



**OFFICE OF THE COMMISSION AUDITOR  
MIAMI-DADE BOARD OF COUNTY COMMISSIONERS**

**COMMISSION AUDITOR'S  
INFORMATIONAL RESEARCH**

**BOARD OF COUNTY COMMISSIONERS MEETING**

**October 5, 2021**

**9:30 A.M.**

**Commission Chambers**

Yinka Majekodunmi, CPA  
Commission Auditor

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**BCC Meeting:  
October 5, 2021  
Research Notes**

**Item No. 3A1  
File No. 212200**

**Research: CB / Reviewer: PGE**

RESOLUTION APPROVING THE CITY OF MIAMI CODESIGNATION OF NORTHWEST 3<sup>RD</sup> STREET FROM NORTHWEST 17<sup>TH</sup> AVENUE TO NORTHWEST 19<sup>TH</sup> AVENUE AS “JUAN JOSE PERUYERO WAY”

**Prime Sponsor:** Commissioner Eileen Higgins, District 5

**Requester:** None

**Committee Action Date:** None

**RESEARCH FINDINGS**

OCA completed the required background research on “Juan Jose Peruyero” and noted no adverse findings. Pursuant to Ordinance No. 18-79, OCA determined that there is a prior Board of County Commissioners (BCC) codesignation for “Juan Jose Peruyero” approved under Resolution No. R-388-21. Pursuant to Ordinance No. 19-11, OCA verified that “Juan Jose Peruyero” is deceased. In accordance with the cited ordinances, OCA is providing this report as a Supplement to BCC Agenda File Item No. 212200.

**FINANCIAL ANALYSIS**

N/A

**ADDITIONAL INFORMATION**

Bulleted below is the relevant legislation relating to the background research process:

- [Ordinance No. 13-29](#), adopted on April 2, 2013, requires OCA to conduct background research on any person, organization, place or thing that is the subject of a naming, renaming or codesignation item or an item approving the codesignation of state or municipal roads and prepare a report detailing the findings of said research prior to the Commission meeting during which the item is scheduled to be considered.
- [Ordinance No. 18-79](#), adopted on July 24, 2018, relates to any item codesignating any Miami-Dade County road, facility, or property, or approving any state or municipal road codesignation, and requires that OCA prepare a report detailing: (1) whether the subject road, facility, or property has been the subject of any prior codesignation and, if so, the location or the end points of each; and (2) whether there are any other roads, facilities, or properties located in Miami-Dade County that already bear the same name as the proposed new codesignation and, if so, the location or end points of each.
- [Ordinance No. 19-11](#), adopted on February 5, 2019, relates to codesignation items, requiring OCA’s report to indicate whether the person to be honored is living or deceased.

**BCC Meeting:  
October 5, 2021  
Research Notes**

**Item No. 5C  
File No. 211966**

**Research: CB / Reviewer: PGE**

ORDINANCE CREATING THE BISCAYNE DRIVE ESTATES COMMUNITY DEVELOPMENT DISTRICT

**Prime Sponsor:** None

**Requester:** Parks, Recreation and Open Spaces

**BCC/Committee Action Date:** 9/1/2021 – Board of County Commissioners Meeting

**RESEARCH FINDINGS**

OCA completed the required background research regarding the initial members of the Board of Supervisors of the Biscayne Drive Estates Community Development District – Yadira Monzon, Vanessa Perez, Maria Carolina Herrera, Teresa Amaris Baluja and Carmen Beatriz Orozco. The research yielded no adverse informational findings for the members. This report is being provided as a Supplement to BCC Agenda File Item Number 211966.

**FINANCIAL ANALYSIS**

N/A

**ADDITIONAL INFORMATION**

Bulleted below is the relevant legislation relating to the background research process:

- [Resolution No. R-636-14](#), adopted on July 1, 2014, requires OCA to complete background research on applicants being considered to serve on County Boards and Trusts that require nominations or appointments by the BCC.

**BCC Meeting:  
October 5, 2021  
Research Notes**

**Item No. 5X  
File No. 212317**

**Research: CB / Reviewer: PGE**

RESOLUTION NAMING THE SYNTHETIC PLAYING FIELD AT GWEN CHERRY PARK AS “COACH COREY SMITH MEMORIAL FOOTBALL FIELD”

**Prime Sponsor:** Commissioner Jean Monestime, District 2

**Requester:** None

**Committee Action Date:** None

**RESEARCH FINDINGS**

OCA completed the required background research on “Corey Smith” and noted no adverse findings. OCA also determined that there is no prior Board of County Commissioners (BCC) naming for “Corey Smith.” Lastly, OCA verified that “Corey Smith” is deceased. In accordance with the cited ordinances, OCA is providing this report as a Supplement to BCC Agenda File Item No. 212317.

**FINANCIAL ANALYSIS**

N/A

**ADDITIONAL INFORMATION**

Bulleted below is the relevant legislation relating to the background research process:

- [\*\*Ordinance No. 13-29\*\*](#), adopted on April 2, 2013, requires OCA to conduct background research on any person, organization, place or thing that is the subject of a naming, renaming or codesignation item or an item approving the codesignation of state or municipal roads and prepare a report detailing the findings of said research prior to the Commission meeting during which the item is scheduled to be considered.
- [\*\*Ordinance No. 18-79\*\*](#), adopted on July 24, 2018, relates to any item codesignating any Miami-Dade County road, facility, or property, or approving any state or municipal road codesignation, and requires that OCA prepare a report detailing: (1) whether the subject road, facility, or property has been the subject of any prior codesignation and, if so, the location or the end points of each; and (2) whether there are any other roads, facilities, or properties located in Miami-Dade County that already bear the same name as the proposed new codesignation and, if so, the location or end points of each.
- [\*\*Ordinance No. 19-11\*\*](#), adopted on February 5, 2019, relates to codesignation items, requiring OCA’s report to indicate whether the person to be honored is living or deceased.

**BCC Meeting:  
October 5, 2021  
Research Notes**

**Item No. 5Z  
File No. 212328**

**Research: CB / Reviewer: PGE**

RESOLUTION CODESIGNATING THAT PORTION OF NORTHWEST 25<sup>TH</sup> AVENUE AND NORTHWEST 102<sup>ND</sup> STREET AS “JADA PAGE BOULEVARD”

**Prime Sponsor:** Commissioner Jean Monestime, District 2

**Requester:** None

**Committee Action Date:** None

**RESEARCH FINDINGS**

OCA completed the required background research on “Jada Page” and noted no adverse findings. Pursuant to Ordinance No. 18-79, OCA determined that there is no prior Board of County Commissioners (BCC) codesignation for “Jada Page.” Pursuant to Ordinance No. 19-11, OCA verified that “Jada Page” is deceased. In accordance with the cited ordinances, OCA is providing this report as a Supplement to BCC Agenda File Item No. 212328.

**FINANCIAL ANALYSIS**

N/A

**ADDITIONAL INFORMATION**

Bulleted below is the relevant legislation relating to the background research process:

- [\*\*Ordinance No. 13-29\*\*](#), adopted on April 2, 2013, requires OCA to conduct background research on any person, organization, place or thing that is the subject of a naming, renaming or codesignation item or an item approving the codesignation of state or municipal roads and prepare a report detailing the findings of said research prior to the Commission meeting during which the item is scheduled to be considered.
- [\*\*Ordinance No. 18-79\*\*](#), adopted on July 24, 2018, relates to any item codesignating any Miami-Dade County road, facility, or property, or approving any state or municipal road codesignation, and requires that OCA prepare a report detailing: (1) whether the subject road, facility, or property has been the subject of any prior codesignation and, if so, the location or the end points of each; and (2) whether there are any other roads, facilities, or properties located in Miami-Dade County that already bear the same name as the proposed new codesignation and, if so, the location or end points of each.
- [\*\*Ordinance No. 19-11\*\*](#), adopted on February 5, 2019, relates to codesignation items, requiring OCA’s report to indicate whether the person to be honored is living or deceased.

**BCC Meeting:  
October 5, 2021  
Research Notes**

**Item No. 8F3  
File No. 211593**

**Research: MF / Reviewer: PGE**

RESOLUTION AUTHORIZING A DESIGNATED PURCHASE PURSUANT TO SECTION 2-8.1(B)(3) OF THE COUNTY CODE BY A TWO-THIRDS VOTE OF THE BOARD MEMBERS PRESENT; AUTHORIZING ADDITIONAL EXPENDITURE AUTHORITY IN AN AMOUNT UP TO \$2,850,630,00 FOR MULTIPLE COUNTY DEPARTMENTS FOR THE FINAL OPTION TO RENEW TERM FOR A MODIFIED TOTAL CONTRACT AWARD OF \$34,679,368.00 FOR CONTRACT NO. 6938-2/22-2 FOR THE PURCHASE OF GARBAGE COLLECTION AND DISPOSAL SERVICES; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXERCISE ALL PROVISIONS OF THE CONTRACT, INCLUDING ANY CANCELLATION OR EXTENSION PROVISION, PURSUANT TO SECTION 2-8.1 OF THE COUNTY CODE AND IMPLEMENTING ORDER 3-38

**Prime Sponsor:** None

**Requester:** Internal Services Department

**Committee Action Date:** 9/16/21 – County Infrastructure, Operations and Innovations Committee

**RESEARCH FINDINGS**

OCA's review of the item yielded the findings enumerated below.

1. The Administration has not completed a cost analysis to determine whether it would be in the County's long-term best interest to deliver these services in-house. DSWM has conducted a preliminary analysis of the costs and benefits of delivering garbage and trash services in-house for County departments. That analysis is still being finalized.
2. Waste Connections US Inc. – the principal corporation of recommended vendor Waste Connections of Florida – is a co-defendant in a lawsuit, *Hackensack Riverkeeper, Inc. et al. v. Seneca Meadows, Inc. et al* (Case No. 7:21-CV-07659), filed September 14, 2021 in the U.S. District Court, Southern District of New York (White Plains). According to the complaint, the defendants polluted runoff from a scrap metal processing and recycling facility into U.S. waterways in violation of the Clean Water Act. The complaint also alleges that according to various water sampling results, the facility consistently reported high pollutant levels that caused or contributed to violations of applicable New York water quality standards, including irregular levels of iron and copper in stormwater. As per the latest docket activity on September 15, 2021, the case was assigned a judge.
3. Recommended vendor Waste Connections – with locations across the United States – has 12 [OSHA cases](#) on file, two resulting in fatalities, since 2016 across various states such as Colorado, Missouri, Maryland, California, et al. One fatality was reported January 1, 2018 and involved a mechanic who was checking a truck's starter when the truck's cab came down on top of him, crushing him. Another fatality was reported July 14, 2020 and involved a new employee who worked outside on the back of a truck for most of the day and complained of feeling overheated. Once his shift ended, the employee exhibited heat-related symptoms and complained of nausea and cramps, then vomited. The employee was then taken to the hospital where he was placed in the ICU and later died as a result of excessive heat exposure.
4. Recommended vendor Waste Management Inc. – with locations across the country – has 10 [OSHA cases](#) on file with three resulting in fatalities since 2019, spanning various states such as Colorado, Arizona, and Virginia. One of the recent fatalities occurred at Waste Management of Maryland on July 16, 2020 and involved an employee operating a forklift while loading recycle bins into the bed of a flatbed trailer. During the loading process, two stacks of bins fell off the flatbed and landed on the gravel and as the employee traveled to the gravel area to retrieve the bins one of the forklift tires went into the gravel causing the forklift to overturn and the employee to be crushed. The employee was taken to the hospital where he later died.

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Research Notes**

**Item No. 8F3  
File No. 211593**

**Research: MF / Reviewer: PGE**

**FINANCIAL ANALYSIS**

Table 1 below provides the item's fiscal impact as it relates to the County budget.

**Table 1**

<b>Has the expenditure or revenue been budgeted for?</b>				
<b>User Department</b>	<b>If yes:</b>	<b>If no:</b>	<b>If Applicable</b>	
	Provide the funding or revenue source	Explain why this expenditure or revenue was not budgeted for, including how the expenditure will be addressed, or what the revenue will be utilized for.	Provide the actual expenditures/revenues in FY19-20	Provide the projected expenditures/revenues in FY20-21
Aviation	EA101 Operating Funds	N/A	\$1,877,890.10	\$1,733,238.13
Community Action and Human Services	General Funds	N/A	\$90,000	\$100,000
Internal Services	General Fund	N/A	GF 050 010 \$131,236.94 GF 050 011 \$1,332.20 GF 050 014 \$13,082.34	GF 050 010 \$209,000 GF 050 011 \$1,500 GF 050 014 \$1,000
PROS	User Fees and General Fund Subsidy	N/A	Expenditures of \$849,312	Expenditures of \$900,000
Public Housing and Community Development	Pending Department Response	---	---	---
Seaport	Seaport Revenues	N/A	\$95,400	\$90,000
WASD	WASD Proprietary	N/A	\$294,616	\$317,360

**ADDITIONAL INFORMATION**

A review of the County's Bid Tracking System on September 29, 2021 shows that the current option-to-renew term for *Contract No. 6938-2/22-2* has a cumulative allocation of \$5,650,999.54 and expires on November 30, 2022. A total of \$1,476,026.24 has been released, leaving a balance of \$4,174,973.30.

