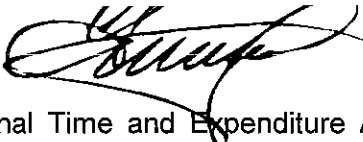


Memorandum



Date: February 5, 2019
To: Honorable Chairwoman Audrey M. Edmonson
and Members, Board of County Commissioners
From: Carlos A. Gimenez 
Mayor
Subject: Request for Additional Time and Expenditure Authority to Pool No. RTQ-00439,
Furniture Office and Non-Office

Agenda Item No. 8(F)(8)

Recommendation

It is recommended that the Board of County Commissioners (Board) authorize \$16,517,860 in additional expenditure authority and one year of additional time to *Pool No. RTQ-00439, Furniture Office and Non Office* for multiple County departments. The solicitation was advertised for an eight-year term. In February 2018, the pool was approved by the Board through Resolution No. R-95-18 for a one-year term. Pursuant to the Resolution, this pool is hereby presented to the Board for a one-year continuation based on the Fiscal Year 2018-19 approved budgeted amount.

County departments use this pool for the purchase and installation of furniture, including replacement parts, upholstery and associated products and services. Additional vendors and manufacturer product lines may be added throughout the term of the pool. The furniture purchased under this pool includes items required to furnish new or expanded County facilities and to replace furniture that has reached the end of its useful life. This furniture includes terminal and lobby seating, ticket counters, chairs, and benches that will be installed at Miami International Airport, PortMiami, public libraries, courthouses and other public facilities.

Scope

The impact of this item is countywide in nature.

Fiscal Impact/Funding Source

The current term expires on February 28, 2019 and has an allocation of \$15,185,000. If this request is approved, the Pool will expire on February 28, 2020 and the additional requested expenditure authority of \$16,517,860 will be allocated based on Fiscal Year 2018-19 Board approved budgets for each department. Refer to Attachment 1 for a listing of departments and allocations based on capital and operating budgets.

Track Record/Monitor

Jessica Tyrrell of the Internal Services Department is the Procurement Contracting Manager.

Delegated Authority

There is no additional delegation of authority sought in this item as the authority to solicit pricing and award contracts up to an aggregate amount of the allocation authorized by the Board, exercise all provisions of the solicitation documents and any resulting contracts pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38, and add vendors to the pool at any time, subject to ratification by the Board on a bi-annual basis, was granted when the pool was established.

Prequalified Vendors

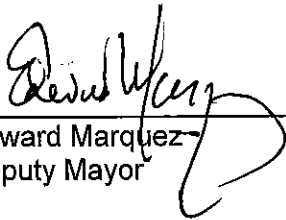
There are currently 46 prequalified vendors under the pool, of which ten are local vendors and five are Small Business Enterprises. Refer to Attachment 2 for a listing of the prequalified vendors. Pursuant to disclosure requirements in Resolution No. R-477-18, fewer than 75 percent of vendors recommended are local.

Due Diligence

Pursuant to Resolution No. R-187-12, due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine contractor responsibility, including verifying corporate status and review of performance and compliance issues. The lists referenced include convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to contractor responsibility.

Applicable Ordinances and Contract Measures

- The two percent User Access Program provision applies where permitted by funding source.
- The Small Business Enterprise (SBE) Bid Preference and Local Preference will be applied at the time of spot market competition where permitted by the funding source. An SBE set-aside applies for spot market competition up to \$100,000 where permitted by the funding source when there are three or more SBE-certified firms available.
- The Living Wage does not apply.



Edward Marquez
Deputy Mayor

Attachment 1

Departments and Allocations - Prequalification Pool No. RTQ-00439, Furniture Office and Non Office

Department	Capital Allocation Requested	Operating Budget Allocation Requested	Total Allocation Requested	Funding Source	Contract Manager
Administrative Office of the Courts		\$7,825.00	\$7,825.00	General Fund	Valerie Regits
Aviation	\$2,113,000.00	\$1,000,000.00	\$3,113,000.00	Proprietary Funds	Neivy Garcia
Clerk of Courts	\$202,300.00	\$14,100.00	\$216,400.00	Clerk Revenue	Jason Smith
Community Action and Human Services	\$9,000.00	\$26,000.00	\$35,000.00	General Fund, Federal Funds	Kimberly Craig
Corrections and Rehabilitation		\$154,700.00	\$154,700.00	General Fund	Ana Hassan
Cultural Affairs	\$120,000.00		\$120,000.00	General Fund	Regla Lee
Fire Rescue		\$268,835.00	\$268,835.00	Fire District Funds	Marianela Betancourt
Human Resources		\$15,000.00	\$15,000.00	Fire District Funds, General Fund, Proprietary Funds	Susana Ramirez-Lapp
Information Technology		\$90,000.00	\$90,000.00	Internal Service Funds	Manny Fernandez
Internal Services	\$4,350,000.00		\$4,350,000.00	Internal Service Funds	Adrian Frazier
Juvenile Services		\$13,000.00	\$13,000.00	General Fund	Jose Granera
Library System	\$3,600,000.00	\$385,000.00	\$3,985,000.00	Library District	Mike Iturrey
Medical Examiner		\$7,000.00	\$7,000.00	General Fund	Aylin Concepcion
Parks, Recreation, and Open Spaces		\$100,000.00	\$100,000.00	General Fund	Bernie Rodriguez
Police	\$310,000.00	\$1,670,000.00	\$1,980,000.00	General Fund, Impact Fees	Laura Romano
PortMiami	\$1,000,000.00		\$1,000,000.00	Proprietary Fund	Gyselle Pino
Public Housing and Community Development		\$90,000.00	\$90,000.00	Federal Funds	Indira Rajkumar-Futch
Regulatory and Economic Resources		\$135,000.00	\$135,000.00	Proprietary Funds	Manuel Blanco
Solid Waste Management		\$40,000.00	\$40,000.00	Proprietary Funds	Olga Espinosa-Anderson
Transportation and Public Works	\$25,000.00	\$72,100.00	\$97,100.00	DTPW Operating	Ana Rioseco
Water and Sewer		\$123,000.00	\$700,000.00	Proprietary Funds	Susan Pascual
Unallocated	\$12,306,300.00	\$4,211,560.00	\$16,517,860.00		

