

**Miami-Dade County
Office of Emergency
Management**

**Emergency Operations
Center**

Disaster Assistance Employees

DAE roles in disaster?

Authority & References

MD County Ordinance Chapter 8-B Emergency Mgmt

- **Section 8B-11** authorizes the recruitment, training and use of individuals as Disaster Assistance Employees (DAEs).
- **Section 8B-12. Penalties:**

It is unlawful for anyone to fail or refuse to obey any such order issued by the Mayor, the Board, the Manager, or the Director or their designee pursuant to this chapter. Anyone convicted of a violation of this section is punishable by a fine of not more than five hundred dollars (\$500.00) or by imprisonment for not more than one hundred and eighty (180) days, or both. (Ord. No. 99-51;2, 5-25-99)

DAE Roles

- ❖ Emergency & Evacuation Assistance Program Call-down
- ❖ Call Center (*for County employees*)
- ❖ PODS
 - ❖ Mobile
- ❖ Shelter Management
 - ❖ General Population, Special Needs, Pet Friendly
- ❖ Shuttering
- ❖ Traffic Control

DAE Roles

- ❖ Warehouse Operations
- ❖ Mental Health
- ❖ EOC Positions

Purpose of the Mobile Assistance Team Program (MAT)

- Pick-up supplies from Points Of Distribution (POD)
- Deliver them to homebound
 - List comes from the Human Services Branch Director at the EOC
- Assist with POD operations

Points of Distribution (POD)

Objective - To provide immediate relief to impacted areas by providing emergency supplies, such as:

- **Water**
- **Tarps**
- **Ice***
- **Shelf Stable Meals/Meals Ready to Eat**

Points of Distribution (PODs)

~PODs are meant to provide a commodity to the community when it is **NOT** available via normal means.~

Key decision points for POD locations

- Where did the disaster occur? Heavily impacted areas considered for PODs.
- Is the area served by the Water and Sewer Department, municipal water supplies, well water? Is it contaminated or inaccessible?
- Rural areas that do not have access to stores

Key decision points for POD locations

- Area where water and other emergency supplies are not locally available in neighborhood stores that are open for business

Further considerations for POD locations

- Coordination with local retail stores and State of Florida to discuss POD opening locations
- Publix/Winn Dixie/Sedanos/Wal-Mart stores outfitting their locations with generators to ensure that they are operational as soon as possible after a storm
- Coordinate with local not-for-profit and faith based groups to:
 - Identify alternate POD locations, if needed
 - Provide support in the delivery of communities in vulnerable populations or hard to reach areas through mobile distribution, if needed

Further considerations for POD locations

- Final decision is made by the County Mayor or his designee

MAT Locations for Supplies

- Primary:
 - Locations set-up with special lanes for Commissioner Vehicles and MATs:
 - Miami Dade Community College-North
 - Tropical Park
 - Harris Field
- Secondary:
 - Other locations established as PODs

How are MATs activated?

- The Miami Dade Office of Emergency Management (OEM) will notify the DPR or the Department Point of Contact
- DPRs will contact departmental employees assigned to MATs
- Department Management will obtain information regarding POD site(s) being activated
- Reverse 311 communication system is available to notify employees roles but will need still need to know location

MAT Team

- MAT Team Supervisor
- MAT Team Logistics
- MAT Workers

MAT Team Supervisor

- Provides an orientation to MATs regarding POD operations, safety considerations, etc.
- Ensures staff is rotated for breaks
- Oversees work site safety
- Monitors lightening potential
- Assigns people to various positions based on their abilities
- Ensures completion of all

MAT Logistics Coordinator

- Coordinate with POD Logistics for supplies
- Set-up routes based on addresses requesting supplies
- Coordinate with DAE Command Team if additional personal are needed

MAT Workers

- Must sign-in/sign-out each day
- Use DAE Payroll and Attendance Record (EPAR)
- Follow directions of the MAT Team Supervisor
- Alert supervisors and DAE Hotline (786-552-8692) if unable to show for assignment

MAT Workers

- Come prepared to work
- Loading and unloading commodities from vehicles
- Notify MAT Team Supervisor if safety issue arises or if the homebound individual needs immediate assistance

MAT Reporting Requirements

- # of homes and customers served
- # of MATs working
- # MAT Teams
- Assist PODS with burn rates (commodities distributed) tracking
- Any urgent issues that arise, call the DAE Command Staff
- Maintain daily sign-in records to be turned in after the event/incident

Priorities of MATs

- Safety
 - Personnel
 - Equipment
- Commodity receiving
- Daily Orientation
- Timely delivery of supplies
- Communication
- Accurate & timely reporting
- Documentation
- Demobilization
- Assignment of duties

POD Safety

- Proper Lifting
 - Back Injuries
 - Lifting Techniques
- Heat Illness
 - Types off Heat Illness
 - Prevention
 - Treatment
 - Sun Protection

MATs working at POD Sites or Distributing Supplies

- ⦿ Wear closed shoes or steel-toed shoes
- ⦿ Wear light comfortable clothing
- ⦿ Wear a hat for added sun protection
- ⦿ Bring sunscreen with you
- ⦿ Bring snacks and/or other munchies
- ⦿ Bring lunch
- ⦿ Drink plenty of fluids
- ⦿ Take periodic breaks

Thank You

