- integration of the Fire Inspector's computer permit system with the rest of the County's system;
- and submittal in early Fall of recommendations to address housing issues relating to first time home buyers, renters and seniors on limited income that required legislative action.

Commissioner Sorenson said the issue of rising rents had to be seriously addressed and questioned whether a tax break could be offered to landlords who maintained rent at a certain level.

First Assistant County Attorney Murray Greenberg advised that provision of a tax break to landlords who maintained rent at a certain level would have to be done through the legislature.

Commissioner Heyman requested that the following matters be addressed by the County Manager:

- A better explanation of the process and operations of departments under the jurisdiction of the IRCAC;
- stricter adherence to the Florida Statutes relating to the UAP in the procurement process;

- maximization of present opportunities to make technological advancements in recycling and garbage transfer services;
- review of the Florida Statutes relating to tax concessions for enterprise and empowerment zones;
- and solicitation of feedback from staff regarding how better returns could be gleaned from existing staff positions and from the sharing of expertise.

Commissioner Rolle requested that the following matters be addressed by the County Manager:

- Mosquito control in inner city areas;
- problems in the permitting process that delayed housing projects District 2;
- preparation of a previously requested report on children and elderly services and the possible creation of a children's department in time to be identified in the current budgetary process;
- planting of good quality trees in District 2 through the county's beautification project;
- debris removal at the embankment along Memorial Highway in the area of North Miami/North Miami Beach.

Commissioner Rolle asked Mr. Larry Handfield, Public Health Trust Board of Trustees Chairman, to address needs of Jackson Health System.

Mr. Handfield asked commissioners to consider some of the unfunded mandates of the Public Health Trust's budget as they considered the County's FY 2005-06 proposed budget, including funding for CHI, the Correctional Health Facility and a \$30 million County match for Medicaid.

Commissioner Jordan requested that the following matters be addressed by the County Manager:

- Restoration of the Maintenance of Effort level to the Public Health Trust and legislation directing the County Manager to do so, if needed;
- allocation of money from the General Fund to the Ryan White Title I program for AIDS awareness and public education through media advertisement;
- the need for personnel to provide homecare services for the elderly, including the delivery of meals and transportation to senior centers;
- a 25-50% increase in funding of the Mom and Pop program;
- prompt payment relating to the CSBE program;
- and sufficient staffing for Headstart to support

service level mandates.

ITEM NO. 2

051937 Report

INITIAL BUDGET REPORT (Commission Auditor)

Not presented

Report: *Vice Chairman Moss asked Commission Auditor Charles Anderson to present this report before individual committees.*

ITEM NO. 3

051932 Resolution

RESOLUTION SETTING THE PROPOSED FY 2005-06 MILLAGE AND SPECIAL ASSESSMENT RATES AND SETTING THE DATE, TIME AND LOCATION OF THE PUBLIC BUDGET HEARINGS (County Manager)

*Forwarded to BCC without a recommendation
Mover: Rolle
Seconder: Jordan
Vote: 8-0
Absent: Gimenez, Barreiro, Martinez, Sosa, Carey-Shuler*

Report: *The foregoing proposed resolution was forwarded to the Board of County Commissioners without a recommendation for consideration at its meeting scheduled for July 7, 2005.*

ITEM NO. 3 ALT.

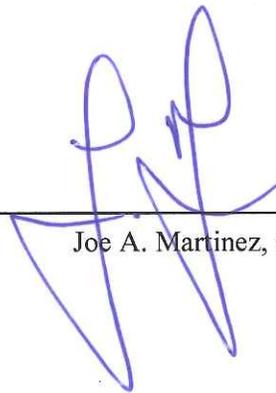
051934 Resolution

RESOLUTION SETTING THE PROPOSED FY 2005-06 MILLAGE AND SPECIAL ASSESSMENT RATES AND SETTING THE DATE, TIME AND LOCATION OF THE PUBLIC BUDGET HEARINGS (County Manager)

*Forwarded to BCC without a recommendation
Mover: Rolle
Seconder: Jordan
Vote: 8-0
Absent: Gimenez, Barreiro, Martinez, Sosa, Carey-Shuler*

Report: *The foregoing proposed resolution was forwarded to the Board of County Commissioners without a recommendation for consideration at its meeting scheduled for July 7, 2005.*

ADJOURNMENT



Joe A. Martinez, Chairman

Board of County Commissioners
Roll Call Sheet for 06-29-2005

Committee of the Whole Budget Workshop

MEMBER	PRESENT	LATE	ABSENT
Commissioner Barreiro			✓
Commissioner Carey-Shuler	✓		
Commissioner Diaz	✓		
Commissioner Gimenez			✓
Commissioner Heyman	✓		
Commissioner Jordan	✓		
Commissioner Rolle	✓		
Commissioner Seijas	✓		
Commissioner Sorenson	✓		
Commissioner Sosa	✓		
Commissioner Souto	✓		
Vice Chairman Moss	✓		
Chairman Martinez			✓

NOTE: 7 members constitute a quorum

Exhibit



Stephen P. Clark
Government Center
111 N.W. 1st Street
Miami, FL 33128

FINAL REVISED
Meeting Agenda
Committee of the Whole

*Joe A. Martinez (11), Chairman; Dennis C. Moss (9), Vice Chairman;
Commissioners Bruno A. Barreiro (5), Barbara Carey-Shuler (3), Jose
"Pepe" Diaz (12), Carlos A. Gimenez (7), Sally A. Heyman (4), Barbara J.
Jordan (1), Dorrin D. Rolle (2), Natacha Seijas (13), Katy Sorenson (8),
Rebeca Sosa (6) and Javier D. Souto (10)*

Wednesday, June 29, 2005

10:00 AM

COMMISSION CHAMBERS

County Commission Rules - Rule 6.05 DECORUM

"Any person making impertinent or slanderous remarks or who becomes boisterous while addressing the commission, shall be barred from further audience before the commission by the presiding officer, unless permission to continue or again address the commission be granted by the majority vote of the commission members present. No clapping, applauding, heckling, or verbal outbursts in support of or opposition to a speaker or his or her remarks shall be permitted. No signs or placards shall be allowed in the commission chambers. Persons exiting the commission chambers shall do so quietly."

1A MOMENT OF SILENCE

1B PLEDGE OF ALLEGIANCE

1C ROLL CALL

ITEM NO. 1

051931

County Manager

BUDGET PRESENTATION [ORAL PRESENTATION]

ITEM NO. 2

051937

Commission Auditor

INITIAL BUDGET REPORT

Exhibit

ITEM NO. 3

051932

County Manager

RESOLUTION SETTING THE PROPOSED FY 2005-06
MILLAGE AND SPECIAL ASSESSMENT RATES AND
SETTING THE DATE, TIME AND LOCATION OF THE PUBLIC
BUDGET HEARINGS

ITEM NO. 3 ALT.

051934

County Manager

RESOLUTION SETTING THE PROPOSED FY 2005-06
MILLAGE AND SPECIAL ASSESSMENT RATES AND
SETTING THE DATE, TIME AND LOCATION OF THE PUBLIC
BUDGET HEARINGS

ADJOURNMENT

Memorandum



Date: June 29, 2005

To: Honorable Chairman Joe A. Martinez
and Members, Board of County Commissioners

Item No. 3

From: George M. Burgess
County Manager

Subject: Setting of Proposed FY 2005-06 Millage and Special Assessment Rates and
Scheduling of the Public Budget Hearings

Recommendation

It is recommended that the Board approve the proposed millage and special assessment rates included in the FY 2005-06 Proposed Budget for use in preparing the "Notice of Proposed Property Taxes" to be mailed to all property owners in August.

Background

State law requires that all property owners be advised of proposed property taxes in concert with notification of public budget hearings. The Property Appraiser will mail required notices to all property owners in August using proposed tax rates adopted by all taxing authorities in Miami-Dade County. The rates you set for millage rates, special benefit districts, and for special assessments will be used in the notice and will effectively represent the ceiling for all Miami-Dade taxes, which ultimately appear on the tax bill. As you know, you may lower the rates at the first public budget hearing, but you may not raise them at that time without again notifying all affected property owners by mail. At the second public budget hearing, you may not increase the rates above those adopted at the first budget hearing.

Because the FY 2005-06 Proposed Budget and this agenda item were both released before the 2005 Tax Assessment Roll was available, a supplemental item will accompany this item when presented to the Board on July 7. The supplemental item will contain updated information regarding the Tax Assessment Roll.

The FY 2005-06 Proposed Budget recommends that the total millage rates for Unincorporated Municipal Service Area (UMSA) services (2.447 mills), Fire-Rescue District services (2.661 mills for operating purposes and debt service), and Miami-Dade Library System services (0.486 mills) remain the same as in FY 2004-05. The recommended total millage rate for Countywide services (6.152 mills for operating purposes and general obligation debt) represents a decrease of 0.068 mills from the FY 2004-05 millage rate or 0.102 mills less than the FY 2003-04 millage rate. The total millage rate of 11.746 mills is the lowest since FY 1984-85. Because of the significant growth in the property tax roll, this reduced millage rate generates funding to maintain service levels, address targeted service enhancements, strengthen our reserves, and make investments for the future.

The recommended millage for countywide voter-approved debt is recommended to remain at 0.285 mills to meet all debt service requirements. As established in FY 2003-04, 0.105 of the Countywide operating millage rate continues to be used to fund an Emergency Contingency Reserve that will provide for emergencies and other exigencies that cannot be addressed through historical methods.

It is recommended that the special assessment district rates be set at the levels necessary to continue operations. The assessment for household waste collection in Miami-Dade County's waste service area also appears on the Notice of Proposed Property Taxes. The Proposed Budget recommends that the current \$399 per unit charge for household residential service and the current \$160 per unit charge for multi-family residential service remain unchanged.

The County cannot hold either of its budget hearings on the date selected by the School Board, which has selected September 7, 2005. It is recommended that the County's public budget hearings be scheduled on the County Commission Calendar for 5:01 p.m. on Tuesday, September 6, 2005, and Tuesday, September 20, 2005, in the Commission Chambers. Those dates will be provided to the municipalities, who cannot hold their budget hearings on the same date as the County or the School Board.

Attachments



Assistant County Manager

Cmo083035

MILLAGE TABLE

Taxing Unit	FY 2004-05 Actual Millage	FY 2005-06 Proposed Millage Rate	Percent Change From FY 2004-05 Actual Millage
Countywide Operating	5.935	5.867	-1.1%
Miami-Dade Fire Rescue Service District	2.592	2.609	0.7%
Miami-Dade Public Library System	0.486	0.486	0.0%
Total Millage Subject to 10 Mill Cap	9.013	8.962	-0.6%
Unincorporated Municipal Service Area (UMSA)	2.447	2.447	0.0%
Voted Millages -- Debt Service			
Countywide	0.285	0.285	0.0%
Fire Rescue District Special Obligation Bond	0.069	0.052	-24.6%
Sum of Operating and Debt Millages	11.814	11.746	-0.6%

ESTIMATED TAX ROLLS

Taxing Unit	Value per Mill of Taxable Property in 2004	Net Change in Value Due to Reassessment	Increased Value Due to New Construction	Value per Mill of Taxable Property in 2005
Countywide	\$144,400,000	\$25,434,000	\$5,400,000	\$175,234,000
Miami-Dade Fire Rescue Service District	88,490,000	14,846,000	3,240,000	106,576,000
Miami-Dade Public Library System	129,800,000	22,776,000	5,060,000	157,636,000
Unincorporated Municipal Service Area	49,160,000	8,089,000	1,710,000	58,959,000

Notes:

1. Tax roll figures are current estimates. The certified preliminary roll values will be known on July 1, 2005.
2. The "new construction" column is more precisely titled "current year net new taxable value" which according to the Florida Department of Revenue definition is new construction + additions + rehabilitative improvements increasing assessed value by at least 100 percent + annexations - deletions.



MEMORANDUM

(Revised)

TO: Honorable Chairman Joe A. Martinez
and Members, Board of County Commissioners

DATE: July 7, 2005

FROM: 
Robert A. Ginsburg
County Attorney

SUBJECT: Agenda Item No.

Please note any items checked.

- "4-Day Rule" ("3-Day Rule" for committees) applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Bid waiver requiring County Manager's written recommendation
- Ordinance creating a new board requires detailed County Manager's report for public hearing
- Housekeeping item (no policy decision required)
- No committee review

Approved _____ Mayor

Veto _____

Override _____

Agenda Item No.

7-7-05

RESOLUTION NO. _____

RESOLUTION SETTING THE PROPOSED FY 2005-06
MILLAGE AND SPECIAL ASSESSMENT RATES AND
SETTING THE DATE, TIME AND LOCATION OF THE
PUBLIC BUDGET HEARINGS

WHEREAS, Section 200.065, Florida Statutes, requires that each taxing authority advise the property appraiser of its proposed millage and special assessment rates within 35 days of certification of value so that the information can be included in the notice of proposed property taxes mailed to property owners in August and also establishes and describes the requirement that the governing body of each taxing authority hold public hearings on the tentative budget and proposed millage rates; and

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum from the County Manager, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that the proposed millage and special assessment rates are approved as reflected in the attached memorandum for transmittal to the Property Appraiser and that the FY 2005-06 public budget hearings are scheduled for September 6, 2005, and September 20, 2005, at 5:01 p.m. in the Commission Chambers.

The foregoing resolution was offered by Commissioner _____, who moved its adoption. The motion was seconded by Commissioner _____ and upon being put to a vote, the vote was as follows:

Joe A. Martinez, Chairman
Dennis C. Moss, Vice-Chairman

Bruno A. Barreiro
Jose "Pepe" Diaz
Sally A. Heyman
Dorrin D. Rolle
Katy Sorenson
Sen. Javier D. Souto

Dr. Barbara Carey-Shuler
Carlos A. Gimenez
Barbara J. Jordan
Natacha Seijas
Rebeca Sosa

The Chairperson thereupon declared the resolution duly passed and adopted this 7th day of July, 2005. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: _____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.



Murray A. Greenberg



Miami-Dade Board of County Commissioners

ORDER OF THE DAY

Wednesday, June 29, 2005

AGENDA

- 10:00 A.M.** Call to Order
- Moment of Silent Meditation
- Pledge of Allegiance
- 10:05 A.M.** Committee of the Whole Meeting
- 12:00 P.M.** Break for Lunch
- 2:00 P.M.** Resume Committee of the Whole Meeting (If Needed)
- TBA** Adjournment

Exhibit

FY 2005-06 Proposed Resource Allocation Plan

Budget Workshop
June 29, 2005



Exhibit

BUDGET DEVELOPMENT PROCESS

Very inclusive

- All levels of the organization – Mayor, BCC, Commission Auditor, Departments, Community Councils, community

Resourcing for Results

- Foundation of Strategic Plan
- Goals refined through Business Plans
- Input from elected officials

BUDGET PHILOSOPHY

1. Mitigate the impact of the roll growth on property owners through a tax rate reduction
2. Strengthen our reserves
3. Reducing personnel through staffing reviews and the implementation of efficiencies
4. Streamline our budgetary structure and practices
5. Make prudent investments for our future

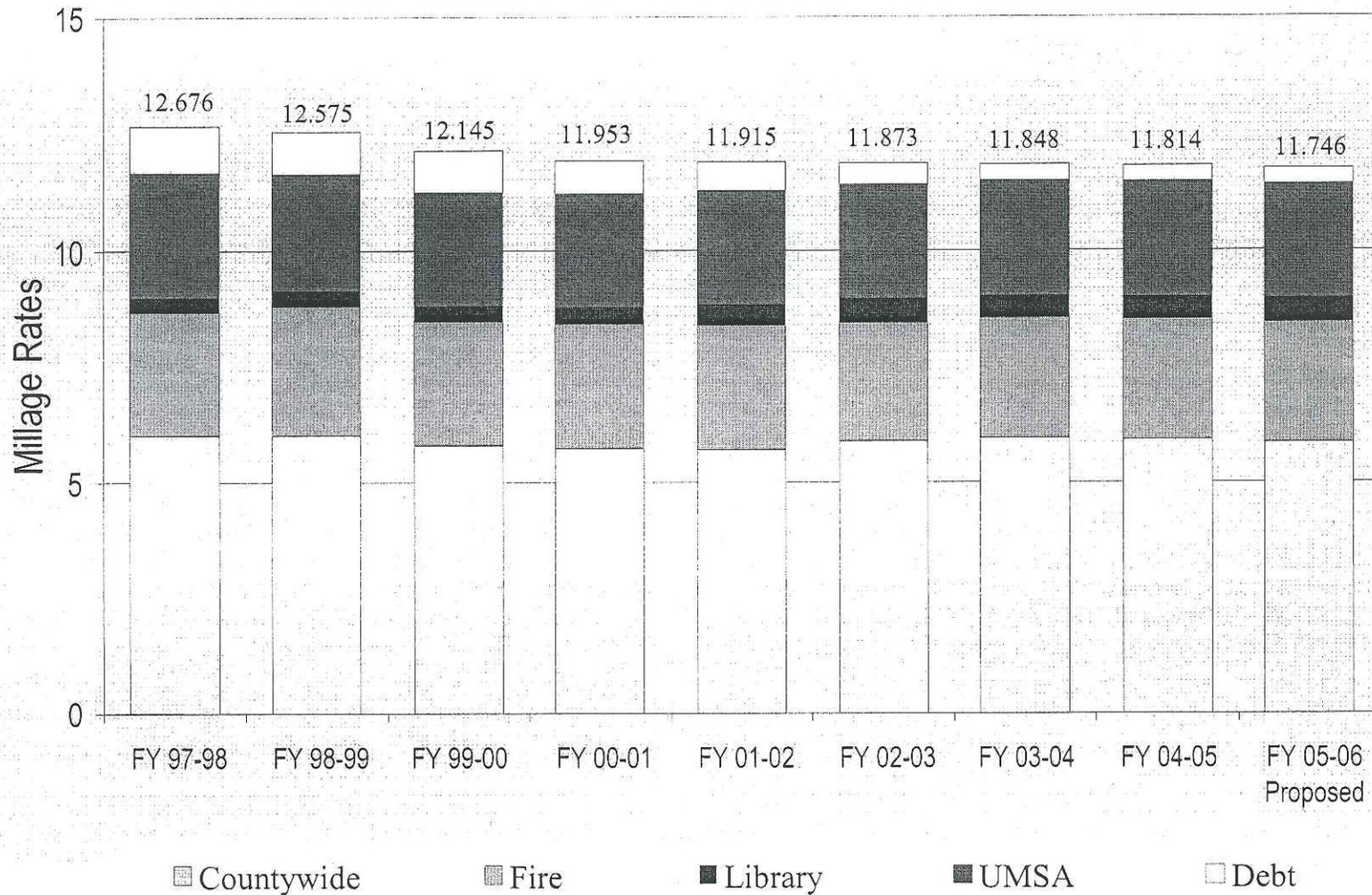
PROPERTY TAX ROLL GROWTH

Florida Counties	2005 Tax Roll % increase from 2004
Lee	25.00%
Sarasota	21.00%
Collier	20.96%
Palm Beach	19.60%
Hillsborough	19.50%
Miami-Dade	18.70%
Pinellas	14.50%
Orange	13.43%
Broward	12.30%
Duval	N/A
Average	18.33%

