

# Grease Discharge Operating (GDO) Permit Electronic Report

Beginning January 2018, you are required to report electronically, on or before the 20<sup>th</sup> of each month, the date the grease interceptor was pumped out and the name of the service provider.

## What do you Need

- ✓ Your GDO operating permit number (GDO-\_\_\_\_\_)
- ✓ The pumper/service contractor LW operating permit number (LW-\_\_\_\_\_)
- ✓ Date of the grease interceptor maintenance/pump out.
- ✓ Name of the company that did the pump out.
- ✓ A computer, laptop, or cell phone with internet connection.

## How to Report

### STEP 1

Copy and paste the following link in **Google Chrome**:

<https://www8.miamidade.gov/Apps/RER/GreaseDischargeOperatingReport/Default>

The following window will open

## Grease Discharge Operating (GDO) Report



Home Help

### Home

In accordance with Chapter 24, Miami-Dade County Environmental Protection Ordinance (Code), all nonresidential facilities which can introduce fats, oils or grease into a utility or non-utility owned and operated sanitary sewer collection system in quantities which have the potential to affect or hinder the operation of sewage collecting, transmission or treatment facilities must obtain and maintain a Grease Discharge Operating Permit.

All facilities with GDO permit class OP (operator) or GENOP (generator/operator) are required to complete and submit a Liquid Waste Transporter Electronic Manifest on or before the 20th of the month the Fats, Oils and Grease Control Device is cleaned.

Refer to your GDO Permit for additional requirements.

### Login

Select By  GDO Permit #  GDO Facility Name

GDO Permit #

email

Password

[Forgot Password?](#) [Change Password](#)

## STEP 2

Use the dropdown menu to find the GDO permit number for your establishment

The screenshot shows the 'Login' page with the 'Select By' radio buttons set to 'GDO Permit #'. A dropdown menu is open, displaying a list of establishments with their corresponding GDO permit numbers. A red dashed arrow points to the dropdown menu.

GDO Permit #	email	Password
-- Select an item --		
1 - MIAMI BEACH RESORT OWNER, LLC		
2 - THE ALEXANDER HOTEL		
3 - VCH1, LLC DBA TROPICANA RESTAURANT & LOUNGE		
4 - OSI/OUTBACK STEAKHOUSE OF FL, LLC DBA OUTBACK STEAKHOUSE #1077		
5 - HONG KONG CITY OF MING HUA, LLC		
6 - EL POLLO INKA, INC.		
7 - MERU VENEZUELAN FOODS, LLC		
8 - TWELVE MIAMI, LLC		
9 - A.G.A. OF FLORIDA, INC. DBA EL RINCONCITO LATINO DORAL		
10 - BAL-ROD ENTERPRISES, INC. DBA WENDY'S #1722		
11 - BENIHANA NATIONAL CORP. DBA SAMURAI JAPANESE STEAK & SEAFOOD		
15 - MARRIOTT INTERNATIONAL, INC. DBA MIAMI BISCAYNE BAY MARRIOTT HOTEL		
16 - HPT TRS IHG-3, INC. DBA CROWN PLAZA		
17 - MIA BL HOTEL PARTNERS, LLC DBA PULLMAN MIAMI AIRPORT		
18 - BRINKER FLORIDA, INC. DBA CHILI'S GRILL & BAR		
20 - CEC ENTERTAINMENT, INC. DBA CHUCK E. CHEESE'S #424		

## STEP 3

1. Type your e-mail.
2. Type your e-mail again to confirm it.
3. Use **G@o12345** as default password.
4. Hit Login

The screenshot shows the 'Login' page with the following fields and callouts:

- GDO Permit #**: A dropdown menu with the text 'YOUR PERMIT NUMBER'.
- email**: A text input field with the placeholder 'TYPE YOUR EMAIL' and a red box labeled '1' next to it.
- Confirm email**: A text input field with the placeholder 'TYPE YOUR EMAIL' and a red box labeled '2' next to it.
- Password**: A text input field with the text 'G@o12345' and a red box labeled '3' next to it. A red dashed arrow points from the box to the password field. The text 'Temporary password' is displayed to the right of the field.
- Login**: A blue button with a red box labeled '4' next to it.
- Clear**: A white button next to the Login button.
- Forgot Password?** and **Change Password**: Links below the password field.

## STEP 4

The system will ask you to change the password.

