

Memorandum



Date: June 5, 2018

Supplement to
Agenda Item No. 8(F)11

To: Honorable Chairman Esteban L. Bovo, Jr.
and Members, Board of County Commissioners

From: Carlos A. Gimenez
Mayor

A handwritten signature in blue ink, appearing to read "Carlos A. Gimenez", written over the printed name of the Mayor.

Subject: Supplement to Resolution Authorizing Amendment No. 1 to the Professional Services Agreement for Revisions to the 2008 Eleventh Judicial Circuit-Wide Courts and the 2008 Correctional Facilities Master Plans, ISD Project No. A16-ISD-01 GOB, ISD Contract No. Z000149, to Perez & Perez Architects Planners, Inc.

This supplement provides additional information in response to requests by Commissioner Heyman at the April 18, 2018 Public Safety and Health Committee to: 1) prioritize work performed by Perez & Perez Architects Planners, Inc. (Perez & Perez) for the Civil and Probate Courthouse Project (Courthouse Project) and 2) allocate eligible unspent expenditure authority to services performed for the Courthouse Project.

In accordance with Section 255.065 of the Florida Statutes and the Section 2-8.2.6 of the County Code, the County is required to retain an architect or engineer to serve as technical advisor through completion of the design and construction of a public-private partnership project. As such, additional expenditure authority for this contract is required to allow Perez & Perez, the County's technical advisor for the Courthouse Project, to complete the following tasks:

- Develop a design criteria package to be included in the County's solicitation documents;
- Review technical proposals submitted in response to the County's solicitation, including design and construction documents;
- Advise the County's evaluation committee after receipt of proposals;
- Review the incremental designs of the selected developer to ensure compliance with the design criteria package; and
- Oversee the construction of the Courthouse Project until the facility is ready for occupancy.

In furtherance of the County's prioritization of the Courthouse Project, a work order has been issued in the amount of \$225,000 to allow Perez & Perez to continue working on the Courthouse Project while the County finalizes its selection of a project site and procurement process. The work order was issued to ensure that work does not get interrupted, but will only cover the costs associated with initial tasks that can be completed prior to the County's confirmation of a procurement process or project site.

It should be noted that this change order covers Perez & Perez's fees for all tasks described above through completion of construction. These services will be required regardless of the procurement process selected by the Board.

A handwritten signature in blue ink, appearing to read "Edward Marquez", written over the printed name of the Deputy Mayor.

Edward Marquez
Deputy Mayor