



**OFFICE OF THE COMMISSION AUDITOR
MIAMI-DADE BOARD OF COUNTY COMMISSIONERS**

**COMMISSION AUDITOR'S
INFORMATIONAL RESEARCH**

BOARD OF COUNTY COMMISSIONERS MEETING

May 3, 2022

9:30 A.M.

Commission Chambers

Yinka Majekodunmi, CPA
Commission Auditor

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Pursuant to Resolution No. R-229-09, the Office of the Commission Auditor (OCA) monitors the Miami-Dade Board of County Commissioners’ agenda to provide legislative analysis of agenda items that include research findings and additional value-added information, if available, or at the request of a Commissioner.

**BCC Meeting:
May 3, 2022
Research Notes**

**Item No. 2B1
File No. 220517**

Research: ES & CS / Reviewer: PC & SC

REPORT ON TAX DEED PROCESS IMPROVEMENTS/ADDITIONAL NOTICE – DIRECTIVE NO. 211662

Prime Sponsor: None

Requester: Mayor

Committee Action: 4/14/22 - County Infrastructure, Operations, and Innovations Committee

RESEARCH FINDINGS

OCA reviewed approximately 1,438 folios associated with property conveyances under the County's affordable housing programs, primarily infill and workforce housing from October 1996 through June 2021. OCA analyzed each folio's available historical sales information on the Miami-Dade Office of the Property Appraiser's Property Search Application¹ (PA Application) and Miami-Dade Clerk of the Courts' County Recorder's Official Record Search Application². As a result, OCA identified four folios where the ownership was transferred via Escheatment Tax Deed and 34 folios sold via Tax Deed, of which five folios had instances of two Tax Deeds. Based on the PA Application, the total estimated 2021 assessed value of the properties is \$2.9 million.³

The applicability and function of the aforementioned deeds are as follows:

1. Tax Deeds are issued to a purchaser of land for delinquent taxes.⁴ The purchaser may submit an application for Tax Deed with the Tax Collector of the County two years after April 1 of the year of issuance of the tax certificate and before its cancellation,⁵ or seven years after the date of issuance of a tax certificate,⁶ as applicable. Tax Deed sales are properties offered for sale to the highest bidder to satisfy delinquent property taxes. Miami-Dade Clerk of the Courts conducts the sale or public auction in accordance with Florida Statutes Chapter 197.⁷
2. Escheatment Tax Deed refers to the reversion of a parcel of real property to the County. Pursuant to Section 197.482, Florida Statutes, "Three years after the day the land was offered for public sale, the land shall escheat to the county in which it is located, free and clear. All tax certificates, accrued taxes, and liens of any nature against the property shall be deemed canceled as a matter of law and of no further legal force and effect, and the clerk shall execute an escheatment tax deed vesting title in the board of county commissioners of the county in which the land is located."⁸

¹Miami-Dade Office of the Property Appraiser, <https://www.miamidade.gov/Apps/PA/propertysearch/#/>

²Miami-Dade County Clerk of the Courts, <https://onlineservices.miami-dadeclerk.com>

³Miami-Dade Office of the Property Appraiser, <https://www.miamidade.gov/Apps/PA/propertysearch/#/>

⁴The 2021 Florida Statutes. Title XIV - TAXATION AND FINANCE. Chapter 197-TAX COLLECTIONS, SALES, AND LIENS.197.552. Tax deeds, <https://www.flsenate.gov>

⁵The 2021 Florida Statutes. Title XIV - TAXATION AND FINANCE. Chapter 197-TAX COLLECTIONS, SALES, AND LIENS.197.502. Application for obtaining tax deed by holder of tax sale certificate; fees, <http://www.leg.state.fl.us>

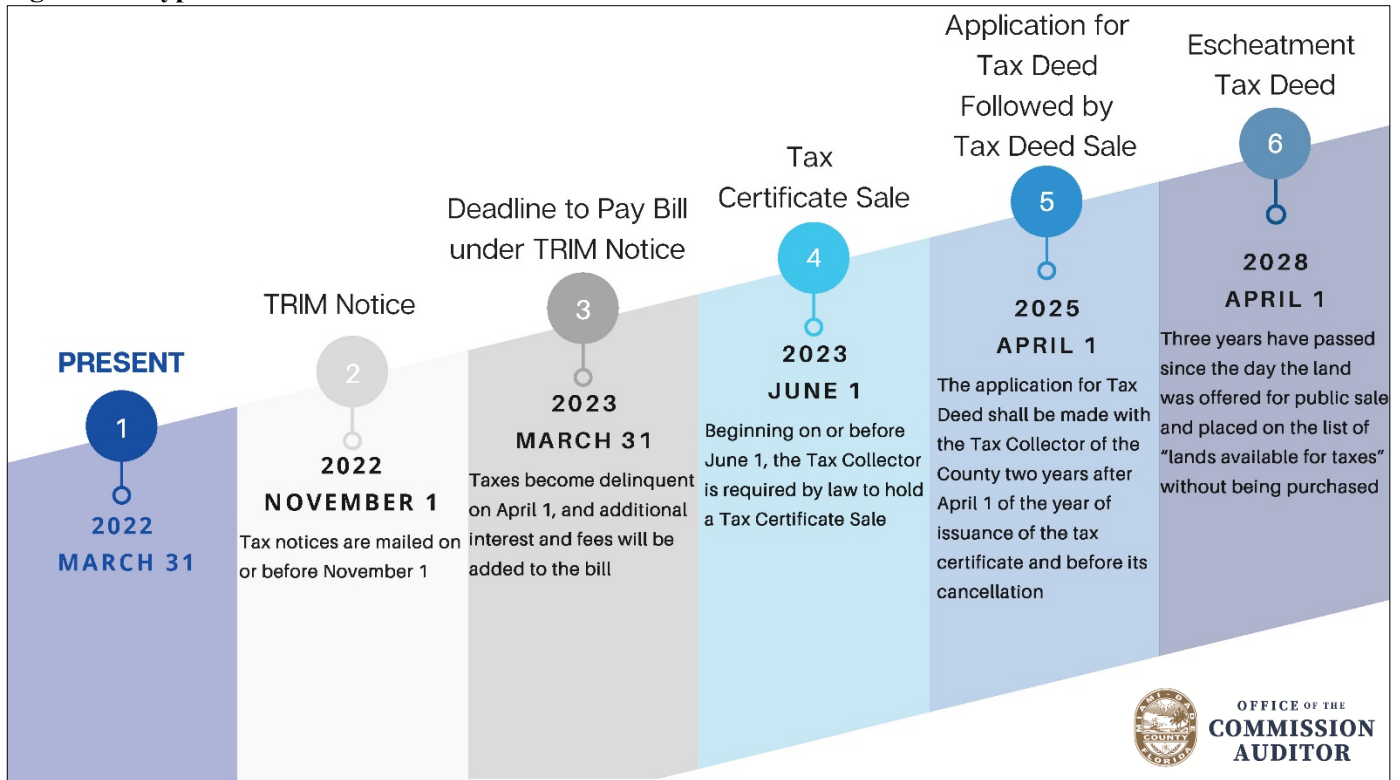
⁶This section does not apply to deferred payment tax certificates. The 2021 Florida Statutes. Title XIV - TAXATION AND FINANCE. Chapter 197-TAX COLLECTIONS, SALES, AND LIENS.197.482. Expiration of tax certificate, <https://m.flsenate.gov/>

