

OFFICE OF ELEVATOR SAFETY FEE SCHEDULE

CERTIFICATE FEES

The Florida Administrative Code 61C-5 has adopted fees for the Certificate of Operation for elevators, escalators, moving walks and all other regulated equipment. The rate was made effective March 8, 2008, establishing a flat rate of **\$75.00 per unit for each Certificate year**, irrespective of equipment maintenance contract, the type of equipment, equipment status or the number of landings.

PERMITS

TO OBTAIN A PERMIT TO INSTALL OR RELOCATE AN ELEVATOR, ESCALATOR, MOVING WALK OR OTHER RELATED EQUIPMENT

Submit an application for each unit using [County form OES – 7015](#), and include all requested information i.e. folio number, owner information, billing information. Include affidavit of compliance ([County form OES – 7023](#)).

Submit one complete set of approved architectural plans.

Submit elevator layout(s) in duplicate, for each unit, or group of units, with approved or approved as noted signature/stamp from architect or engineer of record, or project manager, or owner.

Fees shown below are promulgated and/or permitted under Chapter 399 of the Florida Statutes.

Submit fees as shown below.

ITEM	SERVICE TYPE	SERVICE DESCRIPTION	EQUIPMENT TYPE	PERMIT FEE	RENEWAL FEE *
1	P1	Construction – Relocation Permit	ALL EQUIPMENT TYPES	\$250.00	\$150.00
2	PR1	Plans review fee	ALL EQUIPMENT TYPES	Subject to plans review fee schedule	n/a
3	E1	Expedite fee (if applied for)	ALL EQUIPMENT TYPES	\$450.00**	n/a
4	CO	First year Certificate of Operation fee	ALL EQUIPMENT TYPES	From Certificate of Operation fee schedule	n/a

*Renewals are only for unexpired permits.

** We do not provide an expedited service for Construction Permits.

TO OBTAIN A PERMIT FOR REPAIR OR ALTERATION

Submit an application for each unit using [County form OES – 7024](#). Include all requested information, folio number, owner information, billing information and affidavit of compliance ([County form OES – 7023](#)) for alterations. Provide detailed scope of work in the space provided. Attach additional sheets as needed.

NOTE: For Alteration/Modernization where substantial building work is a part of an alteration of elevator plant, submit one set of architectural plans as follows: Include (1) plan view of ground floor, top floor, intermediate floor; (2) elevation view through section of elevator hoistway, to show scope of alteration/modernization work; and (3) all access routes to elevator machine room (as applicable). Mechanical, electrical, or structural plans are not necessary, unless details affecting the elevator plant are shown only on those plans.

For alteration/modernization, submit elevator layout in duplicate for each unit, or group of units, with approved or approved as noted signature/stamp from architect or engineer of record, project manager or owner.

Emergency Repair Permits:

Emergency repairs may be commenced, prior to a permit having been issued, on any elevator within a hospital or nursing home or within any building with only one passenger elevator, which is accessible to building occupants and which may otherwise require a permit, provided that the following criteria are met:

1. A permit application shall be transmitted to the OES via fax or other electronic means the same day as the emergency repairs;
2. The requisite fees (including Expedite Fees) are paid to the OES by close of business the following business day; and
3. The equipment is inspected by a certified elevator inspector prior to public use, and passes such inspection.

Permit fees shown below are promulgated and/or permitted under Chapter 399 of the Florida Statutes.

ITEM	SERVICE TYPE	SERVICE DESCRIPTION	EQUIPMENT TYPE	PERMIT FEE	RENEWAL FEE
1	A1	Alteration/Modernization Permit	ALL EQUIPMENT TYPES	\$200.00	\$100.00
2	PR2	Plans review fee, applicable to alteration/modernization only	ALL EQUIPMENT TYPES	Subject to plans review fee schedule	n/a
3	R1	Repair permit	ALL EQUIPMENT TYPES	\$200.00	\$100.00
4	E1	Expedite fee (if applied for) Required for emergency repairs.	ALL EQUIPMENT TYPES	\$250.00*	n/a

PLANS REVIEW FEE SCHEDULE

New Installation, Relocation and Alteration Permits (Note: no plans review is needed for repairs).