1. Use **G@o12345** default password.
2. Type your password. The new password should have at least eight (8) characters and include:

- ✓ an **UPPER** case letter
- ✓ a **lower** case letter
- ✓ a **number**
- ✓ a **special character**  
(!, @, #, %, &, \*)

The screenshot shows the 'Change Password' page with the following fields and callouts:

- Current Password**: A text input field with the text 'G@o12345' and a red box labeled '1' next to it.
- New Password**: A text input field with the placeholder 'New password' and a red box labeled '2' next to it.
- Confirm Password**: A text input field with the placeholder 'Confirm password' and a red box labeled '3' next to it.
- Submit**: A blue button.
- Clear**: A white button next to the Submit button.

## STEP 5

The following window will open to report the data.

### Submit Your GDO Report

**\* Required fields**

#### Food Service Establishment Information

Facility Name	<input type="text" value="Your FSE"/>	→ automatically populated by the system
Facility Address	<input type="text" value="701 NW 1&lt;sup&gt;ST&lt;/sup&gt; Court"/>	
Facility Phone # *	<input type="text" value="305-222-2222"/>	

#### Fats, Oils, and Grease Control Device Cleaning

Use your Liquid Waste Transporter invoice to locate the LWT Permit Number (ST-####-00) from the list below. If the number is not available then select '- Non Listed Liquid Waste Transporter --'. If you, the Food Service Establishment, perform your own cleaning then select 'SELF'.

Select By \*  Liquid Waste Transporter #  Liquid Waste Transporter Company Name

Liquid Waste Transporter # \*

Company Name \*

Company Address \*

Company Phone # \*

Date Cleaned \*

1. Select the Liquid Waste Transporter in the drop down menu.
2. The system will automatically populate fields #2, 3, 4, and 5.
3. Input date the system was cleaned/pumped out.
4. Hit Preview

### Fats, Oils, and Grease Control Device Cleaning

Use your Liquid Waste Transporter invoice to locate the LWT Permit Number (ST-####-00) from the list below. If the number is not available then select '- Non Listed Liquid Waste Transporter --'. If you, the Food Service Establishment, perform your own cleaning then select 'SELF'.

Select By \*  Liquid Waste Transporter #  Liquid Waste Transporter Company Name

Liquid Waste Transporter # \*

Company Name \*

Company Address \*

Company Phone # \*

Date Cleaned \*

## STEP 6

In the next window **Accept** and **Submit**

### Preview

#### Food Service Establishment Information

Facility Name	Your FSE
Facility Address	701 NW 1 <sup>st</sup> Court
Facility Phone #	305-222-2222
Cleaning Performed By	Liquid Waste Transporter

#### Fats, Oils, and Grease Control Device Cleaning

Liquid Waste Transporter #	00
Company Name	EXAMPLE GIVEN PLUMBING & SEPTIC TANK CONTRACTOR, INC.
Company Address	757 NW 2 TER
Company Phone #	305-555-5897
Date Cleaned	07/18/2017

#### Grease Discharge Operating Certification

I certify that the information above is true and accurate.

Accept \*  ←

→ Submit Edit

## NOTE:

FOG generators that comply with ALL the following will be allowed to perform SELF CLEANING of the interceptor and will not be required to have a liquid waste transporter clean the grease interceptor on a monthly basis.

- The food service establishment has a **grease interceptor rated at 20 gallons per minute or less.**
- The FOG generator does not discharge FOG or food waste in quantities which or exceed the oil and grease standard (150 mg/L)
- The FOG generator does not cause a sanitary nuisance
- The FOG generator does not have fryers
- The establishment is not required by the Florida Building Code Mechanical (latest edition) to have a Type I kitchen exhaust hood
- The FOG generator cleans the grease interceptor daily
- Paper based maintenance logs must be updated and kept on site for a minimum of three (3) years, and include date of cleaning, amount removed, disposal location (trash), name of employee. Log available at: <https://www.miamidade.gov/environment/library/forms/grease-trap-maintenance-log.pdf>

To report self cleaning, **in Step 5**, for Liquid Waste transporter #, select “Non Listed Liquid Waste Transporter” and then report as a company name SELF CLEANING.

**Fats, Oils, and Grease Control Device Cleaning**

Use your Liquid Waste Transporter invoice to locate the LWT Permit Number (ST-####-00) from the list below. If the number is not available then select '-- Non Listed Liquid Waste Transporter --'. If you, the Food Service Establishment, perform your own cleaning then select 'SELF'.

Select By \*  Liquid Waste Transporter #  Liquid Waste Transporter Company Name

Liquid Waste Transporter # \* -- Non Listed Liquid Waste Transporter -- 

Company Name \* SELF CLEANING

Company Address \* your address

Company Phone # \* \_-\_-\_-

Date Cleaned \* mm/dd/yyyy

[Preview](#)

**Please feel free to contact DERM's Wastewater Section at 305-372-6983**