⁷Miami-Dade Clerk of Courts, <https://miami-dade.realtaxdeed.com>

⁸The 2021 Florida Statutes. Title XIV - TAXATION AND FINANCE. Chapter 197-TAX COLLECTIONS, SALES, AND LIENS.197.502(8). Application for obtaining tax deed by holder of tax sale certificate; fees, <http://www.leg.state.fl.us>

Figure 1 illustrates a hypothetical example of the summarized process and respective timeframe of receiving Tax Deed and Escheatment Tax Deed, starting from the notice of proposed property taxes (TRIM Notice). The timeline began on the assumed present day of March 31, 2022.

Figure 1 – Hypothetical Process Timeline



Source: Data Compilation of Florida Statute Chapter 197

ADDITIONAL INFORMATION

Pursuant to Resolution No. [R-377-09](#), once a property is conveyed with reverter clauses or deed conditions, the respective County department shall request from the Tax Collector’s Office annual tax notices on said property until reverter conditions no longer apply. It is unclear whether the designated departments followed this policy.

**BCC Meeting:
May 3, 2022
Research Notes**

**Item No. 3A1
File No. 220914**

Research: JJ / Reviewer: SC

RESOLUTION APPROVING THE CITY OF MIAMI CODESIGNATION OF SOUTHWEST 2ND STREET FROM SOUTHWEST 27TH AVENUE TO SOUTHWEST 30TH AVENUE AS “EDDY CALDERÓN STREET”

Prime Sponsor: Commissioner Eileen Higgins, District 5

Requester: None

Committee Action Date: None

RESEARCH FINDINGS

OCA completed the required background check on “Eddy Calderón” and noted no adverse findings. OCA determined that there is no prior Board of County Commissioners (BCC) codesignation for “Eddy Calderón.” As also required by Rule 9.02(f)(1), OCA verified that “Eddy Calderón” is deceased. OCA is providing this report as a Supplement to BCC Agenda File Item No. 220914.

FINANCIAL ANALYSIS

N/A

ADDITIONAL INFORMATION

1. Bulleted below is the relevant legislation relating to the background research process:
 - [Section 2-1](#) Rule 9.02(f) of the Code requires OCA to conduct background research on any person, organization, place, or thing that is the subject of a naming, renaming or codesignation item or an item approving the codesignation of state or municipal roads and prepare a report detailing the findings of said research prior to the Commission meeting during which the item is scheduled to be considered.
2. In order to vet applicants for County Boards, Trusts, naming, renaming, or codesignation, OCA receives each applicant’s full name, including middle name and date of birth. Once that information is received from the entity forwarding the background research request, OCA investigates the following:
 - A. Conducts a Westlaw public records search to check for additional risk factors; these factors include any criminal record or financial judgment that does not have an associated release or acquittal.
 - B. Checks the Miami-Dade Clerk of the Courts website for judgments. Judgments include federal tax liens and criminal court proceedings. Where the tax lien has an associated certificate of release, such information is not considered a finding unless specifically requested by the Board.

**BCC Meeting:
May 3, 2022
Research Notes**

**Item No. 3A2
File No. 220846**

Research: JJ / Reviewer: SC

RESOLUTION APPROVING THE CITY OF HOMESTEAD'S CODESIGNATION OF THAT PORTION OF SOUTHWEST 162ND AVENUE BETWEEN SOUTHWEST 328TH STREET AND SOUTHEAST 16TH STREET AS "KATHY DIAZ STREET"

Prime Sponsor: Commissioner Kionne L. McGhee, District 9
Requester: None
Committee Action Date: None

RESEARCH FINDINGS

OCA completed the required background check on "Kathy Diaz" and noted no adverse findings. OCA determined that there is no prior Board of County Commissioners (BCC) codesignation for "Kathy Diaz." As also required by Rule 9.02(f)(1), OCA verified that "Kathy Diaz" is deceased. OCA is providing this report as a Supplement to BCC Agenda File Item No. 220846.

