

# MEMORANDUM

Agenda Item No. 3(A)(5)

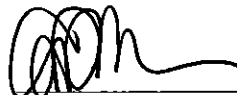
**TO:** Honorable Chairwoman Audrey M. Edmonson  
and Members, Board of County Commissioners

**DATE:** February 19, 2020

**FROM:** Abigail Price-Williams  
County Attorney

**SUBJECT:** Resolution retroactively authorizing in-kind services from the Parks, Recreation and Open Spaces Department for the December 19, 2019 "Blue and White Holiday Flag Football Game" sponsored by Jane S. Roberts K-8 Center in the amount of \$1,210.00 to be funded from the balance of the District 11 FY 2019-20 In-Kind Reserve

The accompanying resolution was prepared and placed on the agenda at the request of Prime Sponsor Commissioner Joe A. Martinez.



Abigail Price-Williams  
County Attorney



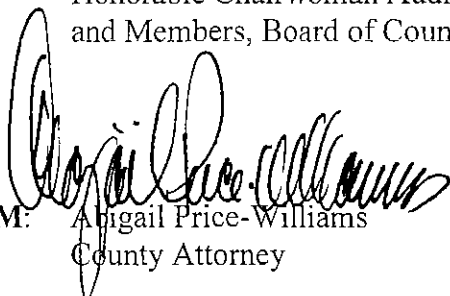
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**MEMORANDUM**  
(Revised)

**TO:** Honorable Chairwoman Audrey M. Edmonson  
and Members, Board of County Commissioners

**DATE:** February 19, 2020

**FROM:**   
Abigail Price-Williams  
County Attorney

**SUBJECT:** Agenda Item No. 3(A)(5)

Please note any items checked.

- "3-Day Rule" for committees applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Statement of social equity required
- Ordinance creating a new board requires detailed County Mayor's report for public hearing
- No committee review
- Applicable legislation requires more than a majority vote (i.e., 2/3's present \_\_\_\_, 2/3 membership \_\_\_\_, 3/5's \_\_\_\_, unanimous \_\_\_\_, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) \_\_\_\_, CDMP 2/3 vote requirement per 2-116.1(3)(h) or (4)(c) \_\_\_\_, or CDMP 9 vote requirement per 2-116.1(4)(c)(2) \_\_\_\_ ) to approve
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved \_\_\_\_\_ Mayor  
Veto \_\_\_\_\_  
Override \_\_\_\_\_

Agenda Item No. 3(A)(5)  
2-19-20

RESOLUTION NO. \_\_\_\_\_

RESOLUTION RETROACTIVELY AUTHORIZING IN-KIND SERVICES FROM THE PARKS, RECREATION AND OPEN SPACES DEPARTMENT FOR THE DECEMBER 19, 2019 “BLUE AND WHITE HOLIDAY FLAG FOOTBALL GAME” SPONSORED BY JANE S. ROBERTS K-8 CENTER IN THE AMOUNT OF \$1,210.00 TO BE FUNDED FROM THE BALANCE OF THE DISTRICT 11 FY 2019-20 IN-KIND RESERVE

**WHEREAS**, the Jane S. Roberts K-8 Center has requested in-kind services from the Parks, Recreation and Open Spaces Department for the December 19, 2019 “Blue and White Holiday Flag Football Game” in the amount of \$1,210.00 (see attached Fee Waiver/In-kind Service Application); and

**WHEREAS**, the Jane S. Roberts K-8 Center is a public school in Miami-Dade County; and

**WHEREAS**, the “Blue and White Holiday Flag Football Game” is a family-friendly event that brings the children, community, and surrounding neighbors together through sports and athletics; and

**WHEREAS**, the “Blue and White Holiday Flag Football Game” is a district event, as that term is defined in the attached Fee Waiver/In-kind Service Application, and \$1,210.00 of the in-kind services shall be funded from the balance of the District 11 FY 2019-20 In-Kind Reserve,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA**, that this Board retroactively authorizes in-kind services from the Parks, Recreation and Open Spaces Department for the

December 19, 2019 “Blue and White Holiday Flag Football Game” sponsored by the Jane S. Roberts K-8 Center, in an amount of \$1,120.00 to be funded from the balance of District 11 FY 2019-20 In-Kind Reserve.

