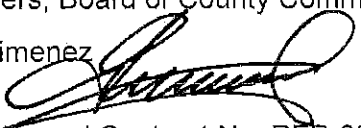


Memorandum



Date: June 5, 2018

To: Honorable Chairman Esteban L. Bovo, Jr.
and Members, Board of County Commissioners

From: Carlos A. Gimenez
Mayor 

Subject: Request to Amend Contract No. RFP-00160, Comprehensive Claims Management System and Associated Claims Services for Workers' Compensation and Liability Programs

Agenda Item No. 8(F)(3)

Recommendation

It is recommended that the Board of County Commissioners (Board) approve the amendment to *Contract No. RFP-00160 Comprehensive Claims Management System and Associated Claims Services for Workers' Compensation and Liability Programs*, for the Internal Services Department. This contract was approved by the Board on July 18, 2017, through Resolution No. R-747-17, for an initial five-year term, and two, five-year options to renew, and is used by the Internal Services Department, Risk Management Division. The department uses this contract to obtain comprehensive claims management services for workers' compensation and liability programs.

It was determined, after the approval of the contract, that changes were required to modify the awarded vendor's responsibilities to better comply with County practices. The contract currently provides a Designation of Agent by the Contractor, which allows the Contractor to open and close bank accounts in the name of the County. This responsibility is not consistent with County practices as the County restricts the opening of County bank accounts to the Finance Director. If this item is approved, the Designation of Agent by the Contractor will not be allowed and the Contractor will not be able to open and close bank accounts, in the name of the County. This amendment is needed to modify the terms of the contract to reflect the County's internal processes for claims management services. The implementation of a new claims management system prior to Fiscal Year 2018-19 is essential to meet projected cost savings and operational efficiencies.

This amendment only changes the scope and does not amend the mandated terms approved by the Board.

Scope

The impact of this item is countywide in nature.

Fiscal Impact/Funding Source

There is no fiscal impact as no additional funding is being requested.

Track Record/Monitor

Fred Simmons, Jr. of the Internal Services Department is the Chief Negotiator.

Delegated Authority

There is no further delegated authority requested. The County Mayor or County Mayor's designee was delegated the authority to exercise all provisions of the contract pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38 at the time of award.

Awarded Vendor

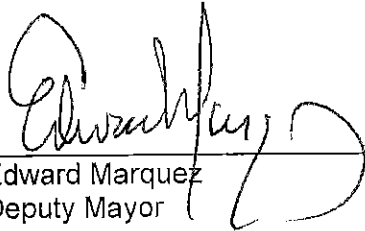
Awardee	Principal Address	Local Address	Principal
CorVel Healthcare Corporation.	2010 Main Street, Suite 600 Irvine, CA	None	V. Gordon Clemons, Sr.

Due Diligence

Pursuant to Resolution No. R-187-12, due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine vendor responsibility, including verifying corporate status and that there are no performance or compliance issues through various vendor responsibility lists and a keyword internet search. The lists that were referenced included convicted vendors, debarred vendors, delinquent contractors, suspended vendors and federal excluded parties. There were no adverse findings relating to vendor responsibility.

Applicable Ordinances and Contract Measures

- The User Access Program provision applies.
- The Small Business Enterprise Selection Factor was applied to the original award.
- The Local Preference was applicable.
- The Living Wage does not apply.



Edward Marquez
Deputy Mayor

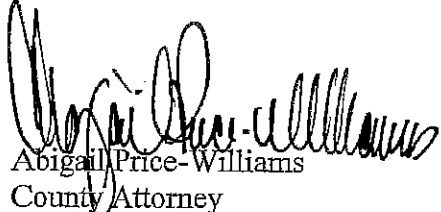


MEMORANDUM

(Revised)

TO: Honorable Chairman Esteban L. Bovo, Jr.
and Members, Board of County Commissioners

DATE: June 5, 2018

FROM: 
Abigail Price-Williams
County Attorney

SUBJECT: Agenda Item No. 8(F)(3)

Please note any items checked.

- "3-Day Rule" for committees applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Statement of social equity required
- Ordinance creating a new board requires detailed County Mayor's report for public hearing
- No committee review
- Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous ____) to approve
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(F)(3)
6-5-18

RESOLUTION NO. _____

RESOLUTION AMENDING AWARD OF CONTRACT NO. RFP-00160 TO CORVEL HEALTHCARE CORPORATION FOR DELIVERY OF A COMPREHENSIVE CLAIMS MANAGEMENT SYSTEM AND ASSOCIATED CLAIMS SERVICES FOR WORKERS COMPENSATION AND LIABILITY PROGRAMS FOR THE INTERNAL SERVICES DEPARTMENT IN AN AMOUNT OF UP TO \$28,383,000.00 FOR THE INITIAL FIVE-YEAR TERM AND TWO, FIVE-YEAR OPTIONS TO RENEW; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXECUTE SAME AND EXERCISE ALL PROVISIONS CONTAINED THEREIN, INCLUDING ANY CANCELLATION, RENEWAL AND EXTENSION PROVISIONS, PURSUANT TO SECTION 2-8.1 OF THE COUNTY CODE AND IMPLEMENTING ORDER 3-38