PROPOSED MILLAGE RATE REDUCTION

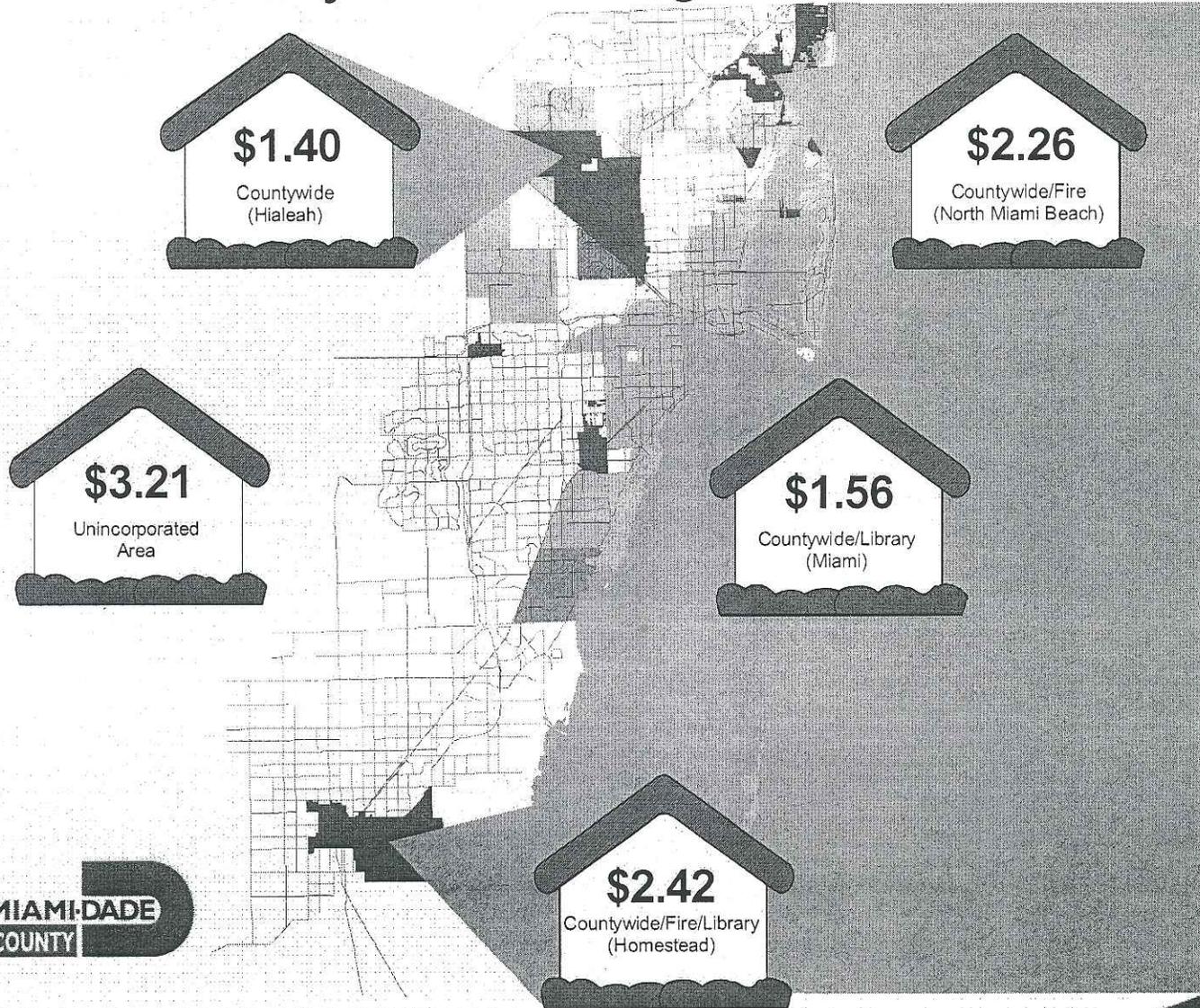
MILLAGE TABLE			
Taxing Unit	FY 2004-05 Actual Millage	FY 2005-06 Proposed Millage Rate	Percent Change From FY 2004-05 Actual Millage
Countywide Operating	5.935	5.867	-1.1%
Miami-Dade Fire Rescue Service District	2.592	2.609	0.7%
Miami-Dade Public Library System	0.486	0.486	0.0%
Total Millage Subject to 10 Mill Cap	9.013	8.962	-0.6%
Unincorporated Municipal Service Area (UMSA)	2.447	2.447	0.0%
Voted Millages -- Debt Service			
Countywide	0.285	0.285	0.0%
Fire Rescue District Special Obligation Bond	0.069	0.052	-24.6%
Sum of Operating and Debt Millages	11.814	11.746	-0.6%

MILLAGE RATE HISTORY



PROPOSED MILLAGE RATE REDUCTION

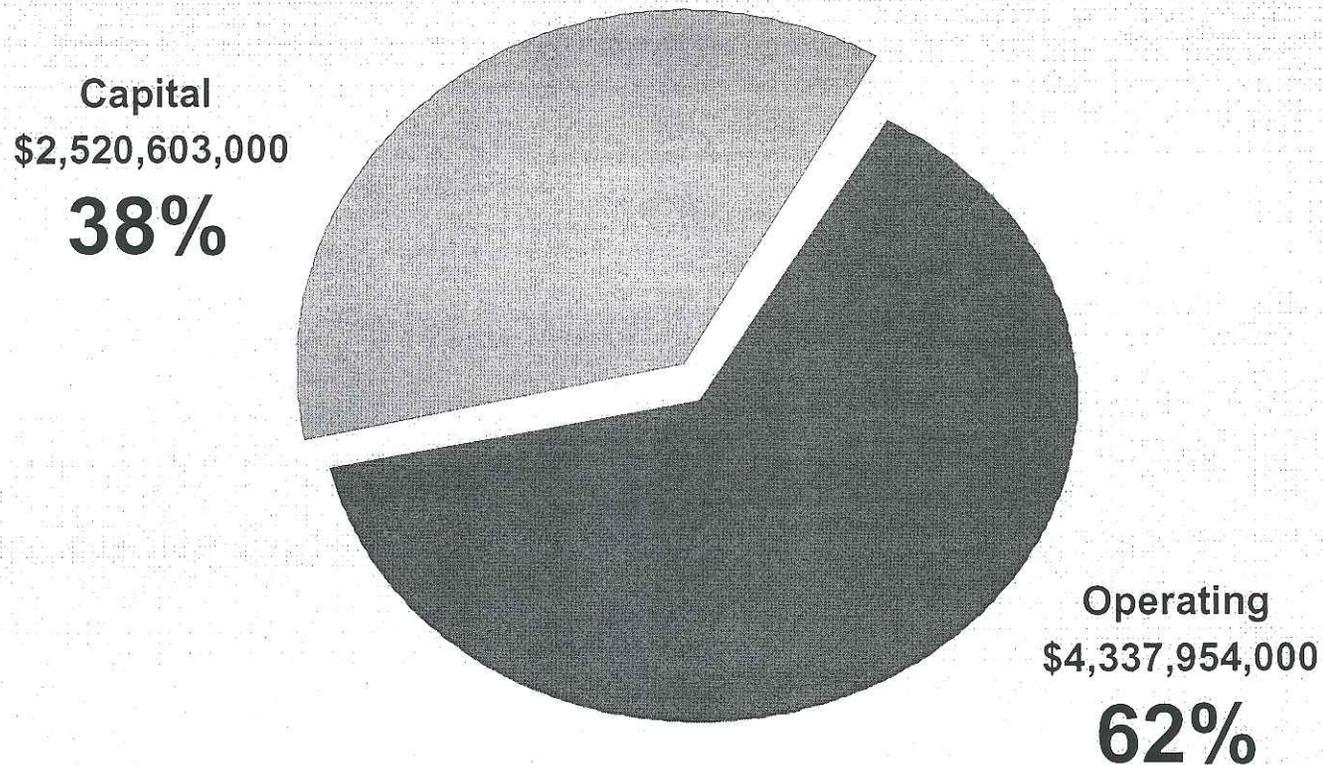
Monthly Effect on Average Homeowner



FY 2005-06 Proposed Resource Allocation Plan

Proposed Operating and Capital Budget

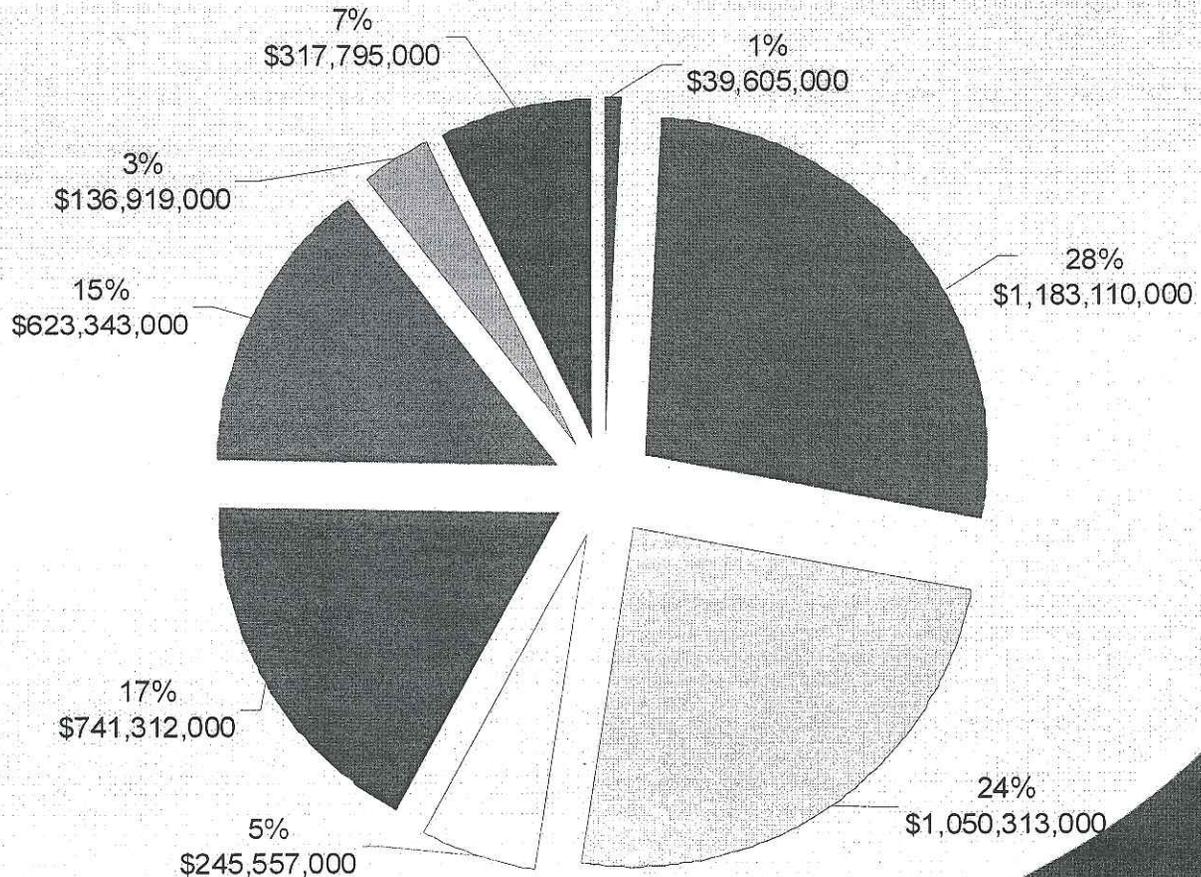
FY 2005-06 \$6,858,557,000



FY 2005-06 Proposed Resource Allocation Plan

MIAMI-DADE OPERATING EXPENDITURES By Strategic Area

FY 2005-06 Proposed \$4,337,954,000



RECOMMENDED PRIORITIES

Meet the expectations of our customers

Priority 1: Successfully implement the Building Better Communities (BBC) Bond Program

Priority 2: Continue to implement the People's Transportation Plan (PTP)



The little things

Priority 3: Improve roadway signage and signals and continue installation of traffic calming devices and illuminated traffic signs

Priority 4: Continue maintenance and improvement of rights-of-way, parks, and other public lands and facilities, including litter clean up

A vibrant, sustainable community

Priority 5: Ensure the continuation of efforts to balance the need for responsible sustainable development

Priority 6: Support the creation of valuable employment opportunities and provide sufficient affordable housing

Priority 7: Concentrate on social service needs for all segments of the community, including children's programs; healthcare and insurance; intervention, prevention and diversion programs; meals for the elderly

Priority 8: Expand and support recreational and cultural programs and facilities

A safe community

Priority 9: Provide required training and equipment for public safety functions

Priority 10: Improve response times through facility placement, community policing, and other strategies

A community of opportunities

Priority 11: Continued implementation of the MIA Capital Improvement Plans to attract airlines and passengers and Seaport Capital Improvement Plan to allow for efficient and secure operations

An effective government

Priority 16: Attract and retain a talented and motivated workforce through effective recruiting, performance standards and training, and gainsharing and managed competition

Priority 17: Ensure adequate proper rate structure to provide adequate funding for recruitments of enterprise operations, including Water and Sewer and Solid Waste Management

Priority 18: Continue to improve financial stability

Priority 19: Addressing concerns related to the Public Health Trust (PHT)

Priority 20: Promote an honest, ethical government

An effective government

Priority 12: Continue implementation of the 311 Answer Center and community outreach and awareness efforts

Priority 13: Improve the building permit and development process

Priority 14: Provide effective services; improve service through technology and application of best practices

Priority 15: Improve the procurement process

An effective government

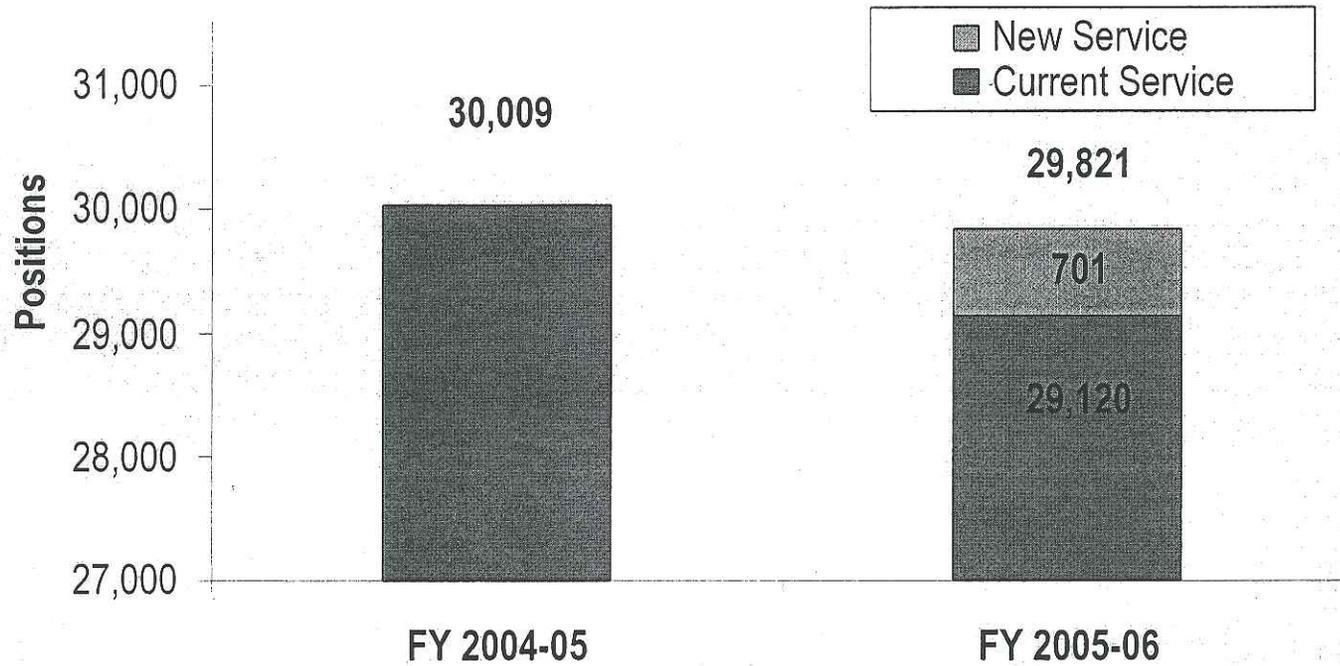
Priority 12: Continue implementation of the 311 Answer Center and community outreach and awareness efforts

Priority 13: Improve the building permit and development process

Priority 14: Provide effective services; improve service through technology and application of best practices

Priority 15: Improve the procurement process

POSITIONS

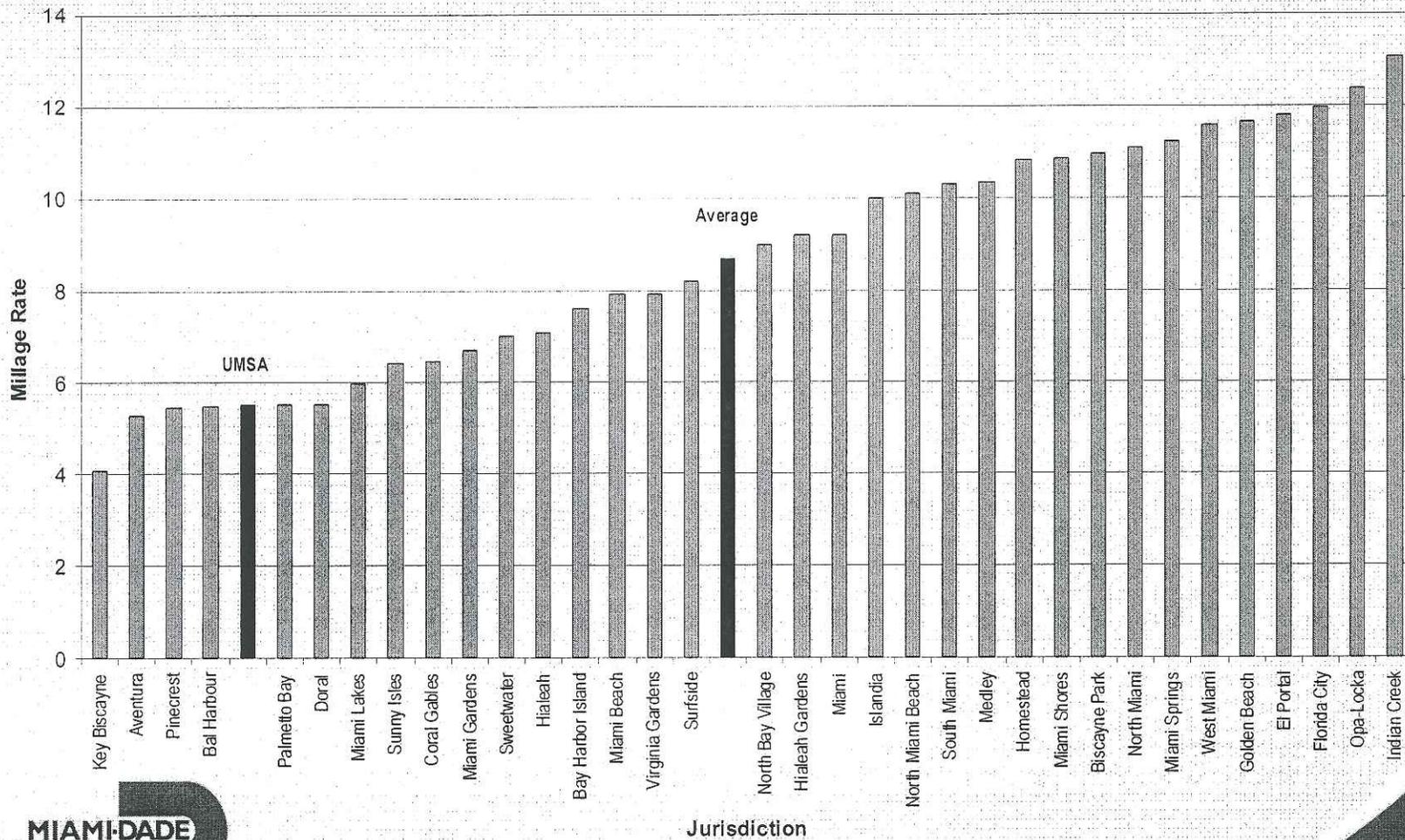


Net reduction: 188 positions



UMSA PURCHASE PACKAGE

Municipal FY 2004-05 Operating Millage Rates (Adjusted for Fire and Library)



UMSA PURCHASE PACKAGE

Additional police officer and public service aide academy class (\$1.007 million)

Additional six neighborhood enforcement officers, one remediation officer and one service representative for Team Metro (\$381,000)

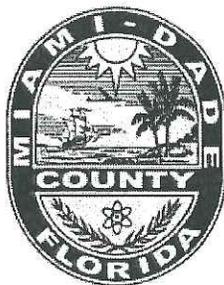
Park and Recreation additional programming, maintenance and security (\$2.421 million)

COMMUNITY-BASED ORGANIZATIONS & IN-KIND RESERVE

- Revenue maximization efforts
- Funding allocated through Alliance for Human Services (\$17.336 million)
- Other competitive processes (\$17.445 million)
- Allocations from General Fund
- Discretionary Reserves
- Mom and Pop Grants
- In-kind Reserve

CONCLUSION AND TIMETABLE

- July 7 approval of Tentative Millage Rates
- September 6 and 20 Public Budget Hearings



M E M O R A N D U M
BOARD OF COUNTY COMMISSIONERS
OFFICE OF THE COMMISSION AUDITOR

TO: Honorable Chairman Joe A. Martinez
and Members, Board of County Commissioners

DATE: June 28, 2005

FROM: Charles Anderson, CPA
Commission Auditor

A handwritten signature in black ink, appearing to read "Anderson", is written over the printed name of Charles Anderson.

