

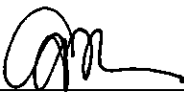
MEMORANDUM

Agenda Item No. 14(A)(5)

TO: Honorable Chairwoman Audrey M. Edmonson and Members, Board of County Commissioners **DATE:** February 19, 2020

FROM: Abigail Price-Williams
County Attorney **SUBJECT:** Resolution retroactively authorizing the County Mayor action in applying for, receiving, and expending grant funds in the amount of \$792,665.60 from the Florida Department of Education's Coach Aaron Feis Guardian Program to support the Miami-Dade Police Department's Guardian Program; and authorizing the County Mayor to apply for, receive, and expend any additional grant funds that may become available under this program, to execute such contracts, agreements, memoranda of agreement, and amendments as may be required by the program guidelines, and to exercise any termination and modification clauses contained therein

The accompanying resolution was prepared by the Miami-Dade Police Department and placed on the agenda at the request of Prime Sponsor Public Safety and Rehabilitation Committee.



Abigail Price-Williams *for*
County Attorney

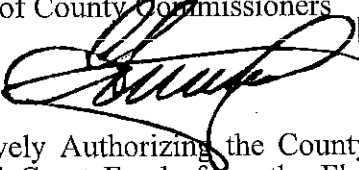
APW/cp

Memorandum



Date: February 19, 2020

To: Honorable Chairwoman Audrey M. Edmonson
and Members, Board of County Commissioners

From: Carlos A. Gimenez
Mayor 

Subject: Resolution Retroactively Authorizing the County Mayor's Action to Apply for, Receive, and Expend Grant Funds from the Florida Department of Education's Coach Aaron Feis Guardian Program

Recommendation

It is recommended that the Board of County Commissioners (Board) approve the attached resolution retroactively authorizing the County Mayor or the County Mayor's designee's action in applying for, receiving, and expending grant funds in the amount of \$792,665.60 from the Florida Department of Education's Coach Aaron Feis Guardian Program to support the Miami-Dade Police Department's (MDPD) Guardian Program. It is further recommended that the Board authorize the County Mayor or the County Mayor's designee to apply for, receive, and expend any additional grant funds that may become available under this program, to execute such contracts, agreements, memoranda of agreement, and amendments as may be required by program guidelines, and to exercise the termination and modification clauses contained therein. The current grant period is from July 1, 2019, through June 30, 2020.

Scope

The grant will support countywide services.

Delegation of Authority

The County Mayor or the County Mayor's designee is delegated the authority to apply for, receive, and expend awarded grant funds, to execute the application and any amendments to the grant application for and on behalf of the County, to apply for, receive, and expend additional grant funds that may become available under this program, to execute such contracts, agreements, memoranda of agreement, and amendments as may be required by program guidelines, after review by the County Attorney's Office for form and legal sufficiency, and to exercise termination and modification clauses of any such contracts, after review by the County Attorney's Office for form and legal sufficiency.

Fiscal Impact/Funding Source

This grant will provide \$792,665.60 in state funds to implement the proposed project. The grant does not require any matching or in-kind funds. The funding source is the Florida Department of Education, Office of Grants Management.

Track Record/Monitor

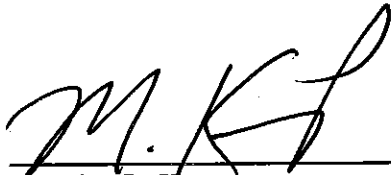
This grant will be monitored by Assistant Director Gustavo Knoepffler, of the MDPD's Departmental Services, to ensure compliance with grant requirements.

Background

The Coach Aaron Feis Guardian Program was established in 2018 through the Marjory Stoneman Douglas High School Public Safety Act. Guardians are armed personnel who aid in the prevention or abatement of active assailant incidents on school premises. They are either school employees who volunteer to serve in addition to official job duties or personnel hired for the specific purpose of serving as a school guardian. Guardians must pass psychological and drug screenings, and successfully complete a minimum of 144 hours of training.

The 2019 Legislature expanded the Guardian program to include Class D and Class G licensed security guards as well as certain school district or charter school employees who volunteer to participate in the program. State funds are granted to participating Sheriff's Offices to cover the screening and training costs for each Guardian. Also, Guardians receive a one-time stipend of \$500.00 for serving in the program.

Miami-Dade County, by and through the MDPD, applied for grant funds from the Florida Department of Education's Coach Aaron Feis Guardian Program, in order to implement MDPD's Guardian Program for the 53 charter schools located throughout the County. The MDPD will conduct the psychological evaluations, train, and certify the Guardians. The charter schools will conduct the background checks and officially hire the Guardians.



Maurice L. Kemp
Deputy Mayor



MEMORANDUM
(Revised)

TO: Honorable Chairwoman Audrey M. Edmonson
and Members, Board of County Commissioners

DATE: February 19, 2020

FROM: Abigail Price-Williams
County Attorney

SUBJECT: Agenda Item No. 14(A)(5)

Please note any items checked.

