

Memorandum



Date: June 5, 2018

To: Honorable Chairman Esteban L. Bovo, Jr.
and Members, Board of County Commissioners

From: Carlos A. Gimenez
Mayor

Subject: Recommendation for Approval to Establish a Prequalification Pool for Process Control and Instrumentation

Agenda Item No. 8(F)(6)

Recommendation

It is recommended that the Board of County Commissioners (Board) approve the establishment of a prequalification pool, *RTQ-00620 Process Control and Instrumentation*, for the Water and Sewer and the Regulatory and Economic Resources departments.

The pool provides for the purchase of process control and instrumentation (PCI) units, parts and services. PCI equipment, such as sensors, transducers, controllers and analytical instrumentation is used to monitor, analyze and control various processes in water and wastewater treatment. PCI equipment is also used to test, measure, identify and analyze environmental contaminants and are essential in maintaining the accuracy, efficiency and performance of water and wastewater engineered systems.

Based on the diverse nature of PCI equipment required by the County, it is necessary to establish a pool of vendors that includes both local and non-local vendors to have sufficient availability of goods and services to support operations. Outreach efforts included sending an email blast to all vendors registered under the commodity code associated with this solicitation, contacting the Miami-Dade Beacon Council and the Greater Miami Chamber of Commerce, and encouraging all potential vendors to register with the County's online bidding system to ensure receipt of solicitation notices. Additional outreach to local vendors included direct email communications. The pool will remain advertised on the Internal Services Department's website to encourage additional participation.

Scope

The scope of this item is countywide in nature.

Fiscal Impact/Funding Source

The fiscal impact for the five-year term is \$15,060,000. The current pool, CA7959-3/11, is valued at \$28,804,194 for a twelve-year term that expires July 31, 2018. The allocation under the pool is slightly higher than the previous pool's allocation as it is based on forecasted needs.

Department	Allocation	Funding Source	Contract Manager
Regulatory and Economic Resources	\$300,000	Proprietary Funds	John Lariosa
Water and Sewer	\$14,760,000	Proprietary Funds	Susan Pascual
Total:	\$15,060,000		

Track Record/Monitor

Fredrick Taylor of the Internal Services Department is the Procurement Contracting Manager.

Delegated Authority

Upon approval of this item, a pool of pre-qualified vendors will be established to participate in spot market competitions. The County Mayor or the County Mayor's designee will have the authority to solicit pricing and award contracts up to an aggregate amount of the allocation authorized by the Board. The County

Mayor or the County Mayor's designee will also have the authority to (a) exercise all provisions of the solicitation documents and any resulting contracts pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38 and (b) add vendors to the pool at any time, subject to ratification by the Board on a bi-annual basis.

Vendors Recommended for Prequalification

Thirteen vendors responded to the solicitation. Nine vendors are being recommended for inclusion in the pool as set forth in the table below.

Vendor	Principal Address	Local Address	Principal
Accutech Instrumentation, Inc.	11101 S Crown Way Suite 4 Wellington, FL	None	Deborah Gade
The Avanti Company	22 S Lake Avenue Avon Park, FL	None	Tim Devlin
AWC, Inc.	6655 Exchequer Drive Baton Rouge, LO	None	David Honeycutt
Corcel Corp. (DBE, SBE)	2461 NW 23 Street Miami, FL	Same	Ray Corona
Hach Company	5600 Lindbergh Drive Loveland, CO	None	Alexius Klau
Hydraulic Sales & Service, Inc.	3700 NW South River Drive Miami, FL	Same	Cleveland Jones
Instrument Specialties, Inc.	3885 St. Johns Parkway Sanford, FL	None	Shawn Kane
Lewis & Associates, Inc.	11481 USA 301 North Thonotosassa, FL	None	Robert Lewis
Pro-Co, Inc.	910 Belle Avenue Number 1000 Winter Springs, FL	None	Brian Mullen

Vendors Not Prequalified for Pool

Vendor	Reason for Not Recommending
Avanti Material Sales, LTD	Vendors did not submit the required documents to satisfy the prequalification criteria. Upon submission of the required documents, the vendors can be added to the pool.
Fluid Control Specialties, Inc.	
Gilson Engineering Sales of Florida, Inc.	
TriNova, Inc.	Vendor is not registered with Miami-Dade County.