SUBJECT: Initial Budget Report

As requested by Chairman Joe A. Martinez, attached are executive summaries for selected departments. The departments, selected because of their impact on the general fund, are:

- Corrections and Rehabilitation
- Environmental Resources Management
- Fire Rescue
- General Services Administration
- Human Services
- Medical Examiner
- Park and Recreation
- Police
- Public Works

Exhibit

**Information for Committee of The Whole
June 29, 2005**

COMMITTEE OF THE WHOLE

Item No. 2

June 29, 2005

**Executive Summaries for Selected Departments
FY 2005-2006 Proposed Budget**



Office of the Commission Auditor

**Corrections And
Rehabilitation**

**Corrections and Rehabilitation
Budget Issues
FY 2005-2006**

**Inmate Custody and Control
Issues**

- Krome Jail Facility (Funded from BBC bonds)

Scheduling of work on this facility needs to be a priority

- PTDC recertification/renovations/medical clinic (Funded from BBC bonds)

The work that needs to be done at the PTDC depends on the the Krome facility being built in order to house inmates who will need to be relocated.

- Handheld Radio Replacement

Replacement of 2,200 radios over a four year period (Does not include 300 radios from MDFR). This an officer safety issue.

- Replacement of Washers and Dryers

The replacements will occur at the rate of 25% each year for four years. These replacements are required for inmates to clean non-uniform clothing. There are currently insufficient washers and dryers in all the facilities. This creates a serious health issue, such as the spread of infections.

- Training and Treatment Center Renovations/modular medical clinic

The department needs to purchase a modular clinic building for the Training and Treatment Center to replace outdated facilities.

**Food Services
Issues**

- PTDC/TGK Freezer and Cooler Replacement

Refrigeration/freezer units at TGK have surpassed their life expectancy, do not consistently maintain proper temperature levels and are not large enough to meet the needs of the kitchen. PTDC's refrigeration/freezer capacity is inadequate for the number o.

Food Services Issues

- TGK Kitchen Air Conditioner

The kitchen at TGK is not air conditioned and during summer temperatures reach in excess of 100 degrees. These temperatures are often extreme and could pose an unsafe food preparation environment.

Employee Services Issues

- Recruitment and Hiring of Correctional Officers

11 DROP participants expected to leave; MDFR aggressively recruiting sworn Corrections staff; high attrition rate resulting in excessive correctional officer vacancies. Four COT classes needed for FY2005-2006.

Administration Issues

- Information Technology

VOIP infrastructure (wiring, telephones, switches, routers) at Bootcamp and Training & Treatment Center, green terminal replacement, network hardware (Internal Affairs, Warehouse, Ward D, Pretrial Service), warehouse inventory management system, jail mgmt.

- \$1 million to offset the possible impact of the new misdemeanor legislation

In FY 2004-2005 funds were held in reserve by OSBM to offset any cost associated with new legislation regarding the detention of misdemeanor offenders. Data is currently being collected (past two months). As of this date no apparent impact on jail population.

- Refrigerated and dry storage warehouse space (40,000 sq. ft.)

Refrigerated and dry storage spaces are inadequate to meet the department's needs.

**Courts
Issues**

- Late Courts

Correctional officers are required to staff courts when proceedings extend into the late evening. This results in an additional overtime expense to the department.

Selected FY 2005-06 Budget Highlights

- The annual rent for the site leased to the Food Services Bureau (owned by the Aviation Dept.) is budgeted at \$252,000, an increase of \$240,000 and the annual rent for the ML King, Jr. Building is budgeted at \$1.436 million
- The FY 2005-06 Proposed Resource Allocation Plan includes the elimination of 58 civilian vacant positions (\$1.006 million) of which 34 are unfunded and a reduction in various line items which will not affect current level of service (\$372,000)

FY 2004-05 Mid-Year Supplemental Budget

- The Corrections and Rehabilitations Department requires a supplemental budget of \$1.5 million to cover additional jail operations costs. Correctional officer vacancies, training, unscheduled leave and overtime account for \$1.257 million. The remaining \$243,000 was comprised of more job specific overtime and the need to backfill positions.

FY 2004-05 General Fund Mid-Year Budget Amendments

- The Corrections and Rehabilitation Department requires a budget amendment of \$4.3 million to cover additional expenses of overtime, negotiated wage adjustments, separation costs and higher than budgeted electrical costs.

Miami-Dade Corrections and Rehabilitation Department
Summary of FY 2005-06 Budget Submission

Operating Revenues

	FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Actual	FY 2004-05 Adopted Budget	FY 2004-05 Projection	FY 2005-06 Proposed Budget
REVENUES :						
Carryover (fund balance)	6,855	7,563	7,442	500	2,327	888
General Fund	183,124	195,100	206,704	222,593	228,392	241,168
Federal Grants	1,129	405	447	315	315	230
Payments from Other Departments	615	641	702	680	698	720
Other Revenues	3,763	2,339	3,152	2,332	2,422	2,312
ICE payment for housing criminal aliens	2,996	1,741	1,843	-	362	-
Inmate Telephone Commission	4,704	11,069	4,543	-	-	-
TOTAL REVENUES	203,186	218,858	224,833	226,420	234,516	245,318

- FY 2005-06 operating revenues are estimated at \$245.318 million, which represents a 8.3% increase from the FY 2004-05 budget and a 4.61% increase from the FY 2004-05 projection
- 98.7% (\$241.168 million) of the FY 2005-06 revenues are derived from the General Fund. Less than 1% (\$2.312 million) is from other revenues
- Over the five year period from FY 2001-02 to FY 2005-06 revenues were the highest level in the FY 2004-05 projection at \$234.516 million
- Other revenues have shown drastic increases and decreases during the past 5 years. Other revenues (\$3.763 million) declined by 62% from FY 2001-02 to FY 2002-03 (\$2.339 million), but increased by 74% from FY 2002-03 to FY 2003-04 (\$3.152 million). Other revenues again declined by approximately 26% from FY 2003-04 (\$3.152 million) to FY 2004-05 budget (\$2.332 million) and by 23.16% from FY 2003-04 (\$3.152 million) to FY 2004-05 projection (\$2.422 million). The increase from FY 2003-04 to the FY 2005-06 proposed budget will be approximately 9.11%.

Payments from Other Departments

Activity/Program, Including Purpose of Payment	Dept. Making Payment	FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Actual	FY 2004-05 Adopted Budget	FY 2004-05 Projection	FY 2005-06 Proposed Budget
Inmate Industry/Environmental Projects	DERM	6	2	-	-	5	-
Inmate Industry/Litter Collection	DSWM	433	403	458	440	440	465
Inmate Industry/Lawn & Grounds Maint.	GSA	19	37	45	34	38	40
Inmate Industry/Grounds Maintenance	Parks & Recreation	-	-	8	10	20	20
Boot Camp/Grounds Maintenance	MDPD	47	62	59	61	61	61
Boot Camp/Grounds Maintenance	MDTA	84	113	108	111	110	110
Boot Camp/Grounds Maintenance	ME	26	24	24	24	24	24
TOTAL PAYMENTS		615	641	702	680	698	720

- All of the payments received from other departments by the Department of Corrections are reflected as revenue
- For the past 5 years DSWM has consistently been the major contributor of payments made to the Department of Corrections. Their contributions ranged from 70.4% (\$433,000) of the \$615,000 for FY 2001-02 to approximately 64.6% (\$465,000) of the FY 2005-06 proposed budget (\$720,000)

Operating Expenses

(dollars are in thousands)

	FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Actual	FY 2004-05 Adopted Budget	FY 2004-05 Projection	FY 2005-06 Proposed Budget
Salaries / Fringes:						
Regular Salaries	117,649	127,911	129,030	133,606	132,483	140,763
Regular Fringes	40,220	41,803	49,233	50,633	51,548	56,199
Regular Salaries and					184,031	

	FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Actual	FY 2004-05 Adopted Budget	FY 2004- 05 Projection	FY 2005- 06 Proposed Budget
Salaries / Fringes:						
Fringes	157,869	169,714	178,263	184,239		196,962
Overtime Salaries	3,991	5,624	9,735	6,178	10,325	9,907
Overtime Fringes	-	-	(7)		-	2,593
Overtime Salaries and Fringes	3,991	5,624	9,728	6,178	10,325	12,500
Total Salaries and Fringes	161,860	175,338	187,991	190,417	194,356	209,462

Payments to Other Departments	3,775	5,000	5,012	5,012	5,013	5,013
Temporary Contract Personnel	121	87	90	38	38	34
Other Operating Expenditures	23,813	24,980	23,865	24,723	24,409	27,343
Food for Inmates	6,054	6,011	5,548	6,230	6,230	6,380
Total Other Operating Expenditures	33,763	36,078	34,515	36,003	35,690	38,770
TOTAL OPERATING EXPENDITURES	195,623	211,416	222,506	226,420	230,046	248,232

- Other operating expenses have steadily increased over the past five years. The greatest percentage of increase (8.07%) occurred between FY 2001-02 (\$195.623 million) and FY 2002-03 (\$211.416 million)
- The operating expenses increased by 7.91% from FY 2004-05 projection (\$230.046 million) to FY 2005-06 proposed budget (\$248.232 million)
- Regular salaries and fringes have increased by approximately 9.63% from FY 2004-05 budget (\$226.420 million) to FY 2005-06 proposed (\$248.232 million) and 5.82% from FY 2004-05 projection (\$230.046 million) to FY 2005-06 proposed
- The largest increases for salaries and fringes, excluding overtime, occurred between FY 2001-02 (\$161.860 million) and FY 2002-03 (\$175.338 million) and between FY 2002-03 and 2003-04 (\$187.991 million) when the percentage of increases were 8.33% and 7.22% respectively
- Overtime salaries and fringes are at their highest and continuing to rise during FY 2004-05 projection (\$10.325 million)

- Total salaries and fringes, including overtime are expected to increase by 7.78% from the FY 2004-05 projection (\$194.356 million) to the FY 2005-06 proposed budget of \$209.462 million
- In FY 2003-04 Temporary personnel dropped significantly by 42% from \$90,000 to \$38,000 in FY 2004-05
- Other operating expenses have remained consistent for the past 5 years at around \$24 million, but a significant increase of approximately 12% is expected for a FY 2005-06 proposed budget of \$27.343 million
- Food for inmates will increased in FY 2005-06 by approximately \$150,000 over the FY 2004-05 projected \$6.230 million
- Total other operating expenses are anticipated to increase by 8.63% above the FY 2004-05 projection of \$35.690 million to \$38.770 million for FY 2005-06 proposed

Payments to Other Departments

Activity/Program, Including Purpose of Payment	2001- 02 Actual	FY 2002-03 Actual	FY 2003-04 Actual	FY 2004-05 Adopted Budget	FY 2004- 05 Projection	FY 2005-06 Proposed Budget
JMH, Inmate Medical	3,675	4,900	4,900	4,900	4,900	4,900
CJIS programmer	100	100	112	112	113	113
	3,775	5,000	5,012	5,012	5,013	5,013

- Payments to other departments have remained relatively consistent since FY 2002-03 at \$5 million. The projected budget for FY 2005-06 is \$5.013 million

Federal and State Grants

	2004-05 Adopted Budget	2005-06 Proposed Budget
Federal Grants	315	230
State Grants	0	0
Total Grants	315	230

- There are currently two federal grants, one of which is a reimbursement for a portion of the cost associated with housing undocumented criminal aliens in local jails. The funds are used to supplement the department's budget and there are no restrictions. For FY 2004-05 adopted budget this amount was \$100,000. There is no

budgeted amount allocated for FY 2005-06 proposed budget at this time

- The second grant is for incentive payments for information resulting in the suspension of social security benefits for incarcerated offenders. There are no restrictions on the uses of these funds. The grant amount for the FY 2004-05 adopted is \$215,000, which is expected to increase 6.98% to \$230,000 in the FY 2005-06 proposed budget

Personnel Positions and Salaries and Fringes

(dollars are in thousands)

	FY 2003-04 Actual	FY 2004-05 Adopted Budget	FY 2004-05 Projection	FY 2005-06 Base Budget
Total Full-Time Personnel Positions	2,644	2,644	2,644	2,583
Full-Time Personnel Positions Filled	2,521	2,433	2,433	2,522
Full-Time Personnel Positions Vacant	123	211	211	61
Total Part-Time Personnel Positions (FTEs)	10	9	9	
Part-Time Personnel Positions Filled (FTEs)	10	9	9	
Part-Time Personnel Positions Vacant (FTEs)				
Regular Salaries	129,030	130,660	133,969	135,940
Regular Fringes	49,233	50,479	50,199	54,610
Total Regular Salaries and Fringes	178,263	181,139	184,168	190,550
Overtime Salaries	9,735	6,178	10,600	9,907
Overtime Fringes				
Total Overtime Salaries and Fringes	9,735	6,178	10,600	9,907
TOTAL SALARIES AND FRINGES	187,998	187,317	194,768	200,457

- The total full-time personnel positions of 2,644 will remain the same in the FY 2005-06 proposed budget
- Currently there are 2,433 of the full-time personnel positions filled. An additional 89 positions are expected to be filled during FY 2005-06 to

bring the total up to 2522, which will decrease the number of full-time personnel vacancies from 211 in FY 2004-05 to 61 in FY 2005-06

- There are 9 total part-time personnel filled in FY 2004-05 projected and none anticipated for FY 2005-06 proposed
- Total regular salaries and fringes will increase by 3.47% from FY 2004-05 projected budget of \$184.168 million to 190.550 million in FY 2005-06 proposed
- Overtime will decrease dramatically by 6.54% from FY 2004-05 projected budget of \$10.660 million to \$9.907 million in FY 2005-06 proposed, which is a direct result of the increase in salaries and fringes from the increase in full-time personnel
- Total salaries and fringes, including overtime will increase by 2.92% from \$194.768 million in FY 2004-05 projected to \$200.457 million in FY 2005-06 proposed

Personnel Vacancies

- As of March 31, 2005, the department had 233 vacancies:
 - 1 has been vacant more than 6 years
 - 4 have been vacant more than 5 years, but less than 6 years
 - 3 have been vacant more than 4 years, but less than 5 years
 - 10 have been vacant more than 3 years, but less than 4 years
 - 39 have been vacant more than 2 years, but less than 3 years
 - 134 have been vacant more than 1 year, but less than 2 years
 - 42 have been vacant less than a year
- The total salaries and fringes included in FY 2004-05 budget for these positions is \$10.618 million with other operating expenses related to these positions of an additional \$123,054.
- None of these vacancies are recommended for elimination
- All of the vacant positions are included in the FY 2005-06 budget

Temporary Contract Personnel

- There are 2 temporary contract personnel being used to do the work of a full-time budgeted position
- The two personnel are expected to be included in the FY 2005-06 budget, however neither is expected to be converted to a full-time position in FY 2005-06

**Environmental Resources
Management (DERM)**

6/28/2005

- Transfer of funds from other departments is budgeted at \$1.269 million, including Aviation for reimbursement of personnel expenses (\$855,000), Solid Waste (\$164,000) and Water and Sewer (\$250,000) for contribution to community-based organizations.

Environmental Resources Management (DERM)
Summary of FY 2005-06 Budget Submission

Issues impacting the department's operating capital budgets include:

- In addition to rent at previous building, rent at new Overtown building-Bond Financing or similar financial arrangement proposed for Overtown move to include rent costs at dormant Building (1.6 million for 6 months) while GSA prepares building for use.
- Environmental Crimes Unit at Police Dept.-Support to Police Department \$340,000 for Environmental Crimes Unit (ECU). Department suggests a review of workload measures to determine possible transfer of program to DERM.
- County Attorney Fee-Support to County Attorney \$100,000 directly. Department suggests allocating cost through Administrative Reimbursement.
- File Retention Requirements-File Retention requirements for scanning documents (EDMS) & destruction of paper documents. Impact is the storage space that is used to store the scanned paper documents.

Operating Revenues: (dollars are in thousands)

	FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Actual	FY 2004-05 Adopted Budget	FY 2004-05 Projection	FY 2005-06 Proposed Budget
REVENUES :						
Carryover (fund balance) -Fund 30	6,053	3,554	4,633	3,810	5,592	4,199
General Fund	-	-	-	-	-	-
Federal Grants	582	1,138	1,167	1,100	1,501	1,480
State Grants	5,387	6,745	7,334	7,000	6,599	6,720
Other Grants	-	-	-	-	-	-
Payments from Other Departments	840	744	768	847	865	855
Other Revenues:						
Utility Service Fee	16,566	16,888	17,631	17,610	18,570	18,700
Operating Permits & Plan Reviews	9,593	11,734	13,864	12,875	14,010	14,090
Air Tag Fees	1,712	1,606	1,720	1,700	1,750	1,750
Stormwater Utility Fees (SWU)	28,056	29,777	32,649	32,649	34,594	28,965
Environmentally Endangered Lands	488	497	693	757	779	796
Other Revenues	452	624	909	415	653	687
TOTAL REVENUES	69,729	73,307	81,368	78,763	84,907	78,242

- Federal and State Grants- Increase in FY 02-03 was due to \$1.914 million new grants received for Stormwater Drainage and Pollution Control.
- Operating Permits & Plan Reviews-Increases in FY 02-03 and FY 03-04 were due to 15% fee increases each year to support the permitting programs.

- Stormwater Utility Fees-Increases in FY 03-04 and FY 04-05 Projection was due to fee increases each year to support the County Match for the EMA Program and draining cleaning efforts. Decrease in FY 05-06 Budget of 16% was due to \$5.2 million of expected incorporations.

Total Payments from Other Departments: (dollars are in thousands)

Activity/Program, Including Purpose of Payment	Department Making Payment	FY 2001- 02 Actual	FY 2002- 03 Actual	FY 2003- 04 Actual	FY 2004- 05 Adopted Budget	FY 2004- 05 Projection	FY 2005- 06 Budget
Pollution Control	Airport	840	744	768	847	865	855
Environmental CBO Contribution	WASD	272	271	204	250	250	250
Environmental CBO Contribution	Solid Waste	143	156	132	164	164	164
		1,255	1,171	1,104	1,261	1,279	1,269

- Pollution Control- Increase in FY 04-05 Adopted Budget of 10.3% in revenue received from environmental coordination services provided at Airport.
- Environmental CBO Contribution-Increase in FY 04-05 Adopted of 22.5% and 24.2% in revenues received respectively, from WASD and Solid Waste.