FINANCIAL ANALYSIS

N/A

ADDITIONAL INFORMATION

1. Bulleted below is the relevant legislation relating to the background research process:
 - [Section 2-1](#) Rule 9.02(f) of the Code requires OCA to conduct background research on any person, organization, place, or thing that is the subject of a naming, renaming or codesignation item or an item approving the codesignation of state or municipal roads and prepare a report detailing the findings of said research prior to the Commission meeting during which the item is scheduled to be considered.
2. In order to vet applicants for County Boards, Trusts, naming, renaming, or codesignation, OCA receives each applicant's full name, including middle name and date of birth. Once that information is received from the entity forwarding the background research request, OCA investigates the following:
 - A. Conducts a Westlaw public records search to check for additional risk factors; these factors include any criminal record or financial judgment that does not have an associated release or acquittal.
 - B. Checks the Miami-Dade Clerk of the Courts website for judgments. Judgments include federal tax liens and criminal court proceedings. Where the tax lien has an associated certificate of release, such information is not considered a finding unless specifically requested by the Board.

**BCC Meeting:
May 3, 2022
Research Notes**

**Item No. 3A7
File No. 220967**

Research: JJ / Reviewer: SC

RESOLUTION APPROVING THE CITY OF SOUTH MIAMI'S CODESIGNATION OF THAT PORTION OF SOUTHWEST 62ND PLACE FROM SOUTHWEST 62ND TERRACE TO SOUTHWEST 63RD TERRACE AS "JOANN JEFFERY MCCANTS WAY"

Prime Sponsor: Commissioner Raquel A. Regalado, District 7
Requester: None
Committee Action Date: None

RESEARCH FINDINGS

OCA completed the required background check on "JoAnn Jeffery McCants" and noted no adverse findings. OCA determined that there is no prior Board of County Commissioners (BCC) codesignation for "JoAnn Jeffery McCants." As also required by Rule 9.02(f)(1), OCA verified that "JoAnn Jeffery McCants" is deceased. OCA is providing this report as a Supplement to BCC Agenda File Item No. 220967.

FINANCIAL ANALYSIS

N/A

ADDITIONAL INFORMATION

1. Bulleted below is the relevant legislation relating to the background research process:
 - [Section 2-1](#) Rule 9.02(f) of the Code requires OCA to conduct background research on any person, organization, place, or thing that is the subject of a naming, renaming or codesignation item or an item approving the codesignation of state or municipal roads and prepare a report detailing the findings of said research prior to the Commission meeting during which the item is scheduled to be considered.
2. In order to vet applicants for County Boards, Trusts, naming, renaming, or codesignation, OCA receives each applicant's full name, including middle name and date of birth. Once that information is received from the entity forwarding the background research request, OCA investigates the following:
 - A. Conducts a Westlaw public records search to check for additional risk factors; these factors include any criminal record or financial judgment that does not have an associated release or acquittal.
 - B. Checks the Miami-Dade Clerk of the Courts website for judgments. Judgments include federal tax liens and criminal court proceedings. Where the tax lien has an associated certificate of release, such information is not considered a finding unless specifically requested by the Board.

**BCC Meeting:
May 3, 2022
Research Notes**

**Item No. 5C
File No. 220945**

Research: JJ / Reviewer: SC

RESOLUTION CODESIGNATING THAT PORTION OF BLUE LAGOON DRIVE FROM NW 65TH AVENUE TO ITS EASTERN TERMINUS AT THEORETICAL NW 52ND AVENUE AS “WATERFORD DISTRICT DRIVE”

Prime Sponsor: Commissioner Rebecca Sosa, District 6

Requester: None

Committee Action Date: None

RESEARCH FINDINGS

OCA completed the required background check on “Waterford District” and noted no adverse findings. OCA determined that there is no prior Board of County Commissioners (BCC) codesignation for “Waterford District”. OCA is providing this report as a Supplement to BCC Agenda File Item No. 220945.

FINANCIAL ANALYSIS

N/A

ADDITIONAL INFORMATION

1. Bulleted below is the relevant legislation relating to the background research process:
 - [Section 2-1](#) Rule 9.02(f) of the Code requires OCA to conduct background research on any person, organization, place, or thing that is the subject of a naming, renaming or codesignation item or an item approving the codesignation of state or municipal roads and prepare a report detailing the findings of said research prior to the Commission meeting during which the item is scheduled to be considered.
2. In order to vet applicants for County Boards, Trusts, naming, renaming, or codesignation, OCA receives each applicant’s full name, including middle name and date of birth. Once that information is received from the entity forwarding the background research request, OCA investigates the following:
 - A. Conducts a Westlaw public records search to check for additional risk factors; these factors include any criminal record or financial judgment that does not have an associated release or acquittal.
 - B. Checks the Miami-Dade Clerk of the Courts website for judgments. Judgments include federal tax liens and criminal court proceedings. Where the tax lien has an associated certificate of release, such information is not considered a finding unless specifically requested by the Board.

**BCC Meeting:
May 3, 2022
Research Notes**

**Item No. 8C1
File No. 220612**

Research: JJ / Reviewer: SC

RESOLUTION APPROVING THE REAPPOINTMENT OF OLGA RAMUDO TO THE TOURIST DEVELOPMENT COUNCIL

Prime Sponsor: Commissioner Keon Hardemon, District 3

Requester: Department of Cultural Affairs

Committee Action Date: 4/12/2022 - Airports and Economic Development Committee

RESEARCH FINDINGS

OCA completed the required background research regarding the reappointment of Olga Ramudo to the Tourist Development Council. The research yielded no adverse informational findings for the appointee. This report is being provided as a Supplement to BCC Agenda File Item Number 220612.