- "3-Day Rule" for committees applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Statement of social equity required
- Ordinance creating a new board requires detailed County Mayor's report for public hearing
- No committee review
- Applicable legislation requires more than a majority vote (i.e., 2/3's present ____, 2/3 membership ____, 3/5's ____, unanimous ____, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) ____, CDMP 2/3 vote requirement per 2-116.1(3)(h) or (4)(c) ____, or CDMP 9 vote requirement per 2-116.1(4)(c)(2) ____) to approve
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 14(A)(5)
2-19-20

RESOLUTION NO. _____

RESOLUTION RETROACTIVELY AUTHORIZING THE COUNTY MAYOR OR THE COUNTY MAYOR'S DESIGNEE'S ACTION IN APPLYING FOR, RECEIVING, AND EXPENDING GRANT FUNDS IN THE AMOUNT OF \$792,665.60 FROM THE FLORIDA DEPARTMENT OF EDUCATION'S COACH AARON FEIS GUARDIAN PROGRAM TO SUPPORT THE MIAMI-DADE POLICE DEPARTMENT'S GUARDIAN PROGRAM; AND AUTHORIZING THE COUNTY MAYOR OR THE COUNTY MAYOR'S DESIGNEE TO APPLY FOR, RECEIVE, AND EXPEND ANY ADDITIONAL GRANT FUNDS THAT MAY BECOME AVAILABLE UNDER THIS PROGRAM, TO EXECUTE SUCH CONTRACTS, AGREEMENTS, MEMORANDA OF AGREEMENT, AND AMENDMENTS AS MAY BE REQUIRED BY THE PROGRAM GUIDELINES, AND TO EXERCISE ANY TERMINATION AND MODIFICATION CLAUSES CONTAINED THEREIN

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board retroactively authorizes the County Mayor or the County Mayor's designee's action in applying for, receiving, and expending grant funds in the amount of \$792,665.60, from the Florida Department of Education's Coach Aaron Feis Guardian Program to implement the Miami-Dade Police Department's Guardian Program. This Board further authorizes the County Mayor or the County Mayor's designee to apply for, receive, and expend any additional grant funds that may become available under this program, to execute such contracts, agreements, memoranda of agreement and amendments as may be required by program guidelines; and to exercise termination and modification clauses of any such contracts, after review by the County Attorney's Office for form and legal sufficiency.

The foregoing resolution was offered by Commissioner
who moved its adoption. The motion was seconded by Commissioner
and upon being put to a vote, the vote was as follows:

Audrey M. Edmonson, Chairwoman	
Rebeca Sosa, Vice Chairwoman	
Esteban L. Bovo, Jr.	Daniella Levine Cava
Jose "Pepe" Diaz	Sally A. Heyman
Eileen Higgins	Barbara J. Jordan
Joe A. Martinez	Jean Monestime
Dennis C. Moss	Sen. Javier D. Souto
Xavier L. Suarez	

The Chairperson thereupon declared this resolution duly passed and adopted this 19th day of February 2020. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

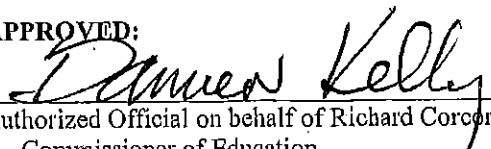
By: _____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

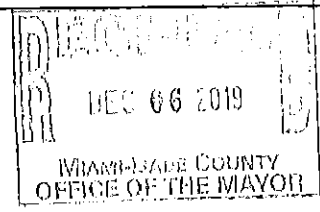
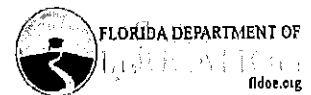
Anita Viciano Zapata



