

## MIAMI-DADE CORRECTIONS AND REHABILITATION DEPARTMENT

### Unauthorized Mail

<ul style="list-style-type: none"> <li>• Greeting card contains non-paper parts</li> <li>• Contains a gift card, phone card, ID or other plastic cards</li> <li>• Page larger than 8 ½ x 14 inches in size</li> <li>• Item(s) is glued, taped, stapled or otherwise affixed to a page</li> <li>• Polaroid photograph(s)</li> <li>• Photograph exceeds 8x10 inches</li> <li>• Excess blank greeting cards, stationary, or other blank paper or envelopes</li> <li>• Excess U.S. postage stamps</li> <li>• Non-paper item(s)</li> <li>• Stickers, labels, or stamps other than U.S. postage stamps</li> <li>• Address labels</li> <li>• Laminated materials, craft materials</li> <li>• Food or clothing, flowers, candy</li> <li>• Mail sent to person who advised the Facility Supervisor that he/she does not want to receive mail from the inmate.</li> <li>• Incoming mail does not contain either the inmate's jailed name, jail number or facility address</li> <li>• Return address of out-going mail violates Department rules</li> <li>• Envelope bears artwork, additional lettering or designs other than the required address and return address</li> </ul>	<p style="text-align: center;"><i>If incoming mail is disapproved for any of the following reason(s) the mail room personnel shall make a copy of the correspondence before returning to sender.</i></p> <ul style="list-style-type: none"> <li>• Correspondence used to solicit or otherwise commercially advertise for money, goods or services.</li> <li>• Inmate correspondence with inmate of other penal institution not approved by both institution.</li> <li>• Unauthorized correspondence to/from an inmate</li> <li>• Correspondence or materials from person or groups marketing advertising services, or subscribing to advertising services.</li> <li>• Depicts or describes procedures for the construction of or use of weapon(s), ammunition(s) bomb(s), chemical agent(s), or incendiary device(s).</li> <li>• Depicts, encourages, or describes methods of escape from correctional facilities or contains blueprints, drawings or similar description of MDCR facilities or includes road maps that can facilitate escape from correctional facilities.</li> <li>• Depicts or describes procedures for the brewing of alcoholic beverages, or the manufacture of drugs or other intoxicants.</li> <li>• Mail written in code or in a manner that is not reasonable subject to interpretation by staff as to meaning or intent.</li> <li>• Is dangerously inflammatory in that it advocates or encourages riots, insurrection, and disruption of the institution, violation of Department rules, the isolation of which would present a serious threat to the security, order of rehabilitative objectives of the institution or safety of any person.</li> <li>• Pictorially depicts actual or simulated sexual intercourse; sexual bestiality; masturbation; sadomasochistic abuse; actual contact with a</li> </ul>
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<ul style="list-style-type: none"> <li>• Routine mail delivered in unauthorized envelope, e.g. padded</li> <li>• Routine mail delivered by means other than U.S. Postal Service</li> <li>• For legal mail, mail contains item(s) permissible for inclusion in routine mail, but prohibited for inclusion in legal mail</li> <li>• For privileged mail, mail contains item(s) permissible for inclusion in routine mail, but prohibited for inclusion in privileged mail</li> <li>• For legal or privileged mail, mail contains item(s) permissible for inclusion in routine mail, but prohibited for inclusion in privileged mail</li> <li>• Greeting/musical card is constructed in such a way as to permit concealment of contraband</li> <li>• Contains or appears to contain unknown or unidentifiable substance(s) or bio-hazardous material(s)</li> <li>• Item(s) of a non-communicative nature such as lottery ticket(s) or matchbook(s)</li> <li>• Mail utilizes home made envelopes or packages (regular, legal or privileged mail)</li> <li>• Mail contains, cash, money order or checks</li> </ul>	<p>person's unclothes genitals, pubic are, buttocks, or if such person is a female, breast; or any act or conduct which constitutes sexual batter or simulates that sexual battery is being or will be committed.</p> <ul style="list-style-type: none"> <li>• Presents nudity or a lewd exhibition of the genitals in such a way as to create the appearance that sexual conduct is imminent, i.e., display of contact or intended contact with genitals, pubic area, buttocks or female breasts orally, digitally, or by foreign object, display of sexual organs in an aroused state, or nude (partial/complete photos to include sexually suggestive and/or swim suit photos.</li> <li>• Contains criminal history, offender registration, or other personal information about another inmate or offender which, in the hands of an inmate, presents a threat to the security, order or rehabilitative objectives of the correctional system or to the safety of any person.</li> <li>• Otherwise presents a threat to the security, order, or rehabilitative objectives of the correctional system, or to the safety of any person.</li> <li>• Mail establishes or conducts unauthorized business.</li> <li>• Depicts, describes or encourages activities which may lead to the use of physical violence or group disruption.</li> <li>• Encourages or instructs in the commission of criminal activity</li> <li>• Threatens physical harm, blackmail or extortion.</li> </ul>
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