Operating Expenditures: (dollars are in thousands)

	FY 2001- 02 Actual	FY 2002- 03 Actual	FY 2003- 04 Actual	FY 2004- 05 Adopted Budget	FY 2004- 05 Projection	FY 2005- 06 Proposed Budget
OPERATING EXPENDITURES:						
Salaries / Fringes:						
Regular Salaries	23,022	25,359	27,950	29,385	29,944	30,904
Regular Fringes	5,438	5,685	7,252	7,818	8,159	8,980
Regular Salaries and Fringes	28,460	31,044	35,202	37,203	38,103	39,884
Overtime Salaries	219	279	251	151	204	209
Overtime Fringes	33	42	38	23	31	31
Overtime Salaries and Fringes	252	321	289	174	235	240
Total Salaries and Fringes	28,712	31,365	35,491	37,377	38,338	40,124
Other Operating Expenditures:						
General Fund Administrative Reimbursement	1,149	1,295	1,450	1,502	1,502	1,747
General Fund Indirect Cost Reimbursement	218	185	163	130	181	181
Payments to Other Departments	3,740	1,990	1,671	1,813	1,832	1,997
Temporary Contract Personnel	420	419	93	69	34	38
Other Operating Expenditures	12,316	13,347	15,053	18,594	18,053	18,420

	FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Actual	FY 2004-05 Adopted Budget	FY 2004-05 Projection	FY 2005-06 Proposed Budget
Total Other Operating Expenditures	17,843	17,236	18,431	22,107	21,602	22,307
TOTAL OPERATING EXPENDITURES	46,555	48,601	53,922	59,484	59,940	62,431
NON-OPERATING EXPENDITURES:						
SWU to other depts., capital, and reserve	19,620	20,073	21,860	18,823	20,768	15,243
Other (list separately)						
TOTAL NON-OPERATING EXPENDITURES	19,620	20,073	21,860	18,823	20,768	15,243
TOTAL EXPENDITURES	66,175	68,674	75,782	78,307	80,708	77,674
TOTAL REVENUES LESS TOTAL EXPENDITURES	3,554	4,633	5,586	456	4,199	568

- Regular Fringes-Increase in FY 03-04 of 29% was due to \$844,000 increase in Group Health Insurance and \$481,000 was for increase in Retirement; Increase in FY 05-06 Budget of 15% was due to \$692,000 increase in Group Health Insurance.
- Payment to Other Departments-Decrease in FY 02-03 of 47% was due to \$2.3 million decrease in the West Dade Move, a one time cost related to DERM's share of the move to the Permit Inspection Offices.
- Temporary Contract Personnel-Decrease in FY 03-04 of 78% was due to converting long-term temps to full-time County employees.
- Other Operating Expenditures-Increase in FY 03-04 of 13% was due to \$886,000 increase in contractual costs (primarily Stormwater Drainage design and new Permit system) and \$702,000 increase in grant operating expenditures; Increase in FY 04-05 Budget of 24% was due to \$1.7 million increase in contractual costs (primarily new Permit system) and \$1.3 million increase in maintenance costs (primarily Stormwater drain cleaning).

Payments to Other Departments: (dollars are in thousands)

Activity/Program, Including Purpose of Payment	Department Receiving Payment	FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Actual	FY 2004-05 Adopted Budget	FY 2004-05 Projection	FY 2005-06 Base Budget
IT Support	ETSD	108	132	523	550	550	679
Environmental Crimes Unit	Police	280	340	340	340	340	340
Water Management	Office of Water Management	0	200	203	264	264	264
Intergovernmental Affairs	BCC	100	110	115	115	115	115
311 Answer Center	311 Answer Center	0	0	0	80	81	0

Activity/Program, Including Purpose of Payment	Department Receiving Payment	FY 2001- 02 Actual	FY 2002- 03 Actual	FY 2003- 04 Actual	FY 2004- 05 Adopted Budget	FY 2004- 05 Projection	FY 2005- 06 Base Budget
Legal Services	County Attorney	0	0	100	100	100	100
Environmental Issues	Consumer Services	95	120	78	85	85	92
Promotional	Communications	85	85	85	85	85	85
Down to Earth Event	Communications	0	59	70	67	67	80
Web Programming	ETSD	12	15	25	31	49	50
Adopt-a-Tree Contract Coordination	Capital Improvement	44	44	44	44	44	44
Community Newspapers	Communications	4	5	11	35	35	35
Legislative Analyst	Commission Auditor	17	17	17	17	17	17
West-Dade Move (Permit Inspection Offices)	General Fund	2377	40	0	0	0	0
Natural Areas Management	Parks	500	250	0	0	0	0
Environmental Remediation	Parks	0	500	0	0	0	0
Manager's Support	Manager's Office	52	73	60	0	0	0
Emergency Management	Fire	41	0	0	0	0	0
IT Support	CIO	25	0	0	0	0	0
Totals		3740	1990	1671	1813	1832	1901

Federal, State, and Other Grants: (dollars are in thousands)

	2004-05 Budget	2005-06 Budget
Federal Grants	\$ 1,100	\$ 1,480
State Grants	\$ 7,000	\$ 6,720
Total Grants	\$ 8,100	\$ 8,200

- In FY 05-06 there is an increase of 34.6% from FY 04-05 Adopted Budget for Federal Grants and a total of \$8.2 million in grants revenue.
- An increase in Federal and State grants in FY 02-03 was due to \$1.55 million new grants received for Stormwater Drainage and Pollution Control.

Personnel Positions and Salaries and Fringes: (dollars are in thousands)

	FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Actual	FY 2004-05 Adopted Budget	FY 2004-05 Projection	FY 2005-06 Base Budget
Total Full-Time Personnel Positions	542	543	560	560	559	556
Full-Time Personnel Positions Filled	508	507	526	521	523	518
Full-Time Personnel Positions Vacant	34	36	34	39	36	41
Total Part-Time Personnel Positions (FTEs)	35	31	35	39	25	25
Part-Time Personnel Positions Filled (FTEs)	24	26	26	29	21	21
Part-Time Personnel Positions Vacant (FTEs)	11	5	9	10	4	4
Attrition Rate	6.3%	6.6%	7.1%	7.0%	6.4%	7.3%
Regular Salaries	23,022	25,359	27,950	29,385	29,944	30,904
Regular Fringes	5,438	5,685	7,252	7,818	8,159	8,980
Total Regular Salaries and Fringes	28,460	31,044	35,202	37,203	38,103	39,884
Overtime Salaries	219	279	251	151	204	209
Overtime Fringes	33	42	38	23	31	31
Total Overtime Salaries and Fringes	252	321	289	174	235	240
TOTAL SALARIES AND FRINGES	28,712	31,365	35,491	37,377	38,338	40,124

- Total Part-time personnel positions (FTEs and Temporary) - Decrease in FY 04-05 Projection of 29% was due to the conversion of 8 positions to Full-time.
- FY 04-05 Budget shows 560 BCC authorized personnel positions; there were two positions transferred to 311 during FY 04-05 and eight positions added in FY 04-05 resulting in a total of 566 positions in FY 04-05 Base Personnel positions. Total personnel positions proposed for FY 05-06 is 556.
- There are 35 vacant personnel positions as of March 31, 2005. Seven vacant positions are not budgeted for FY 2005-06 and 3 additional (attrition) will be deleted from the Division of Recovery & Mitigation (Dorm).
- There are no Temporary Contract employees.

Uncollected Revenue as of September 30, 2004:

As of September 30, 2004, the total uncollected revenue was \$1.4 million and the amount collected to date is \$570,000. This leaves a balance of \$879,000 uncollected to date. The status is as follows:

- \$96,000 from Operating Permits & Plans Reviews-The department has notified customers of returned checks and is considering other recovery alternatives.
- \$783,000 Stormwater Utility Fees- Lien actions have been taken against residential/commercial customers with outstanding balances since 9/30/04 and the department is considering other recovery alternatives.

Proposed Efficiencies:

- Pollution Control Division-\$149,000 in efficiencies for Field staff Deployment pilot project for 18 inspectors (FY 04-05) and 30 inspectors (FY 05-06), Savings is anticipated in office space, improved productivity, and reduced absenteeism.
- Water Control Section-Department estimates \$13,000 in efficiencies due to modification of drainage permitting procedure, by no longer requiring permit agreements. The permit application already includes necessary information. A 5% savings is anticipated by reduction in the processing time to issue permits.

Fire Rescue

in the budget ordinance; appropriation restrictions similar to that required for the countywide General Fund will be adopted to ensure that the funds are used only for emergency purposes; the FY 2005-06 Proposed Resource Allocation Plan provides \$7.2 million to be transferred to this fund and an addition \$4.520 million available as a service reserve to be carried forward into FY 2006-07 when additional stations open and units are deployed.

- The Fire Rescue District tax roll growth will allow for a reduction in the debt service millage levied for the 1994 voter-approved Fire Rescue bonds; the reduction of .017 mills generates \$1.7 million, based on the 2005 property tax roll; the debt service allocation would be sufficient for a \$20 million bond in FY 2005-06 for capital projects.
- FY 2005-06 Proposed Budget includes the reduction of 11 long term and/or unfunded positions.
- The three-year pilot program for heavy fleet maintenance is completed; during this period more than \$2 million in saving were achieved.
- Acquisition of self-contained breathing apparatus (SCBA) will continue through FY 2005-06 (\$2.5 million from Fire District revenues and \$750,000 from the Firefighters Assistant Grant).
- The Motorcycle Emergency Response Team (MERT) program is fully funded in FY 2005-06 (\$1.031 million; MERT currently operates with three teams of Emergency Medical Technician and Lieutenants and Firefighters on overtime.
- Funding for the Antivenin Band and the Anti-Venom Unit will continue with fees generated from serum reimbursements (\$50,000) and countywide General Fund support (\$404,000).
- FY 2005-06 Proposed Budget included countywide General Fund for Ocean Rescue at Haulover Beach and Crandon Park Beach (\$3.436 million).
- Partial Year funding is included for new services at two stations; positions to staff the station will be approved in FY 2005-06 as the service is implemented and to facilitate recruit training.
- The FY 2005-06 Proposed Budget included funding from the countywide General Fund (\$9.791 million) and from the Public Health Trust (\$900,000; additional savings of \$0.25 a gallon in fuel costs will be achieved by placing an above ground fuel tank at Kendal-Tamiami Executive Airport).
- Administrative reimbursement to the General Fund by the Fire District will be offset by a credit of \$1.54 million for providing administrative support to Air Rescue, the Office of Emergency Management, Ocean Rescue, and the Antivenin Bank and the

Anti-Venom Unit; the net administrative reimbursement to the General Fund will be \$7.049 million.

- The FY 2005-06 Multi-Year Capital Plan includes funding from the Building Better Communities proceeds for Crandon and Haulover Beach improvements including beach and facility improvements for beach offices (\$3 million) and from the Capital Outlay Reserve (COR) for facility improvements and installation of an air conditioning system at A.D. Barnes Park Nature Center, utilized as a snake exhibit room.

FY 2004-05 Mid-Year Supplemental Budget

- The Fire Rescue Anti-Venom Unit requires a \$50,000 supplemental budget to cover cost associated with the negotiated wage adjustment, extra duty and union activity pay according to the collective bargaining agreement (\$31,000), and enhancements such as new computers, travel, and development of additional training materials for increased presentations to the public (\$19,000).
- The Miami-Dade Lifeguard and Ocean Rescue service program requires a supplemental budget of \$157,000 to cover costs associated with the negotiated wage adjustment (\$12,000) and higher than budgeted overtime costs due to the inability to hire lifeguards.

FY 2004-05 General Fund Mid-Year Budget Amendments

- The Miami-Dade Lifeguard and Ocean Rescue service program requires a budget amendment of \$157,000 to cover costs associated with the negotiated wage adjustment (\$12,000) and higher than budgeted vacancy levels for lifeguards.

Miami-Dade Fire Rescue Department
Summary of FY 2005-06 Budget Submission

Issues impacting the department's operating and capital budgets include:

- **Suppression & Rescue**
 - Deploying new units to maintain response time for suppression and rescue services. MDRR will have deployed 7 new units at the end of FY 2005 and expects to deploy two additional units in FY 2005-06.
 - Ocean Lifeguard Rescue Services (OLRS)-hiring still problematic; department seeking equipment through sponsorships and nominal leases.
- **Support Services**
 - Purchase of SCBA's (Breathing apparatus) –This is a \$3.25 million project (\$750,000 from Federal Grant and \$ 2.5 million from District)
 - Enhanced station maintenance program reinstated \$500,000 per year.
 - Renovations of existing Fire Stations-13 older stations require renovation and 40 year recertification.

Operating Revenues: (dollars are in thousands)

	FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Actual	FY 2004-05 Adopted Budget	FY 2004-05 Projection	FY 2005-06 Base Budget
REVENUES :						
Carryover (fund balance)	11,783	10,071	1,720	0	(1,703)	2,724
General Fund	5,906	6,600	10,228	10,794	12,024	14,558
Federal Grants & State Grants			1,367	1,403	1,703	2,253
Fire District Ad Valorem Property Tax			195,648	222,736	222,736	264,154
Transport Fees	12,213	11,542	10,593	13,500	12,500	13,000
Fire Prevention Fees	5,140	5,680	7,072	8,268	7,910	8,336
Payments from Other Departments (See Page 10)	6,150	4,711	4,819	4,728	4,728	4,728
Other Revenues (Interest, leases, misc, donations, equipment surplus)	3,311	3,395	2,931	2,852	2,952	3,076
TOTAL REVENUES	213,547	219,152	234,531	264,281	250,826	311,852

- There was a significant increase in General Fund support in FY 2003-04 due to the transfer of Ocean Lifeguard Rescue Services from the Park Department.
- There is a 24.3% increase in FY 2005-06 budgeted revenue from FY 2004-05 projection.

- MDFR will establish and fund an emergency contingency reserve in FY 2005-06. Restrictions similar to those required for the General Fund will be utilized to ensure that funds are used only for emergencies. FY 2005-06 Proposed Plan includes \$7.2 million for the Emergency Fund and \$4.52 million for service reserve.

Payments from Other Departments: (dollars are in thousands)

Activity/Program, Including Purpose of Payment	Department Making Payment	FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Actual	FY 2004-05 Adopted Budget	FY 2004-05 Projection	2005-06 Base Budget
Fire service at the Airport	Aviation	1,400	1,311	1,400	1,228	1,228	1,228
Fire service at the Port	Seaport	1,850	2,000	2,019	2,100	2,100	2,100
Hydrant maintenance	Water & Sewer	2,000	500	500	500	500	500
County-wide air transports	Public Health Trust (PHT)	900	900	900	900	900	900
Total Payments from Other Departments		6,150	4,711	4,819	4,728	4,728	4,728

- No significant changes from FY 2004-05 Adopted and Projection for FY 2005-06 Base Budget.

Operating Expenditures: (dollars are in thousands)

Operating Expenditure Summary	FY 2003-04 Actual	FY 2004-05 Budget	FY 2005-06 Proposed Budget
*OPERATING EXPENDITURES:			
Salaries / Fringes:			
Salaries	152,400	163,529	181,264
Fringe Benefits	47,961	52,680	60,961
Regular Salaries and Fringes	200,361	216,209	242,225
Other Operating Expenditures	35,006	45,196	63,494
Capital	(2,457)	2,876	6,133
TOTAL OPERATING EXPENDITURES	232,910	264,281	311,852
*Revised from Published Budget			

(Updated comparison and detail of Total Operating Expenditures from FY 2001-02 through to FY 2005-06 Base Budget was unavailable from the Department at the time of this writing.)

Based on the Operating Expenditure Summary:

- Total Salaries and Fringes-There is a 12% increase from FY 2004-05 Budget to FY 2005-06 Proposed Budget total of \$242.2 million.
- Total Expenditures- There is an 18% increase from FY 2004-05 Budget to FY 2005-06 Proposed Budget total of \$311.85 million.

Payments to Other Departments: (dollars are in thousands)

Activity/Program, Including Purpose of Payment	Department Receiving Payment	FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Actual	FY 2004-05 Adopted Budget	FY 2004-05 Projection	FY 2005-06 Base Budget
Policy replacement	GSA	3,206	3,533	3,610	3,292	3,292	5,250
Administrative reimb	General Fund	4,812	5,903	4,038	5,661	5,664	7,049
Funding model	ETSD	0	0	1,773	1,860	1,860	2,296
Microwave system	ETSD	0	915	859	0	148	0
Promotional services	Communications	0	85	85	85	85	85
County waste collections	Solid Waste	136	127	150	135	140	150
Rent (West Dade & Data Process Ctr)	GSA	0	112	129	179	179	179
TOTAL		8,154	10,675	10,644	11,212	11,368	13,960

- Policy Replacement-There was a 6% increase in Policy replacement (GSA) from FY 2004-05 Adopted Budget, as well as, FY 2004-05 Projection to FY 2005-06 Base Budget of \$5.2 million. No significant changes from FY 2004-05 Adopted and Projection.
- Total Payments increased by 2.5% from FY 2004-05 Adopted Budget to FY 2005-06 Base Budget.

Federal, State, and Other Grants: (dollars are in thousands)

	2004-05 Budget	2005-06 Budget
Federal Grants	973	973
State Grants	430	1,280
Other Grants	0	-
Total Grants	1,403	2,253

- Federal Grants show no change from FY 2004-05 Budget to FY 2005-06 Base Budget.

- State Grants show a 1.97% increase from \$.430 million to FY 2005-06 Budget of \$1.280 million.

Personnel Positions and Salaries and Fringes:

	FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Actual	FY 2004-05 Adopted Budget	FY 2004-05 Projection	FY 2005-06 Base Budget
Total Full-Time Personnel Positions	1,898	1,898	2,031	2,041	2,119	2,108
Full-Time Personnel Positions Filled	1,898	1,898	2,031	2,041	2,119	2,108
Full-Time Personnel Positions Vacant					39	39
Total Part-Time Personnel Positions (FTEs)		11	12	45	45	70
Part-Time Personnel Positions Filled (FTEs)						
Part-Time Personnel Positions Vacant (FTEs)						
Attrition Rate	0	0	0	0	0	0
Regular Salaries	115,330	125,962	134,367	151,591	148,694	165,544
Regular Fringes	36,422	37,106	43,974	49,901	48,918	57,770
Total Regular Salaries and Fringes	151,752	163,068	178,341	201,492	197,612	223,314
Overtime Salaries	16,090	14,866	16,236	13,313	14,531	14,151
Overtime Fringes	3,862	3,568	3,897	3,195	3,487	3,396
Total Overtime Salaries and Fringes	19,952	18,434	20,133	16,508	18,018	17,547
TOTAL SALARIES AND FRINGES	171,704	181,502	198,474	218,000	215,630	240,861

- The department is proposing 2,108 full time positions for FY 2005-06, an increase of 67 positions or 3.8% change from FY 2004-05 Budget. The net increase is comprised of 14 positions deleted, the addition of 80 positions and one Clerk 2 position changed from part-time to full-time.
- Totals for Salaries and fringes are shown updated in the FY2005-06 Proposed Resource Allocation Plan as: \$216.2 million in FY 2004-05 Budget and \$242.2 million for FY 2005-06 Proposed Budget.

Personnel Vacancies

- As of March 31, 2005, the department had 39 vacancies:
 - 22 have been vacant for less than one year
 - 13 have been vacant for one year (but less than two years)
 - 2 have been vacant for two years (but less than three years)

- One position has been vacant for more than three years
 - One position has been vacant for more than 5 years
 - The total amount included in the FY 2004-05 budget for these positions is \$1.886 million.
- All 39 positions are included in the FY 2005-06 budget for a total of \$2.448 million.