This designated purchase increases expenditure authority under the contract by \$2,850,630, a 50% increase to the contract's value, resulting in a new, modified contract value of \$8,501,629.54 for the term. Resolution No. [R-391-17](#) requires the Administration to conduct competitive selections whenever feasible instead of expanding the term or



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Research Notes**

**Item No. 8F3  
File No. 211593**

**Research: MF / Reviewer: PGE**

services under existing contracts and to include in such expanded contracts the County's current legislative requirements. In this case, the scope of services has expanded by 50% without a competitive vendor selection process. ISD's response was that these additional needs may likely interrupt or delay current services by potentially having multiple vendors providing services at the same site, creating confusion and operational inefficiencies. ISD states that the additional allocation requested will be utilized to obtain essential services to meet the ever-shifting needs of multiple departments, which are already receiving services from the current vendors, at the current contract rates while maintaining continuity of services. The contract contains all current Board mandated terms.

The item states that the SBE Bid Preference and Local Preference were applied; however, it does not state the applicability of those preferences to this recommended designated purchase. ISD has explained that the pricing established at contract award took into consideration SBE Bid Preference and Local Preference.

As it relates to the aforementioned lawsuit pertaining to an employee who died from extreme heat exposure, just recently (September 2021) OSHA announced that the agency would work to enforce against heat-related hazards in the workplace. According to Waste Today Magazine, there were 43 reported worker deaths from heat-related illnesses in 2019 and another 2,410 suffered some type of serious injury or illness.<sup>1</sup> To mitigate such situations, OSHA plans to step up its enforcement, calling for employers to implement intervention strategies such as ensuring employees consume enough water, and have intermittent breaks for rest and shade.<sup>2</sup>

<sup>1</sup>Adam Redling, OSHA to enforce against heat-related hazards in the workplace, Waste Today, September 22, 2021, [OSHA to enforce against heat-related hazards in the workplace - Waste Today \(wastetodaymagazine.com\)](https://www.wastetodaymagazine.com/osha-to-enforce-against-heat-related-hazards-in-the-workplace)

<sup>2</sup>*Id.*

**BCC Meeting:  
October 5, 2021  
Research Notes**

**Item No. 8F4  
File No. 211595**

**Research: MF / Reviewer: PGE**

RESOLUTION WAIVING FORMAL COMPETITIVE BIDDING PROCESS REQUIREMENTS UNDER IMPLEMENTING ORDER 3-38; APPROVING SUPPLEMENTAL AGREEMENT NO. 3 FOR A TWO-YEAR EXTENSION PERIOD WITH EXISTING TERMS AND CONDITIONS WITH C BORDERS-BYRD CPA, LLC AND ADDITIONAL EXPENDITURE AUTHORITY IN AN AMOUNT UP TO \$366,000.00, FOR A MODIFIED TOTAL CONTRACT AWARD OF \$1,326,750.00 FOR CONTRACT NO. RFP-00328 FOR THE PURCHASE OF EXTERNAL INDEPENDENT AUDITING SERVICES FOR MIAMI-DADE AVIATION MANAGEMENT CONTRACTS FOR THE MIAMI-DADE AVIATION DEPARTMENT; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXERCISE ALL PROVISIONS OF THE CONTRACT, INCLUDING ANY CANCELLATION OR EXTENSION PROVISIONS, PURSUANT TO SECTION 2-8.1 OF THE COUNTY CODE AND IMPLEMENTING ORDER 3-38

**Prime Sponsor:** None

**Requester:** Internal Services Department (ISD)

**Committee Action Date:** 9/13/21 – Airports and Economic Development

**RESEARCH FINDINGS**

OCA's review of the item found no substantive legislative, procedural or administrative noncompliance. See Additional Information section for historical and other background information on the item.

**FINANCIAL ANALYSIS**

A review of the County's Bid Tracking System (BTS) shows that the existing option-to-renew term (*Contract RFP-00328-2(2)*) has \$183,000 allocated to its Blanket Purchase Order, of which no money has been released. The contract expires January 31, 2022, reflecting a three-month administrative extension from the original expiration date of October 31, 2021. The value of that extension is \$45,750, resulting in a modified contract amount of \$228,750.

On September 27, 2021, OCA requested the following financial and budget information from the Miami-Dade Aviation Department, the user Department under this item. Table 1 below provides the item's fiscal impact as it relates to the County budget.

<b>Has the expenditure or revenue been budgeted for?</b>			
<b>If yes:</b>	<b>If no:</b>	<b>If Applicable</b>	
<b>Provide the funding or revenue source</b>	<b>Explain why this expenditure or revenue was not budgeted for, including how the expenditure will be addressed, or what the revenue will be utilized for.</b>	<b>Provide the actual expenditures/revenues in FY19-20.</b>	<b>Provide the projected expenditures/revenues in FY20-21.</b>
Operating Revenue Fund	N/A	\$309,000	\$319,500

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Research Notes**

**Item No. 8F4  
File No. 211595**

**Research: MF / Reviewer: PGE**

**ADDITIONAL INFORMATION**

This item extends the contract for an additional two years in order to comply with the State of Florida's auditor selection procedures set forth in Section [218.391](#) of the Florida Statutes. The item is also requesting to increase the current contract term's value of \$228,750 by \$366,000, an increase of 160%, resulting in a new modified contract value of \$594,750. Resolution No. [R-391-17](#) requires the Administration to conduct competitive selections whenever feasible instead of expanding the term or services under existing contracts. This item authorizes additional scope without a competitive vendor selection process. Additionally, as required by that resolution, the County's current legislative requirements are to be reflected in the attendant Supplemental Agreement No. 3 which was signed by the vendor on May 21, 2021. Here, it is unclear if those requirements have been incorporated.

A review of the recommended firm on the State of Florida's Sunbiz Division of Corporations shows C. Borders-Byrd CPA, LLC filed to become a registered business on September 21, 2005.<sup>1</sup> According to a [news article](#) from the South Florida Business Journal, Cynthia Borders-Byrd, the CEO of the firm, served as chair in 2008 and was reappointed in 2012 to The Florida State Board of Accountancy, which regulates CPAs and accounting firms throughout Florida.

OCA inquired with MDAD on September 27, 2021, posing the following request for information. MDAD replied on October 1, 2021 and the responses are summarized below.

***Competitive Process for Procurement***

Pursuant to Resolution No. [R-391-17](#), which directs the Mayor to conduct competitive selections whenever feasible instead of expanding the term or services under existing contracts, MDAD stated that it would be in the "best interest of the County" to keep the term of *Contract No. RFP-00328* similar in nature to *Contract No. RFP-00294A/B/C/D* for consistency and to provide an equal opportunity to all the awarded vendors under these two auditing contracts. MDAD further stated that because of an inadvertent omission, the contract under this item was not included in the extension request of *Contract No. RFP-00294 A/B/C/D*.

***Long-Term Reprocurement***

The contract's original expiration date was October 31, 2021. In terms of the long-term reprocurement efforts per Resolution No. [R-718-17](#), MDAD stated that ISD's Strategic Procurement Division jointly with MDAD have begun working on a draft solicitation to replace the current contract; additionally, the County anticipates having a replacement contract awarded prior to the new expiration date, which is pending BCC approval.

<sup>1</sup>Sunbiz.org, Division of Corporations, State of Florida, <http://search.sunbiz.org/Inquiry/CorporationSearch/SearchResultDetail?inquirytype=EntityName&directionType=Initial&searchNameOrder=CBORDERSBYRDCPA%20L050000930260&aggregateId=flal-105000093026-63a37494-ea6c-4659-9351-f88e22ec2792&searchTerm=c%20borders-byrd%20cpa&listNameOrder=CBORDERSBYRDCPA%20L050000930260>

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Research Notes**

**Item No. 8F5  
File No. 211597**

**Research: VW / Reviewer: PGE**

RESOLUTION AUTHORIZING A DESIGNATED PURCHASE PURSUANT TO SECTION 2-8.1(B)(3) OF THE COUNTY CODE BY A TWO-THIRDS VOTE OF THE BOARD MEMBERS PRESENT; RATIFYING AN EMERGENCY PURCHASE FOR THE MIAMI-DADE AVIATION DEPARTMENT IN AN AMOUNT NOT TO EXCEED \$1,107,738.00 FOR PCA PURCHASE AND INSTALL EMERGENCY, CONTRACT NO. E-10128; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR’S DESIGNEE TO EXERCISE ALL PROVISIONS OF THE CONTRACT, INCLUDING ANY CANCELLATION, RENEWAL OR EXTENSION PROVISIONS, PURSUANT TO SECTION 2-8.1 OF THE COUNTY CODE AND IMPLEMENTING ORDER 3-38

**Prime Sponsor:** N/A  
**Requester:** Internal Services  
**Committee Action Date:** 9/13/21 – Airports and Economic Development Committee

**RESEARCH FINDINGS**

OCA’s review of the item yielded the following research findings. Refer to Additional Information section for more details.

1. According to the mayoral memorandum, the Director of the Miami-Dade Aviation Department (MDAD) declared an emergency on March 1, 2021. The emergency purchase under consideration is scheduled for ratification by the Board on October 5, 2021, i.e., 218 days from the day the emergency was declared. [Resolution No. R-454-13](#) requires that the Administration bring emergency contracts to the Board for ratification within 120 days of an emergency being declared.

**FISCAL IMPACT ANALYSIS**

On September 27, 2021, OCA requested the following financial and budget information from the Miami-Dade Aviation Department (MDAD):

<b>Has the expenditure or revenue been budgeted for?</b>			
<b>If yes:</b>	<b>If no:</b>	<b>If Applicable</b>	
<b>Provide the funding or revenue source</b>	<b>Explain why this expenditure or revenue was not budgeted for, including how the expenditure will be addressed, or what the revenue will be utilized for.</b>	<b>Provide the actual expenditures/revenues in FY19-20.</b>	<b>Provide the projected expenditures/revenues in FY20-21.</b>
General Fund	N/A	\$280,516	\$375,000

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**Item No. 8F5  
File No. 211597**

**Research: VW / Reviewer: PGE**

The table below compares the pricing for various Preconditioned Air (PCA) components purchased for projects at Miami International Airport (MIA) (including components purchased under the emergency purchase) with the pricing for the same components purchased for projects in Fort Lauderdale-Hollywood International Airport (FLL). This comparison demonstrates that the price of the components purchased under the emergency purchase for MIA Concourse F is roughly in line, and sometimes lower, than the price of the same components purchased under similar contracts at FLL.

	<b>Cavotec MIA Concourse F Emergency</b>	<b>Cavotec MIA Concourse G Project</b>	<b>Cavotec Broward</b>	<b>ITW GSE Broward</b>	<b>Twist - Broward</b>	<b>JBT - Broward</b>	<b>Smart Airport Systems - Broward</b>
PDX45C Bridge Mounted w/Precool	\$261,621	\$259,149	\$277,392	\$239,100	\$234,549	\$268,674	\$524,700
PDX60C Bridge Mounted w/Precool	\$95,472	-	\$114,185	\$89,000	\$86,657	\$104,080	\$228,240
PDX60C Bridge Mounted with Pre-Cool	\$95,507						
Manual Hose Reel Assembly	\$13,500	-	-	-	-	-	-
Potable Water Cabinet	\$100,000	-	\$121,695.00	-	-	-	-
Hose Basket Assembly	\$13,000	-	-	-	-	-	-
AWG Cables	\$64,100	\$72,310	-	-	-	-	-
Electrical Work	\$144,500	\$155,295	-	-	-	-	-
Installation	\$62,450	\$55,000	\$65,200	\$7,500	\$26,000	\$63,215	\$30,000
Start up and Commissioning	\$3,000	\$22,500	-	-	-	-	-

**ADDITIONAL INFORMATION**

[Resolution No. R-454-13](#) states that an emergency contract is to be brought before the Board within 120 days of an emergency being declared. According to the mayoral memorandum, the Director of the Miami-Dade Aviation Department (MDAD) declared an emergency on March 1, 2021. The emergency purchase under consideration in this item is travelling to the Board on October 5, 2021, i.e., 218 days from the day the emergency was declared. MDAD has explained that the delay is due to the emergency ratification failing to make the July Committee cycle due to concerns the County Attorney's Office (CAO) had regarding the item at the time.