FINANCIAL ANALYSIS

N/A

ADDITIONAL INFORMATION

1. Bulleted below is the relevant legislation relating to the background research process:
 - [Resolution No. R-636-14](#), adopted on July 1, 2014, requires OCA to conduct background research on applicants being considered to serve on County Boards and Trusts that require nominations or appointments by the BCC.
2. In order to vet applicants for County Boards, Trusts, naming, renaming, or codesignation, OCA receives each applicant's full name, including middle name and date of birth. Once that information is received from the entity forwarding the background research request, OCA investigates the following:
 - A. Conducts a Westlaw public records search to check for additional risk factors; these factors include any criminal record or financial judgment that does not have an associated release or acquittal.
 - B. Checks the Miami-Dade Clerk of the Courts website for judgments. Judgments include federal tax liens and criminal court proceedings. Where the tax lien has an associated certificate of release, such information is not considered a finding unless specifically requested by the Board.

**BCC Meeting:
May 3, 2022
Research Notes**

**Item No. 8F1
File No. 220578**

Research: VW / Reviewer: SC

RESOLUTION AUTHORIZING ADDITIONAL EXPENDITURE AUTHORITY IN AN AMOUNT UP TO \$4,095,000.00 FOR A MODIFIED CONTRACT AMOUNT OF \$26,587,000.00 FOR CONTRACT NO. 060B2490021 FOR THE PURCHASE OF COMMERCIAL OFF THE SHELF SOFTWARE FOR THE INFORMATION TECHNOLOGY DEPARTMENT; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXERCISE ALL PROVISIONS OF THE CONTRACT, INCLUDING ANY EXTENSIONS OR CANCELLATIONS, PURSUANT TO SECTION 2-8.1 OF THE COUNTY CODE AND IMPLEMENTING ORDER 3-38

Prime Sponsor: None

Requester: Internal Services Department (ISD)

Committee Action: 4/14/22 - County Infrastructure, Operations, and Innovations Committee

RESEARCH FINDINGS

OCA's review of the item found no substantive legislative, procedural or administrative noncompliance. See the Financial Analysis and Additional Information sections for historical and other background information on the item.

FINANCIAL ANALYSIS

OCA examined the financial history of the prequalified vendors under *Contract No. 060B2490021, Commercial Off-the-Shelf (COTS) Software*. Table 1 below provides a synopsis of the cumulative payments made to the subject vendors for the past eight years (2014-2022) as of April 2022. Note: The payments reflected may not be inclusive of all payments made to date, and not exclusive of *Contract No. 060B2490021*.

Table 1

Vendor Payment History with County (VPI Applications/INFORMS)		
Vendor	Timeframe	Cumulative Total
Carahsoft Technology Corp	October 2014 – April 2022	\$6,833,420
CDW Government, LLC	October 2014 – April 2022	\$17,129,405
DLT Solutions, LLC	March 2017 – March 2022	\$2,448,931
En Pointe Technologies Sales, LLC	February 2016 – December 2020	\$7,556,645
Insight Public Sector, Inc.	October 2014 – April 2022	\$83,739,416
Presidio Networked Solutions, LLC	October 2014 – October 2015	\$1,384,301
SHI International Corp.	October 2014 – March 2022	\$24,623,409

Additionally, OCA examined the modification history of *Contract No. 060B2490021*, which is provided in Table 2 below.

Table 2

Contract No. 060B2490021 Modification History (e-Procurement)		
Approvals	Dates	Amount
Initial Contract Access – Delegated Authority	May 2016	\$990,000
Modification 1 – Resolution R-1137-16	December 2016	\$4,600,000

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**Item No. 8F1
File No. 220578**

Research: VW / Reviewer: SC

Modification 2 – Departmental Delegated Authority	November 2017	\$250,000
Modification 3 – Departmental Delegated Authority	December 2017	\$250,000
Modification 4 – Resolution R-212-18	March 2018	\$4,400,000
Modification 5 – Departmental Delegated Authority	March 2019	\$500,000
Modification 6 – Resolution No. R-462-19	May 2019	\$4,100,000
Modification 7 – Departmental Delegated Authority	December 2019	\$500,000
Modification 8 – Mayoral Delegated Authority	March 2020	\$900,000
Modification 9 – Resolution No. R-636-20	July 2020	\$4,810,000
Modification 10 – Mayoral Delegated Authority	February 2022	\$1,192,000
Total Modified Cumulative Value		\$22,492,000

On April 20, 2022, OCA inquired with ITD relating to departmental usage of this Contract. Table 3 below provides a breakdown of maintenance and license fees per department for the time period of March 2020 through March 2021.

Table 3

COTS Products Maintenance and License Fees			
Department	Maintenance Fees	License Fees	Total Expenditure
Clerk of Courts	\$57,405	\$1,757	\$59,162
Communications	\$414,408	\$1,677	\$416,086
Transportation and Public Works	-	\$13,849	\$13,849
Elections	-	\$2,671	\$2,671
Human Resources	-	\$929	\$929
Internal Services	-	\$26,893	\$26,893
Information Technology	\$2,601,704	\$468,574	\$3,070,278
Aviation	\$444,861	\$44,972	\$489,833
Corrections and Rehabilitation	\$5,483	-	\$5,483
Fire Rescue	\$29,328	\$1,359	\$30,687
Police	\$343,579	\$116,691	\$460,270
MDPLS	\$59,560	\$4,348	\$63,908
Parks, Recreation, and Open Spaces	-	\$2,855	\$2,855
Inspector General	-	\$438	\$438
Regulatory and Economic Resources	\$151,165	\$89,626	\$240,791
Water and Sewer	\$398,742	\$3,284	\$402,026
Total=	\$4,506,235	\$779,924	\$5,286,159

