To track the status of your vote-by-mail ballot, you may visit our website at http://www.miamidade.gov/elections/voter-information.asp.

Any registered voter eligible to vote in an election may request a vote-by-mail ballot by submitting their request using one of the following methods. Requests will be accepted for an election no later than 5:00 p.m. on the 10th calendar day prior to the election.

1. **ONLINE/E-MAIL/TELEPHONE/ FAX** - A vote-by-mail ballot may be requested online at: http://www.miamidade.gov/elections/voter-information.asp, via email at votebymail@miamidade.gov or via telephone at 305-499-8444 or via fax at 305-499-8401. Please make sure to include the following information on your request:
   - Printed name of voter
   - Date of birth
   - Florida Driver license number, Florida identification number, or Last four digits of your social security number
   - Current residence address
   - Voter registration number (optional)
   - Date of the election or elections for which a vote-by-mail ballot is needed

2. **IN WRITING** - A vote-by-mail ballot may be requested in writing. The written request **must** include the following information:
   - Printed name of voter
   - Date of birth
   - Florida Driver license number, Florida identification number, or Last four digits of your social security number
   - Current residence address (If the ballot is requested to be mailed to an address other than the elector’s address on file in the Florida Voter Registration System, the request must be made in writing and signed by the elector)
   - Voter registration number (optional)
   - Date of the election or elections for which a vote-by-mail ballot is needed
   - Signature of voter

3. **IN PERSON** - Picture identification that contains the voter’s name and signature must be presented when a vote-by-mail ballot is requested in person.

4. **ISSUED TO VOTER’S DESIGNEE** - (May request no more than two ballots other than his or her own per election, except that additional ballots may be requested for the designee’s spouse or the parent, child, grandparent, grandchild, or sibling of the designee or designee’s spouse). A vote-by-mail ballot may be picked up at Miami-Dade Elections Department, 2700 NW 87th Avenue, Miami, FL 33172 or the Elections Department’s Branch Office located in the lobby of the Stephen P. Clark Center, 111 NW 1st Street, Miami, FL 33128 (for countywide elections), on the day prior to and the day of the election if the person designated by the voter is an immediate family member and only on the day of the election if the designee is not an immediate family member. The designee must complete an affidavit, available on our website at www.miamidade.gov/elections, stating the designee is authorized by voter to request the voter’s ballot and indicate the relationship to the voter. Picture identification of the voter and the designee must be presented along with a written request from the voter containing the following information:
   - Printed name of voter
   - Voter’s daytime phone number
   - Voter’s date of birth
   - Voter’s Florida Driver license number, Florida identification number, or Last four digits of their social security number
   - Voter’s registration number (optional)
   - Date of the election for which a vote-by-mail ballot is needed
   - Name of person picking up the vote-by-mail ballot
   - If the voter is a member of the designee’s immediate family, reason why the voter must have someone else pick up the vote-by-mail ballot
   - If the voter is not a member of the designee’s immediate family, the designee must also present a statement signed by a physician on the physician’s stationery that due to a medical emergency involving the voter or voter’s dependent, the named voter is unable to vote at the polls and is unable to pick up a vote-by-mail ballot in person
   - Signature of voter

Note: The requestor must provide their name, address, relationship to the voter, signature (written requests only), and their Florida driver’s license number, Florida identification number, or last four digits of social security number (if available).

Section 12-14 of the Code of Miami-Dade County contains penalties for picking up and/or returning vote-by-mail ballots if not authorized to do so as a designee.