The Prime Sponsor of the foregoing resolution is Commissioner Joe A. Martinez. It was offered by Commissioner \_\_\_\_\_, who moved its adoption. The motion was seconded by Commissioner \_\_\_\_\_ and upon being put to a vote, the vote was as follows:

Audrey M. Edmonson, Chairwoman	
Rebeca Sosa, Vice Chairwoman	
Esteban L. Bovo, Jr.	Daniella Levine Cava
Jose “Pepe” Diaz	Sally A. Heyman
Eileen Higgins	Barbara J. Jordan
Joe A. Martinez	Jean Monestime
Dennis C. Moss	Sen. Javier D. Souto
Xavier L. Suarez	

The Chairperson thereupon declared this resolution duly passed and adopted this 19<sup>th</sup> day of February, 2020. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA  
BY ITS BOARD OF  
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: \_\_\_\_\_  
Deputy Clerk

Approved by County Attorney as  
to form and legal sufficiency.

RC

Ryan Carlin

MIAMI-DADE COUNTY  
FEE WAIVER/IN-KIND SERVICES APPLICATION

COUNTY FEE WAIVERS OR IN-KIND SERVICES REQUESTED THROUGH THIS PROCESS ARE NOT EFFECTIVE UNTIL APPROVED BY ACTION OF THE BOARD OF COUNTY COMMISSIONERS PURSUANT TO THE MIAMI-DADE COUNTY HOME RULE CHARTER

Please complete the following form and submit completed form along with requested materials, if applicable, to:

Office of Management and Budget  
111 N.W. 1<sup>st</sup> Street, Suite 2200  
Miami, FL 33128

Phone: (305) 375-5143  
Fax: (305) 375-5168

Type of Event/Application (select one of the following):

- District Event - Event of minimal impact related to specific commission district (Complete questions 1-7, sign and date; copy will be submitted to the appropriate District Commissioner within two days of receipt of application.)
- Small Event - Event of minimal impact not necessarily related to a specific commission district. (Complete questions 1-7, sign and date.)
- Special Event\* - Event with expected attendance of less than 5,000 with localized impact limited to an individual community or municipality (Complete questions 1-12, sign, date and submit form no later than 60 days prior to event date.)
- Major Event\* - Large Event with expected attendance of over 5,000 or significant probability of protests, controversy, violence or vandalism (Complete questions 1-12, sign, date and submit form no later than 120 days prior to event date.)

\*\*Note: Event budget must be included for "Special" and "Major" event types.\*\*

Commissioner sponsoring event

Joe A. Martinez

1. Full legal name of the requesting organization:

Jane S. Roberts K-8 Center

2. Applicant Status: (Select one of the choices below)

- Not-For-Profit or Tax Exempt  
 For-Profit  
 Local Government or Public Entity  
 Other (specify): \_\_\_\_\_

3. Name and contact information for single point of contact (address, phone, fax, e-mail address, etc.):

Milly Arango

305-220-5769

14850 Cottonwood Circle, Miami, FL 33128

4. Specify fee waiver or in-kind service requested (quantify, if applicable):

Bleacher (1) 300 seat

5. Name, date of event, description, and purpose of the event (if event is a fund-raiser, define the beneficiaries): \_\_\_\_\_  
Blue & White Holiday Flag Football Game  
Holiday Football Game

6. Please select ALL that apply to event:

- Economic Development: Event supports vitality or growth of the local economy
- Youth/Education: Event benefits youth of any age and/or offers educational benefits
- Health and Social Services: Event supports health-related causes and/or social programs or institutions that improve quality of life within the community
- Arts and Culture: Event supports music, theatre, literature, art or culture
- Environmental: Event benefits environmental concerns or promotes conservation
- Sports and Athletics: Event supports/promotes organized sports or recreational participation

7. Physical address of event venues (please specify Commission District(s)): \_\_\_\_\_  
14850 Cottonwood Circle  
Miami, FL 33185