ADDITIONAL INFORMATION

Pursuant to Resolution No. [R-1137-16](#), the BCC approved an additional expenditure request for the subject Contract in the amount of \$4,600,000. Commissioner Sosa voiced her concerns that there were no local vendors on the contract during the meeting. Both the ITD and ISD directors at the time agreed to increase efforts to reach out to local vendors about

**BCC Meeting:
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Research Notes**

**Item No. 8F1
File No. 220578**

Research: VW / Reviewer: SC

opportunities to bid on contracts. Finally, Commissioner Sosa requested that the County Attorney's Office create a resolution to help County departments market and reach out to small/large local businesses to involve them in more County projects. As of the date of this item, none of the prequalified vendors on the contract are local businesses.

On April 22, 2022, OCA consulted the County's Business Management Workforce System (BMWS)¹ to ascertain the availability of Small Business Enterprise (SBE) firms registered under NIGP commodity code² 20811 (Application Software, (Not Otherwise Classified), Microcomputer). The search yielded two certified SBE firms: N & J Technologies, Inc. and Sensual Me Enterprises, Inc.

¹Miami-Dade County Business Management Workforce System, <https://mdcsbd.gob2g.com/>

²National Institute of Government Purchasing. <https://www.nigp.org/about-nigp/about-nigp>

**BCC Meeting:
May 3, 2022
Research Notes**

**Item No. 8F2
File No. 220585**

Research: PAR / Reviewer: SC

RESOLUTION APPROVING AWARD OF CONTRACT NO. RFP-01474 TO SITA INFORMATION NETWORKING COMPUTING USA, INC. FOR THE PURCHASE OF BIOMETRICALLY ENABLED COMMON USE PASSENGER PROCESSING SOLUTION FOR THE MIAMI-DADE AVIATION DEPARTMENT IN A TOTAL AMOUNT NOT TO EXCEED \$9,143,650.00 FOR THE SEVEN-YEAR TERM; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXECUTE SAME FOR AND ON BEHALF OF MIAMI-DADE COUNTY AND TO EXERCISE ALL PROVISIONS OF THE CONTRACT, INCLUDING ANY CANCELLATION OR EXTENSION PROVISIONS, PURSUANT TO SECTION 2-8.1 OF THE CODE OF MIAMI-DADE COUNTY, FLORIDA AND IMPLEMENTING ORDER 3-38

Prime Sponsor: None

Requester: Internal Services Department (ISD)

Committee Action: 4/12/2022 – Airports and Economic Development Committee

RESEARCH FINDINGS

OCA's review of the item found no substantive legislative, procedural or administrative non-compliance. See the Financial Analysis and Additional Information sections for historical and other background information on the item.

FINANCIAL ANALYSIS

OCA examined the allocation history of previous and current contracts awarded to SITA Information Networking Computing Usa, Inc. (SITA), the awarded vendor for this item: *Contract No. I113C*, *Contract No. L-10047*, *Contract No. RFP-00118*, and *Contract No. RFP-00422*. Table 1 below provides a synopsis of the contract allocation for the noted contracts.

Table 1

Previous and Current Contract Allocation History (e-Procurement/INFORMS)			
Contract No.	Contract Title	Contract Term	Allocation Amount
I113C	Operations & Maintenance of the Common Use Terminal Equipment/Common Use Passenger Processing System for MDAD	03/22/2013 - 09/22/2020	\$39,926,011
L-10047	CUTE O&M Services for MDAD	09/01/2020 – 08/31/2027	\$40,732,012
RFP-00118 and 1 OTR	Automated Passport Control Kiosks	03/19/2015 – 01/31/2021	\$18,013,587
RFP-00422	Checkpoint Queue Wait Time Analyzer	12/19/2018 – 12/31/2023	\$2,920,000

ADDITIONAL INFORMATION

Table 2 summarizes the Price Schedule for *Contract No. RFP-01474*, Biometrically Enabled Common Use Passenger Processing Solution (Solution), which identifies the total contractual amount of \$9,143,650 for the 7-year term. The Solution has an estimated life expectancy ranging from 5 to 7 years. Accordingly, the market research available through e-Procurement disclosed that the Miami-Dade Aviation Department (MDAD) considered the life expectancy when determining the contract term. Any term longer than seven years was too long when considering the growth or obsolescence of the technology and equipment, due to rapid advancements in the sector or mandated federal government changes to the Solution or its implementation and use at airports.

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**Item No. 8F2
File No. 220585**

Research: PAR / Reviewer: SC

Table 2

Contract No. RFP-01474 Price Schedule	
Item Description	Total Cost
Turnkey Biometrically Enabled Common Use Passenger Processing Solution	\$4,505,441
Maintenance and Technical Support Service Fee, Total for the Life of the Contract	\$3,672,603
Software Agreement Escrow Fees, Total for the Life of the Contract	\$134,365
General Allowance Account*	\$831,241
Grand Total	\$9,143,650

*Note: It is unclear if MDAD will use the General Allowance Account to pay for the Optional Services listed in the Contract.

On April 20, 2022, OCA inquired with MDAD relating to how cost-sharing, if any, would be structured between the County and airlines that will implement the Solution at Miami International Airport (MIA) gates; the number of airlines with boarding applications or Departure Control Systems (DCS) that support the UID data format provided by the Solution; and the measures to prevent third-party breaches of passenger confidential information. The responses are summarized below.