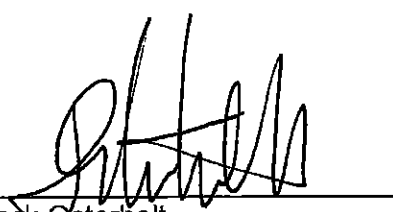
Due Diligence

Pursuant to Resolution No. R-187-12, due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine vendor responsibility, including verifying corporate status and that there are no performance and compliance issues through various vendor responsibility lists. The lists that were referenced included convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to vendor responsibility.

Pursuant to Resolution No. R-140-15, prior to the re-procurement of this replacement pool, a full review of the scope of services was conducted to ensure the replacement pool reflects the County's current needs. The review included market research, posting the solicitation for industry comment, and meetings and drafting sessions with user departments.

Applicable Ordinances and Contract Measures

- The two percent User Access Program provision applies and will be collected on all purchases where permitted by the funding source.
- The Small Business Enterprise (SBE) Bid Preference and Local Preference will be applied at the time of spot market competition where permitted by the funding source. The SBE set-aside applies for spot market competition up to \$100,000 where permitted by the funding source when there are three or more SBE-certified firms available.
- The Living Wage does not apply.



Jack Osterholt
Deputy Mayor

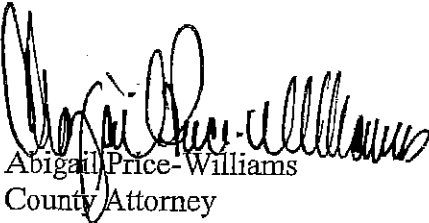


MEMORANDUM

(Revised)

TO: Honorable Chairman Esteban L. Bovo, Jr.
and Members, Board of County Commissioners

DATE: June 5, 2018

FROM: 
Abigail Price-Williams
County Attorney

SUBJECT: Agenda Item No. 8(F)(6)

Please note any items checked.

- "3-Day Rule" for committees applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Statement of social equity required
- Ordinance creating a new board requires detailed County Mayor's report for public hearing
- No committee review
- Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous ____) to approve
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(F)(6)
6-5-18

RESOLUTION NO. _____

RESOLUTION AUTHORIZING ESTABLISHMENT OF PREQUALIFICATION POOL RTQ-00620 IN A TOTAL AMOUNT UP TO \$15,060,000.00 FOR PROCESS CONTROL AND INSTRUMENTATION FOR VARIOUS COUNTY DEPARTMENTS FOR A TERM OF FIVE YEARS; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO SOLICIT PRICING, AWARD CONTRACTS, EXERCISE ALL PROVISIONS OF THE SOLICITATION DOCUMENTS AND ANY RESULTING CONTRACTS PURSUANT TO SECTION 2-8.1 OF THE CODE OF MIAMI-DADE COUNTY, FLORIDA AND IMPLEMENTING ORDER 3-38, AND ADD VENDORS TO THE POOL AT ANY TIME, SUBJECT TO RATIFICATION BY THE BOARD ON A BI-ANNUAL BASIS

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board authorizes the establishment of prequalification pool RTQ-00620 for the purchase of process control and instrumentation for various County departments in a total amount up to \$15,060,000.00 for a term of five years; and authorizes the County Mayor or County Mayor's designee to (a) solicit pricing and award contracts up to an aggregate amount of the allocation authorized by the Board, (b) exercise all provisions of the solicitation documents and any resulting contracts pursuant to Section 2-8.1 of the Code of Miami-Dade County, Florida and Implementing Order 3-38, and (c) add vendors to the pool at any time, subject to ratification by the Board on a bi-annual basis. A copy of the solicitation document and resulting contracts are on file and available upon request from the Internal Services Department, Procurement Management Services Division.

The foregoing resolution was offered by Commissioner
who moved its adoption. The motion was seconded by Commissioner
and upon being put to a vote, the vote was as follows:

Esteban L. Bovo, Jr., Chairman	
Audrey M. Edmonson, Vice Chairwoman	
Daniella Levine Cava	Jose "Pepe" Diaz
Sally A. Heyman	Barbara J. Jordan
Joe A. Martinez	Jean Monestime
Dennis C. Moss	Rebeca Sosa
Sen. Javier D. Souto	Xavier L. Suarez
District 5 - Vacant	

The Chairperson thereupon declared the resolution duly passed and adopted this 5th day of June, 2018. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this Resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: _____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.



Oren Rosenthal