Attachment 2**Prequalified Vendors - Prequalification Pool No. RTQ-00439, Furniture Office and Non Office**

Vendor	Principal Address	Local Address	Principal
Advanced Filing Systems, Inc. dba Florida Office Systems (SBE)	1561 SW 68 Avenue Plantation, FL	9332 NW 101 Street Medley, FL	David L. Stoutamire
Affordable Interior Systems, Inc.	25 Tucker Drive Leominster, MA	None	Franco Bianchi
All Rack & Shelving, Inc.	10930 SW 129 Street Miami, FL	Same	Ronald Rossiter
Allsteel, Inc.	600 East 2 Street Muscatine, IA	None	Marshall H. Bridge
Apricot Office Interiors, Inc. (SBE)	20401 NW 2 Avenue Miami, FL	Same	Basil M. Bernard
Arconas Corporation	5700 Keaton Crescent Mississauga, ON	None	Sherry Martin
Bay View Industries, Inc. dba Surface Works	7821 S 10 Street Oak Creek, WI	None	Eugene T. Plitt
Berwin, Inc. dba JC White Architectural Interior Products	3501 Commerce Parkway Miramar, FL	None	Mark Feltingoff
Camilo Holdings, LLC	2333 Brickell Avenue Suite A-1 Miami, FL	Same	Camilo Lopez III
Classroom Outfitters, LLC (SBE)	19301 SW 106 Avenue Suite # 11 Miami, FL	Same	Richard A. Brewer
Compass Office Solutions, LLC	3320 Enterprise Way Miramar, FL	None	William J. White
Corporate Design Choice, Inc.	11001 NW 33 Street Doral, FL	Same	Alina B. MacMullin
Dar Ran Furniture Industries, Inc.	2402 Shore Street High Point, NC	None	Jennifer H. Cashion
Dirtt Environmental Solutions, Inc.	7303 30 Street SE Calgary, AB	482 NE 93 Street Miami Shores, FL	Michael Goldstein
DSI Industries, Inc. dba OFGO	115 Cidermill Avenue Concord, ON	None	David Shamir
Empire Office, Inc.	5112 West Linebaugh Avenue, Tampa FL	None	Peter Gaslow
Forms & Surfaces, Inc.	30 Pine Street Pittsburgh PA	None	Jeffrey M. Stork
Global Commercial Furnishings, Inc.	3132 Fortune Way Suite D1 Wellington, FL	None	Jennifer L. Kirek
Global Industries, Inc.	17 West Stow Road Marlton, NJ	None	Jon Abraham
Hancock & Moore LLC dba Cabot Wrenn	401 11 Street NW Hickory, NC	None	Brandon M. Hucks
Hon Company, LLC	600 East 2 Street Muscatine, IA	None	Jim Foster
Hugh Robinson, Inc.	2718 NW 31 Avenue Lauderdale Lakes, FL	None	Thomas H. Robinson III
Humanscale Corporation	220 Circle Drive N Piscataway, NJ	None	Robert King
Kimball Office, Inc.	1600 Royal Street Jasper, IN	None	Robert Schneider