Uncollected Revenue

- As of September 30, 2004, the department's financial records reflected a total uncollected revenue of \$20.698 million. The status of this amount is as follows:
 - \$3.513 million (17%) has been collected
 - \$17.185 million remains uncollected (approximately \$4.242 million have either prepayment policy implemented or the department may pursue collections through lien process)

**General Services
Administration**

Material Management Issues

- Funding for statutory functions is often insufficient and volume of surplus sales is unpredictable

Capital inventory management (fixed assets) is required by State statute. This function is not funded by any dedicated source; rather, the division's other operations subsidize this process. A proposed fee of \$3 per asset (valued at > \$,1000) would help to defray those costs. Expected proceeds from such a fee would approximate \$390K per year.

Risk Management Issues

- Almost \$22 million due from the PHT for Group Health, Workers Compensation and Long-Term Disability costs

The Public Health Trust participates the County's contract for Group Health, Workers Compensation and Long-Term Disability. Due to liquidity issues at the PHT, there are approximately \$22M in payables to the County. Of necessity, the County's Insurance Trust Funds are therefore deprived of the use of the funds to meet obligations.

- Increasing cost of heart claims

A change in State statute has caused a steep increase in the claims for heart-related health problems. The costs associated with those claims tend to rise continually through the life of the claimant.

Facilities & Utilities Management Issues

- Likely need to complete certain GOB projects (for deferred maintenance) in advance of the currently anticipated GOB funding timetable
Some of the projects in the GOB may have to be advanced if circumstances so dictate. For example, the sanitary piping at the Courthouse could fall into a critical state of disrepair and may require immediate cure. This would therefore require a reshuffling scheduled of projects.

Construction Management & Renovation Services Issues

- Identify permanent location for replacement of the trade shops

The State's DOT has already begun construction on the NW 12th Avenue bridge and that severely impacts functions at the Trade Shops. A new location is being sought to house the shops and possibly some other operations.

- Need substantial increase in staff to meet demands of newly approved GOB projects

As the GOB projects roll out, this division may play an integral role in project management. Such a role would require the addition of appropriate staff to assist with project management.

Selected FY 2005-06 Budget Highlights

- The FY 2005-06 Proposed Resource Allocation Plan (PRAP) includes the reduction of internal transfers to subsidize the Facilities and Utilities Management Division to \$866,000 from \$3.1 million in FY 2004-05 and \$5.1 million in FY 2003-04, a total reduction of more than 80% over two years.
- The GSA transfer to Capital Outlay Reserve (COR) from the Fleet Replacement Trust Fund is reduced to \$1 million in the FY 2005-06 PRAP from \$2.1 million in FY 2004-05 and \$4.5 million in FY 2003-04, reducing this transfer by more than 85% over two years.
- The Department transferred two positions to the 311 Answer Center and has reallocated vacant positions internally to efficiently use authorized staff; the reallocation reduces temporary help positions and will reduce the backlog of Real Estate acquisition through reclassification of a position to a Real Estate Officer; an additional 16 positions are requested for FY 2005-06 to convert five (four maintenance mechanics, one Roofing Specialist) long-term temporary positions to fulltime employees in the CMRS Division, add eight positions to FUMD, two Analyst programmers for the GSA IT section and an additional Real Estate Officer to work with the County's Real Estate Master Plan; seven of the aforementioned positions are approved temporary overages in FY 2004-05; all positions are funded through service fees
- The PRAP includes funding for the renovation of the bathrooms at the Main Library to bring them in compliance with ADA requirements (\$200,000) and maintenance support for the Medical Examiner facility (\$65,000)
- A 10% increase to the monthly parking pass is proposed to cover operating and capital costs; GSA parking fees are still below comparable market rates
- The Material Management Division will implement a \$3.00 fee per capital asset item valued at more than \$1,000 to properly fund the staff maintaining the County's asset inventory (\$390,000)
- GSA will construct and operate a Wellness Center at the SPCC (\$500,000 from COR)

FY 2004-05 Mid-Year Supplemental Budget

- The GSA requires an \$8.5 million supplemental budget due to the higher than anticipated fuel costs (\$4 million) and light and heavy fleet equipment purchases (\$4.5 million).

- The carryover for the 2005-06 Proposed Budget is set for \$1.878 million, which is 213% decrease from the FY 2004-05 Adopted Budget amount of \$5.878 million.
- FY 2005-06 operating revenues are estimated at \$209.219 million, which is less than 1% difference of the FY 2004-05 Budgeted Projection of \$210.648 million.
- Approximately 67.35% of the FY 2005-06 operating revenues (\$209.219 million) are generated through the following sources, 13.19% from General Funds, 12.28% from Construction Management & Renovation Services, 13.33% from Vehicle Trust Fund and 28.55% from Vehicle Operations
- The General Fund contribution has increased significantly, by 57.72% since FY 2001-02. However, the increase from the FY 2004-05 Adopted Budget (\$24.301 million) to FY 2005-06 Proposed Budget (\$27.590 million) is approximately 13.5%
- Vehicle Operations will increase by 14.81% from \$52.032 million of the FY 2004-05 Adopted Budget to the \$59.736 million in the FY 2005-06 Proposed Budget (\$5 million of the increase is due to an increase in fuel costs)
- Administration will increase by 9.3% from FY 2004-05 Adopted Budget (\$6.190) to the FY 2005-06 Proposed Budget of \$6.764 million
- Risk Management will increase by 4.8% from \$16.449 million in the FY 2004-05 Adopted Budget to \$17.235 million in the FY 2005-06 Proposed Budget.
- Construction Management & Renovation Services, Materials Management and the Vehicle Trust Fund revenues are all expected to decline in the FY 2005-06 Proposed Budget. The decrease ranged from 1.09% to 2.54%

Payments from Other Departments

Activity/Program, Including Purpose of Payment	Dept. Making Payment	FY 2001- 02 Actual	FY 2002- 03 Actual	FY 2003- 04 Actual	FY 2004-05 Adopted Budget	FY 2004- 05 Proj. Budget	FY 2005- 06 Base Budget
Facilities & Utilities Management - reimbursement for building management costs - Police Headquarters	MDPD	2,141	-	-	-	-	-

Activity/Program, Including Purpose of Payment	Dept. Making Payment	FY 2001- 02 Actual	FY 2002- 03 Actual	FY 2003- 04 Actual	FY 2004-05 Adopted Budget	FY 2004- 05 Proj. Budget	FY 2005- 06 Base Budget
Facilities & Utilities Management - reimbursement for building management costs - West Dade Complex	Admin. Office of the Courts	-	-	51	41	58	58
Facilities & Utilities Management - reimbursement for building management costs - West Dade Complex	W & S	-	47	48	39	54	55
Fleet Management - Repayment of \$2.96M loan	MDPD		1,000	1,177	783		-
Fleet Management - Repayment of deferred vehicle policy charges	Fire & Rescue	-	-	-	-	770	
TOTAL PAYMENTS		2,141	4,273	4,388	3,373	4,401	3,670

- Payments from other departments will increase from the FY 2004-05 Adopted Budget of \$3.373 million to \$3.670 million in FY 2005-06, an increase of 8.8% (West Dade payments are recovered through chargebacks)
- No payments are expected in the FY 2005-06 Proposed Budget from MDPD, ETSD or Fire & Rescue. In FY 2005-06, the remaining departments' payments will be consistent with the payments made in FY 2004-05.
- The payments from the Building Dept. dropped significantly from \$2.167 million in the FY 2003-04 Actual Budget to \$1.748 million in the FY 2004-05 Adopted Budget. The difference was due to \$461,000 of debt service which was not budgeted.

Operating Expenses

	FY 2001-02 Actual	FY 2002-03 Actual	FY 2003- 04 Actual	2004-05 Adopted Budget	2004-05 Projection	2005-06 Proposed Budget
Salaries / Fringes:						
Regular Salaries	31,777	32,458	34,864	40,548	40,417	42,934
Regular Fringes	8,648	8,740	10,311	11,809	11,800	13,575
Regular Salaries and Fringes	40,425	41,198	45,175	52,357	52,217	56,509
Overtime Salaries	2,296	2,541	2,881	1,758	2,267	2,026
Overtime Fringes	386	380	386	266	343	307
Overtime Salaries and Fringes	2,682	2,921	3,267	2,024	2,610	2,333
Total Salaries and Fringes	43,107	44,119	48,442	54,381	54,827	58,842
General Fund Administrative Reimbursement	400	400	400	400	400	400
Payments to Other Departments	6,537	8,056	9,934	6,976	7,691	6,636
Temporary Contract Personnel	1,032	1,133	1,393	513	651	387
Other Operating Expenditures	119,711	130,146	124,360	137,558	145,201	142,954
TOTAL OPERATING EXPENDITURES	170,787	183,854	184,529	199,828	208,770	209,219

- Total salaries and fringes will increase from of \$54.381 million in the FY 2004-05 Adopted Budget to \$58.842 million in the FY 2005-06 Proposed Budget, an increase of approximately 8.2%
- The General Fund Administrative Reimbursement is unchanged.
- Payment to other departments decreases by 4.87% between the 2004-05 Adopted Budget figure of \$6.976 million and the 2005-06 Proposed Budget amount of \$6.636 million.

- The FY 2004-05 projection of \$651,000 is currently 26.9% above the FY 2004-05 Adopted Budget amount of \$513,000. However, FY 2005-06 Proposed Budget of \$387,000 is 24.57% less than the FY 2004-05 Adopted Budget of \$513,000.
- Temporary Contract Personnel declined sharply (63.17%) between the FY 2003-04 Actual Budget of \$1.393 million and the FY 2004-05 Adopted Budget of \$513,000. (The drop is directly related to the hiring of regular full-time personnel)
- Other operating expenditures will increase 3.92% to \$142,954 million in the FY 2005-06 Proposed Budget over the FY 2004-05 Adopted Budget of \$137.558 million.
- Overall, the total operating expenditures will increase by 4.7% (above the 2004-05 Adopted Budget) to \$209.219 million in the FY 2005-06 Proposed Budget.

Payments to Other Departments

Activity/Program, Including Purpose of Payment	2001- 02 Actual	2002- 03 Actual	2003- 04 Actual	2004- 05 Adopted Budget	FY 2004-05 Proj. Budget	FY 2005- 06 Proposed Budget
Administration – County Manager Support	189	112	130	121	-	-
Vehicle Trust Fund – to fund capital projects	2,100	2,100	4,500	2,100	2,100	1,000
Risk Management – to fund 1 Labor Management Specialist (Unemployment Compensation), 3 Payroll Technicians & 1/2 Supervisor (involved in Workers Compensation Payroll process)	196	239	257	281	281	310
Risk Management - to fund a departmental Safety Officer	55	95			-	-
Risk Management – to fund a Procurement Contracting Officer who would be dedicated to the processing of Risk Management's RFPs	68	74	77		-	-

Activity/Program, Including Purpose of Payment	2001- 02 Actual	2002- 03 Actual	2003- 04 Actual	2004- 05 Adopted Budget	FY 2004-05 Proj. Budget	FY 2005- 06 Proposed Budget
Risk Management - Funding for traffic signals maintenance unit, including defense in tort- related cases	329	329	346	374	410	426
Risk Management - for services in Tort & Workers Compensation cases	3,600	3,900	4,100	4,100	4,100	4,100
Materials Management - Net Proceeds of surplus property sales	-	514	147		500	500
Materials Management - Net Proceeds of surplus property sales		66	247		50	50
Materials Management - Net Proceeds of surplus property sales		627	130		250	250
TOTAL	6,537	8,056	9,934	6,976	7,691	6,636

- Payments to other departments will decrease slightly in FY 2005-06 by 4.87%.
- Materials Management is scheduled to receive two payments in FY 2005-06 which were not budgeted in FY 2004-05 Adopted Budget, both will be net proceeds from the sales of surplus properties.

Personnel Positions and Salaries and Fringes

	FY 2001-02 Actual	FY 2002-03 Actual	FY 2003- 04 Actual	FY 2004-05 Adopted Budget	FY 2004-05 Projection	FY 2005-06 Estimated Budget
Total Full-Time Personnel Positions	753	745	786	784	788	798
Full-Time Personnel	705	698	730	771	777	777

	FY 2001-02 Actual	FY 2002-03 Actual	FY 2003-04 Actual	FY 2004-05 Adopted Budget	FY 2004-05 Projection	FY 2005-06 Estimated Budget
Positions Filled						
Full-Time Personnel Positions Vacant	48	47	56	13	11	5
Total Part-Time Personnel Positions (FTEs)	9	9	16	17	13	13
Part-Time Personnel Positions Filled (FTEs)	6	7	11	12	7	13
Part-Time Personnel Positions Vacant (FTEs)	3	2	5	5	6	-
Regular Salaries	31,777	32,458	34,864	40,548	40,417	42,934
Regular Fringes	8,648	8,740	10,311	11,809	11,800	13,575
Total Regular Salaries and Fringes	40,425	41,198	45,175	52,357	52,217	56,509
Overtime Salaries	2,296	2,541	2,881	1,758	2,267	2,026
Overtime Fringes	386	380	386	266	343	307
Total Overtime Salaries and Fringes	2,682	2,921	3,267	2,024	2,610	2,333
TOTAL SALARIES AND FRINGES	43,107	44,119	48,442	54,381	54,827	58,842

- The total number of full-time personnel positions has increased from 786 in FY 2003-04 Actual to 788 in the FY 2004-05 Projected. The FY 2005-06 Proposed Budget indicates an increase in the number of positions for a total of 798
- The number of full-time positions filled will remain the same (777) in FY 2005-06 as it is currently in the FY 2004-05 projected budget.
- Full-time personnel vacancies for FY 2005-06 Proposed Budget will decrease to 5, down by 8 from the FY 2004-05 Adopted Budget
- Eleven positions were re-classed, however, that did not changed the total position count

- Total salaries and fringes increased by 9.8% between FY 2002-03 and FY 2003-04 due to a \$1.2 million reclassification of 160 mechanics in Fleet.
- There were 784 BCC authorized positions for FY the 2004-05 Adopted Budget. 2 positions were deleted or transferred and 6 positions were added during FY 2004-05 as temporary overages bringing the total number of positions in FY 2004-05 to 788
- Additional positions are expected to be added to the total personnel count in FY 2005-06 to bring the total up to 798

Personnel Vacancies

- As of March 31, 2005 the department had 41 vacancies
 - 2 positions have been vacant more than 3 years.
 - 7 positions have been vacant more than 2 years, but less than 3 years.
 - 20 have been vacant more than a year, but less than 2 years.
 - 12 have been vacant less than a year
- There are no positions are recommended for elimination, all are included in the FY 2005-06 Budget Proposal, two positions will be transferred, one to Real Estate and CMRS and four positions will be reallocated within Fleet.

Temporary Contract Personnel

- Five of the 49 temporary contract personnel are replacing a funded full-time budgeted position and one of those positions is expected to be included in the FY 2005-06 Budget

Selected FY 2005-06 Budget Highlights

- The FY 2005-06 Proposed Resource Allocation Plan recommends funding (\$17.336 million) for community based organizations (CBO) for social services and criminal justice activities through the Alliance for Human Services.

The FY 2005-06 Proposed Resource Allocation Plan includes funding from the Community Development Block Grant (CBDG): Jack Orr Plaza Meals Program for \$98,000, Parenting skills for \$134,000, Social Services Master Plan for \$61,000, Homeless Program for \$ 42,000, Emergency Shelters for \$235,000, Equal Opportunity Board for \$ 97,000, Substance Abuse Services for \$230,000.

- Funding is included in the FY 2005-06 Proposed Resource Allocation Plan for 890 youths to participate in the Summer Youth Employment Program totaling \$1.0 million.
- The FY 2005-06 Proposed Resource Allocation Plan includes partial funding for a Deputy Director position to assist the Director in providing increased oversight of the day to day operation of the Department in the amount of \$110,000.
- The FY 2005-06 Proposed Resource Allocation Plan services may be adversely impacted by funding deficits resulting from grant funding staying constant while expenses increase due to inflationary trends and cost of living; the exact impact will be determined when the grant funding notifications are received (23 positions).
- In FY 2005-06 the Department will continue administering County wide child care services funded principally by the Early Learning Coalition (116.5 million); the Proposed Resource Allocation Plan reflects a reduction in the amount of General Fund match (\$1.1 million) to the State Child Care Purchasing Pool in response to reduction in State funding and demand for services.
- The FY 2005-06 Budget reflects the closure of the Family and Adolescent Center South as initiated by Miami-Dade Public Schools for \$466,000.
- The FY 2005-06 Proposed Resource Allocation Plan includes \$1.425 million from the Capital Outlay Reserve for repair and renovations of DHS and moving expenses for the Guardian AD Litem program of \$76,000.
- The FY 2005-06 Proposed Resource Allocation Plan reflects \$1.35 million for DHS to acquire land, design and construct a 30,000 square foot Domestic Violence Center.

FY 2004-05 General Fund Mid-Year Budget Amendments

- The Department of Human Services (DHS) requires a budget amendment of \$1.726 million to cover additional personnel expenditures and costs associated with the Transportation Unit. Additional personal expenditures include the approved wage adjustment (\$386,000) and separation costs for employees leaving the County employment (\$640,000). The DHS Transportation Unit operates 24 buses to transport approximately 1,500 elderly clients a year. These include DHS clients transported to various adult daycare senior centers and special events and Community Action Agency (CAA) clients transported to elderly meal sites. The estimated cost of these services for FY 2004-05 totaled \$1.8 million, for 23 full-time employees, the cost for maintenance of the buses, and the other operating costs, of which \$1.1 million is funded by grants. The FY 2004-05 Adopted Budget originally anticipated that CAA would transport their clients, and through efficiencies a savings of \$350,000 was expected. However, after further analysis, CAA determined that they would be unable to provide the same level of service with the reduced funding and therefore the recommendation was not implemented. The recommended budget amendment moves funding from CAA to DHS (\$350,000) and also restores funding to the prior year level (an additional \$350,000 for a total of \$700,000).

Miami-Dade Human Services Department
Summary Report FY 2005-06 Budget Submission

Operating Revenue: (dollars are in thousands)

REVENUE	2002-03 Actual	2003-04 Actual	2004-05 Budget	2004-05 Projection	2005-06 Budget
Carryover	334	1,510	0	0	0
General Fund Revenue	58,688	50,826	52,298	52,298	54,956
Other Revenues	7,617	7,440	13,901	13,739	12,475
Grants	96,963	119,615	132,580	133,881	133,163
TASC			-385	-385	
Total Revenues	163,602	179,391	198,394	199,533	200,594

- The major contribution to revenue for the proposed FY 2005-06 budget is from state grants of \$ 133.2 million which represents 66 percent of the total revenue.
- The next significant contribution to revenue is from general fund of \$55 million which is 27 percent of the proposed FY 2005-06 budget. The funding sources have remained constant over the last three years.