Cost-Sharing

According to MDAD, a congressional mandate requires the use of biometrics to record the entry and exit of non-US citizens¹. Since MIA and the General Aviation Airports do not receive taxpayer funds, MDAD plans to pay for the Solution through the rates and fees charged to customers and tenants to use airport assets, such as landing fees, concourse use fees, and equipment and parking fees. Airline fees are primarily based on cost recovery type calculations defined in the Airline Use Agreement, which governs most airline rates charged at MIA. Though, MDAD will also seek federal grant funding to lessen the financial impact on airport partners as it addresses the congressional mandate.

Three Modes of Operation for Boarding Passengers

Facial biometrics will provide travelers with a touchless process that will further secure and streamline international arrivals and departures. Airlines that use the Solution at a SITA Common Use Boarding Gate will be able to process passengers using the United States Customs and Border Protection (CBP) Transportation Verification System (TVS), which CBP solely governs. The Solution will support three modes of operation for the boarding process: Biometric Mode, Hybrid Mode, and BGR (Boarding Gate Reader) Mode. Airlines that use a DCS (Departure Control System) with the unique identifier (UID) enabled will have the capability to operate in Biometric Mode, whereby the Solution's FacePod captures the passenger's facial image and sends the image to CBP TVS. This mode is commonly referred to as the 1-step boarding process. Airlines whose boarding application or DCS does not support the UID data format will operate in Hybrid Mode. The Solution's FacePod will prompt passengers to scan their boarding passes using a built-in barcode scanner. For airlines that choose not to participate in the CBP TVS or US domestic flights, the Solution's FacePod will operate as a standard non-biometric process, where only the passenger's barcoded boarding pass is scanned.

¹8 USC 1365b: Biometric entry and exit data system, [Office of the Law Revision Counsel - United States Code](#)

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Research Notes**

**Item No. 8F2
File No. 220585**

Research: PAR / Reviewer: SC

Cybersecurity

Concerning measures to prevent third-party breaches of passenger confidential information, MDAD indicated that CBP, the sole custodian of confidential passenger information, already employs technical security safeguards and limits the amount of personally identifiable information used in the facial biometric process.

Systems Integration

The Contractor's Service Level Agreement (SLA) and other service commitments outlined in *Contract No. RFP-01474* assume SITA will remain the CUTE/CUPPS operations and maintenance provider under *Contract No. L-10047*. The County awarded *Contract No. L-10047* to SITA in 2020. According to *Contract No. RFP-01474*, SITA reserves the right to consider change orders and additional fees and labor costs to offset any direct cost incurred to fulfill their obligations under this Contract if the County changes the CUTE/CUPPS System operation and maintenance provider.

**BCC Meeting:
May 3, 2022
Research Notes**

**Item No. 8F6
File No. 220596**

Research: MF & CS / Reviewer: SC

RESOLUTION APPROVING ADDITIONAL EXPENDITURE AUTHORITY UP TO \$5,720,765.00 FOR A TOTAL MODIFIED PREQUALIFICATION POOL AMOUNT OF \$14,061,065.00 FOR PREQUALIFICATION POOL NO. 5966-0/23 FOR PURCHASE OF WORK GLOVES FOR VARIOUS COUNTY DEPARTMENTS

Prime Sponsor: None

Requester: Internal Services Department (ISD)

Committee Action: 4/14/22 – County Infrastructure, Operations, and Innovations

RESEARCH FINDINGS

OCA’s review of the item found no substantive legislative, procedural or administrative noncompliance. Refer to Additional Information section for historical and other background information on the item.

FINANCIAL ANALYSIS

OCA examined the financial history of the prequalified vendors under *Prequalification Pool No. 5966-0/23, Work Gloves*. Table 1 below provides a summary of the cumulative payments made to the subject vendors for the past six years (2016-2022) as of April 2022. Note: The payments reflected may not be inclusive of all payments made to date, and not exclusive of *Prequalification Pool No. 5966-0/23*. Vendors with a local address are denoted with an asterisk.

Table 1

Vendor Payment History with County (VPI Application/INFORMS)		
Vendor	Timeframe	Cumulative Total
Aaron Industrial Safety, Inc. (SBE)*	May 2016 – April 2022	\$440,333
Agni Enterprises, LLC dba Head to Heels Safety Supplies (SBE)*	May 2016 – April 2022	\$994,561
American Plumbing Supply Co. Inc. dba American Plumbing and Electrical*	January 2016 – April 2022	\$2,235,223
Baro Hardware, Inc.*	January 2016 – April 2022	\$1,067,402
Benchmark Supply, Inc. dba Benchmark Industrial	January 2021 – August 2021	\$411,849
Bound Tree Medical, LLC.	January 2016 – April 2022	\$8,485,706
Fremont Industrial Corp	February 2016 - December 2017	\$76,433
Genson Ash Industries, LLC	May 2016 - November 2017	\$7,717
Holsen, Inc. (SBE)*	May 2016 – March 2022	\$457,576
Hutchins & Hutchins, Inc.	March 2018	\$35,681
Labsource, Inc.	July 2017 – July 2021	\$357,882
Magid Glove & Safety MFG Co LLC	May 2018 - October 2020	\$1,145
Midwest Medical Supply Company, LLC	January 2016 - March 2020	\$822,946
Morph Medical, LLC*	April 2016 - April 2018	\$14,463
Motion Industries, Inc. dba Hydraulic Supply Company*	January 2016 – April 2022	\$787,767
Palmetto Uniforms, Inc. (SBE)*	June 2016 – April 2022	\$2,139,744
Pancar Industrial (SBE)*	January 2016 – April 2022	\$4,738,894

**BCC Meeting:
May 3, 2022
Research Notes**

**Item No. 8F6
File No. 220596**

Research: MF & CS / Reviewer: SC

Sumymca International, LLC (SBE)*	January 2019 - November 2020	\$1,304
The Tools Man, Inc. dba Tools Man Industrial Supply (SBE)*	February 2016 – April 2022	\$854,444
Totalpack, Inc.*	January 2016 – November 2021	\$1,362,149
W.W. Grainger, Inc. dba Grainger*	January 2016 – April 2022	\$13,279,056

Additionally, OCA examined the modification history of *Prequalification Pool No. 5966-0/23*, which is provided in Table 2 below.