Based on documentation from the Aviation Department, while a contract, *SS9863-1/26*, currently exists with Cavotec USA for the purchase of PCA preventive maintenance, repairs and purchase of components and upgrades, the process to add the purchase of these PCAs for Miami International Airport (MIA) Concourse F and G gates would require the execution of a Supplemental Agreement and additional contract funding. Such a process, according to the department,

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Research Notes**

**Item No. 8F5  
File No. 211597**

**Research: VW / Reviewer: PGE**

would have taken time to complete and have made it impossible to meet the mid 2021 re-opening of MIA. MDAD has notified OCA that the emergency purchase is being used to purchase five new PCA units for five gates (F3, F5, F9, F11, and G14) which did not have any PCA units.

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October 5, 2021  
Research Notes**

**Item No. 211598  
File No. 8F6**

**Research: MF / Reviewer: PGE**

RESOLUTION APPROVING AWARD OF CONTRACT NO. FB-01517 TO MICHELIN NORTH AMERICA, INC. FOR TIRE LEASING FOR THE DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS WITH AN AMOUNT NOT TO EXCEED \$12,945,958.00 FOR THE INITIAL FIVE-YEAR TERM AND THREE-YEAR RUN-OUT OPTION TERM; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR’S DESIGNEE TO GIVE NOTICE OF THIS AWARD TO MICHELIN NORTH AMERICA, INC., ISSUE THE APPROPRIATE ORDERS TO GIVE EFFECT TO SAME AND EXERCISE ALL PROVISIONS OF THE CONTRACT, INCLUDING ANY CANCELLATION, RUN-OUT OPTIONS OR EXTENSION PROVISIONS, PURSUANT TO SECTION 2-8.1 OF THE CODE OF MIAMI-DADE COUNTY, FLORIDA AND IMPLEMENTING ORDER 3-38

**Prime Sponsor:** None

**Requester:** Internal Services Department (ISD)

**Committee Action Date:** 9/13/21 – Transportation, Mobility, and Planning Committee

**RESEARCH FINDINGS**

OCA’s review of the item yielded the information enumerated below.

1. OCA consulted the Occupational Safety and Health Administration (OSHA) website for information on recommended vendor Michelin North America, Inc. According to [OSHA records](#), the company has had seven cases opened spanning 2016 through 2020. According to a January 15, 2020 complaint, the company was cited \$4,916 for a serious violation though details of the case were not available. The case was closed May 11, 2020 through an informal settlement. Prior to this instance, there had been a serious violation for which the penalty amount was \$1,875 and was subsequently settled; the case was closed August 6, 2021.
2. The scope of services for the replacement award was updated to reflect the purchase of 75 electric buses from Proterra.
3. DTPW advised that the lower allocation under the replacement contract is attributed to the following contracted bus routes: 1, 29, 46, 56, 71, 72, 82, 101A, 115, 155, 202, 210, 211, 212, 217, 246, 248, 254, 267, 272, 286, 344 and six Life-Line routes.

**FINANCIAL ANALYSIS**

Table 1 below provides the item’s fiscal impact as it relates to the County budget.

**Table 1**

<b>Has the expenditure or revenue been budgeted for?</b>			
<b>If yes:</b>	<b>If no:</b>	<b>If Applicable</b>	
<b>Provide the funding or revenue source</b>	<b>Explain why this expenditure or revenue was not budgeted for, including how the expenditure will be addressed, or what the revenue will be utilized for.</b>	<b>Provide the actual expenditures/revenues in FY19-20.</b>	<b>Provide the projected expenditures/revenues in FY20-21.</b>
Transit Operating ET001	N/A	\$1,683,000	\$2,410,000

**BCC Meeting:  
October 5, 2021  
Research Notes**

**Item No. 211598  
File No. 8F6**

**Research: MF / Reviewer: PGE**

**ADDITIONAL INFORMATION**

According to the market research conducted for this item, there is a cost savings of between \$1 million to \$1.2 million for leasing the tires versus purchasing new tires as well as equipment and hiring and training personnel, in addition to the liability of maintaining stock of tires and materials. ISD explained that the option to outsource the tire replacement program in lieu of going with in-house capabilities is that tapping into in-house resources would require staff to service and repair as well as control the inventory of all tires, in addition to the liability risks for non-performance or damaged tires. Vendor inventory services such as purchasing, inventory control, and accounting of all tire transactions on all buses and coordinating with DTPW’s service department is more cost effective. DTPW’s costs would be greater as these tasks would be performed by buyers, warehouse personnel, and management staff.

Tire leasing is considered a standard practice for transit departments across the United States. For example, the Washington Metropolitan Area Transportation Authority, the Metropolitan Atlanta Rapid Transit Authority (MARTA), and the Denver Regional Transportation District have adopted tire leasing programs for their respective agencies for several years.<sup>1</sup>

DTPW states the scope of services was updated to reflect the purchase of new types of buses under this item. Those buses are 40-foot Proterra Electric Buses (i.e., 1<sup>st</sup> bus build = 33 buses; 2<sup>nd</sup> Bus Build = 42 buses for a total of 75 Electric Buses). The County’s bus fleet of 825 buses consists mostly of full size and articulated buses and one minibus that are a combination diesel, hybrid or CNG. The buses seating capacities range from a minimum of 3 passengers to a maximum of 169. According to DTPW’s records, the oldest bus in the fleet (out of the 825) is from 2002. In terms of the fleet’s breakdown under the current contract, DTPW states the contract is essentially the same – except for the upcoming inclusion of the electric buses.

The County’s total active bus fleet stands at 825. Table 2 below shows the quantity of buses along the County’s routes for the central, northeast and Coral Way regions as well as the bus type.

**Table 2**

Bus Type	Regions & Quantity			
	Central	Coral Way	Northeast	Total
2002 NABI 02100	0	2	6	8
2003 NABI 03100	0	0	1	1
2004 NABI 04100	0	5	4	9
2005 NABI 05100	16	15	16	47
2006 NABI 06100	0	9	30	39
2009 NABI 09100	12	0	0	12

<sup>1</sup>Washington Metropolitan Area Transportation Authority & Metropolitan Atlanta Rapid Transit Authority, and Denver Regional Transportation District, [https://wmata.com/about/board/meetings/board-pdfs/upload/111606\\_AdminItem2BusTires.pdf](https://wmata.com/about/board/meetings/board-pdfs/upload/111606_AdminItem2BusTires.pdf), [https://www.itsmarta.com/pdfs/OSC\\_113015\\_Minutes.pdf](https://www.itsmarta.com/pdfs/OSC_113015_Minutes.pdf), <https://www.rtd-denver.com/business-center/current-solicitations>



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**Research: MF / Reviewer: PGE**

2010 Gillig 10100	0	0	5	5
2014 Gillig 14100	0	0	35	35
2015 NABI 15100	15	0	0	15
2016 Gillig 16100	0	0	5	5
2018 New Flyer CNG 18100	122	16	31	169
2019 New Flyer CNG 19100	20	100	11	131
Gillig CNG 19200	0	34	0	34
Gillig CNG 20100	40	6	40	86
New Flyer CNG 20100	39	8	5	52
New Flyer CNG 21100	3	43	42	88
<b>Subtotal Large Bus</b>	<b>267</b>	<b>238</b>	<b>231</b>	<b>736</b>
2009 New Flyer 9500	22	0	0	22
2015 NABI Hybrid 1500	0	24	19	43
2016 New Flyer 16500	0	11	0	11
2017 New Flyer 17500	0	10	0	10
<b>Subtotal Articulated Bus</b>	<b>22</b>	<b>45</b>	<b>19</b>	<b>86</b>
2012 Gillig 2012	0	3	0	3
<b>Subtotal Minibus</b>	<b>0</b>	<b>3</b>	<b>0</b>	<b>3</b>
<b>Grand Total</b>	<b>289</b>	<b>286</b>	<b>250</b>	<b>825</b>

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Research Notes**

**Item No. 8F7  
File No. 211603**

**Research: VW / Reviewer: PGE**

RESOLUTION AUTHORIZING ESTABLISHMENT OF PREQUALIFICATION POOL RTQ-01710 IN A TOTAL AMOUNT UP TO \$18,751,000.00 FOR THE PURCHASE OF PURCHASE/LEASE OF MULTIFUNCTIONAL DEVICES, MAINTENANCE AND SOLUTIONS FOR MULTIPLE DEPARTMENTS FOR A FIVE-YEAR TERM; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO SOLICIT PRICING, AWARD CONTRACTS, EXERCISE ALL PROVISIONS OF THE SOLICITATION DOCUMENTS AND ANY RESULTING CONTRACTS PURSUANT TO SECTION 2-8.1 OF THE CODE OF MIAMI-DADE COUNTY, FLORIDA AND IMPLEMENTING ORDER 3-38, AND ADD VENDORS TO THE POOL AT ANY TIME, SUBJECT TO RATIFICATION BY THE BOARD ON A BI-ANNUAL BASIS; AND AUTHORIZING THE USE OF \$50,000 IN CHARTER COUNTY TRANSPORTATION SURTAX FUNDS FOR ELIGIBLE EXPENSES CONTAINED IN THE ORIGINAL PEOPLE'S TRANSPORTATION PLAN

**Prime Sponsor:** N/A

**Requester:** Internal Services

**Committee Action Date:** 9/16/21 – County Infrastructure, Operations and Innovations Committee

**RESEARCH FINDINGS**

OCA's review of the item yielded the following research findings. Refer to Additional Information section for more details.

1. This item does not comply with Resolution No. [R-515-19](#), which requires that approval for award of successor contracts or extensions occur 60 days prior to contract's expiration date. This item is before the BCC on October 5, 2021—26 days before its expiration.
2. Resolution No. [R-718-17](#) directs the Administration to commence planning for procurement no later than 18 months prior to the expiration of contracts and prequalification pools for purchases of goods and services, inclusive of option to renew periods. Given the current pool's original expiration date of July 31, 2021, the Administration should have commenced planning for procurement no later than January 31, 2020.

**FISCAL IMPACT ANALYSIS**

On September 27, 2021, OCA requested the following financial and budget information from the Miami-Dade Internal Services Department (ISD):

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Research Notes**

**Item No. 8F7  
File No. 211603**

**Research: VW / Reviewer: PGE**

<b>Has the expenditure or revenue been budgeted for?</b>			
<b>If yes:</b>	<b>If no:</b>	<b>If Applicable</b>	
<b>Provide the funding or revenue source</b>	<b>Explain why this expenditure or revenue was not budgeted for, including how the expenditure will be addressed, or what the revenue will be utilized for.</b>	<b>Provide the actual expenditures/revenues in FY19-20.</b>	<b>Provide the projected expenditures/revenues in FY20-21.</b>
Library District	N/A	*	*
General Fund; Exp - Capital	N/A	\$10,000	\$10,000
General Fund	N/A	\$104,450	\$105,000
Seaport Revenue	N/A	\$62,000	\$55,000
General Fund; Other General Fund Operations (G3); Internal Service Fund (G5)	N/A	\$26,795	\$36,000
General Fund – G1001	N/A		
Proprietary Revenue	N/A	\$219,974.91	\$229,472.84
PTP	N/A	\$7,730	\$8,000
Fund: G1001; General Fund	N/A	\$304,583	\$330,000
General Fund	N/A	\$47,000	\$51,200
WASD Proprietary	N/A	\$448,466	\$782,862
General Funds and Federal	N/A	\$186,869	\$198,000

\*Response not provided by department.

The following spend data was provided by ISD. As evidenced below, the replacement allocation is \$933,181.74 greater, or roughly 33% higher, than the allocation for the current pool on an annual basis. Based on correspondence with ISD

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**Item No. 8F7  
File No. 211603**

**Research: VW / Reviewer: PGE**

the higher allocation for the replacement pool relative to the current pool reflects planned operations as remote work is gradually phased out. No further specific explanation was given regarding why the trends in usage of multifunctional devices is projected to increase in the next five years outside of what is already stated in the mayoral memorandum.