Payments From Other Departments: (dollars are in thousands)

Activity/Program, Including Purpose of Payment	Depart. Making Payment	2001-02 Actual	2002- 03 Actual	2003- 04 Actual	2004- 05 Budget	2004-05 Projection	2005- 06 Budget
Violence Prevention & Intervention/Inn Trasitions Programs	Homeless Trust	115	871	679	952	936	948
Martin Fine Senior Center	MDHA		259	88	140	140	140
Helen Sawyer Senior Center	MDHA		616	1,606	1,400	1,846	2,366
HUD-Vacancy Consolidation, Ross Elderly, Section 8 Housing, and Hope VI	MDHA		840	901	1,277	877	877
Psychological Services/ES After School Program-Allapattah	CAA					121	
Homeless Assistant Program (SUPER NOVA)	Homeless Trust	268	279	279	279	279	279

6/28/2005

Payments From Other Departments: (dollars are in thousands)

Activity/Program, Including Purpose of Payment	Depart. Making Payment	2001-02 Actual	2002-03 Actual	2003-04 Actual	2004-05 Budget	2004-05 Projection	2005-06 Budget
DHS Substance Abuse Program	Office of Community and Economic Development	230	230	230	230	230	230
Homeless Assistant Program (CDBG)	Office of Community and Economic Development	42	42	42	42	42	42
Violence Prevention & Intervention/Volunteer Role Model	OCED	69	139	118	117	113	113
Delinquency Prevention/Parenting Skills	OCED	76					
Parenting Skill and Jack Orr Senior Meals	OCED	76	63	66	231	232	232
Emergency Shelter Program	OCED				235	235	235
Social Service Master Plan	OCED	49	27	49	49	47	47
		925	3,366	4,058	4,952	5,098	5,509

The increase in funds from FY2004-05 to FY 2005-06 budget was mainly due to \$1.0 million for Helen Sawyer Senior Center funded by Miami-Dade Housing Agency (MDHA)

Operating Expenditures: (dollars are in thousands)

	2002-03 Actual	2003-04 Actual	2004-05 Budget	2004-05 Projection	2005-06 Budget
OPERATING EXPENDITURES:					
Salaries / Fringes:					
Regular Salaries	43,431	45,254	46,914	47,814	48,304
Regular Fringes	10,654	13,073	14,615	14,188	15,376
Regular Salaries and Fringes	54,085	58,327	61,529	62,002	63,680
Overtime Salaries	320	321	197	235	192
Overtime Fringes	39	44	27	33	27
Overtime Salaries and Fringes	359	365	224	268	219
Total Salaries and Fringes	54,444	58,692	61,753	62,270	63,899

Operating Expenditures: (dollars are in thousands) continued

	2002-03 Actual	2003-04 Actual	2004-05 Budget	2004-05 Projection	2005-06 Budget
<u>Other Operating Expenditures:</u>					
General Fund Administrative Reimbursement					
General Fund Indirect Cost Reimbursement					
Payments to Other Departments					
Temporary Contract Personnel (See Page 26)	1,635	2,097	424	2,233	204
Public Assistance Payments	3,037	3,195	3,201	3,323	3,400
Payments to Community Based Organizations and Childcare Providers	87,529	99,509	116,023	116,055	115,610
Other Operating Expenditures (List major/significant expenditures)	15,208	15,576	16,745	17,959	17,392
Total Other Operating Expenditures	107,409	120,377	136,393	139,570	136,606
TOTAL OPERATING EXPENDITURES	161,853	179,069	198,146	201,840	200,505
<u>NON-OPERATING EXPENDITURES:</u>					
Debt Service					
Capital	155	203	248	703	89
TOTAL NON-OPERATING EXPENDITURES	155	203	248	703	89
TOTAL EXPENDITURES	162,008	179,272	198,394	202,543	200,594

- Salaries and fringe benefits increased by 3.5 percent from \$61.8 million for the 2004-05 budget to \$63.9 million for the proposed FY 2005-06 budget.
- Temporary contract personnel decreased by 48 percent from \$0.424 million for the FY 2004-05 budget to \$0.204 million for the proposed 2005-06 budget.
- Payments to community based organizations and child care providers decreased by 0.35 percent from \$116.0 million for the FY 2004-05 budget to \$115.6 million for the FY 2005-06 budget.

6/28/2005

Personnel Positions and Salaries and Fringes: continued

- Also included is the elimination of 22 General Fund positions.
- The proposed FY 2005-06 budget adds a Deputy Director position and includes the transfer of nine transportation positions from CAA.

As of May 31, 2005 there are total of 108 positions vacant. A number of the positions repeatedly held vacant from one fiscal year to the next were routinely used to help achieve the department's annual attrition. 43 vacant positions are recommended for elimination.

Medical Examiner

6/28/2005

Actual FY 2003-04: \$41,000
Budget FY 2004-05:\$65,000
Projected FY 2004-05: \$ 40,000
Estimated FY 2005-06: \$40,000.

- Reduction of photo revenue and orders by SAO/PD due to Dale Ernhardt law and reduced costs. Continued reduction in revenue previously generated from photos (over past several years) ordered by the SAO and PDO offices, due to reduced orders and need to comply with Public Records Law regarding charges. Reduced orders from public related to Dale Earnhart Law. Slight increase budgeted and expected over FY 2003-04.

Expenses FY 2003-04: \$111,000
Budget FY 2004-05: \$177,000,
Projection: \$60,000 (\$20,000 Acc. rec. reversal here),
Estimate FY 2005-06: \$80,000

Selected FY 2005-06 Budget Highlights

- The FY 2005-06 Proposed Resource Allocation Plan includes General Fund support for additional positions, extending the operating hours 8a.m to 8p.m from 8a.m to 4p.m and the upgrading of one Clerk 2 from part-time to full-time.
- The FY 2005-06 Proposed Resource Allocation Plan includes funding to contract the University of Miami for DUI toxicology services for \$616,000.
- The FY 2005-06 Proposed Resource Allocation Plan includes funding for the continued lease purchase of the mini-laboratory and chromatograph instrument for \$108,000; purchase body bags and other morgue supplies for \$113,500; protective gear for \$34,000; and for disposal of hazardous waste for \$44,000.
- The Florida Legislature created a special risk class of membership in the Florida Retirement System for employees of law enforcement agency, or medical examiner's office. 33 positions were impacted totaling \$348,000.

FY 2004-05 Mid-Year Supplemental Budget

- The Medical Examiner requires a supplemental budget of \$106,000 as a result of the cost of coordinating a forensics-training program and separation costs.

6/28/2005

FY 2004-05 General Fund Mid-Year Budget Amendments

- The Medical Examiner Department requires a budget amendment of \$68,000 as a result of separation costs related to employees in the DROP program.

Miami-Dade Medical Examiner

Summary Report FY 2005-06 Budget Submission

Operating Revenue: (dollars are in thousands)

	2001-02 Actual	2002-03 Actual	2003-04 Actual	2004-05 Budget	2004-05 Projection	2005-06 Budget
REVENUES :						
General Fund Carryover	-	(1)	2		84	-
General Fund	5,141	5,597	6,189	6,519	6,519	7,730
Cremation Approval Fees	161	161	198	250	260	270
Forensic Imaging	45	67	41	65	40	40
Interdepartmental Transfers	40	20	20	20	20	20
Other Revenues	126	69	96	23	113	135
Photographic sales	125	137	22	9	12	12
Special Services Fees	140	240	111	177	60	80
State Funds For DUI Contract	176	176	176	181	181	181
Toxicology Testing	-	-	143	150	143	143
TREASURY TRUST FUND	233	121	237	176	152	114
Federal Grants Urban Area Security Initiative UASI (See Page ___)	-	-	-	-	318	-
TOTAL REVENUES	6,187	6,587	7,235	7,570	7,902	8,725

- The major contribution to revenue for the proposed FY 2005-06 budget is from the general fund for \$7.7 million which represents 87 percent of the budget.
- The other significant contributions to revenue for the proposed FY 2005-06 are Cremation Approval fees of \$0.3 million which represents 3.2 percent of the budget, State funds for DUI contract of \$0.2 million represents 2.1 percent of the budget, the remaining programs contribute \$0.7 million of the budget, representing 7.7 percent of the budget.

6/28/2005

Payments From Other Departments: (dollars are in thousands)

Item No	Activity/Program, Including Purpose of Payment	Department Making Payment	Funding Source	2001-02 Actual	2002-03 Actual	2004-05 Budget	2004-05 Projection	2005-06 Budget
	Payments Reflected as Revenue							
1	DUI TOXICOLOGY LABORATORY Administration of DUI Toxicology Lab	MDPD	General Fund	20	20	20	20	20
2	DUI TOXICOLOGY LABORATORY Administration of DUI Toxicology Lab	STATE ATTORNEY'S OFFICE	General Fund	176	176	176	176	181
	Total Payments Reflected as Revenue:			196	196	196	196	201

- There are no significant increases over the years in payments from other departments.

Operating Expenditures: (dollars are in thousands)

	2001-02 Actual	2002-03 Actual	2003-04 Actual	2004-05 Budget	2004-05 Projection	2005-06 Budget
OPERATING EXPENDITURES:						
Salaries / Fringes:						
Regular Salaries	3,511	3,815	4,242	4,552	4,569	4,735
Regular Fringes	778	787	999	1,101	1,088	1,590
Regular Salaries and Fringes	4,289	4,602	5,241	5,653	5,657	6,325
Overtime Salaries	76	57	43	50	65	56
Overtime Fringes	-	4	-	-	6	4
Overtime Salaries and Fringes	76	61	43	50	71	60
Total Salaries and Fringes	4,365	4,663	5,284	5,703	5,728	6,385
Other Operating Expenditures:						
General Fund Administrative Reimbursement	-	-	-	-	-	-
General Fund Indirect Cost Reimbursement	-	-	-	-	-	-
Payments to Other Departments (See Page)	-	-	-	-	-	-
Temporary Contract Personnel (See Page)	128	138	45	-	7	-

6/28/2005

Operating Expenditures: (dollars are in thousands) continued , see footnote below

	2001-02 Actual	2002-03 Actual	2003-04 Actual	2004-05 Budget	2004-05 Projection	2005-06 Budget
Other Operating Expenditures: (continued)						
General Fund Administrative Reimbursement	-	-	-	-	-	-
General Fund Indirect Cost Reimbursement	-	-	-	-	-	-
Payments to Other Departments (See Page)	-	-	-	-	-	-
Temporary Contract Personnel (See Page)	128	138	45	-	7	-
LABORATORY SVCS	29	6	30	57	40	47
OTHER OUTSIDE CONT (INCLUDES DUI)	604	692	584	639	680	705
OTHER OUTSIDE MAINT.	50	98	89	115	118	154
GSA POSTAGE	5	5	4	7	8	13
C&R GROUNDS MAINT	24	29	22	26	33	33
TRAVEL EXPENSE-U.S	25	21	25	40	40	47
REGISTRATION FEES	8	8	5	16	17	19
COMPUTER TRAINING	-	-	-	6	2	7
INDIGENT BURIALS	169	195	187	170	203	204
OFFICE SUPPLIES/OU	18	8	20	16	17	23
CHEMICALS	46	53	60	75	73	99
OTHERS	782	750	836	689	298	850
GRANT	-	-	-	-	318	-
EOY JOURNAL ENTRY	-	-	42	-	-	-
OTHERS CAPITAL	113	18	2	11	70	139
Total Other Operating Expenditures	2,001	2,021	1,951	1,867	1,924	2,340
TOTAL OPERATING EXPENDITURES	6,366	6,684	7,235	7,570	7,652	8,725
NON-OPERATING EXPENDITURES:						
Debt Service	-	-	-	-	-	-
Other (list separately)	-	-	-	-	-	-
TOTAL NON-OPERATING EXPENDITURES	-	-	-	-	-	-
TOTAL EXPENDITURES FOR DEPARTMENT	6,366	6,684	7,235	7,570	7,652	8,725

Operating Expenditures: continued

Footnote: The amounts provided by Budget Analyst did not match the total amounts per the Proposed FY 2005-06 resource allocation plan. The difference was adjusted in the other category to match the plan booklet.

- Salaries and fringe benefits for the FY 2005-06 proposed budget increased by 12 percent compared to FY 2004-05 budget.
- Major increases in other expenditures- office supplies at 40 percent, C&R grounds maintenance at 26.9 percent.
- Laboratory services decreased by 17.5 percent.
- Others Capital increased from \$11,000 in FY 2004-05 budget to \$139,000 in the proposed FY 2005-06 budget.

Payments to Other Departments: (dollars in thousands)

Department Receiving Payment	Funding Source	2001-02 Actual	2002-03 Actual	2003-04 Actual	2004-05 Budget	2004-05 Projection	2005-06 Budget
CORRECTIONS AND REHABILITATION	General Fund	24	29	22	26	33	33
PARK AND RECREATION	General Fund	7	2	7	5	15	5
MIAMI-DADE TRANSIT	General Fund	-	-	-	-	9	12
		31	31	29	31	57	50

- Corrections and Rehabilitation Increase of \$7,000 from the FY 2004-5 budget for maintaining cemeteries, a 27 percent increase over the proposed FY 2005-06 budget.
- Miami-Dade Transit Increase of \$12,000 from the FY 2004-05 budget for travel expenses, additional expenditure for training previously budgeted under ERD.

Federal, State and Other Grants: (dollars in thousands)

	2004-05 Budget	2005-06 Budget
Federal Grants	0	318
State Grants	0	0
Total Grants	0	318

- Federal grant for Urban Area Security Initiative for a total of \$318,000.

6/28/2005

Personnel Positions and Salaries and Fringes: (dollars in thousands)

	2001-02 Actual	2002-03 Actual	2003-04 Actual	2004-05 Budget	2004-05 Projection	2005-06 Budget
Total Full-Time Personnel Positions	62	62	63	66	66	67
Full-Time Personnel Positions Filled	62	62	63	67	67	
Full-Time Personnel Positions Vacant	-	-				
Total Part-Time Personnel Positions (FTEs)	2	2	2	2	2	2
Part-Time Personnel Positions Filled (FTEs)	2	2	2	2	2	2
Part-Time Personnel Positions Vacant (FTEs)	-	-				
Attrition Rate	-	-	0	0	0	-
Regular Salaries Fund 110	3,499	3,815	4,234	4,512	4,480	4,672
Regular Fringes Fund 110	768	787	997	1,087	1,070	1,207
Total Regular Salaries and Fringes Fund 110	4,267	4,602	5,231	5,599	5,550	5,879
Overtime Salaries Fund 110	27	31	43	20	35	36
Overtime Fringes Fund 110		-	-	-	5	5
Total Overtime Salaries and Fringes Fund 110	27	31	43	20	40	41
TOTAL SALARIES AND FRINGES Fund 110	4,294	4,633	5,274	5,619	5,590	5,920
Regular Salaries Fund 600	12	-	7	39	25	-
Regular Fringes Fund 600	10	-	2	17	8	-
Total Regular Salaries and Fringes Fund 600	22	-	9	56	33	-
Overtime Salaries Fund 600	49	26	-	30	30	20
Overtime Fringes Fund 600	-	-	-	-	6	3
Total Overtime Salaries and Fringes Fund 600	49	26	-	30	36	23
TOTAL SALARIES AND FRINGES Fund 600	71	26	9	86	69	23

6/28/2005

Personnel Positions and Salaries and Fringes: (dollars in thousands) Continued

- Assistant Medical Examiner position vacant as of 3/31/05 was filled on 7/1/05.
- Toxicologist position vacant as of 3/31/05 was filled on 4/4/05.

FY 2004-05 Mid-Year Supplemental Budget

- The Park and Recreation Department requires a supplemental budget of \$2.647 million as a result of additional expenditures related to increased costs (\$1.01 million), primarily a result of the approved wage adjustment (\$490,000) and projected separation costs (\$520,000). Costs associated with the Crandon Tennis Center and the NASDAQ-100 Tennis Tournament are projected to exceed the budget by \$292,000. The unavailability of Virginia Key for general parking for the Tennis Tournament resulted in the following additional expenses: security services (\$15,000); Miami-Dade Police services (\$55,000); Miami-Dade Transit charges (\$28,000); transportation services for the shuttle buses to replace the air conditioning water tower cooler for the Tennis Center (\$110,000) and the need to make court repairs (\$52,000) were other anticipated expenses.
- A transfer to the Marina Memorandum of Understanding (MOU) reserve of 1.042 million is required as provided by the agreement adopted by the Board of County Commissioners in 2000 that requires surplus revenues generated by the Marinas over the minimum guarantee to be transferred to a marina capital reserve fund for capital improvements. Also Fairchild Tropical Gardens is anticipated to expend the prior year's carryover (\$284,000). Community-based organizations are also projected to utilize the prior year's carryover (\$19,000). These actual amounts were not budgeted.
- Funding will be provided by Marina MOU-related carryover (\$1.042 million), CBO carryover (\$303,000) an additional transfer of \$1.01 million from the General Fund (\$558,000 Countywide and \$452,000 UMSA) and an additional transfer from the Convention Development Taxes (CDT) (\$292,000). In addition to the \$292,000 included in this supplemental budget, another \$160,000 of CDT is being transferred to the Park and Recreation Department to cover under performing NASDAQ-100 Tennis Tournament revenues.
- The Park and Recreation Department requires a supplemental budget for Miami Metrozoo as a result of additional expenditures related to the approved wage adjustment (\$46,000), the \$25 supplemental pay adjustment approved for non-bargaining unit employees that went into effect October 2004 (\$10,000), separation costs (\$14,000), and additional personnel costs resulting from a two step selective wage adjustment approved for 53 Zookeepers and Senior Zookeepers at Metrozoo (\$50,000). Funding will be provided by a transfer from the Countywide General fund (\$120,000).

FY 2004-05 General Fund Mid-Year Budget Amendments

- The Park and Recreation Department requires a budget amendment of \$4.025 million, \$2.781 million for Park Operations and \$1,424 million for Miami Metrozoo. The general fund amendment includes a revenue shortfall at the Deering Estate at Cutler due to less than projected attendance and special events (\$130,000). Revenues generated at Country Club of Miami are also reduced due to less than projected number of rounds sold (78,500 rounds budgeted; 47,300 round projected) (\$1.358 million), but other golf course revenues exceeded the budget for a net revenue loss for golf course operations of \$1.193 million. Additional funding is also required for personnel costs of \$1.010 million associated with the approved wage adjustments (\$490,000) and projected separation cost (\$520,000) and to adjust for other unrealized and incorrectly budgeted revenues associated with contracts that were not ultimately finalized (\$448,000).

6/28/2005

Miami-Dade Park and Recreation

Summary Report FY 2005-06 Budget Submission

Operating Revenue: (dollars are in thousands)

	2002-03 Actual	2003-04 Actual	2004-05 Budget	2004-05 Projection	2005-06 Budget
REVENUES :					
Carryover (Indicate cash or fund balance)	2,383	3,777	1,024	3,338	2,707
General Fund	56,771	59,882	60,503	64,708	69,761
Federal Grants (See Page __) [1]					
State Grants (See Page __) [1]					
Other Grants (See Page __) [1]					
Payments from Other Departments (See Page __)	850	550	550	1,002	1,050
Transfer from Maritime Park Arena (Miami Heat) Trust	-	-	250	-	73
Transfer of Minimum Guarantee from Marina Non-MOU to Administration	2,120	2,242	2,088	2,088	2,088
Transfer from Golf to Park Operations	-	-		-	-
Intrafund transfer from Park Ops to Golf	-		-	-	-
Sports Commission Deposit	250	-	-	-	-
Sports Commission Reduction to Revenue	-	(250)	-	-	-
Trust Funds - Miami Metrozoo	135	128	-	-	-
Special Assessments (STD)	1,764	2,389	3,030	2,809	3,123
Interest (STD)	28	20	21	35	26
CBO's Revenue	109	-	-	-	-
Proprietary Fees	27,732	29,925	32,530	30,532	32,229
TOTAL REVENUES	92,143	98,663	99,996	104,512	111,057

6/28/2005

Operating Revenue: (dollars are in thousands) Continued

- Operating revenues increased from \$100 million for FY 2004-05 budget to \$111.1 million for FY 2005-06 proposed budget, an increase of 11 percent.
- The major contribution to revenue for FY 2005-06 proposed budget was from the general fund of \$69.8 million, an increase of 15 percent over FY 2004-05 budget. The next source was from proprietary fees of \$32.2 million with a small reduction of \$0.3 million over FY 2004-05 budget. Carryover cash or fund balances contributed \$2.7 million a significant increase of 141.7 percent over FY 2004-05 budget. Special assessments contributed \$3.1 million, an increase of 3.1 percent over FY 2004-05 budget.