Table 2

Prequalification Pool No. 5966-0/23 Modification History (e-Procurement)		
Approvals	Dates	Amount
Contract Award – Resolution R-943-13	December 2013	\$3,097,000
Modification 1 – Administrative Delegated Authority	September 2017	\$222,300
Modification 2 – Resolution R-31-18	January 2018	\$4,726,000
Modification 3 – Administrative Delegated Authority	February 2018	\$45,000
Modification 4 – Administrative Delegated Authority	October 2018	\$250,000
Total Modified Cumulative Value		\$8,340,300

ADDITIONAL INFORMATION

Pursuant to Resolution No. [R-31-18](#), the BCC approved an additional expenditure request for the subject pool in the amount of \$4,726,000. During that meeting, Commissioner Rebeca Sosa voiced her concerns regarding the recommended vendors, noting that of the 16 vendors, only eight were local and thus did not comply with the County’s local preference priority. The BCC ultimately approved the item with an amendment to prioritize local preference.

On April 20, 2022, OCA inquired with ISD relating to additional expenditure details under this prequalification pool and the availability of products “Made in the USA.” The responses are summarized below.

Inventory List of Work Gloves

Pertaining to an inventory list of the work gloves that will be purchased under this additional expenditure request, ISD provided a breakdown of glove type by departmental usage, based on the information provided by the respective user department, which is included as the attached Exhibit A.

Made in the USA

Regarding work gloves that are “Made in the USA,” ISD indicated that three of the vendors – Agni Enterprises, LLC, Labsource, Inc. and W.W. Grainger, Inc. – were providers of American-made gloves. Details for the rest of the vendors were not yet available. Labsource Inc. offers 2 of the Showa Best brand gloves, which are in very high demand right now and only size large is available in both of these options. None of their other USA made series gloves are available at this time. For Cut resistant and String knit gloves, Labsource provides the United Glove brand. W.W. Grainger provides provide Chemical Resistant Gloves, Cryogenic Gloves, Cut-Resistant Gloves, Electrical-Insulating Gloves & Protectors, Glove Box Gloves, and Heat Resistant Gloves.

Exhibit A

Inventory List of Work Gloves	
Department	Response
Animal Services	<ul style="list-style-type: none"> • Purple Nitrile – Powder Free Exam Gloves • HD – Blue Latex Powder free – 13 Mil • Glove – Exam Medical Grade – Esteem Nitrile • Glove – Exam Medical Grade – Flexal Comfort • Glove – Exam Medical Grade – Flexal Touch – 3.5 Mil • Basic Nitrile Gloves – Powder Free - 3.5 Mil • Basic Medical Vinyl Exam Gloves – Powder Free – 3.5 Mil
Corrections and Rehabilitation	<p>5019 Cases of gloves at 1000 per case was distributed to facilities from January 1, 2021 to December 31, 2021. Each week, the MDCR warehouse distributes 100 cases of gloves to various facilities units or bureaus.</p> <p>Currently, there are approximately 2,736 cases of gloves at the warehouse. As of April 18, 2022, the MDCR warehouse has a burn rate of 27.36 weeks of gloves on hand.</p>
Fire Rescue	<ul style="list-style-type: none"> • Apex Pro Gloves • DigitCare ICU • Ansell • Canvas Grip Gloves • Pigskin Gloves • Extrication Gloves
Medical Examiner	<p>Nitrile, Latex, Powder Free Gloves (all sizes)</p> <p>Purchases include work gloves for morgue staff, doctors, toxicologist, investigators, and/or forensic evidence recovery technicians; operations is 24 hours a day, 7 days a week. Gloves are PPE used daily by 85% of staff. The purchase of gloves has exponentially increased due to COVID-19. The department utilizes at a minimum 50 cases of gloves per month.</p>
Police	<p>Latex and nitrile gloves for various job functions</p>
Transportation and Public Works	<p>Cotton gloves, high dexterity gloves, sensilite gloves, goatskin unlined keystone thumb with elastic back gloves, nitrile disposable gloves, latex gloves, neoprene rubber gloves, welding gloves, nitrile-knit gloves, chemical resistant gloves, top-grain cowhide, power flex plus cut, puncture resistant Kevlar and leather gauntlet cuff type heavy duty gloves.</p> <p>Noted gloves are needed to support safety requirements by OSHA, and which is dependent on the type of labor / daily duties exercised by maintenance classifications such as: Bus Maintenance Technicians, Bus General Helpers, Bus Hostlers, Rail Vehicle Technicians / Mechanics, Track and Guideway, Track Shop, Train Control, Traction Power, Mover Maintenance Technicians, Field System Engineering (FESM), Facilities Maintenance, etc.</p>