<b>Analysis</b>		
<b>Replacement Pool RTQ-01710 (2021-2026)</b>	<b>Original Pool 9301-0/20 (2011-2021)</b>	<b>Period</b>
\$312,516.67	\$234,751.52	Monthly
\$3,750,200.00	\$2,817,018.26	Annually

**ADDITIONAL INFORMATION**

The current pool had an original expiration date of July 31, 2021, but was administratively extended by three months to October 31, 2021.

The replacement solicitation was advertised on January 27, 2021. The submittal deadline was February 16, 2021. The award item is scheduled for Board consideration on October 5, 2021. Seven vendors are being recommended for inclusion in the pool while 14 active vendors are under the current pool.

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October 5, 2021  
Research Notes**

**Item No. 8F8  
File No. 211620**

**Research: MF / Reviewer: PGE**

RESOLUTION AUTHORIZING WAIVER OF FORMAL BID PROCEDURES PURSUANT TO SECTION 5.03(D) OF THE HOME RULE CHARTER AND SECTION 2-8.1 (B)(3) OF THE COUNTY CODE BY A TWO-THIRDS OF THE BOARD MEMBERS PRESENT; AND RATIFYING AN EMERGENCY PURCHASE FOR THE INTERNAL SERVICES DEPARTMENT TO REGOSA ENGINEERING SERVICES, INC. IN AN AMOUNT NOT TO EXCEED \$608,337.00 FOR WEST SIDE RISERS, EMERGENCY CONTRACT NO. E-10123

**Prime Sponsor:** None

**Requester:** Internal Services Department (ISD)

**Committee Action Date:** 9/16/21 – County Infrastructure, Operations and Innovations

**RESEARCH FINDINGS**

OCA’s review of the item yielded the information enumerated below.

1. Pursuant to Resolution No. [R-454-13](#) which directs the Mayor to bring emergency contract ratifications to the Board within 120 days of such emergency and to bring retroactive contract modifications to the Board within 120 days of modifications, the mayoral memo does not provide information as to the reasons why this retroactive emergency contract is before the BCC more than nine months after the emergency was declared pertaining to the SPCC sewer line that erupted in a third floor restroom on December 23, 2020.
2. Upon OCA’s inquiry to ISD pertaining to the legislation or policy that governs conducting inspections or assessments of sewer or vent lines, the Department indicated that no such policy exists. ISD explained that it does not have any procedures in place for scheduled inspections or assessments of building sewer or vent lines and that these lines would normally be addressed on a capital asset replacement program.

**FINANCIAL ANALYSIS**

Table 1 below provides the item’s fiscal impact as it relates to the County budget.

**Table 1**

<b>Has the expenditure or revenue been budgeted for?</b>			
<b>If yes:</b>	<b>If no:</b>	<b>If Applicable</b>	
<b>Provide the funding or revenue source</b>	<b>Explain why this expenditure or revenue was not budgeted for, including how the expenditure will be addressed, or what the revenue will be utilized for.</b>	<b>Provide the actual expenditures/revenues in FY19-20.</b>	<b>Provide the projected expenditures/revenues in FY20-21.</b>
CIIP Program Revenues	N/A	\$0	\$650,000

**ADDITIONAL INFORMATION**

The value of this emergency purchase is \$608,337. A Purchase Order in that amount was issued to Regosa Engineering Services, Inc. and posted on March 24, 2021. The initial emergency was declared in January 2020, which was under the ISD Director’s delegated authority of approving up to \$250,000, of which \$51,337 was allocated to Regosa

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**Item No. 8F8  
File No. 211620**

**Research: MF / Reviewer: PGE**

Engineering. The repair work was completed on February 24, 2020. Subsequently, a second emergency was declared on December 23, 2020, to address additional findings discovered during the repairs. That work concluded in February 2021. After receiving the final costs of the emergency, the ratification memo was prepared by staff. The item is being presented for ratification more than nine months after declaration of the emergency despite the Board's requirement of such items being ratified within 120 days of the emergency being declared.

OCA inquired about the frequency that assessments and inspections to building sewer lines and vent risers are conducted and whether there is legislation or policy in place to govern such assessments. In response, ISD stated that it does not have any procedures in place for scheduled inspections or assessments of building sewer or vent lines. However, these lines would normally be addressed at the level of a capital asset replacement program. The Department further stated it had contracted a consultant to conduct the assessment of all facilities under its management, which included the plumbing system risers (limited to visual). Based on findings from that assessment, the consultant provided replacement cycles for each building system due to several factors such as present condition and age. In addition, there are similar projects identified in the ISD CIIP plan due to the age of the infrastructure. According to ISD, inspections are also conducted upon a failure of the system which may be localized or for the complete riser, depending on findings.

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Research Notes**

**Item No. 8F9 & 8F10  
File Nos. 211632 & 211633**

**Research: JNF / VW / Reviewer: PGE**

RESOLUTION APPROVING AWARD OF CONTRACT NO. FB-01645 GROUP 1 TO KSU N.A., LLC, OHIO CARBON INDUSTRIES, INC., QUAL-TRAN PRODUCTS COMPANY, TOTAL TRUCK PARTS, INC., AND ZF NORTH AMERICA, INC. DBA ZF SERVICES, LLC FOR THE PURCHASE OF RAIL/MOVER PARTS AND SERVICES FOR THE DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS WITH AN AMOUNT NOT TO EXCEED \$4,059,000.00, FOR A FIVE-YEAR TERM; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO GIVE NOTICE OF THIS AWARD TO KSU N.A., LLC, OHIO CARBON INDUSTRIES, INC., QUAL-TRAN PRODUCTS COMPANY, TOTAL TRUCK PARTS, INC., AND ZF NORTH AMERICA, INC. DBA ZF SERVICES, LLC, ISSUE THE APPROPRIATE PURCHASE ORDERS TO GIVE EFFECT TO SAME AND EXERCISE ALL PROVISIONS OF THE CONTRACT, INCLUDING ANY CANCELLATION OR EXTENSION PROVISIONS, PURSUANT TO SECTION 2-8.1 OF THE CODE OF MIAMI-DADE COUNTY, FLORIDA AND IMPLEMENTING ORDER 3-38

RESOLUTION AUTHORIZING ESTABLISHMENT OF PREQUALIFICATION POOL FOR GROUPS 2 AND 3 OF CONTRACT NO. FB-01645 FOR THE PURCHASE OF RAIL/MOVER PARTS AND SERVICES FOR THE DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS AND PORTMIAMI FOR A FIVE-YEAR TERM IN A TOTAL AMOUNT UP TO \$113,621,000.00; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO SOLICIT PRICING, AWARD CONTRACTS, EXERCISE ALL PROVISIONS OF THE SOLICITATION DOCUMENTS AND ANY RESULTING CONTRACTS PURSUANT TO SECTION 2-8.1 OF THE CODE OF MIAMI-DADE COUNTY, FLORIDA AND IMPLEMENTING ORDER 3-38, AND ADD VENDORS TO THE POOL AT ANY TIME, SUBJECT TO RATIFICATION BY THE BOARD ON A BI-ANNUAL BASIS

**Prime Sponsor:** None

**Requester:** Internal Services Department (ISD)

**Committee Action Date:** 9/13/21 – Transportation, Mobility and Planning Committee (TMPC)

**RESEARCH FINDINGS**

OCA's review of this item yielded the following findings:

- 1) There are 85 active vendors in the current pool, and nine total vendors being recommended for award and prequalification in the replacement contract/pool. The current pool, *9418-0/16*, was originally awarded to 11 vendors. Throughout the term of the pool, 74 vendors were added to address the needs of the rail cars, according to the Department of Transportation and Public Works (DTPW).
- 2) This item does not comply with Resolution No. [R-515-19](#), which requires that approval for award of successor contracts or extensions occur 60 days prior to contract expiration. This item is before the BCC on October 5, 2021—26 days before the expiration of the current contract.
- 3) Resolution No. [R-718-17](#) directs the Administration to commence planning for reprocurement no later than 18 months prior to the expiration of contracts and prequalification pools for purchases of goods and services, inclusive of option to renew periods. Given the current pool's original expiration date of July 31, 2021 (before a three-month extension was applied to the pool administratively) the Administration should have commenced planning for reprocurement no later than January 31, 2020. The requisition for the solicitation of the replacement contract/pool was not posted until July 20, 2020, and the solicitation was not advertised until March 2, 2021 with a submittal deadline of March 26, 2021. The award recommendation is before the Board on October 5, 2021.

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Research Notes**

**Item No. 8F9 & 8F10  
File Nos. 211632 & 211633**

**Research: JNF / VW / Reviewer: PGE**

**FINANCIAL ANALYSIS**

This contract/pool, *FB-01645, Rail/Mover Parts and Services*, replaces *Prequalification Pool No. 9418-0/16, Equipment, Components, Parts and Services for Metrorail and Metromover, and other Rail Vehicles and Rail Systems*, established on July 19, 2011 via Resolution No. [R-616-11](#) for an initial five-year term and extended via Resolution No. [R-379-16](#) for an additional five years. A contract award is being recommended for Group 1 (BCC Agenda Item 8F9; Legistar File No. [211632](#)) while a prequalification pool is being established for Groups 2 and 3 (BCC Agenda Item 8F10; Legistar File No. [211633](#)). The fiscal impact for Group 1 is \$4,059,000, while the fiscal impact for Groups 2 and 3 is \$113,621,000. The cumulative fiscal impact for Groups, 1, 2, and 3 is \$117,680,000.

The current pool is valued at \$185,019,000 for a 10-year and three-month term (August 1, 2011 through October 31, 2021) and has four user departments, whereas the replacement contract/pool only has the Department of Transportation and Public Works (DTPW) and Seaport (PortMiami) as user departments. The table below shows a summary of the blanket purchase order as shown in the Bid Tracking System for the current prequalification pool. The table lists the allocation amounts, released amounts and balances, as well as the totals by department as of September 26, 2021.

<b>Current Pool No. 9418-0/16</b>			
<b>Department</b>	<b>Allocation Amount</b>	<b>Released Amount</b>	<b>Balance</b>
Aviation	\$100,000		\$100,000
DTPW	\$184,094,000	\$141,419,901	\$42,674,099
PortMiami	\$800,000	\$335,331	\$464,668
Water & Sewer (WASD)	\$25,000		\$25,000
<b>TOTAL</b>	<b>\$185,019,000</b>	<b>\$141,755,232</b>	<b>\$43,263,767</b>

The \$1,961,333 monthly value of the replacement contract/pool with DTPW and PortMiami as user departments represents a 30% increase from the \$1,503,203 monthly value of the DTPW & PortMiami cumulative allocation under the current pool. Aviation and WASD will not participate in the replacement pool. The table below summarizes the allocation amounts for each user department under the replacement pool.

<b>Replacement Pool No. FB-01645</b>	
<b>Department</b>	<b>Allocation Amount</b>
DTPW	(Group 1 – \$6,500,000)
	(Group 2 – \$50,000,000)
	(Group 3 – \$60,880,000)
<b>SUBTOTAL</b>	<b>\$117,380,000</b>
PortMiami	(Group 2 – \$200,000)
	(Group 3 – \$100,000)
<b>SUBTOTAL</b>	<b>\$300,000</b>
<b>TOTAL</b>	<b>\$117,680,000</b>



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October 5, 2021  
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**Item No. 8F9 & 8F10  
File Nos. 211632 & 211633**

**Research: JNF / VW / Reviewer: PGE**

**ADDITIONAL INFORMATION**

The method of award for Group 1 (Award of Original Equipment Manufacturer (OEM), Original Equipment Supplier (OES), and aftermarket parts) prescribes that DTPW shall first attempt to purchase items from the lowest priced awarded bidder(s). For urgent, non-stock parts needs, orders may be placed with the next lowest priced responsive and responsible bidders when the item is not available at time of need or when the lowest priced awarded bidder and/or its product does not meet the terms, conditions, or specifications of the line item.

The prequalified vendors in Group 2 (new or remanufactured equipment, components, and/or parts for County rail systems) and Group 3 (services) will engage in price competition.

All vendors recommended for award in Group 1 as well as those prequalified for the pool for Groups 2 and 3 are incumbents under the current pool, with the exception of KSU N.A., LLC, a new vendor being recommended for award in Group 1 and for prequalification in Groups 2 and 3.

Based on correspondence with DTPW, the contract/pool FB-01645 was advertised on March 2, 2021, and solicitations were due on March 26, 2021. 4,199 vendors were successfully notified. 56 vendors downloaded or viewed the solicitations and 11 vendors responded. Based on further information provided by the department, while the replacement pool currently only has seven vendors recommended for prequalification, the pool remains an open pool during its five-year term and DTPW staff will continue to engage in outreach efforts to add additional vendors to the pool throughout the term.