8. Description of regional or local impact: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

9. Daily/hourly event schedule, including set-up and breakdown schedule (attach event calendar, if applicable): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

10. Detailed description of event venues (map or schematic of event venues, access points, surrounding roadways and traffic flow diagrams, if applicable): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

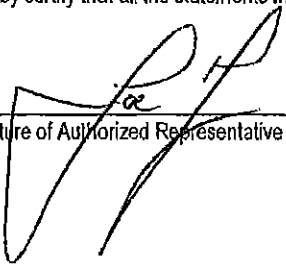
11. Expected number of participants and estimated attendance (per day, if applicable): \_\_\_\_\_

\_\_\_\_\_

12. Itemized budget, including total event budget, total budget of host organization, if applicable, and total commitment of resources (attach additional pages as needed): \_\_\_\_\_

\_\_\_\_\_

I hereby certify that all the statements made in this application are true and correct.

  
\_\_\_\_\_  
Signature of Authorized Representative

12/11/19  
\_\_\_\_\_  
Date



**SHOWMOBILES, STAGES, BLEACHERS,  
AND SOUND PRODUCTION**  
(305) 226-8315 Ext. 5/(305) 553-8511 (Fax)

**EQUIPMENT (S) CONFIRMATION FORM**

ORGANIZATION/AGENCY: Jane S Roberts K-8 Center

EQUIPMENT REQUESTED: Bleacher (1) 300 seat

NAME OF PERSON RESPONSIBLE FOR THIS BILL: Commissioner Joe A. Martinez  
Commission District #11

OR INDEX CODE (MIAMI-DADE AGENCIES ONLY): \_\_\_\_\_

BILLING ADDRESS/ZIP CODE: 111 NW 1 Street Suite 220 Miami, FL 33128

NAME/TITLE OF THE EVENT: School Events

ADDRESS OF EVENT: 14850 Cottonwood Circle Miami, FL 33185

TODAY'S DATE: 12/09/19 DATE (S) & TIME OF EVENT: 12/19/19 12PM - 3PM

SET-UP TIME & DAY: 11 AM 12/19/19

TAKE-DOWN TIME & DAY: 3 PM 12/19/19

CONTACT PERSON/PHONE: Milly Arango 305-220-6769  
AT SITE CONTACT/CELL PHONE#: \_\_\_\_\_

SPECIAL INSTRUCTIONS: Direction item(s) are to be placed, maps, diagrams, etc.

OTHER INFORMATION: Include additional equipment if needed.

We, the users, understand that we assume full responsibility for any damage, theft, or loss to said equipment and its accessories between the time the Miami-Dade Park and Recreation Department completes setting up and the time it takes down. We also understand that the total fee is to be remitted (15) fifteen working days before the event.

\*Fee: \$1,210.00 In-kind District #11  
\*(SEE FEE SCHEDULE FOR EXACT CHARGES)

Signature: [Signature]  
Commissioner Joe A. Martinez  
Agency/Group: Commission District #11

**CANCELLATIONS MUST BE MADE 72 HOURS IN ADVANCE OF THE  
EVENT BY FAX OR EMAIL OTHERWISE EXPECT TO BE CHARGED  
½ (HALF) OF RENTAL FEE. \*There will be no completed reservation on the schedule unless the  
confirmation Form is filled out completely and signed.**

Late equipment arrivals, please call (786) 236-7926

8




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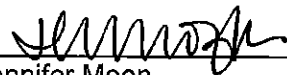
**From:** Carlos A. Gimenez  
Mayor 

**Subject:** District Specific In-Kind Request

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A retroactive waiver for in-kind services has been requested by Jane S. Roberts K-8 Center for the "Blue and White Holiday Flag Football Game" event which was held on December 19, 2019.

In-kind services have been requested in an amount not to exceed \$1,210.00 from the Parks, Recreation and Open Spaces Department for the use of a 300-seat portable bleacher. This event will be funded from the balance of District 11 FY 2019-20 In-Kind Reserve Fund.

  
\_\_\_\_\_  
Jennifer Moon  
Deputy Mayor

InKind01942