Vendor	Principal Address	Local Address	Principal
Knoll, Inc.	1235 Water Street E Greenville, PA	None	Andrew B. Cogan
Krueger International, Inc. dba KI	1330 Bellevue Street Green Bay, WI	None	Richard J. Resch
Lakeshore Equipment Company dba Lakeshore Learning Materials	2695 E Dominguez Street Carson, CA	None	David B. Kaplan
Landscape Forms, Inc.	7800 E Michigan Avenue Kalamazoo, MI	None	Richard Heriford
Library Interiors of Florida, Inc.	10006 Cross Creek Boulevard #432 Tampa, FL	None	Jeffrey L. Hunt
Maxon Furniture, Inc.	600 East 2 Street Muscatine, IA	None	Abran Soria
Mity-Lite, Inc.	1301 W 400 N Orem, UT	None	Jeff Scott
Nancy Reynolds Associates, Inc.	1201 River Reach Drive Fort Lauderdale, FL	None	Nancy A. Reynolds
Newton Seating Company, Inc.	2344 Harper Street Jacksonville, FL	None	Michael C. Bates
Office Dimensions, Inc. (SBE)	3621 NE 1 Court Miami, FL	Same	Mark D. Stern
Office Express Supplies, Inc. (SBE)	8005 W 20 Avenue Hialeah, FL	Same	Libia Fuentes
OFS Brands, Inc.	1204 E 6 Street Huntingburg, IN	None	Robert H. Menke, Jr.
Offistation, Inc.	1405 SW 20 Street Fort Lauderdale, FL	None	George A. Lee Jr
Patterson Pope, Inc.	1150 Emma Oaks Trail Suite 120 Lake Mary, FL	None	William P. Patterson
Pradere Manufacturing Corp. dba Pradere Office Products	7655 West 20 Avenue Hialeah, FL	Same	Jose Pradere
Prison Rehabilitative Industries and Diversified Enterprises, Inc. dba Pride Enterprises	223 Morrison Road Brandon, FL	None	James J. Reeves
R. George & Associates, Inc.	1435 S Leavitt Unit 103 Orange City, FL	None	Richard C. George
Spectrim Building Products, LLC	3020 Glenn Avenue Bensalem, PA	None	Mike Andersen
SSE and Associates, Inc	569 Canal Street New Smyrna Beach, FL	None	Sonya S. Eggerton
Sun Northwest, Inc.	350 26 Avenue #4 San Francisco CA	None	Steven Paul Eliopoulos
Teknion, LLC	350 Fellowship Road Suite 100 Mt. Laurel, NJ	None	Maxine Mann
Your Office, Inc.	609 NW 28 Street, Wilton Manors, FL	None	Leroy Watkins



MEMORANDUM

(Revised)

TO: Honorable Chairwoman Audrey M. Edmonson
and Members, Board of County Commissioners

DATE: February 5, 2019

FROM: Abigail Price-Williams
County Attorney

SUBJECT: Agenda Item No. 8(F)(8)

Please note any items checked.

- "3-Day Rule" for committees applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Statement of social equity required
- Ordinance creating a new board requires detailed County Mayor's report for public hearing
- No committee review
- Applicable legislation requires more than a majority vote (i.e., 2/3's ____, 3/5's ____, unanimous ____, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) ____, CDMP 2/3 vote requirement per 2-116.1(3)(h) or (4)(c) ____, or CDMP 9 vote requirement per 2-116.1(4)(c)(2) ____) to approve
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(F)(8)
2-5-19

RESOLUTION NO. _____

RESOLUTION AUTHORIZING ADDITIONAL TIME OF ONE YEAR AND EXPENDITURE AUTHORITY IN A TOTAL AMOUNT UP TO \$16,517,860.00 FOR PREQUALIFICATION POOL NO. RTQ-00439 FOR PURCHASE OF FURNITURE OFFICE AND NON-OFFICE FOR VARIOUS COUNTY DEPARTMENTS; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO SOLICIT PRICING, AWARD CONTRACTS, EXERCISE ALL PROVISIONS OF THE SOLICITATION DOCUMENTS AND ANY RESULTING CONTRACTS PURSUANT TO SECTION 2-8.1 OF THE COUNTY CODE AND IMPLEMENTING ORDER 3-38, AND ADD VENDORS TO THE POOL AT ANY TIME, SUBJECT TO RATIFICATION BY THE BOARD ON A BI-ANNUAL BASIS

WHEREAS, this Board desires to accomplish the purpose outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board authorizes additional time of one-year and expenditure authority in a total amount up to \$16,517,860.00 for Prequalification Pool RTQ-00439 for the purchase of furniture office and non-office for various County Departments and authorizes the County Mayor or the County Mayor's designee to (a) solicit pricing and award contracts up to the aggregate amount of the allocation authorized by the Board, (b) exercise all provisions of the solicitation documents and any resulting contracts pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38, and (c) add vendors to the pool at any time, during the term of the pool, subject to ratification by the Board on a bi-annual basis. A copy of the solicitation document and the contracts once awarded are on file with and available upon request from the Internal Services Department, Strategic Procurement Division.

The foregoing resolution was offered by Commissioner _____, who moved its adoption. The motion was seconded by Commissioner _____ and upon being put to a vote, the vote was as follows:

- | | |
|--------------------------------|----------------------|
| Audrey M. Edmonson, Chairwoman | |
| Rebeca Sosa, Vice Chairwoman | |
| Esteban L. Bovo, Jr. | Daniella Levine Cava |
| Jose "Pepe" Diaz | Sally A. Heyman |
| Eileen Higgins | Barbara J. Jordan |
| Joe A. Martinez | Jean Monestime |
| Dennis C. Moss | Sen. Javier D. Souto |
| Xavier L. Suarez | |

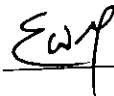
The Chairperson thereupon declared this resolution duly passed and adopted this 5th day of February, 2019. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: _____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.



Eduardo W. Gonzalez