DTPW notified OCA that there is precedent for a department presenting two separate award items for goods and services advertised under a single solicitation to the Board for approval. A competitive contract award Contract No. *FB-01793, Fuel Service Station Maintenance, Repair and Services* was awarded under Resolution [No. R-644-21](#) and a prequalification pool *FB-01793, Fuel Service Station Maintenance, Repair and Services* was established under Resolution [No. R-643-21](#), both of which were advertised under a single solicitation.

The 75% local vendor threshold as prescribed by Resolution No. [R-477-18](#) is not met as only 42% of the prequalified vendors for Groups 2 & 3 have a local address. Only one vendor of the five being recommended for award in Group 1 has a local address. A September 26, 2021 search on the Business Management Workforce System for the solicitation's commodity codes: 559 - Mass Transportation - Rail Vehicle Parts and Accessories; 940 - Equipment Maintenance, Repair, Construction, and Related Services For Railroads; 060 - Automotive and Trailer Equipment and Parts; and 287-66 - Replacement and Component Parts, yielded the following 15 local, certified Small Business Enterprise firms:

- Ametrade, Inc., dba Amepower
- ARO Electrical Contractor, Inc.
- B & R Electronics Supply, Inc.
- Electropower Utility Sales Company
- Equipment and Tools Solutions, Inc.
- Generating Systems, Inc.
- Km Pedersen Enterprises, Inc., dba Homestead Tire & Auto Service Center
- Miami Breaker Inc.
- P. S. Systems, Inc.
- Paramount Electric and Lighting, Inc.

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**Research: JNF / VW / Reviewer: PGE**

- Per Car Inc., dba National Sunshine Auto Parts
- Precision Power and Control Corp.
- Stein Paint Company
- The Tool Place Corp.
- Total Connection Inc.

This analysis speaks to the availability of SBEs, not to whether the SBEs are capable of or interested in delivering the needed scope of work.

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October 5, 2021  
Research Notes**

**Item No. 8F12  
File No. 212030**

**Research: MF / Reviewer: PGE**

RESOLUTION APPROVING ADDITIONAL EXPENDITURE AUTHORITY UP TO \$2,000,000.00 FOR A TOTAL MODIFIED PREQUALIFICATION POOL AMOUNT OF \$13,225,000.00 FOR PREQUALIFICATION POOL NO. 8073-1/20-1 FOR PURCHASE OF VETERINARY SUPPLIES AND PHARMACEUTICALS FOR THE MIAMI-DADE ANIMAL SERVICES DEPARTMENT

**Prime Sponsor:** None  
**Requester:** Internal Services Department (ISD)  
**Committee Action Date:** 9/17/21 – Community Safety and Security

**RESEARCH FINDINGS**

OCA’s review of the item yielded the information enumerated below. Refer to Additional Information.

1. Intervet, Inc., one of the awarded vendors under this additional expenditure request, is a defendant in a class action lawsuit. *Palmieri v. Intervet Inc.* (Case No. 2:19-CV-22024) was filed December 27, 2019 in the U.S. District Court, District of New Jersey (Newark). The lawsuit alleges the company – which manufactures the drug Bravecto as a topical solution for the treatment and prevention of fleas and ticks in cats and dogs – failed to disclose that Bravecto is absorbed into the bloodstream of animals and may lead to neurological adverse reactions including death. As of September 13, 2021, the case docket reflects there is a scheduled teleconference slated for December 6, 2021. Whether or not the Animal Services Department (ASD) – the user Department under this item – purchases the drug Bravecto is unclear.

**FINANCIAL ANALYSIS**

Table 1 below provides the item’s fiscal impact as it relates to the County budget.

**Table 1**

<b>Has the expenditure or revenue been budgeted for?</b>			
<b>If yes:</b>	<b>If no:</b>	<b>If Applicable</b>	
<b>Provide the funding or revenue source</b>	<b>Explain why this expenditure or revenue was not budgeted for, including how the expenditure will be addressed, or what the revenue will be utilized for.</b>	<b>Provide the actual expenditures/revenues in FY19-20.</b>	<b>Provide the projected expenditures/revenues in FY20-21.</b>
General Fund	N/A	\$1,993,000	\$1,980,000

**ADDITIONAL INFORMATION**

According to a November 20, 2019 [news article](#) the FDA approved the drug Bravecto Plus on November 15, 2019 as a topical solution for cats suffering from internal and external parasite infestations, ticks, fleas, heartworm and hookworm.

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Research Notes**

**Item No. 8F12  
File No. 212030**

**Research: MF / Reviewer: PGE**

The current option term had an original value of \$4,070,000 and has since been modified for \$250,000 on July 16, 2019 and for \$2,655,000 on October 3, 2019, resulting in the current value of \$6,975,000. The pool expires on January 31, 2022. This request for \$2,000,000 – a 28% increase – takes the pool value to \$8,975,000 for the term.

OCA inquired with ASD on September 27, 2021 and again on October 1, 2021 pertaining to this item; the Department replied on September 29, 2021 and a summary of the inquiry and responses are provided below.

***Expense Forecasting***

Pertaining as to the reasons why ASD did not forecast the needs under this request for increased spending under the last modification for increased spending of \$2,655,000, which was approved by the Board in October 2019, the department explained that the services provided for animal care have increased since the last modification. An example of this is that ASD currently provides mobile wellness vet services – which began this year – to the community five days per week. Additionally, there has been a rise in customer traffic at the Doral Pet Adoption and Protection Center. Lastly, the Homestead Clinic increased operations from three days to five days per week. However, ASD did not provide quantifiable data to support the justification for the requested additional expenditure.

***Long-Term Reprocurement Plan***

The Veterinary Laboratory Supplies and Services contract (*FB-000264*) was re-advertised earlier this year and received no bids; therefore, ASD has been using this pool to purchase laboratory supplies and services. ASD indicated that reprocurement efforts for this pool have commenced, with the advertisement being approved in August 2021.

**BCC Meeting:  
October 5, 2021  
Research Notes**

**Item No. 8F14  
File No. 212064**

**Research: JNF / Reviewer: PGE**

RESOLUTION AUTHORIZING A DESIGNATED PURCHASE PURSUANT TO SECTION 2-8.1(B)(3) OF THE COUNTY CODE BY A TWO-THIRDS VOTE OF THE BOARD MEMBERS PRESENT; RATIFYING EXTENSION OF TIME FOR TWELVE MONTHS AND ADDITIONAL EXPENDITURE AUTHORITY FOR AN EMERGENCY PURCHASE FOR THE MIAMI-DADE CORRECTIONS AND REHABILITATION IN AN AMOUNT NOT TO EXCEED \$600,000.00 FOR A TOTAL CONTRACT VALUE OF \$1,154,000.00 FOR EMERGENCY LAUNDRY SERVICES, CONTRACT NO. E-10022-0/20

**Prime Sponsor:** None

**Requester:** Internal Services Department (ISD)

**Committee Action Date:** 9/17/21 - Community Safety and Security Committee (CIOIC)

**RESEARCH FINDINGS**

OCA’s review of the item yielded the following findings:

- 1) The department has not set forth a contingency plan in the event the County is unable to pivot to in-house inmate laundry services before the expiration of this emergency contract (extended to May 4, 2022 with passage of this item). The incumbent vendor did not proffer a bid in response to the November 2019 nor the November 2020 solicitation for County inmate laundry services, of which both ultimately resulted in a rejection of all bids. Moreover, the incumbent has indicated its desire to terminate providing services as soon as the County secures another vendor or a suitable alternative.
- 2) The ratification of the \$600,000 in additional expenditure authority and 12-month extension of time for this emergency purchase modifies the cumulative allocation of *Contract No. E10022-0/20, Emergency Laundry Services* from \$554,000 to \$1,154,000 (108% increase) and extends the expiration date to May 4, 2022. The requested allocation factors in the vendor’s 55% increase in price per pound—from \$0.42 to \$0.65.
- 3) The proposed resolution does not comply with Board Resolution No. [R-454-13](#), requiring that an emergency contract be brought before the Board for ratification within 120 days of the declared emergency, or that an explanation in writing stating the reason for the delay in bringing the ratification to the Board be provided. See the Additional Information section for a timeline of activity related to the contract.

**FINANCIAL ANALYSIS**

On September 24, 2021, OCA requested the following financial and budget information from the Miami-Dade Corrections and Rehabilitation Department (MDCR):

<b>Has the expenditure or revenue been budgeted for?</b>			
<b>If yes:</b>	<b>If no:</b>	<b>If Applicable</b>	
Provide the funding or revenue source	Explain why this expenditure or revenue was not budgeted for, including how the	Provide the actual expenditures/revenues in FY19-20.	Provide the projected expenditures/revenues in FY20-21.

**BCC Meeting:  
October 5, 2021  
Research Notes**









**Item No. 8F14  
File No. 212064**

**Research: JNF / Reviewer: PGE**

	expenditure will be addressed, or what the revenue will be utilized for.		
General Fund	N/A	\$280,516	\$375,000

**ADDITIONAL INFORMATION**

Detailed below is a timeline of contract activity for MDCR laundry services since 2014.

 <b>January 2014</b>	<ul style="list-style-type: none"> <li>• Contract No. 8443-0/19, Laundry Services was established under the Mayor's delegated authority in the amount of \$932,400 for a six-year period, with an expiration of April 30, 2020 and three awarded vendors: AlSCO, Inc., Cy's Linen Services, Inc., and Logical Linen &amp; Laundry Solutions, Inc.</li> </ul>
 <b>June 2019</b>	<ul style="list-style-type: none"> <li>• The vendor providing services under Contract No. 8443-0/19, Logical Linen &amp; Laundry Solutions, Inc., was unable to fulfill its contractual obligations due to the closing of its laundry processing plant; thus, the contract was terminated.</li> <li>• An emergency was declared and emergency contract E10022-0/20 was awarded to Cy's Linen Service in the amount of \$250,000 for a 12-month period.</li> </ul>
 <b>November 2019</b>	<ul style="list-style-type: none"> <li>• Competitive solicitation FB-01320 was issued with five respondents: three vendors submitted a bid and two vendors, including the incumbent vendor (Cy's Linen Service), declined to submit a bid.</li> <li>• It was determined that the two vendors proffering the lowest bids were not able to perform the scope of services under the solicitation and that the third bidder's pricing was too high. A recommendation was made to reject all bids.</li> </ul>
 <b>June 2020</b>	<ul style="list-style-type: none"> <li>• Emergency contract E10022-0/20 was extended for six months with an additional allocation of \$170,000. New contract expiration date: December 4, 2020.</li> </ul>
 <b>October 2020</b>	<ul style="list-style-type: none"> <li>• Emergency contract E10022-0/20 was extended for three months with an additional allocation of \$80,000.</li> <li>• Emergency contract E10022-0/20 was extended for two months with an additional allocation of \$54,000. New contract expiration date: May 4, 2021.</li> </ul>
 <b>November 2020</b>	<ul style="list-style-type: none"> <li>• Competitive solicitation FB-01694 was issued yielding seven respondents. The incumbent vendor did not submit a bid.</li> <li>• A recommendation was made to reject all bids.</li> </ul>
 <b>April 2021</b>	<ul style="list-style-type: none"> <li>• An additional emergency was declared to extend the contract with CY Linen Service, Inc. and continue laundry services.</li> <li>• CY's Linen Service increased its price per pound from \$0.42 to \$0.65, an increase of 55%. Contract modification signed.</li> </ul>
 <b>May 2021</b>	<ul style="list-style-type: none"> <li>• 12-month extension issued with an additional allocation of \$600,000. New contract expiration date: May 4, 2022.</li> </ul>

**BCC Meeting:  
October 5, 2021  
Research Notes**

**Item No. 8F14  
File No. 212064**

**Research: JNF / Reviewer: PGE**

According to the June 4, 2021 feasibility report issued by the Mayor, in order to transition to in-house laundry services for MDCR before the expiration of the emergency contract, a temporary location wherein to operate this service needs to be identified and leased since the planned permanent facility in the replacement jail's central support services building will not be operational until the end of 2026. While a potential location was identified at 1800 NW 89 Place, Doral, an [item](#) brought before the Board to approve a lease of the space for this purpose was deferred to no date certain at the July 20, 2021 Board meeting at the request of the Administration since the landlord advised that the property was going to be unavailable for lease. Deferral was requested pending resolution of the issue. Operation at another location, 3505 NW 107 Avenue, Doral, is contingent upon Board approval of the lease. The item is scheduled to be before the Board in October 2021.

