

miamidade.gov

**MIAMI-DADE COUNTY PROCEDURES FOR
REGISTERED THIRD-PARTY ORGANIZATIONS**

As of March 2012

Dear Registered Third-Party Organization:

As a registered Third-Party Voter Registration Organization (3PVRO) approved by the Florida Division of Elections and operating in Miami-Dade County, I write to you in an effort to ensure that the procedures outlined in *F.S. 97.0575* and *Rule 1S-2.042* are adhered to in the most effective way possible.

As you may know, in order to comply with these rules, all voter registration applications provided by our office to any 3PVRO or received by our office from any 3PVRO shall include the third-party voter registration identification number on the bottom of the reverse side of each voter registration application in a manner that does not obscure any other entry.

This Department will be receiving large numbers of requests for voter registration applications in the coming months. In an effort to better serve you and to expedite the process, we would like to have the applications pre-printed with your organization's identification number ready for you to pick up when needed. For this, we need your cooperation and ask that you follow these procedures:

1. Contact our office via phone at 305-499-8598 or via email at 3PVRO@miamidade.gov a minimum of **five business days in advance from the date of the event.**
2. Please identify the ID Number of your organization, along with the quantity and type of applications needed (English, Spanish, or Creole).
3. A charge of one cent per application shall be assessed on requests for 10,000 or more applications.

By placing your orders for voter registration applications in advance whenever possible, we can ensure that sufficient applications for your organization are ready in time for your event. Thank you for your consideration, and I wish you the best in such a worthwhile endeavor.

Sincerely,

Christina White

Christina White
Supervisor of Elections