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board amends the award of Contract No. RFP-00160 to Corvel Healthcare Corporation for the delivery of a comprehensive claims management system and associated claims services for workers compensation and liability programs for the Internal Services Department in an amount of up to \$28,383,000.00 for the initial five-year term and the two, five-year option to renew terms, in substantially the form attached hereto and made a part hereof, as set forth in the incorporated memorandum; and authorizes the County Mayor or County Mayor's designee to execute same for and on behalf of Miami-Dade County and exercise all provisions contained therein, including any cancellation, renewal and extension provisions, pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38.

The foregoing resolution was offered by Commissioner
who moved its adoption. The motion was seconded by Commissioner
and upon being put to a vote, the vote was as follows:

Esteban L. Bovo, Jr., Chairman
Audrey M. Edmonson, Vice Chairwoman
Daniella Levine Cava Jose "Pepe" Diaz
Sally A. Heyman Barbara J. Jordan
Joe A. Martinez Jean Monestime
Dennis C. Moss Rebeca Sosa
Sen. Javier D. Souto Xavier L. Suarez
District 5 - Vacant

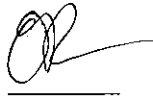
The Chairperson thereupon declared the resolution duly passed and adopted this 5th day of June, 2018. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this Resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: _____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.



Oren Rosenthal

SUPPLEMENTAL AGREEMENT NO. 1

Contract Number: RFP-00160

Contract Title: Comprehensive Claims Management System and Associated Claims Services for Workers' Compensation and Liability Programs

Contractor: CorVel Healthcare Corporation

In accordance with the above referenced Contract, this supplement when properly executed becomes a part of the Contract, effective _____, 2018, and shall provide for services outlined herein.

This Supplemental Agreement details changes to the Scope of Work (Appendix A) Section 2.4 of Contract RFP-00160. Changes required to the Scope of Work are reflected below. No time extension is required. This Supplemental Agreement requires no cost increase to the Contract.

All terms, covenants and conditions of the Contract No. RFP-00160, and any Supplemental Agreements issued thereto shall remain in full force and effect, except to the extent herein amended.

Regarding the Statement of Work (Appendix A):

Section 2.4.3: Contractual Claims Services and Printing shall be amended as follows:

Replace 1st paragraph, 2nd sentence "The Contractor will provide accurate supporting documentation including 1099s, positive pay reports etc. which are critical to secure and ensure a fiscally sound payment system as described hereunder."

Replace with the following:

The Contractor will provide accurate supporting documentation including positive pay reports etc, which are critical to secure and ensure fiscally sound payment system as described hereunder. The Contractor will file the appropriate required 1099 documentation with the IRS for all vendors paid on behalf of Miami-Dade County (MDC), Internal Services Risk Management Division.

Replace 11th dot point under "To provide the required check services: Contractor shall generate a 1099 extract file for County by the 15th of January. In the event that errors occur in the file, the Contractor may be liable for resulting penalties.

Replace with the following:

The Contractor will file the appropriate required 1099 documentation with the IRS for all vendors paid on behalf of MDC Internal Services Risk Management Division and

will be responsible for any fees/penalties associated therewith.
Delete last bullet under the section titled "The County shall have the following responsibilities."

Section 2.4.4: Contractual Claims Services: Funding Account shall be amended as follows:

Delete 2nd sentence "The account shall be in the name of the County for the exclusive use of the County's WC and Liability programs."

Replace with the following:

The account shall be in the name of the Contractor for the exclusive use of the County's WC and Liability program.

Section 2.4.5: Contractual Claims Services: ISO Indexing shall be amended as follows:

Delete 3rd sentence "The Contractor shall provide access through the Contractor to ISO, and that the ISO reports are automatically incorporated into the file."

Replace with the following:

The Contractor shall provide access through the Contractor's CMS to ISO.

IN WITNESS WHEREOF, the parties have executed this Supplemental Agreement to County Contract No. RFP160.

CorVel Healthcare Corporation

Miami-Dade County

By: *Richard Scheppe*

By: _____

Name: Richard Scheppe

Name: Carlos A. Gimenez

Title: Treasurer

Title: Mayor

Date: March 22, 2018

Date: _____

Corporate Secretary/Notary

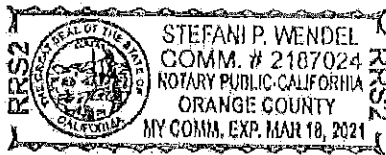
Attest: -Clerk of the Board

Attest: *[Signature]*

Approved as to form and legal sufficiency

Corporate Seal/Notary

[Signature]



Assistant County Attorney