Whether the department plans to issue a competitive solicitation for these services in the event a location to operate MDCR's laundry services is not secured before the expiration of the emergency contract in May 2022 is unclear, as is whether market research was conducted to identify additional vendors capable of performing the scope of services required. The incumbent vendor did not proffer a bid in response to the November 2019 nor the November 2020 solicitation for County inmate laundry services and has indicated its desire to terminate providing services as soon as the County secures another vendor or a suitable alternative.

The market research conducted by the department to identify similar contracts for possible access was limited to the Broward County Sheriff's Office and the Palm Beach County Sheriff's Office. Since both entities process their inmate laundry in-house, no comparable contracts were identified.

**BCC Meeting:  
October 5, 2021  
Research Notes**

**Item No. 8F16  
File Nos. 212085**

**Research: JNF / Reviewer: PGE**

RESOLUTION APPROVING ADDITIONAL EXPENDITURE AUTHORITY UP TO \$4,619,917.00 FOR A TOTAL MODIFIED PREQUALIFICATION POOL AMOUNT OF \$22,690,917.00 FOR PREQUALIFICATION POOL NO. RTQ-00620 FOR PURCHASE OF PROCESS CONTROL AND INSTRUMENTATION EQUIPMENT FOR THE MIAMI-DADE PARKS, RECREATION AND OPEN SPACES DEPARTMENT AND THE MIAMI-DADE WATER AND SEWER DEPARTMENT

**Prime Sponsor:** None

**Requester:** Internal Services Department (ISD)

**Committee Action Date:** 9/16/21 – Recreation and Culture Committee (RCC)




**RESEARCH FINDINGS**

OCA’s review of the item yielded the following finding:

- The former pool for these services, CA7959-3/11, had a cumulative value of \$28,804,194 for a 12-year term, representing an average annual allocation of \$2,400,350. The current pool, with a modified cumulative allocation of \$22,690,917 for a five-year term, will have a \$4,538,183 average annual allocation, an 89% increase from that of the prior pool.

**FINANCIAL ANALYSIS**

This request for additional expenditure authority in the amount of \$4,619,917 for *Prequalification Pool No. RTQ-00620, Process Control & Instrumentation Equipment* comes before the Board three years and three months into the pool’s five-year term. The pool, established via Resolution No. [R-591-18](#) on June 8, 2018, was approved by the Board with an initial allocation of \$15,060,000 and has been modified as follows.

<b>Prequalification Pool No. RTQ-00620</b>		
<b>Event</b>	<b>Value</b>	<b>% Change from Initial Pool Value</b>
<b>Initial Pool</b>	\$15,060,000	-
<b>Modification under Delegated Authority on 5/6/21</b>	\$3,011,000	 20%
<b>Requested Allocation</b>	\$4,619,917	 31%
<b>TOTAL</b>	<b>\$22,690,917</b>	 51%

The Parks, Recreation and Open Spaces Department (PROS) does not currently have an allocation under the pool—the Water & Sewer Department (WASD) loaned \$350,000 to PROS in response to an immediate need. The additional requested allocation (\$350,000) will allow PROS to acquire and install Telemetry equipment in its fifty lift stations. WASD’s requested allocation (\$4,269,917) will allow for the purchase of process control and instrumentation related equipment, such as, sensors, transducers and controllers needed to test, measure, analyze and control environmental contaminants for the remainder of the pool’s term. The Department of Regulatory and Economic Resources (RER) is also a user department but is not requesting an allocation at this time.



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Research Notes**

**Item No. 8F16  
File Nos. 212085**

**Research: JNF / Reviewer: PGE**

**ADDITIONAL INFORMATION**

Three (33%) of the prequalified vendors currently in the pool have a local address, which is lower than the 75% local vendor threshold prescribed by Resolution No. [R-477-18](#). A September 27, 2021 search on the Business Management Workforce System for the pool's Commodity Codes, NIGP 92557 - Instrumentation Engineering; NIGP 17508 - Balances and Accessories, Laboratory; NIGP 73054 - Measuring Instruments, Analog and Digital, For Capacitance, Current, Frequency, Impedance, Power, Resistance, Sound Level, Voltage, etc.; NIGP 90608 - Automation; Controls; Instrumentation, Architectural Services; yielded the following five certified local Small Business Enterprise firms:

- B & R Electronics Supply, Inc.
- Electropower Utility Sales Company
- Generating Systems, Inc.
- I&C Consulting Engineers, Corp.
- Nifah and Partners Consulting Engineers, Inc.

This analysis speaks to the availability of SBEs, not to whether the SBEs are capable of or interested in delivering the needed scope of work.

**BCC Meeting:  
October 5, 2021  
Research Notes**

**Item No. 8K1  
File No. 212245**

**Research: JNF / Reviewer: PGE**

RESOLUTION AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO (1) EXECUTE A SETTLEMENT AGREEMENT BETWEEN MAGNOLIA NORTH 2145 APARTMENTS, LLC AND OPA-LOCKA COMMUNITY DEVELOPMENT CORPORATION, INC. TO RESOLVE A DISPUTE REGARDING THE DEVELOPMENT OF THE MAGNOLIA NORTH 2145 APARTMENTS AFFORDABLE HOUSING PROJECT LOCATED AT 2145 AND 2171 LINCOLN AVENUE IN THE CITY OF OPA-LOCKA (PROJECT); (2) ACCEPT AND RECORD A SPECIAL WARRANTY DEED CONVEYING TO THE COUNTY REAL PROPERTY LOCATED AT 2145 AND 2171 LINCOLN AVENUE, OPA-LOCKA, FLORIDA; (3) PAY OFF APPROXIMATELY \$124,688.00 OF SUBORDINATE DEBT OF MAGNOLIA NORTH 2145 APARTMENTS, LLC; (4) EXECUTE AND RECORD A RESTRICTIVE COVENANT FOR THE BENEFIT OF NEIGHBORHOOD HOUSING SERVICES OF SOUTH FLORIDA, INC.; (5) ENFORCE THE TERMS OF A COUNTY DEED, INCLUDING EXERCISING THE REVERTER; (6) ALLOCATE UP TO \$5,000,000.00 OF DOCUMENTARY SURTAX FUNDS TO COMPLETE THE PROJECT; (7) TO COMPLETE OR PROCURE A DEVELOPER TO COMPLETE THE PROJECT; AND (8) EXECUTE, AMEND AND/OR MODIFY CONTRACTS AND OTHER DOCUMENTS AS NECESSARY TO ACCOMPLISH THE PURPOSES OF THIS RESOLUTION AND TO FULFILL, ADMINISTER AND ENFORCE SAID AGREEMENTS [SEE ORIGINAL ITEM UNDER FILE NO. 211923]

**Prime Sponsor:** Vice Chairman Oliver G. Gilbert III, District 1

**Requester:** Public Housing and Community Development (PHCD)

**Committee Action Date:** 9/16/21 - Public Housing and Community Services Committee (PHCSC)

**RESEARCH FINDINGS**

OCA's review of the item yielded the following finding:

- The 2001 deed conveying three parcels to the City of Opa-Locka via Board Resolution No. [R-360-01](#) required the City to build one or two single family homes no later than April 1, 2003. While the subject resolution enforces the reverter as it relates to two parcels and cancels the reverter as to the parcel wherein the affordable housing project will be developed pursuant to the proposed resolution, it is unclear why action on the reverter was not taken by the County in 2003 since the terms of the covenant had not been fulfilled. PHCD stated it has no record of these parcels.

**FINANCIAL ANALYSIS**

The settlement agreement requires the County to develop, within five years from the date the covenant is recorded, a mixed-use commercial and residential or entirely residential project with assisted units, 40% of which shall remain affordable to those persons with incomes at or below 50% of Area Median Income (AMI) and the remaining 60% shall be affordable to those persons with incomes at or below 120% of AMI for a period of 40 years after project completion. In the event that the project is not completed and operational within five years, or the assisted units do not remain affordable for 40 years, the County must pay \$1,332,043.04 to Neighborhood Housing Services of South Florida, Inc., lead member of the Miami-Dade County Neighborhood Stabilization Program Consortium for federal Neighborhood Stabilization Program 2 funds administered by the United States Department of Housing and Urban Development (HUD).

The proposed resolution reallocates \$1,000,000 in prepaid Surtax loan funds from an affordable rental housing project (Villas Del Lago) and allocates \$4,000,000 in Documentary Stamp Surtax (Surtax) funds toward completion of the mixed-use Magnolia North affordable housing project in District 1, represented by Vice Chairman Oliver Gilbert III.

**BCC Meeting:  
October 5, 2021  
Research Notes**

**Item No. 8K1  
File No. 212245**

**Research: JNF / Reviewer: PGE**

At the May 13, 2021 meeting of the Public Housing and Community Services Committee, PHCD reported that the County currently has approximately \$50 million in Surtax revenues earmarked for homeownership assistance.

The property being conveyed to the County to complete the affordable housing development is encumbered by two mortgage liens. In order to clear title, the County will pay off the second mortgage held by the Federal Home Loan Bank of Atlanta in the amount of approximately \$124,688 while the \$180,000 third mortgage lien will be satisfied by the Opa-Locka Community Development Corporation, Inc. as part of the settlement agreement between Opa-Locka Community Development Corporation, Inc. and the County. The \$124,688 will be paid by the County with unrestricted revenue from PHCD's operation of County-owned affordable housing.

The owner, Magnolia North 2145 Apartments, LLC, borrowed \$1,265,519 in HUD Home Investment Partnerships (HOME) funds from the County. The loan is secured by a mortgage, which is in first position. Rather than foreclosing on the property and selling it at a foreclosure sale, the County is electing to develop the property as affordable housing, in accordance with [HUD HOME program](#) requirements. In the event the HOME funds are not utilized for an affordable housing project developed by HUD's federal completion deadline, the County will be required to repay HUD the amount of HOME funds invested in the project, which is the disbursed amount of \$998,079.52. The recapture of the undisbursed balance of \$731,439.48 will be brought before the Board as a separate item at a later date. The HOME regulation at [24 CFR 92.205\(e\)\(2\)](#) requires that if a participating jurisdiction does not complete a project within four years of the date of commitment of funds, the project is considered to be terminated and the jurisdiction must repay all funds invested in the project to its HOME Investment Trust Fund. While the disbursement of these HOME funds took place from 2011 to 2015 (see Attachment 1 of the item), HUD determines compliance with HOME project specific deadlines, such as the four-year project completion deadline, by the date the written agreement was executed, not the initial funding date. The Code of Federal Regulations prescribes that participating jurisdictions may request a one-year extension of this deadline in writing, by submitting information about the status of the project, steps being taken to overcome any obstacles to completion, proof of adequate funding to complete the project, and a schedule with milestones for completion of the project for HUD's review and approval. Given the circumstances surrounding these HOME funds, namely that the owner closed on the County HOME loan on April 14, 2015 and then failed to complete the project, OCA inquired with PHCD about its communication with HUD to this end. PHCD responded that the department has provided an annual update to HUD by way of the Consolidated Annual Performance Evaluation Report (CAPER) and that HUD was involved in the discussion of how to transition.

<b>Has the expenditure or revenue been budgeted for?</b>			
<b>If yes:</b>	<b>If no:</b>	<b>If Applicable</b>	
Provide the funding or revenue source	Explain why this expenditure or revenue was not budgeted for, including how the expenditure will be addressed, or what the revenue will be utilized for.	Provide the actual expenditures/revenues in FY19-20.	Provide the projected expenditures/revenues in FY20-21.

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Research Notes**

**Item No. 8K1  
File No. 212245**

**Research: JNF / Reviewer: PGE**

<p>The BCC previously approved \$1,729,519 of FY 2011-2013 HOME and FY 2015 HOME federal funds. Upon approval of the current agenda item by the BCC, \$5,000,000 of Surtax funds will be allocated to complete the project.</p>			
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**ADDITIONAL INFORMATION**

Resolution No. [R-360-01](#) authorized conveyance of Folio Nos. [08-2122-003-0170](#), [08-2122-003-1100](#), and [08-2122-003-1110](#). Pursuant to the deed, the City of Opa-Locka was to commence work on the project improvements consisting of one, possibly two, affordable single-family homes no later than October 1, 2002, and was required to complete improvements by April 1, 2003. Folio No. 08-2122-003-0170 was authorized for use as open space, at the option of the City. To date, one of the parcels has been partially developed and the other two parcels remain vacant. The reverter for the parcel that is part of the project the proposed resolution authorizes will be cancelled as part of the settlement agreement in order to clear title prior to the County taking ownership while the reverters on the other two parcels will be enforced and the properties will return to the County's possession. At OCA's request, PHCD researched its records regarding these parcels, and has been unable to find information as to why action on the reverter was not taken in 2003. PHCD has contacted the Internal Services Department for information.

