



INDUSTRY BULLETIN

for Miami-Dade County's Elevator Owners & Industry

SUBJECT: Online Inspection Reporting Migration – Miami-Dade County **Bulletin 2018-01 / February 12, 2018**

This bulletin is intended for all Certified Elevator Inspectors who perform or plan to perform Inspections and Test Witnessing within the Contracted Jurisdiction of Miami-Dade County.

BACKGROUND:

In 2012, Inspectors employed by Miami-Dade County began submitting all Inspection Reports by way of an internally developed, web-based, Online Reporting System (ORS). After sufficient usage and field testing for functionality and reliability, we opened the system up to private inspectors as an optional alternative to the hand-written reports which are scanned into the County's system.

WHAT'S CHANGING:

Over the last six years the ORS has been successfully employed on all major operating systems (both desktop and mobile) using all of the top web browsers. Given this compatibility, the efficiency of this system and the proliferation of computers and smart devices throughout the industry, the County has determined that we will phase out the use of paper reports within our Jurisdiction by October 1, 2018.

This initiative will provide a number of benefits to property owners, private inspectors and the Office of Elevator Safety;

- Property owners will experience faster turnaround times for Certificates after Approved Inspections and reduced issues arising from lost Inspection Reports.
- Private Inspectors will benefit from an easier, more user friendly system, the elimination of the time and expense involved in purchasing paper reports (ORS is free to use), a drastic reduction in reporting errors and the ability to verify that reports have been received and posted.
- The Office of Elevator Safety will save County residents money and valuable resources by removing the slow, outdated process of receiving, reviewing and scanning reports.

WHAT YOU NEED TO DO:

If you are already using the ORS, there is nothing that you need to do. If you are not yet using the ORS, you will need to do the following:

- Go to www.miamidade.gov/ets or scan the QR code and 'Create a New User'.
- Submit Certificate of Insurance to our office.
- Contact us to schedule a training. Just call our main line at 305-375-1577 and you will be routed to the appropriate party.
- If you have specific questions or concerns about this change, please contact Allen Morris (305-375-4335) or Nick Ortiz (305-375-3912).
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