

# REPORTING OF SOLICITATION OF CONTRIBUTIONS FOR POLITICAL COMMITTEES, ELECTIONEERING COMMUNICATIONS ORGANIZATIONS, 501(c)(4) ORGANIZATIONS AND POLITICAL PARTIES (MD-ED 28)

## FREQUENTLY ASKED QUESTIONS

- Who is required to file the MD-ED 28 form?
  - Miami-Dade County elected officers and candidates for the offices of:  
County Mayor  
County Commissioner  
Community Council
  - Municipal elected officers and candidates  
Contact the applicable Municipal Clerk for details.
- With whom should the MD-ED 28 form be filed?
  - Miami-Dade County elected officers and candidates must file this form with the Miami-Dade County Supervisor of Elections' office.
  - Municipal elected officers and candidates must file this form with their respective Municipal Clerk's office.
- What does solicitation mean?
  - The terms "solicit" or "solicitation" shall include, but not be limited to, seeking or attempting to seek any contribution to any Political Committee, Electioneering Communication Organization, 501(c)(4) Organization and/or Political Party.
- When must this form be filed?
  - A one-time report must be filed within five (5) days of commencing solicitation activities with a Political Committee, Electioneering Communication Organization, 501(c)(4) Organization and/or Political Party. This 5 day period includes weekends and holidays.
- Is a new submittal required for each separate solicitation activity?
  - You must report each Political Committee, Electioneering Communication Organization, 501(c)(4) Organization and/or Political Party one time.
  - A single submittal can include several organizations if all solicitations commenced within the five (5) day reporting period. Once you report the organization, you do not need to report it again. This is a one-time report.

- However, if you commence additional solicitation activities for a different organization after a previous submittal, you would need to file a new report for that organization within five (5) days of commencing solicitation activities.
- Where will this form be posted?
  - Forms for Miami-Dade County elected officers and candidates may be found on the Elections Department's website at: <http://www.miamidade.gov/elections/home.asp>.
  - Check with the respective [municipal clerk](#) for MD-ED 28 forms submitted by municipal elected officers and candidates.
- When did this requirement become effective?
  - This form became effective January 1, 2017 and must be filed within five (5) days of commencing solicitation activities. It is not retroactive. Solicitations that occurred prior to January 1, 2017 need not be reported regardless of when the contribution resulting from that solicitation occurred.
- How should the form be submitted?
  - Miami-Dade County elected officers and candidates can submit this form via email at [campaigns@miamidade.gov](mailto:campaigns@miamidade.gov).
  - Check with the respective [municipal clerk](#) for municipal elected officers and candidates for their submittal procedures.
- Who must sign the form?
  - For candidates, the form must be signed by:  
Treasurer or Deputy Treasurer, and/or Candidate
  - For elected officers, only the elected officer must sign
- Are you required to submit the original form?
  - Miami-Dade County elected officers and candidates are not required to submit the original signed document.
  - Municipal elected officers and candidates should check with their respective [municipal clerk](#) for their submittal procedures.
- What is the process for MD-ED 28 forms filed after the five (5) days deadline?
  - The first time a form is submitted after the five (5) days deadline, a notice of violation will be issued. This is a one-time warning.
  - For each subsequent violation, a fine of \$50 per day for the first three (3) days and, thereafter, \$500 per day for each day late, not to exceed \$5,000 will be imposed.
  - These fines must be paid via personal funds only.