The Opa-Locka Community Development Corporation, Inc. (OLCDC) has a lengthy history of developing affordable housing units for multi-family and single-family new construction and rehabilitation projects within the City of Opa-Locka and Miami-Dade County. It should be noted that many OLCDC projects were successfully completed, while others, including this Magnolia North 2145 project, experienced challenges. Magnolia North 2145 is a subsidiary of OLCDC.

**BCC Meeting  
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Research Notes**

**Item No. 8N17**

**Research: MF / Reviewer: PGE**

**File No. 212297 [Previous File Nos. 210634 & 211448]**

RESOLUTION APPROVING A CONTRACT AWARD FOR PROFESSIONAL SERVICES AGREEMENTS WITH 11 CONSULTING FIRMS TO PROVIDE MATERIALS TESTING, CONSULTING AND TRAINING SERVICES (PROJECT NO. E19-DTPW-07; CONTRACT NO. 20190202) AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXECUTE THE AGREEMENTS AND EXERCISE ALL PROVISIONS CONTAINED THEREIN ON BEHALF OF MIAMI-DADE COUNTY AND AUTHORIZING THE USE OF VARIOUS FUNDING SOURCES INCLUDING CHARTER COUNTY TRANSPORTATION SURTAX FOR THOSE PROJECTS IDENTIFIED IN THE ORIGINAL EXHIBIT 1 OF THE PEOPLE'S TRANSPORTATION PLAN AND PROJECTS IDENTIFIED IN THE FIVE-YEAR IMPLEMENTATION PLAN OF THE PEOPLE'S TRANSPORTATION PLAN ADOPTED JANUARY 22, 2020 AND BUILDING BETTER COMMUNITIES GENERAL OBLIGATION BOND FUNDS [SEE ORIGINAL ITEMS UNDER FILE NOS. 210634, 211448]

**Prime Sponsor:** None

**Requester:** Transportation and Public Works (DTPW)

**Committee Action Date:** 9/13/21 – Transportation, Mobility, and Planning (forwarded to BCC); 7/13/21 – TMPC (Canceled); 6/8/21 – TMPC (Canceled); 5/11/21 – TMPC (Deferred); 4/13/21 – TMPC (Deferred)

**RESEARCH FINDINGS**

OCA's review of the item yielded the findings enumerated below. Refer to Additional Information section.

1. Pursuant to Resolution No. [R-130-06](#), which requires that agenda items seeking approval of a contract and authority to execute same shall not be placed on any committee or commission agenda unless the underlying contract is completely negotiated and in final form and executed by all non-County parties. Per DTPW, the current contract has expired, and no new contract has been executed yet the contractor has been issued a Notice to Proceed. The PSA included in the agenda package has not been signed by the non-County parties.
2. Recommended contractors Terracon Consultants, Inc. and EBS Engineering, Inc. have OSHA cases on file.
3. Recommended vendors NV5 Inc. (KACO) and Professional Services Industries, Inc. are listed as co-defendants in an active legal case.
4. Pursuant to Resolution No. [R-187-12](#) due diligence shall be conducted by the Administration with respect to the responsibility of potential vendors and contractors and such information shall be included in the memorandum recommending contract award. This information is absent from this item.
5. Resolution No. [R-1204-05](#) directs the Mayor to evaluate in-house capabilities and expertise prior to contracting the services of outside consultants. However, the mayoral memo does not provide information as to whether in-house capabilities were considered for this contract.

**FINANCIAL ANALYSIS**

The original item that traveled to TMPC requested approval of \$3,000,000 in PTP funds. The request under this amended substitute item reduced the original amount by 90% to \$300,000. Upon OCA's inquiry to DTPW pertaining to the decrease, the department indicated the amount was reduced based on the historic use of similar contracts for PTP projects. As such, it was determined that the anticipated financial impact from PTP projects would not exceed the \$300,000 threshold. Pertaining to the funding sources for solicited services, upon OCA's request, DTPW stated that aside from PTP funding, the other sources of funding for the remaining \$2,700,000 out of the \$3,000,000 initial request – are Road Impact Fees (RIF), Stormwater Utility (SWU), and General Obligation Bond (GOB). Departments such as Port of Miami, MDAD, WASD, ISD, and PHCD have the capability to provide funding on an as-needed basis for this contract, as the funding sources can vary per department. The services are for material testing in scenarios, for example,

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**Item No. 8N17**

**Research: MF / Reviewer: PGE**

**File No. 212297 [Previous File Nos. 210634 & 211448]**

when an ongoing project encounters an unknown material (asbestosis testing) during construction a work order is issued to one of the consultants under these services for testing. The funding source used will be the same as the project original funding source. If RIF is the project funding source, RIF will be used for the material testing services. DTPW pointed out that because these contracts are in place on an as-needed basis, the Department cannot predict when the services will be required, the length of time for the requested work or the cost.

On September 27, 2021, OCA requested the following financial and budget information from the Department of Transportation and Public Works (DTPW). Table 1 below provides the item's fiscal impact as it relates to the County budget.

<b>Has the expenditure or revenue been budgeted for?</b>			
If yes:	If no:	If Applicable	
Provide the funding or revenue source	Explain why this expenditure or revenue was not budgeted for, including how the expenditure will be addressed, or what the revenue will be utilized for.	Provide the actual expenditures/revenues in FY19-20.	Provide the projected expenditures/revenues in FY20-21.
Includes PTP			

**ADDITIONAL INFORMATION**

OCA consulted the Occupational Safety and Health Administration (OSHA) website for information on the recommended firms for this PSA. Bulleted below are the findings.

- *EBS Engineering, Inc.* – A June 11, 2018 [OSHA case](#) was initiated June 11, 2018 due to an employee injury on a public road, to which the employee suffered lacerations, contusions, and fractures. No other information was available pertaining to fines, et al. The case was closed October 15, 2018.
- *Terracon Consultants Inc.* – The firm has two OSHA cases on file: 1) A [case](#) from October 16, 2019 for the amount of \$3,500; subsequently, the firm reached a settlement for \$1,750 on October 28, 2019 and the case was closed April 10, 2020. No other information was provided on this case. 2) A [case](#) was initiated on April 16, 2019 pertaining to a fatality involving an employee who was run over by a pickup truck while the truck was in reverse. There was a penalty in the amount of \$4,500, which the company contested on November 11, 2019; the case remains pending.

OCA's review of the item yielded additional information pertaining to two of the recommended 11 firms.

- *NV5 Inc. (KACO)* and *Professional Services Industries, Inc.* – both companies are co-defendants in a negligence lawsuit filed March 30, 2021 (*Aspen Specialty Insurance Company v. Marker Group LLC et al*, Case No. CACE21006534) in the 17<sup>th</sup> Judicial Circuit Court, Broward County. The complaint alleges that the defendant(s) negligently operated and maintained construction equipment which led to the collapse of a wall

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**Research: MF / Reviewer: PGE**

**File No. 212297 [Previous File Nos. 210634 & 211448]**

causing damages to the plaintiff. As of May 25, 2021, the case docket information cited a notice of appearance; as of September 16, 2021, no other details were available.

[Resolution No. R-1204-05](#) directs the Mayor to evaluate in-house capabilities and expertise prior to contracting the services of outside consultants and report the results of such inquiry together with any recommendation to the Board for award of such contracts. OCA contacted DTPW regarding why this was absent from the mayor's memo. The department indicated there is no in-house expertise or equipment to be able to carry out the duties for the required projects.

Pertaining to various aspects of the PSA, OCA inquired with DTPW on September 27, 2021; the Department's responses are summarized below.

***PTP-Funded Planned Projects***

DTPW stated the PTP funds being utilized in the contract will be for PTP designated projects located on NW 37 Avenue from NW North River Drive to NW 79 Street; NE 2<sup>nd</sup> Avenue from NE 20 Street to NE 36<sup>th</sup> Street; SW 137 Avenue from US-1 to SW 200 Street; and SW 137 Avenue from HEFT to US-1. According to DTPW, the cost of services will be charged to the particular project or activity for said services. The department requesting the services for the specific project will provide the funding source at the time a Work Order is issued; however, DTPW states that Work Orders will not be issued under this contract – unless the specific user department identifies the appropriate Capital Project and budget fund.

***Cost Reduction from Original Request and Forecasting Methods***

The total contract award value of \$300,000 is the maximum for specific PTP projects. Other funding sources will complete the maximum contract's award value up to \$2,700,000. The \$300,000 was set based on historical data. Staff reviewed previous work orders and found that this amount would be sufficient in the event that PTP funded projects would require these services.

***Current Contract Status***

Per DTPW, the current contract has expired and is no longer accessible. The delayed approval of this item has impacted DTPW operations and other County agencies that utilize these services. PHCD and ISD have inquired on the status of the contract (for example those departments use these services for ambient air sampling, asbestos, mold, etc.). While this contract remains pending, DTPW has referred fellow departments to the County's Equitable Distribution Program process to gauge whether a qualified testing firm is available. Also, DTPW states that while the recommended firms have not yet signed the proposed contract, the contractor has been issued a Notice to Proceed, being that a stop to construction is costly and time consuming.

***Recommended Firms for Award***

DTPW confirmed that the firms under this contract are in most cases the same as the current contract because the services required are specialized testing, for which there is a limited number of firms certified to provide these services.

***Award Criterion***

For this item, all the firms that have applied and have the capability of performing the work have been recommended for award under this contract. Once the contract is awarded, the work will be assigned on a rotational basis. In terms of the allocation of money for each vendor, the initial position of each company is determined by the amount of money

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**Item No. 8N17**

**Research: MF / Reviewer: PGE**

**File No. 212297 [Previous File Nos. 210634 & 211448]**

awarded to each consultant in the previous three years countywide; after the first rotation, the next position will be determined by the amount of work already awarded on this contact in the first rotation.



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**Item No. 8N18  
File No. 212329**

**Research: VW / Reviewer: PGE**

RESOLUTION APPROVING SUPPLEMENTAL AGREEMENT NO. 2 TO A PROFESSIONAL SERVICES AGREEMENT BETWEEN PARSONS TRANSPORTATION GROUP INC. AND MIAMI-DADE COUNTY FOR ENGINEERING SERVICES FOR THE DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS' CAPITAL IMPROVEMENT PLAN, CONTRACT NUMBER CIP142-1-TPW16-PE1 (1), INCREASING CONTRACT AMOUNT BY \$11,000,000.00; AUTHORIZING THE USE OF CHARTER COUNTY TRANSPORTATION SURTAX FUNDS FOR THE NORTHEAST CORRIDOR PROJECT WHICH WAS INCLUDED IN THE ORIGINAL PEOPLE'S TRANSPORTATION PLAN; APPROVING EXERCISING OPTION TO EXTEND CONTRACT DURATION BY 1825 CALENDAR DAYS; AND AUTHORIZING THE COUNTY MAYOR OR THE COUNTY MAYOR'S DESIGNEE TO EXECUTE THE SAME AND TO EXERCISE THE RIGHTS CONTAINED THEREIN

**Prime Sponsor:** N/A

**Requester:** Transportation and Public Works

**Committee Action Date:** 9/13/21 – Transportation, Mobility and Planning Committee

**RESEARCH FINDINGS**

OCA's review of the item yielded the following research findings. Refer to Additional Information section for more details.

1. Parsons Transportation Group, Inc. is a co-defendant in a civil lawsuit, *Aries Fire Protection, Inc. v. Tutor Perini/Parsons Joint Venture, J.V. et al* (Case No. 1:21-CV-06252), originally filed July 22, 2021, in the U.S. District Court, Southern District of New York (Foley Square). According to the complaint, the defendants breached the terms of the contract with the plaintiff by failing to pay for the full scope of the fire protection work performed on the project causing the plaintiff to suffer an estimated \$8,000,000 in damages. Per the docket information seen on September 28, 2021, the latest event related to the case was an action to amend the complaint for a second time which was filed on September 22, 2021.

**FISCAL IMPACT ANALYSIS**

With the approval of this item the cumulative contract value would increase from \$20,130,000 to \$31,130,000 for a term expiring on March 6, 2027.