Payments from Other Departments: (dollars are in thousands) Please see footnote below

Activity/Program, Including Purpose of Payment	Department Making Payment	Funding Source	2002-03 Actual	2003-04 Actual	2004-05 Budget	2004-05 Projection	2005-06 Budget
Payments Reflected as Revenue							
Park Operations; Revenue for the Crandon Tennis Center	OSBM	Convention Development Tax	500	500	500	952	1,000
Grounds Maintenance; Revenue for Natural Areas Mgmt.	DERM		250	-	-	-	-
Grounds Maintenance; Revenue for Natural Areas Mgmt. - M.E. Thompson	Solid Waste		100	50	50	50	50
Administration; Reimbursement for Park Safety Office	GSA - Risk Mgmt.		72	-	-	-	-
Administration; reimbursement for administrative support	Planning & Zoning	Impact Fees	-	-	-	-	-
Park Operations; Reimbursement for Park Security Unit	Police		940	1,033	-	-	-
TOTAL PAYMENTS FROM OTHER DEPARTMENTS			1,862	1,583	550	1,002	1,050

Footnote: Actual for FY 2002-03 and FY 2004-04 do not agree with Revenue summary schedule

6/28/2005

Operating Expenditures: (dollars in thousands)

	2002-03 Actual	2003-04 Actual	2004-05 Budget	2004-05 Projection	2005-06 Budget
OPERATING EXPENDITURES:					
Salaries / Fringes:					
Regular Salaries	43,601	45,918	49,512	50,498	53,078
Regular Fringes	10,269	12,183	14,476	14,203	17,271
Regular Salaries and Fringes	53,870	58,101	63,988	64,701	70,349
Overtime Salaries	755	593	278	329	355
Overtime Fringes	113	89	42	49	53
Overtime Salaries and Fringes	868	681	319	378	408
Total Salaries and Fringes	54,738	58,782	64,307	65,079	70,757
Other Operating Expenditures:					
General Fund Administrative Reimbursement					
General Fund Indirect Cost Reimbursement					
Payments to Other Departments (See Page ___)	871	889	887	940	884
Temporary Contract Personnel	573	783	221	190	106
CBO's	235	64	307	335	307
Fairchild Tropical Gardens	385	176	378	662	378
Other Operating	31,328	35,442	34,443	34,842	36,690
Special Tax District Contingency Res			446		1,427
Reimbursements (Planning & Development)	(1,411)	(2,370)	(3,077)	(3,419)	(2,783)
Capital	601	378	1,275	1,231	228
Total Other Operating Expenditures	32,582	35,362	34,880	34,781	37,237
TOTAL OPERATING EXPENDITURES	87,320	94,144	99,187	99,860	107,994

Operating Expenditures: (dollars in thousands) Continued –see footnote below

	2002-03 Actual	2003-04 Actual	2004-05 Budget	2004-05 Projection	2005-06 Budget
NON-OPERATING EXPENDITURES:					
Debt Service	277	339	809	902	979
Special Tax District - contingency reserve	-	-	446		1,427
Transfer to Marina MOU Capital Subfund	769	843	-	1,043	1,042
Reserve for future Marina MOU Capital Subfund	-	-	-		1,042
CBO Reserves	-	-	-		-
TOTAL NON-OPERATING EXPENDITURES	1,046	1,182	1,255	1,945	4,490
TOTAL EXPENDITURES	88,365	95,326	99,996	101,805	111,057

Footnote: Actual for FY 2003-04 per Proposed Resource Allocation Plan page 173 is \$97.544 million as compared to the above schedule \$95.326 million. The difference of \$2.218 million is due to Intra Fund Expenditure of \$1.036 million and \$1.182 million included in Non-Operating Expenditure. The correct total is \$95.326 million as shown above

- Salary and fringes increased from \$64.3 million for the FY 2004-05 budget to \$70.8 million for the FY 2005-06 proposed budget an increase of 10 percent.
- Payments to temporary contract personnel decreased from \$0.22 million for the FY 2004-05 budget to \$0.1 million for the proposed FY 2005-06 budget a decrease of 55 percent.
- Capital expenditures decreased from \$1.28 million for the FY 2004-05 budget to \$0.23 million for the proposed FY 2005-06 budget a decrease of 82.1 percent.
- Debt service increased from \$0.81 million for the FY 2004-05 budget to \$0.98 million for the proposed FY 2005-06 budget an increase of 21 percent.
- Special Tax District contingency reserve jumped from \$0.45 million for the FY 2004-05 budget to \$1.43 million for the proposed FY 2005-06 budget an increase of 220 percent.

6/28/2005

Payments to Other Departments: (dollars in thousands)

Item No	Activity/Program, Including Purpose of Payment	Department Receiving Payment	Funding Source	2002-03 Actual	2003-04 Actual	2004-05 Budget	2004-05 Projection	2005-06 Budget
1	Administration; Hickman Building rent	Solid Waste Dept.	Fund 040 - Division 17	727	737	730	730	748
2	Administration; 311 Answer Center Support	Team Metro	Fund 040 - Division 17	-	-	-	46	-
3	Miami Metrozoo; Miami-Dade Promotional Spot Program (MDTV)	Communications Dept.	Fund 125 - Division 55	55	55	55	55	55
4	Administration; Partial cost (50%) of Junior Programmer Analyst/Web Designer	ETSD	Fund 040 - Division 21	29	37	42	49	51
5	Administration; Miami-Dade Promotional Spot Program (MDTV)	Communications Dept.	Fund 040 - Division 21	30	30	30	30	30
6	Administration; Partial cost of Graphics Technician (temp agency)	Communications Dept.	Fund 040 - Division 21	30	30	30	30	-
TOTAL				871	889	887	940	884

Federal, State and Other Grants Capital Projects: (dollars in thousands)

	2004-05 Budget	2005-06 Budget
Federal Grants	563	563
State Grants	9,314	9,314
Other Grants	2695	2695
Total Grants	12,572	12,572

6/28/2005

- Federal Grant includes \$0.5 million from the US Department of the Interior National Park Service UPARR for the Dr Martin Luther King Jr, Park Recreation Center.

Federal, State and Other Grants- Capital Projects: Continued

- State Grants include \$4.43 million from the Florida Department Transportation for South Dade Greenways Network, \$1.13 million from the Florida Inland Navigation District Waterways for the Haulover Marina Renovation Phase II, \$1.0 million from the Florida Department of Transportation for the Black Creek/Biscayne Trail, \$0.94 million from the Florida Department of Transportation for the Three Greenway Bridges, \$0.5 million for the from the Florida Department of Transportation for the Ludlam Trail and \$1.31 million for various other projects.

Personnel Positions and Salaries and Fringes: (dollars in thousands)

	2002-03 Actual	2003-04 Actual	2004-05 Budget	2004-05 Projection	2005-06 Budget
Total Full-Time Personnel Positions	1,135	1,189	1,206	1,214	1,215
Full-Time Personnel Positions Filled	1,037	1,132	1,101	1,148	1,159
Full-Time Personnel Positions Vacant	98	57	105	66	56
Total Part-Time Personnel Positions (FTEs)	671	645	628	627	682
Part-Time Personnel Positions Filled (FTEs)	595	543	628	627	682
Part-Time Personnel Positions Vacant (FTEs)	76	102	-	-	-
Attrition Rate	0	0	0	0	0
Regular Salaries	43,601	45,917	49,511	57,359	53,078
Regular Fringes	10,269	12,183	14,476	17,904	17,271
Total Regular Salaries and Fringes	53,870	58,101	63,988	75,263	70,349
Overtime Salaries	755	593	278	329	355
Overtime Fringes	113	89	42	49	53
Total Overtime Salaries and Fringes	868	681	319	378	408
TOTAL SALARIES AND FRINGES	54,738	58,782	64,307	65,079	70,757

6/28/2005

- Total full time positions increased by 9 from a total of 1206 for FY 2004-05 to 1215 for the proposed FY 2005-06 budget

Personnel Positions and Salaries and Fringes: Continued

- 105 full time vacant positions in FY 2004-05 budget have been reduced to 56 positions in the proposed FY 2005-06.
- Part time positions increased by 54 positions from a total of 628 for FY 2004-05 budget to 682 for the proposed FY 2005-06 budget.

Police

Miami-Dade Police Department
Summary of FY 2005-06 Budget Submission

Issues Impacting the department's operating and capital budgets include:

- Enough resources to meet the Department Business Goals as follows:
 - Maintain the average emergency response time of 5 minutes or less.
 - Ensure districts respond to 90% of non-emergency call for service in 30 minutes or less.
 - Continue the reduction of incidents of Part 1 Crimes.
 - Meet or exceed the National Crime Clearance Rate for violent Part 1 Crimes.
 - Quicker deployment of information to recover missing and abducted children with 60 minutes of reported incident.
 - 100% compliance with CALEA and CFA standards.
- Continued support for efficiency initiatives such as ePolice.

Operating Revenues:

Revenues	FY 2004-05 Budget	FY 2004-05 Projections	FY 2005-06 Base Budget
Total Carryover	1,992,000	3,554,154	3,531,259
School Crossing Guard (General Fund)	4,188,000	4,188,000	3,500,000
MDPD General Fund	415,370,000	417,774,000	444,590,000
Sub-total General Fund	419,558,000	421,962,000	448,090,000
Law Enforcement Fine Training	1,200,000	1,000,000	1,000,000
School Crossing Guard	1,800,000	1,855,000	1,804,169
911 Fees	4,825,000	6,380,000	7,754,910
First Dollar	180,000	181,000	175,554
Second Dollar	220,000	220,000	235,000
Contracted Services	54,260,000	54,260,000	56,122,865
Law Enforcement Block Grant	1,082,000	1,082,000	
Justice Assistance Grant			1,240,243
Interagency transfers:			
DERM	429,000	429,000	340,000
Solid Waste Department (Illegal Dumping)	1,178,000	1,178,000	1,178,000
Sub-total Other Funds	65,174,000	66,585,000	69,850,741
Total Revenues and Carryover	486,724,000	492,101,154	521,472,000

- FY 2005-06 Base Budget Submission totals \$521.472 million, representing an increase of 7.1 % from the FY 2004-05 Budget. The increase, of approximately \$34.748 million, consists of \$30.3 million personnel costs which attributed to increases for cost of living, merit raises, and higher health insurance and workmen's compensation costs. Other personnel costs increases impacting the budget includes the 2 to 4 hours minimum cost for court-related overtime, previously approved and the increase in night differential from 5% to 10% approved for FY 2004-05.

Payments from Other Departments:

Activity/Program, Including Purpose of Payment	Dept. Making Payment	FY 2001-02 Actual	FY2002-03 Actual	FY 2003-04 Actual	FY 2004-05 Adopted Budget	FY 2004-05 Projection	FY 2005-06 Base Budget
Payments Reflected as Revenues							
Total Payments Reflected as Revenue:		0	0	0	0	0	0
Payments Reflected as Reimbursement to Expenditures:							
Environmental Enforcement	DERM	292,493	355,522	345,674	429,000	429,000	340,000
Illegal Dumping	Solid Waste	1,178,000	939,259	932,741	1,178,000	1,178,000	1,178,000
TOTAL PAYMENTS FROM OTHER DEPARTMENTS		1,470,493	1,294,781	1,278,415	1,607,000	1,607,000	1,518,000

- The fiscal year 2005-06 budget continues to include reimbursements for positions transferred to MDPD in the amount of \$1.178 million from Solid Waste Management for the Illegal Dumping Unit and \$340,000 for DERM for the Environmental Crimes Unit.
- Additionally, MDPD is projecting to continue to receive reimbursement for Police Services provided to Jackson Memorial Hospital in the amount of \$979,000 and from the Miami Dade Seaport in the amount of \$4.585 million.

Operating Expenditures:

	FY 2002-03 Actual	FY 2003-04 Actual	FY 2004-05 Adopted Budget	FY 2004-05 Projection	FY 2005-06 Base Budget
OPERATING EXPENDITURES:					
Salaries / Fringes:					
Regular Salaries	242,649,652	258,093,701	274,764,000	275,947,270	282,761,000
Overtime Salaries	23,025,786	25,245,271	26,298,000	28,348,451	30,550,000
Total Salaries	265,675,438	283,338,972	301,062,000	304,295,721	313,311,000

	FY 2002-03 Actual	FY 2003-04 Actual	FY 2004-05 Adopted Budget	FY 2004-05 Projection	FY 2005-06 Base Budget
Total Fringes	78,711,939	94,140,024	96,456,000	104,562,593	114,507,000
Total Salaries and Fringes	344,387,377	377,478,996	397,518,000	408,858,314	427,818,000
Other Operating Expenditures:					
Payments to Other Departments	1,662,000	1,883,686	755,000	750,000	755,000
Assessment Center	817,983	1,380,441	900,000	900,000	1,400,000
Temporary Contract Personnel	273,617	108,474	131,100	25,000	156,000
General and Professional Liability	3,500,027	3,474,433	3,917,300	3,901,825	3,939,883
Radio Maintenance	2,922,665	2,547,911	2,500,000	2,500,000	2,670,000
Vehicle Lease	2,387,222	3,532,191	2,507,000	2,500,000	2,622,089
GSA Charges	27,157,048	24,234,229	27,162,000	26,664,605	28,454,670
Clothing and Uniform	778,238	998,680	1,102,300	900,000	1,125,500
Other Operating Expenditures	26,815,817	27,728,090	42,562,300	35,781,774	43,609,358
Total Other Operating Expenditures	66,314,617	65,888,135	81,537,000	73,923,204	84,732,000
Capital	7,012,370	3,624,790	5,199,000	4,458,377	6,712,000
RESERVES:					
Restricted Reserves (list by restriction category) 911 Fees			1,140,000		880,110
TOTAL RESERVES	-	-	1,140,000	-	880,110
Transfer of 911 Fees to ETSD	4,504,446	4,950,795	1,330,000	1,330,000	1,330,000
TOTAL EXPENDITURES	422,218,810	451,942,716	486,724,000	488,569,895	521,472,000

- Of the FY 2004-05 to FY 2005-06 budget operating expenditures increases totaling \$3.195 million, \$1.968 million is due to increases indicated in the Budget Manual including policy charges (\$1.427 million). Other increases are contractual for promotional assessments for sergeants and lieutenants (\$500,000), and leases, janitorial, specialized equipment (\$41,000). Other increased costs include:
 - Body armor (\$100,000)
 - DNA reagents and supply costs (\$150,000)
 - Replacement vests for Special Response Team (\$321,000)
 - Installation of Mobile Computing Units (\$200,000)
 - Additional fleet (\$456,000)

- Enhanced Enforcement initiatives: continue at the same funding level (\$13.340 million) that FY 2004-05 had for RID, TNT, SHOCAP, TRAP, Warrants sweeps and other details that target specific crimes.

Total Payments to Other Departments:

Activity/Program, Including Purpose of Payment	FY 2002-03 Actual	FY 2003-04 Actual	FY 2004-05 Adopted Budget	FY 2004-05 Projection	FY 2005-06 Base Budget
Sergeant at Arms assigned to Commission and Mayor's Office	450,000	450,000	450,000	450,000	450,000
Court Standby Program	150,000	153,686	155,000	155,000	155,000
DUI Laboratory	20,000	20,000	20,000	20,000	20,000
MDTV Promotional Ads	85,000	85,000	85,000	85,000	85,000
50% of Broadcast Engineer	39,000	39,000	45,000	45,000	45,000
Tropical Park Security	918,000	1,033,000			
Assistant to the County Manager		103,000			
Total Payments To Other Departments	1,662,000	1,883,686	755,000	755,000	755,000

- The budget for FY2005-06 continues basically at the same level as fiscal year 2004-05 at \$755,000.
- Tropical Park Security budget was transferred to MDPD in FY 2002-03 and transferred back to Parks in FY 2004-05. Assistant to the County Manager position was budgeted and funded under MDPD for FY 2003-04.

Total Federal, State, and Other Grants:

Activity/Program	Grant Title	Grant Start Date	Grant End Date	FY 2004-05 BUDGET			FY 2005-06 Budget
				Grant Amount	County Contribution (Grant Match)	Grant Amount plus County Contribution	Grant Amount
Federal Grants							
Law Enforcement Operations	Local Law Enforcement Block Grant (year 9)	11/05/04	11/04/06	974,181	108,242	1,082,423	1,240,000
DNA Backlog Reduction	Forensic Casework DNA Backlog Reduction Program	09/01/04	02/28/06	410,841	0	410,841	
Enhancement of DNA Crime LAB	DNA Capacity Enhancement Program	09/01/04	02/28/06	535,895	0	535,895	
High Intensity Drug Trafficking Area	High Intensity Drug Trafficking Area Program	02/01/04	01/31/05	285,254	0	285,254	178,113
TOTAL FEDERAL GRANTS				2,206,171	108,242	2,314,413	1,418,113

Activity/Program	Grant Title	Grant Start Date	Grant End Date	FY 2004-05 BUDGET			FY 2005-06 Budget
				Grant Amount	County Contribution (Grant Match)	Grant Amount plus County Contribution	Grant Amount
State Grants							
Purchase of special equipment for the Crime Lab	Paul Coverdell, National Forensic Sciences Improvement Act	11/01/04	01/31/05	46,013	0	46,013	
To reduce the no suspect casework DNA backlog	No Suspect Casework DNA Backlog Reduction Program	09/01/03	05/31/05	923,245	0	923,245	
To implement a full-time canine position at the Port of Miami	State Homeland Security Grant Program Funding (Port Security Canine)	09/01/04	06/30/05	18,185	0	18,185	
Confidential criminal narcotics investigation (Operation Zombie)	Violent Crime and Drug Control Council (Operation Zombie)	01/20/04	01/19/06	100,000	113,500	213,500	
Confidential criminal narcotics investigation (Operation Gold Rush)	Violent Crime and Drug Control Council (Operation Gold Rush)	01/20/04	01/19/06	100,000	113,500	213,500	
Confidential criminal narcotics investigation (Operation Oxymoron)	Violent Crime and Drug Control Council (Operation Oxymoron)	02/02/04	02/01/06	100,000	100,000	200,000	
Gang Resistance Education and Training Program in Miami-Dade County Schools	Byrne Formula Grant Program (Miami-Dade GREAT Project 2)	10/01/04	09/30/05	264,273	88,091	352,364	
TOTAL STATE GRANTS				1,551,716	415,091	1,966,807	0
TOTAL OTHER GRANTS				0	0	0	0
TOTAL GRANTS				3,757,887	523,333	4,281,220	1,418,113

- FY 2004-05 grants totaled \$4.283 million, which includes grants for DNA related activities (\$1.915 million) and special investigations (\$2.368 million)
- For FY 2005-06-The Grants Unit has applied for \$5.255 million in grants which include some of the following:
 - \$600,000 -Location Mitigation Strategy Funding (roof reinforcement)
 - Two grants totaling \$ 163,000-Paul Coverdell (Forensic Sciences)
 - \$600,000-Human Trafficking Grant through BJA
 - \$494,322-COPS Technology Initiative through DOJ
 - Approximately \$3 million-2005 Port Security Grant through DHS

Personnel Positions and Salaries and Fringes:

(all dollars are in thousands)	FY 2002-03 Actual	FY 2003-04 Actual	FY 2004-05 Adopted Budget	FY 2004-05 Projection	FY 2005-06 ESTIMATED BUDGET
Total Full-Time Personnel Positions	4,485	4,485	4,485	4,485	4,397
Full-Time Personnel Positions Filled	4,287	4,233	4,257	4,337	4,397

<i>(all dollars are in thousands)</i>	FY 2002-03 Actual	FY 2003-04 Actual	FY 2004-05 Adopted Budget	FY 2004-05 Projection	FY 2005-06 ESTIMATED BUDGET
Full-Time Personnel Positions Vacant	198	252	227	148	
Total Part-Time Personnel Positions (FTEs)	300	302	288	249	249
Part-Time Personnel Positions Filled (FTEs)					249
Part-Time Personnel Positions Vacant (FTEs)					
Attrition Rate	0	0	0	0	0
Regular Salaries	242,649,652	258,093,701	274,764,000	275,947,270	282,761,000
Overtime Salaries	23,025,786	25,245,271	26,298,000	28,348,451	30,550,000
Total Salaries	265,675,438	283,338,972	301,062,000	304,295,721	313,311,000
Total Fringes	78,711,939	94,140,024	96,456,000	104,562,593	114,507,000
TOTAL SALARIES AND FRINGES	344,387,377	377,478,996	397,518,000	408,858,314	427,818,000

- The staffing has remained constant from 2003-04 at 4,485 positions consisting of 3,017 sworn (67%) and 1,468 civilians (33%).
- At March 31, 2005, there were 247 vacancies (185 Civilians, 62 sworn), which represent a dollar value of \$14.471 million. Of the vacancies, 227 positions represent the FY 2004-05 attrition value of \$12.123 million. End of the current year vacancy count is reduced to 148 as a result of 54 frozen positions deleted to allow the conversion of filled part-timers to full timers and 25 Communication positions that are being filled on an expedited basis (to reduce overtime and response).
- 90 positions (civilian) have been vacant more than a year; 156 have been vacant less than a year. Of the 90 vacancies:
 - 38 vacancies are expected to be filled by the end of the year.
 - 46 are frozen (23 are Public Service Aides, 4 are Police Record Specialists, 5 are Police Crime Analysts)
 - 6 are being filled as funding was identified from the Cities and 911 fees.
- The FY 2005-06 budgeted attrition is \$8.508 million.
- For FY 2005-06, 75 frozen and long term vacant positions will be deleted from the budget and 11 administrative support positions resulting in a new total of 4,397 personnel positions.