Inventory List of Work Gloves

Department	Response																																													
	<table border="1"> <thead> <tr> <th>Description</th> <th>UOM*</th> <th>Yearly Usage</th> </tr> </thead> <tbody> <tr> <td>Gloves – Cotton White Large (Men)</td> <td>PR</td> <td>110,000</td> </tr> <tr> <td>Gloves – Rubber Dishwash Large</td> <td>PR</td> <td>2,200</td> </tr> <tr> <td>Gloves Fueller Elbow Length</td> <td>PR</td> <td>48</td> </tr> <tr> <td>Gloves Leather – Regular Length Large</td> <td>PR</td> <td>1,152</td> </tr> <tr> <td>Gloves Rubber Coated Chemical Resistant</td> <td>PR</td> <td>120</td> </tr> <tr> <td>Gloves Welder Leather Large (issue by pair)</td> <td>EA</td> <td>24</td> </tr> <tr> <td>Gloves Latex Disposable Thick Industrial 9” LG</td> <td>BX</td> <td>1,200</td> </tr> <tr> <td>Gloves for Sandblaster</td> <td>EA</td> <td>4</td> </tr> <tr> <td>Gloves Nitrile Disposable General Purpose Industrial</td> <td>BX</td> <td>1,120</td> </tr> <tr> <td>Gloves Nitrile Large</td> <td>BX</td> <td>30</td> </tr> <tr> <td>Gloves HV Large Electrical (issue to supervisor only)</td> <td>PR</td> <td>10</td> </tr> <tr> <td>Gloves Latex Disposable General Purpose Industrial 12” XLG</td> <td>BX</td> <td>400</td> </tr> <tr> <td>Liner Black Elec. Insulating Size 10</td> <td>PR</td> <td>24</td> </tr> <tr> <td>Liner Black Elec. Insulating Size 11</td> <td></td> <td>4</td> </tr> </tbody> </table>	Description	UOM*	Yearly Usage	Gloves – Cotton White Large (Men)	PR	110,000	Gloves – Rubber Dishwash Large	PR	2,200	Gloves Fueller Elbow Length	PR	48	Gloves Leather – Regular Length Large	PR	1,152	Gloves Rubber Coated Chemical Resistant	PR	120	Gloves Welder Leather Large (issue by pair)	EA	24	Gloves Latex Disposable Thick Industrial 9” LG	BX	1,200	Gloves for Sandblaster	EA	4	Gloves Nitrile Disposable General Purpose Industrial	BX	1,120	Gloves Nitrile Large	BX	30	Gloves HV Large Electrical (issue to supervisor only)	PR	10	Gloves Latex Disposable General Purpose Industrial 12” XLG	BX	400	Liner Black Elec. Insulating Size 10	PR	24	Liner Black Elec. Insulating Size 11		4
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*UOM Key: PR=Pair; BX=Box; EA=Each																																														
No allocation increase was requested for Public Works operations.																																														
Water & Sewer	Cotton, chemical resistant, high dexterity, latex, nitrile, neoprene rubber, sensilite general purpose and welding gloves.																																													

Source: ISD and User Departments

**BCC Meeting:
May 3, 2022
Research Notes**

**Item No. 15C1
File No. 220848**

Research: JJ / Reviewer: SC

APPOINTMENT OF EVELYN TERRELL AND REAPPOINTMENT OF ALBERTO COLLAZO TO THE HEALTH COUNCIL OF SOUTH FLORIDA, INC.

Prime Sponsor: None
Requester: Clerk of the Board
Committee Action Date: None

RESEARCH FINDINGS

OCA completed the required background research regarding the appointment of Evelyn Terrell and reappointment of Alberto Collazo to the Health Council of South Florida, Inc. The research yielded no adverse informational findings for the appointees. This report is being provided as a Supplement to BCC Agenda File Item Number 220848.

FINANCIAL ANALYSIS

N/A

ADDITIONAL INFORMATION

1. Bulleted below is the relevant legislation relating to the background research process:
 - [Resolution No. R-636-14](#), adopted on July 1, 2014, requires OCA to conduct background research on applicants being considered to serve on County Boards and Trusts that require nominations or appointments by the BCC.
2. In order to vet applicants for County Boards, Trusts, naming, renaming, or codesignation, OCA receives each applicant's full name, including middle name and date of birth. Once that information is received from the entity forwarding the background research request, OCA investigates the following:
 - A. Conducts a Westlaw public records search to check for additional risk factors; these factors include any criminal record or financial judgment that does not have an associated release or acquittal.
 - B. Checks the Miami-Dade Clerk of the Courts website for judgments. Judgments include federal tax liens and criminal court proceedings. Where the tax lien has an associated certificate of release, such information is not considered a finding unless specifically requested by the Board.

REFERENCES

^aMiami-Dade County, Vendor Payment Inquiry Application (VPI Application), https://w85exp.miamidade.gov/VInvoice/1_0a_vendor_login.jsp

^bMiami-Dade County, Integrated Financial Resources Management System (INFORMS), the new Enterprise Resource Planning system launched in April 2021 (Rollout 1) to modernize and streamline budget, procurement, human resources, and financial operations), <https://informs.miamidade.gov/>

^cMiami-Dade County, e-Procurement (also known as the Bid Tracking System), <https://s0145200.miamidade.gov/eProcurement/Login.aspx>

CONTRIBUTORS

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The Office of the Commission Auditor, Miami-Dade Board of County Commissioners

The Office of the Commission Auditor (OCA) was established in September 2002 by Ordinance 03-2 to provide support and professional analysis of the policy, service, budgetary and operational issues before the Miami-Dade Board of County Commissioners. The Commission Auditor's duties include reporting to the Board of County Commissioners on the fiscal operations of County departments, as well as whether the fiscal and legislative policy directions of the Commission are being efficiently and effectively implemented.

These research notes, prepared in collaboration with the Miami Dade County departments as subject matter experts, is substantially less detailed in scope than an audit in accordance with the Generally Accepted Auditing Standards (GAAS). The OCA plans and performs the review to obtain sufficient, appropriate evidence to provide a reasonable basis for its findings and conclusions based on its objectives; accordingly, the OCA does not express an opinion on the data gathered by the subject matter expert(s).