ITEM	SERVICE TYPE	SERVICE DESCRIPTION	EQUIPMENT TYPE	SERVICE FEE
1	PR1	PLANS REVIEW (New)	ELECTRIC/HYDRAULIC/ESCALATOR MOVING WALK	\$285.00
2	PR2	PLANS REVIEW (Alteration)	ELECTRIC/HYDRAULIC/ESCALATOR MOVING WALK	\$190.00
3	PR3	PLANS REVIEW (New)	WHEELCHAIR LIFT	\$95.00
4	PR3	PLANS REVIEW (Alteration)	WHEELCHAIR LIFT	\$95.00

VARIANCES FROM CODE and PLAN OF CORRECTIVE ACTION VARIANCES

Recognizing that from time to time, situations may warrant the consideration of a variance from code requirements, the State of Florida has authorized a process for issuing variances from code. Since much of the process for the consideration of a variance from code requires a certain amount of research, the County must be compensated for such activity. Fees must be paid in advance at the time of variance application. Fees which are collected are not refundable, whether the variance is approved or not.

Variance fees:

<u>Base application and research:</u>	\$150.00 per unit
<u>Wheelchair lift:</u>	\$200.00 per unit
<u>LULA:</u>	\$200.00 per each requirement of code requiring a variance, per unit, up to a maximum of \$4500.00 per project
<u>Existing equipment (modernization):</u>	\$200.00 per each requirement of code requiring a variance, per unit, up to a maximum of \$4500.00 per project
<u>Temporary Variance (existing equipment):</u>	\$200.00 per each requirement of code requiring a variance, per unit, up to a maximum of \$4500.00 per project.
<u>New equipment:</u>	\$200.00 per each requirement of code requiring a variance, per unit, up to a maximum of \$4500.00 per project
<u>Special Variances:</u>	The Variance committee is comprised of four professional staff members, at a committee hourly rate of \$600 per hour.

TEMPORARY CERTIFICATE OF OPERATION

An elevator contractor who holds a valid permit to install or relocate an elevator, or a valid permit for repair or alteration of an elevator, may apply for a permit for the temporary operation of equipment, called a Temporary Operating Permit (TOP), should the use of an elevator be required during the progress of work. In accordance with fees and requirements established by Florida Administrative code 61C-5, an application shall be made to the County Office of Elevator Safety, and a fee paid, for each certificate. The certificate is valid for 30 days, after which it must be renewed if operation of the equipment is to be continued. The renewal fee is the same amount as the original fee. The equipment must meet all applicable requirements and, in accordance with State law, must be inspected by a Florida Certified Elevator Inspector prior to placement into service, and every 30 days, prior to each renewal of the certificate.

The Temporary Certificate of Operation will only be issued to the licensed elevator contractor who is the permit holder, or their authorized designee. The owner or the developer or the general contractor may make the application only if expressly authorized by the permit holder.

ITEM	SERVICE TYPE	SERVICE DESCRIPTION	EQUIPMENT TYPE	PERMIT FEE
1	TOP-1	Temporary Certificate of Operation*	ALL EQUIPMENT TYPES	\$100.00 each 30 days
2	E-1	Expedite fee (if applied for)	ALL EQUIPMENT TYPES	\$100.00 each

FEES FOR OTHER SERVICES

Duplicate documents:

ITEM	SERVICE TYPE	SERVICE DESCRIPTION	EQUIPMENT TYPE	SERVICE FEE	EACH ADDITIONAL
1	D1	Certificate of Operation	ALL	\$10.00	\$10.00
2	D2	Permit for New or Alter	ALL	\$15.00	\$15.00
3	D1	Permit for Repair	ALL	\$10.00	\$10.00
4	D3	Inspection Report	ALL	\$5.00	\$1.00

Exception: If the certificates or permits have been stolen, the fee will be waived, if the request for duplicate is accompanied by an official completed police report.

Special Services, Expedited Processing and Inspection Services.

Applicable to private and public owned facilities. Overtime rates will be assessed on a job by job basis. If a special overtime inspection is requested by the owner or the elevator contractor, where the start of work is to be after normal hours or on weekends or holidays, there will be a three (3) hour minimum charge.