Departmental Operating Budgets requiring Budget Amendments:

Fiscal year	Adopted General Fund Budget	Budget Amendment Amount (a)	Amended Budget Amount	Total Actual Expenses	Actual Expenses less Adopted Budget
FY 2000-01	360,137	9,431	369,568	369,551	9,414
FY 2001-02	364,675	9,215	373,890	373,565	8,890
FY 2002-03	387,131	13,887	401,018	400,481	13,350

Fiscal year	Adopted General Fund Budget	Budget Amendment Amount (a)	Amended Budget Amount	Total Actual Expenses	Actual Expenses less Adopted Budget
FY 2003-04	0	0	0	0	0
FY 2004-05 (Projection)	415,370	2,404	417,774	417,774	2,404

- In FY 2001-02, a mid year budget amendment was necessary to cover unbudgeted expenses related to terminated payments and COLA; and additionally, an end of year amendment was needed to cover unbudgeted fuel, separation, and overtime costs for unscheduled or non-recurring events (i.e. Sept.11th, No-Name Storm). The total amendment was \$9.431 million.
- In FY 2001-02 an amendment was necessary to cover separation costs, cost of living increase and additional personnel expenditures due to enhanced terrorist monitoring and increased crime suppression activities. The total budget amendment was \$9.215 million.
- In FY 2002-03 an amendment was necessary to cover the cost of higher than budgeted personnel expenditures associated with wage adjustment, additional overtime in lieu of Law Enforcement Trust Fund reimbursements and the early recruitment and hiring of police officers to mitigate the effect of the retirement of sworn personnel. The total amendment was \$13.887 million.
- In FY 2003-04, no amendment to General fund was necessary.
- In current FY 2004-05 an amendment is required to cover unbudgeted cost of living increases (net cost \$ 2.404 million)

Public Works

Causeways

Issues

- Causeways Rates Increase

The Department will propose a rate increase of \$.25 on both the Rickenbacker Causeway, which will generate an additional \$1.158 million and The Venetian Causeway, which will generate an additional \$349 thousand, to cover increasing costs associated with operating capital projects. The Rickenbacker rates were last increased in 1985 and Venetian's rates were increased in FY 2002.

Traffic Engineering, Hwy Engineering

Issues

- GOB Positions

With the passing of the General Obligation Bond, the department will be requesting additional positions (phase-in) to implement the PWD projects.

Mosquito Control

Issues

- Mosquito Season

Experienced a busy 2004 mosquito season as a result of the West Nile Virus. Although not included in the EOY and Base projections, the department believes that we will experience another busy season requiring additional aerial and ground spraying missions. A study indicates that Salt Marsh Mosquitoes carry West Nile. The Department and OSBM are working together to determine the appropriate amount needed for additional aerial spraying missions.

Land Development

Issues

- Fee Increases

The Department will propose a new one-time zoning request application fee that is estimated to generate an additional \$112K in FY 05-06 as well as a 30 percent increase to all existing plan fees. The department is working with the industry to establish the new rates. The last increase to the plat fees was in October 2002.

Traffic Engineering Issues

- New Urbanism Study

The Department will absorb \$40K to fund its portion of the "New Urbanism" Study in Traffic Engineering to update PWD standards.

Selected FY 2005-06 Budget Highlights

- Implementation of the Advance Traffic Management System should begin in December 2005 and be completed by the end of FY 2008-09. Completion of this project will give the County unlimited capacity to monitor all traffic lights and improve traffic synchronization
- Projects funded by the Secondary Gas Tax revenues include beautification (\$3.325 million), traffic signals and signs supervision (\$2 million), traffic signals materials (\$600,000), real estate title research for right-of-way acquisition (\$195,000), pavement marking crews (\$650,000), street light maintenance (\$3.5 million), countrywide safety lighting (\$300,000) and the ADA hotline (\$250,000).
- Projects funded by Capital Improvement Local Option Gas Tax (CILOGT) revenues included engineering and construction supervision (\$128,000), traffic control crews (\$600,000) and traffic control devices (41.229 million) countywide; and local resurfacing (\$1.8 million), and the ADA Hotline (\$350,000) in the unincorporated area.
- In FY 2005-06, the combined capitalization of operations from the Secondary Road Program and CILOGT total \$7.949 million, a 15% decrease from the FY 2004-05 budget of \$9.298 million.
- Public Works will continue the street sign replacement program, which has replaced 18,700 street name signs with PTP funding in a 16 month period that ended in March 2005.
- In FY 2004-05, the Department provided in-kind street sweeping for the Martin Luther King, Jr. events in Liberty City and Homestead and will continue to provide in-kind street sweeping services in FY 2005-06.
- The FY 2005-06 Proposed Resource Allocation Plan includes a one-time zoning request application fee; revenues from the new fee are estimated at \$112,000 and will support platting and land development operations.
- Adjustments to the FY 2005-06 Proposed Resource Allocation Plan include the reduction of 2 administrative positions (\$138,000), transfer of 4 positions to the 311 Answer Center (\$149,000), the reduction of 23 long-term vacant and unfunded positions and the addition of 4 positions for stormwater utility activities (\$152,000) and one position to support special taxing districts administration (\$70,000)

FY 2004-05 Mid-Year Supplemental Budget

- The Public Works Construction Fund required a supplemental budget of \$412,000 to cover the expenses related to higher than anticipated engineering services, \$244,000 (primarily utilized for soil testing in areas where there is private development or planned future public works capital projects) and having more positions filled than was anticipated in the original budget due to historical staffing levels, \$168,000 (in both the Special Taxing Districts and the Land Development divisions).

Miami-Dade Public Works
Summary of FY 2005-06 Budget Submission

Operating Revenues

(dollars are in thousands)

	FY 2002-03 Actual	FY 2003-04 Actual	FY 2004-05 Adopted Budget	FY 2004-05 Projection	FY 2005-06 Proposed Budget
REVENUES :					
CARRYOVER FUNDS	7,190	6,446	3,405	4,447	3,793
GENERAL FUND	19,542	19,255	30,002	29,997	32,875
TOLL COLLECTION	6,689	5,345	6,453	5,924	7,900
CONSTRUCTION REVENUES	4,760	6,566	7,277	8,238	8,335
LAND DEVELOPMENT FEES	1,210	1,196	1,168	1,182	1,109
SPECIAL TAXING ADM. CHARGES	2,019	1,893	2,127	2,077	2,098
STORMWATER UTILITY FEES (DERM)	8,174	8,225	12,326	11,593	12,197
MOSQUITO GRANT	39	47	46	37	37
SPECIAL TAXING DISTRICTS	14,697	16,343	27,845	27,845	27,845
INTERAGENCY TRANSFERS, TIMESHEET AND OTHER REIMBURSEMENTS	24,374	26,659	23,586	24,091	22,847
MISCELLANEOUS					844
TOTAL REVENUES	88,694	91,975	114,235	115,431	119,880

- FY 2005-06 operating revenues are estimated at \$119.880 million, which represents a 4.9% increase from the FY 2004-05 adopted budget and a 3.85% increase from the FY 2004-05 projected budget
- Approximately 37.6% (\$45.079 million) of the total FY 2005-06 revenue is comprised of general fund support (\$32.875 million) and stormwater utility fees (\$12.197 million)
- The largest revenue increase (24.20%) occurred between FY 2003-04 (\$91.975 million) and FY 2004-05 (\$114.235 million)
- General Revenue support will increase by 9.59% from FY 2004-05 projected budget (\$29.997 million) to FY 2005-06 proposed budget (\$32.875 million)
- Carryover funds are expected to decrease by 14.71% from \$4.447 million in the FY 2004-05 projection to \$3.793 million in the FY 2005-06 proposed budget

- Toll collection revenue has increased by 33.36% from the FY 2004-05 projected budget (\$5.924 million) to the FY 2005-06 proposed budget (\$7.9 million)

Payments from Other Departments

Item No	Activity/Program, Including Purpose of Payment	Dept. Making Payment	FY 2002-03 Actual	FY 2003-04 Actual	FY 2004-05 Adopted Budget	FY 2004-05 Projection	FY 2005-06 Proposed Budget
1	Reimbursement of TSS staff for legal issues	GSA	160	161	450	374	390
2	Insurance reimbursement for damaged trees	GSA	174	111	200	200	200
3	Metrorail/Metromover/Busway mowing cycles/inspection	MDT	1,756	908	921	921	1,021
4	Reimbursement for vertical/horizontal survey crew	DERM	362	412	572	572	672
5	Reimbursement for vertical/horizontal survey crew	WASD	-	-	242	242	242
6	Litter pick-up on median mowing cycles	Solid Waste	135	117	200	150	150
7	Mosquito spraying	General Spraying	8	8	8	8	8
8	Impact Fee admin. Fee reimbursement	Planning & Zoning	513	109	148	148	198
	Total		3,108	1,826	2,741	2,615	2,881

- All of the above payments from other departments were reflected as reductions to expenditures
- Payments from other departments are expected to increase by 10.17% from the FY 2004-05 projection of \$2.615 million to the 2005-06 proposed budget of \$2.881 million
- In the past four years, payments from other departments have decreased by 15.86% from \$3.108 million in FY 2002-03 to \$2.615 million in the FY 2004-05 projection, FY 2002-03 showed the largest receipt of \$3.108 million. The FY 2005-06 proposed budget will be 5.1% more than the 2004-05 adopted budget figure of \$2.741 million

Operating Expenditures

	FY 2002-03 Actual	FY 2003-04 Actual	FY 2004-05 Adopted Budget	FY 2004-05 Projection	FY 2005-06 Proposed Budget
OPERATING EXPENDITURES:					
Salaries / Fringes:					
Regular Salaries	26,832	30,028	35,178	34,039	37,510

	FY 2002-03 Actual	FY 2003-04 Actual	FY 2004-05 Adopted Budget	FY 2004-05 Projection	FY 2005-06 Proposed Budget
Regular Fringes	6,832	8,704	10,425	9,747	12,151
Regular Salaries and Fringes	33,664	38,732	45,603	43,786	49,661
Overtime Salaries	899	1,280	1,019	1,360	1,142
Overtime Fringes	178	251	203	269	226
Overtime Salaries and Fringes	1,077	1,531	1,222	1,629	1,368
Total Salaries and Fringes	34,741	40,263	46,825	45,415	51,029
<u>Other Operating Expenditures:</u>					
General Fund Administrative Reimbursement	550	630	621	621	640
Payments to Other Departments	826	1,011	1,068	1,035	1,068
Temporary Contract Personnel	536	323	291	388	332
Other Operating Expenditures	40,251	44,162	56,559	57,930	63,908
Capital Operating Expenditures	2,568	1,852	8,871	5,848	2,921
TOTAL OPERATING EXPENDITURES	44,731	47,978	67,410	65,822	68,851
<u>NON-OPERATING EXPENDITURES:</u>					
Operating Reserve	-	-	-	-	-
TOTAL NON-OPERATING EXPENDITURES	-	-	-	-	-
TOTAL EXPENDITURES	79,472	88,241	114,235	111,237	119,880

- Salaries and fringes are expected to increased by 12.36% from the FY 2004-05 projected budget (\$45.415 million) to the FY 2005-06 proposed budget (\$51.029 million) Overtime salaries are expected to decline by 16.03% during the same time period.
- Other operating expenses have increased by 9.72% between the FY 2002-03 actual (\$40.251 million) and FY 2003-04 actual (\$44.162

million). It also increased dramatically by 28.07% between FY 2003-04 actual and FY 2004-05 adopted budget (\$56.559 million).

- There is an anticipated increase of 12.99% from FY 2004-05 adopted budget (\$56.559 million) to the FY 2005-06 proposed budget (\$63.908 million)
- The general fund administrative reimbursement will increase by \$19,000 (3.1%) in FY 2005-06
- Total operating expenditures increases by 4.6% from the FY 2004-05 projection (\$65.822 million) to the FY 2005-06 proposed budget (\$68.851million)

Payments to Other Departments

Item No	Activity/Program, Including Purpose of Payment	Department Receiving Payment	Funding Source	FY 2002-03 Actual	FY 2003-04 Actual	FY 2004-05 Adopted Budget	FY 2004-05 Projection	FY 2005-06 Base Budget
1	County Attorney - Legal Issues	County Attorney	Special Assessment Fee	225	225	225	225	225
2	County Attorney - Legal Issues	County Attorney	Permit Fees	100	125	125	125	125
3	Adm Reimb. To GF 10/Special Taxing District issues	Office of Strategic Business Management	Special Assessment Fee	250	250	250	250	250
4	Adm Reimb. To GF 10/Construction issues	Office of Strategic Business Management	Permit Fees	100	153	200	201	213
5	Adm Reimb. To GF 10/Causeway issues	Office of Strategic Business Management	Causeway Toll Revenue	200	200	200	165	172
6	Adm Reimb. To GF 10/Secondary Gas Tax issues	Office of Strategic Business Management	Secondary Gas Tax	500	500	500	500	500
7	ETSD-Funding Model-Special Taxing District technology adm. cost	Enterprise Technology Services Department	Special Assessment Fee	-	25	25	26	27
8	ETSD-Funding Model-Construction technology adm. cost	Enterprise Technology Services Department	Permit Fees	-	102	102	102	115
9	ETSD-Funding Model-Causeway technology adm. cost	Enterprise Technology Services Department	Causeway Toll Revenue	-	61	61	61	81

Item No	Activity/Program, Including Purpose of Payment	Department Receiving Payment	Funding Source	FY 2002-03 Actual	FY 2003-04 Actual	FY 2004-05 Adopted Budget	FY 2004-05 Projection	FY 2005-06 Base Budget
TOTAL				1,376	1641	1,689	1,656	1,708

- Payments to other departments have declined slightly by 1.95% from \$1.689 million in the FY 2004-05 adopted budget to \$1.656 million in the FY 2004-05 projection budget, however, the payments will increase by a little more than 1% to \$1.708 million in the FY 2005-06 proposed budget.

Federal, State and Other Grants

FY 2004-05 Projection	FY 2005-06 Proposed Budget
37	37

- A state grant for mosquito eradication began in July, 2004 and will end in June, 2005. An equal amount of funds are allocated for the 2005-06 proposed budget

Personnel Positions and Salaries and Fringes

	FY 2002-03 Actual	FY 2003-04 Actual	FY 2004-05 Adopted Budget	FY 2004-05 Projection	FY 2005-06 Proposed Budget
Total Full-Time Personnel Positions	728	736	802	802	778
Full-Time Personnel Positions Filled	604	640	674	670	670
Full-Time Personnel Positions Vacant	124	96	128	132	108
Total Part-Time Personnel Positions (FTEs)	37	35	22	22	22
Part-Time Personnel Positions Filled (FTEs)	21	19	7	0	7
Part-Time Personnel Positions Vacant (FTEs)	17	16	15	15	15
Regular Salaries	26,832	30,028	35,178	34,039	37,510
Regular Fringes	6,832	8,704	10,425	9,747	12,151
Total Regular Salaries and Fringes	33,664	38,732	45,603	43,786	49,661
Overtime Salaries	899	1,280	1,019	1,360	1,142
Overtime Fringes	178	251	203	269	226

	FY 2002-03 Actual	FY 2003-04 Actual	FY 2004-05 Adopted Budget	FY 2004-05 Projection	FY 2005-06 Proposed Budget
Total Overtime Salaries and Fringes	1,077	1,531	1,222	1,629	1,368
TOTAL SALARIES AND FRINGES	34,741	40,263	46,825	45,415	51,029

- The department is proposing 778 full-time positions for FY 2005-06, which is a decrease from the 802 full-time employees reflected in the FY 2004-05 adopted and projected budgets
- There are currently 670 filled full-time personnel positions and 132 vacancies.
- In FY 2005-06, it is expected that 24 unfunded or long term positions will be removed.
- Full-time budgeted personnel positions have risen from 736 in FY 2003-04 to 802 in FY 2004-05, an 8.97% increase, as a result of adding activities associated with the PTP neighborhood programs, stormwater canal and drain cleaning and pothole repairs.
- Salaries (excluding overtime) increased by 15.05% between FY 2002-03 and FY 2003-04 and by 17.74% between the FY 2003-04 actual and the FY 2004-05 adopted budget. However, total regular salaries and fringes will increase by only 8.9% from the FY 2004-05 adopted budget of \$45.603 million to the FY 2005-06 proposed budget of \$49.661 million
- As of March 31, 2005, the department had 134 vacancies
 - One has been vacant more than 7 years
 - One has been vacant more than 6 years, but less than 7 years.
 - One has been vacant more than 5 years, but less than 6 years.
 - Three have been vacant more than 4 years, less than 5 years.
 - Five have been vacant more than 3 years, but less than 4 years.
 - Ten have been vacant more than 2 years, but less than 3 years.
 - Seventy-five have been vacant more than 1 year, but less than 2 years.
 - Thirty-eight have been vacant less than 1 year.
- The total salaries and fringes included in the FY 2005-06 budget for these positions are \$6.092 million, an increase of approximately 3% more than the \$5.915 million for the FY 2004-05 budget
- Of the position reductions, 23 are either unfunded or long term.
- All of the vacant positions are included in the FY 2005-06 budget

Temporary Contract Personnel

- There are 4 temporary contract personnel being used to perform the work of a full-time budgeted position
- There are 6 temporary contract personnel being used too assist with payment issues, service requests and payment review
- One temporary position is expected to be included in the FY 2005-06 budget and converted to a full-time position

6/28/2005

- The expenditures for temporary contract personnel for FY 2004-05 is \$388,000 which will decrease by 14.43% in FY 2005-06 down to \$332,000.