**ADDITIONAL INFORMATION**

A search conducted on the Business Management Workforce System (BMWS) on September 28, 2021 reveals that Parsons Transportation Group, Inc. is the prime contractor on one additional contract with the County: *Contract No. E16-DTPW-02\_0001: NF-Professional Services Agreement for Engineering Services for Department of Transportation and Public Work's Capital Improvement Plan(2)* in the amount of \$20,130,000 which was approved on March 7, 2017 and expires on March 6, 2022.

OCA found that Parsons Transportation Group, Inc. had five serious violations issued on September 6, 2018, and one serious violation issued on October 5, 2018, with a combined penalty of \$91,060, reflected in the Office of Occupational Safety and Health Administration's (OSHA's) website.

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The table below is a summary, in chronological order, of all prior resolutions relating to this PSA, Contract No. CIP142-1-TPW16-PE1(1) with Parsons Transportation Group, Inc.

**Summary of Prior Board Resolutions Related to File No. 212329**

<b>Resolution No.</b>	<b>Date Approved</b>	<b>Summary</b>
<a href="#"><u>R-257-17</u></a>	March 7, 2017	Approved PSA Contract No. CIP142-1-TPW16-PE1(1) with Parsons Transportation Group, Inc. in the amount of \$11,000,000 for a period of five years. The item was amended at the February 9, 2017 Chairman's Policy Council Committee to limit any spending authority for work orders related to the SMART Plan to one year from the effective date of the resolution, unless additional time was approved by the Board.
<a href="#"><u>R-226-18</u></a>	March 6, 2018	Approved continuation of spending authorities beyond March 7, 2018, for an additional year for work orders related to the SMART Plan for Contract No. CIP142-1-TPW16-PE1(1) with Parsons Transportation Group, Inc. to complete the more comprehensive level of National Environmental Policy Act (NEPA) studies required by the Federal Transit Administration (FTA) for the SMART Plan. When the studies commenced in Spring of 2017 the County proposed to the FTA that abbreviated studies be performed with a Class of Action (COA) of Categorical Exclusion (Cat-Ex), which requires the lowest level of environmental documentation and can be completed in one year. Through coordination with FTA, it has become clear that any rail mode alternative would trigger the highest level of environment documentation, and that additional time would be needed to complete these studies.
<a href="#"><u>R-151-19</u></a>	February 5, 2019	Approved Supplemental Agreement No. 1 to the PSA Contract No. CIP142-1-TPW16-PE1(1) with Parsons Transportation Group, Inc. increasing the contract amount by \$9,130,000 (for a cumulative value of \$20,130,000) and authorizing continuation of spending authorities for work orders related to the SMART plan beyond March 7, 2019, for one additional year.

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<a href="#">R-249-20</a>	March 3, 2020	Approved continuation of spending authorities beyond March 7, 2020, for an additional year for work orders related to the SMART Plan for Contract No. CIP142-1-TPW16-PE1(1) with Parsons Transportation Group, Inc. to complete the more comprehensive level of National Environmental Policy Act (NEPA) studies required by the Federal Transit Administration (FTA) for the SMART Plan.
<a href="#">R-120-21</a>	March 2, 2021	Approved continuation of spending authorities beyond March 7, 2021, for an additional year for work orders related to the SMART Plan for Contract No. CIP142-1-TPW16-PE1(1) with Parsons Transportation Group, Inc. to complete the more comprehensive level of National Environmental Policy Act (NEPA) studies required by the Federal Transit Administration (FTA) for the SMART Plan.
File No. <a href="#">212329</a>		

As documented in the table, since the Board's initial approval of this PSA in March 2017 for a total of \$11,000,000 and a contract term of five years, there has been one monetary modification totaling \$9,130,000 increasing the cumulative allocation to \$20,130,000. With the approval of this item the cumulative contract value would increase to \$31,130,000 for a term expiring on March 6, 2027.

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**Item No. 11A21  
File No. 211737**

**Research: TA / Reviewer: PGE**

RESOLUTION DIRECTING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO UNDERTAKE AN EFFORT TO UPDATE CERTAIN HISTORICAL AS-BUILTS FOR SEWER INFRASTRUCTURE THROUGHOUT THE COUNTY; DIRECTING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO IDENTIFY AVAILABLE FUNDING SOURCES TO FUND THE PROJECT IN THE COUNTY MAYOR'S FY 2020-2021 COUNTY BUDGET AND, IF SUCH FUNDING CANNOT BE IDENTIFIED, TO INCLUDE SUCH FUNDING IN THE COUNTY MAYOR'S PROPOSED FY 2021-2022 COUNTY BUDGET; AND REQUIRING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO PROVIDE A REPORT TO THE BOARD [SEE ORIGINAL ITEM UNDER FILE NO. 211340]

**Prime Sponsor:** Commissioner Rebeca Sosa, District 6

**Requester:** None

**Committee Action Date:** 09/16/21 – County Infrastructure, Operations and Innovations

**RESEARCH FINDINGS**

OCA's review of the item found no substantive legislative, procedural or administrative noncompliance. See the Additional Information section for historical and other background information on the item.

**FISCAL IMPACT ANALYSIS**

This item directs the County Mayor to identify or propose funding to retain Professional Land Surveyors to update as-builts for County-owned sewer force mains that are 36 inches in diameter or greater that are located within a quarter mile of any canal or body of water that discharges to Biscayne Bay, which are over 50 years old or were not prepared by a Florida-licensed Professional Land Surveyor. The Water and Sewer Department (WASD) confirmed that it has existing funding in its budget for surveying services; therefore, addressing this request could initially entail a re-prioritization of those resources. It is anticipated that the status report from the Mayor, that will be due in 180 days per this resolution, will delineate any future funding requirements.

**ADDITIONAL INFORMATION**

This directive is one of the recommendations from the Biscayne Bay Task Force (BBTF), which was established on February 5, 2019 via [Resolution No. R-165-19](#). The BBTF report *Unified Approach to Recovery for a Healthy and Resilient Biscayne Bay* was released in June 2020 and a directive to the County Mayor for an implementation plan was adopted by the BCC on August 31, 2020 via [Resolution No. R-888-20](#). The report included three overarching recommendations:

- Miami-Dade County's Board of County Commissioners (BCC) should create a new intergovernmental body called the Biscayne Bay Watershed Management Board (WMB).  
*Status:* An [ordinance](#) sponsored by Commissioner Rebeca Sosa creating the Biscayne Bay Watershed Management Board was adopted at the July 20, 2021 BCC agenda.
  
- The WMB should be supported by the creation of a new position called the Chief Bay Officer (CBO) in the Office of the Mayor. The WMB and the CBO should be supported by County staff, appropriate technical experts and community input to improve water quality in the Biscayne Bay watershed.  
*Status:* The Mayor appointed Miami-Dade's first Chief Bay Officer Irela Bagué on January 8, 2021.

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**Research: TA / Reviewer: PGE**

- The WMB will be responsible to develop and, upon approval by the BCC, implement the Biscayne Bay Watershed Restoration Plan (WRP). The WMB, working with the CBO, should ensure that the following recommendations by the Task Force are implemented.  
*Status: Pending creation of the WMB.*

The report also included 62 specific recommendations to improve water quality and address the health of Biscayne Bay. According to an October 20, 2020 [report](#) from the Mayor to the BCC, some of the recommendations were readily implementable, while others require further evaluation of feasibility and require additional planning to implement, such as those that involve conducting surveys, assessments, or the design of scientific studies. In addition, some of the BBTF recommendations called for collaboration with municipalities and state agencies and, in some cases may require the drafting of formal agreements. Furthermore, some recommendations require further review and consultation with the County Attorney’s Office to identify legally acceptable mechanisms for implementation.

The substitute item reduced the scope of this directive to update historical As-Builts as follows:

Original Item	Substitute Item
for all sewer pipes	for only sewer force mains
that are 8 inches or greater in diameter	that are 36 inches or greater in diameter
and over 25 years old	and over 50 years old
with a priority on <i>infrastructure</i> located within a quarter mile of any canal or body of water that discharges to Biscayne Bay	with a priority on <i>sewer force mains</i> located within a quarter mile of any canal or body of water that discharges to Biscayne Bay

According to WASD, the applicability of this resolution is limited to approximately 100 miles of sewer mains, whereas the original language applied to approximately 2,000 miles of sewer mains (or 1/3 of the sewer system). WASD also indicated that approximately 80% of sewer force main issues and breaks are larger pipes that are 36 inches or greater in diameter.

An As-Built survey is a record of construction improvements, such as sewer pipes, buildings, utilities and pavement, “as they are built” after construction, as the final location may change from the original design. According to [Business Dictionary](#), as-builts are a “revised set of drawings submitted by a contractor upon completion of a project or a particular job. They reflect all changes made in the specifications and working drawings during the construction process, and show the exact dimensions, geometry and location of all elements of the work completed under the contract.” The Regulatory and Economic Resources Department, Division of Environmental Resources Management is delegated authority from the Florida Department of Environmental Protection to issue permits for sewer infrastructure projects in Miami-Dade County, which requires the submission of As-Builts by developers. Updating the County’s As-Builts with the current position, orientation, and structure of its most vulnerable sewer infrastructure may help reduce the incidence of damage during the course of construction work when a contractor is not aware of, or has outdated information on the location, of such infrastructure.

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File No. 211737**

**Research: TA / Reviewer: PGE**

As this item refers only to County-owned infrastructure, this would not mandate municipalities to perform the same undertaking. However, this resolution could encourage the 15 municipal utilities to update their own As-Builts to increase protections for Biscayne Bay.

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**Item No. 15C1  
File No. 212179**

**Research: CB / Reviewer: PGE**

REAPPOINTMENTS OF DOROTHY BROWN-ALFARO, JEOVANNI R. TARAFÁ AND APPOINTMENT OF SHELLIE RANSOM-JACKSON TO SERVE AS MEMBERS OF THE SMALL BUSINESS ENTERPRISE CONSTRUCTION ADVISORY BOARD

**Prime Sponsor:** None  
**Requester:** Clerk of the Board  
**BCC/Committee Action Date:** None

**RESEARCH FINDINGS**

OCA completed the required background research regarding the reappointment of Dorothy Brown-Alfaro and Jeovanni R. Tarafa and the appointment of Shellie Ransom-Jackson to serve as members of the Small Business Enterprise Construction Advisory Board. That research yielded no adverse findings.

**FINANCIAL ANALYSIS**

N/A

**ADDITIONAL INFORMATION**

Bulleted below is the relevant legislation relating to the background research process:

- [Resolution No. R-636-14](#), adopted on July 1, 2014, requires OCA to complete background research on applicants being considered to serve on County Boards and Trusts that require nominations or appointments by the BCC.

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**Item No. 15C2  
File No. 212266**

**Research: CB / Reviewer: PGE**

**NOMINATIONS FOR APPOINTMENT TO THE CLEAN TECHNOLOGY TASK FORCE**

**Prime Sponsor:** None  
**Requester:** Clerk of the Board  
**BCC/Committee Action Date:** None

**RESEARCH FINDINGS**

OCA completed the required background research regarding the nominees to the Clean Technology Task Force – Lisa Kennedy, Justin Schultz, and Alexandre Moreira. The research yielded no adverse informational findings for the nominees. This report is being provided as a Supplement to BCC Agenda File Item Number 212266.

**FINANCIAL ANALYSIS**

N/A

**ADDITIONAL INFORMATION**

Bulleted below is the relevant legislation relating to the background research process:

- [Resolution No. R-636-14](#), adopted on July 1, 2014, requires OCA to complete background research on applicants being considered to serve on County Boards and Trusts that require nominations or appointments by the BCC.



### **CONTRIBUTORS**

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### **The Office of the Commission Auditor, Miami-Dade Board of County Commissioners**

The Office of the Commission Auditor (OCA) was established in September 2002 by Ordinance 03-2 to provide support and professional analysis of the policy, service, budgetary and operational issues before the Miami-Dade Board of County Commissioners. The Commission Auditor's duties include reporting to the Board of County Commissioners on the fiscal operations of County departments, as well as whether the fiscal and legislative policy directions of the Commission are being efficiently and effectively implemented.

These research notes, prepared in collaboration with the Miami Dade County departments as subject matter experts, is substantially less detailed in scope than an audit in accordance with the Generally Accepted Auditing Standards (GAAS). The OCA plans and performs the review to obtain sufficient, appropriate evidence to provide a reasonable basis for its findings and conclusions based on its objectives; accordingly, the OCA does not express an opinion on the data gathered by the subject matter expert(s).