ITEM	SERVICE TYPE	SERVICE DESCRIPTION	SERVICE FEE
1	E1	Expedited Process of New Certificate of Operation	\$450.00
2	E2	Expedited Process of Repair Permit	\$150.00
3	RT1	Regular Time Inspection/Test Witnessing (All types*)	\$160.00 per hour**
4	OT1	Overtime Inspection/Test Witnessing (All types*)	\$225.00 per hour**
5	OT2	Holiday Overtime Inspection/Test Witnessing (All types*)	\$285.00 per hour**

*Exceptions: There is no charge for Inspector Monitoring Inspections or for Complaint Inspections and Enforcement Inspections where no violations are cited.

**Hourly rates are billed in 15 minute increments and may include reasonable travel and research time.

SCHEDULE OF FINES

In accordance with the Florida Statutes Chapter 399, Florida Administrative Code 61C-5 and Chapter 30 of the Florida Building Code, the Office of Elevator Safety may impose fines of up to \$1,000 for certain violations of the Statute and of various codes. The following fine schedule will be followed as a guideline, and the Office of Elevator Safety reserves the right to impose such fines after the determination of a violation, by issuance of a civil summons or by administrative action.

Item	Violation	Cite	Fine 1 st Offense	Fine 2 nd Offense	Fine 3 rd or More Offenses, Each
1	Performing work without a permit	399.105	\$250.00 (001)	\$500.00 (002)	\$1,000.00 (003)
2	Operating equipment without a Certificate of Operation	399.07(5)	\$250.00 (001)	\$500.00 (002)	\$1,000.00 (003)
3	Operating equipment without a current Certificate of Operation	399.07(1)	\$50.00 (004)	\$150.00 (005)	\$250.00 (006)
4	Operating equipment without a current Certificate of Operation, older than one (1) year	399.07(1)	\$500.00 (007)	\$750.00 (008)	\$1,000.00 (009)
5	Refusal to allow County inspector access to equipment for inspection.	399.049(1)(d)	\$250.00 (001)	\$500.00 (002)	\$1,000.00 (003)
6	Failure to properly maintain equipment, as required by law.	399.02(5)(b)	\$250.00 (001)	\$500.00 (002)	\$1,000.00 (003)
7	Failure to correct violations as required by law	399.105	\$250.00 (004)	\$500.00 (005)	\$1,000.00 (006)
8	Operating equipment without a valid inspection, or with reported violations	399.061	\$250.00 (001)	\$500.00 (002)	\$1,000.00 (003)
9	Refusal to obey a lawful order of compliance, issued by OES.	399.105	\$250.00 (007)	\$500.00 (008)	\$1,000.00 (009)
10	Failure to obtain final inspection for permitted work	399.05(5)(a)	\$250.00 (001)	\$500.00 (002)	\$1,000.00 (003)
11	Failure to report an accident	399.125	\$250.00 (001)	\$500.00 (002)	\$1,000.00 (003)
12	Late submittal of inspection report	399.049	\$100.00 (004)	\$500.00 (005)	\$1,000.00 (006)
13	Release of equipment for operation by public without a valid Certificate of Operation	399.105	\$500.00 (010)	\$750.00 (011)	\$1,000.00 (012)
14	Failure to maintain operation of equipment as required by code* (elevators serving 3 or more floors or 25' or more)	399.035 (2)	\$250.00 (001)	\$500.00 (002)	\$1,000.00 (003)
15	Falsification of inspection report	399.049	\$250.00 (007)	\$500.00 (008)	\$1,000.00 (009)
16	Falsification of code required tags or labels.	399.049	\$250.00 (010)	\$500.00 (011)	\$1,000.00 (012)
17	Falsification of Permit or Certificate of Operation	399.049	\$250.00 (013)	\$500.00 (014)	\$1,000.00 (015)
18	Disabling or vandalizing a safety device	399.11	\$250.00 (001)	\$500.00 (002)	\$1,000.00 (003)
19	Performing work or inspection without a valid license.	399.11	\$250.00 (004)	\$500.00 (005)	\$1,000.00 (006)
20	Failure to maintain or report a change in maintenance contract.	399.061	\$250.00 (004)	\$500.00 (005)	\$1,000.00 (006)