**Florida Department of Education
Project Award Notification**

1 PROJECT RECIPIENT Miami-Dade Police Department	2 PROJECT NUMBER 99B-90210-0D001
3 PROJECT/PROGRAM TITLE Coach Aaron Fels Guardian Program TAPS 20A096	4 AUTHORITY LI 95 General Appropriations Act
5 AMENDMENT INFORMATION Amendment Number: Type of Amendment: Effective Date:	6 PROJECT PERIODS Budget Period: 07/01/2019 - 06/30/2020 Program Period: 07/01/2019 - 06/30/2020
7 AUTHORIZED FUNDING Current Approved Budget: \$792,665.60 Amendment Amount: Estimated Roll Forward: Certified Roll Amount: Total Project Amount: \$792,665.60	8 REIMBURSEMENT OPTION As Specified in the Terms and Conditions
9 TIMELINES <ul style="list-style-type: none"> Last date for incurring expenditures and issuing purchase orders: <u>06/30/2020</u> Date that all obligations are to be liquidated and final disbursement reports submitted: <u>08/20/2020</u> Last date for receipt of proposed budget and program amendments: <u>05/30/2020</u> Refund date of unexpended funds; mail to DOE Comptroller, 325 W. Gaines Street, 944 Turlington Building, Tallahassee, Florida 32399-0400: 	
10 DOE CONTACTS Program: Brooks Rumenik Phone: (850) 245-0749 Email: Brooks.Rumenik@fldoe.org Grants Management: Unit A (850) 245-0496	Comptroller Office Phone: (850) 245-0401 Duns#: 114276731 FEIN#: F596000573024
11 TERMS AND SPECIAL CONDITIONS <ul style="list-style-type: none"> This project and any amendments are subject to the procedures outlined in the <u>Project Application and Amendment Procedures for Federal and State Programs</u> (Green Book) and the General Assurances for Participation in Federal and State Programs and the terms and requirements of the Request for Proposal or Request for Application, RFP/RFA, hereby incorporated by reference. Any unexpended general revenue funds must be returned by check issued to the Florida Department of Education, with the final expenditure report. The check must clearly identify the project number for which funds are being returned. In the event that the Governor and Cabinet are required to impose a mandatory reserve on the current year appropriation, this Agreement shall be amended to place in reserve the amount determined by the Department of Education to be necessary because of the mandatory reserve in the appropriation. All provisions not in conflict with any amendment(s) are still in full force and effect and are to be performed at the level specified in the project award notification. Other: Upon receipt of the Project Award Notification, funding method will be based on agency request and budget release. All disbursement reports must be supported by appropriate documents, including but not limited to the deliverables as stated in the approved project, activity reports that tie directly to the tasks performed or deliverables completed for the reporting period. Each report shall also include, as appropriate, the DOE 300 and DOE 301 and reported on the DOE 399 form with an original signature of the official who is authorized to legally bind the entity. 	
12 APPROVED:  Authorized Official on behalf of Richard Corcoran Commissioner of Education Date of Signing: <u>12/2/19</u>	

DOE-200
Revised 07/15



**INSTRUCTIONS
PROJECT AWARD NOTIFICATION**

- 1 Project Recipient: Agency, Institution or Non-Governmental entity to which the project is awarded.
- 2 Project Number: This is the agency number, grant number, and project code that must be used in all communication. (Projects with multiple project numbers will have a separate DOE-200 for each project number).
- 3 Project Description: Title of program and/or project. TAPS #: Departmental tracking number.
- 4 Authority: Federal Grants - Public Law or authority and CFDA number. State Grants - Appropriation Line Item Number and/or applicable statute and state identifier number.
- 5 Amendment Information: Amendment number (consecutively numbered), type (programmatic, budgeting, time extension or others) in accordance with the Project Application and Amendment Procedures for Federal and State Programs (Green Book), and effective date.
- 6 Project Periods: The periods for which the project budget and program are in effect.
- 7 Authorized Funding: Current Approved Project (total dollars available prior to any amendments); Amendment Amount (total amount of increase or decrease in project funding); Estimated Roll Forward (roll forward funds which have been estimated into this project); and Total Project Amount (total dollars awarded for this project).
- 8 Reimbursement Options:
 - Federal Cash Advance - On-Line Reporting required monthly to record expenditures.
 - Advance Payment - Upon receipt of the Project Award Notification, up to 25% of the total award may be advanced for the first payment period. To receive subsequent payments, 90% of previous expenditures must be documented and approved by the Department.
 - Quarterly Advance to Public Entity - For quarterly advances of non-federal funding to state agencies and LEAs made in accordance within the authority of the General Appropriations Act. Expenditures must be documented and reported to DOE at the end of the project period. If audited, the recipient must have expenditure detail documentation supporting the requested advances.
 - Reimbursement with Performance - Payment made upon submission of documented allowable expenditures, plus documentation of completion of specified performance objectives.
- 9 Timelines: Date requirements for financial and program reporting/requests to the Department of Education.
- 10 DOE Contacts: Program contact for program issues, Grants Management Unit for processing issues, and Comptroller's Office number for payment information.
- 11 Terms and Special Conditions: Listed items apply to this project. (Additional space provided on Page 2 of 2 if needed.)
- 12 Approved: Approval signature from the Florida Department of Education and the date signature was affixed.

FLORIDA DEPARTMENT OF EDUCATION PROJECT APPLICATION

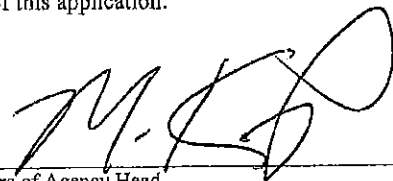

RECEIVED
 2019 OCT 30 AM 3:25
 OFFICE OF GRANTS MANAGEMENT

Please return to: Florida Department of Education Office of Grants Management Room 332 Turlington Building 325 West Gaines Street Tallahassee, Florida 32399-0400 Telephone: (850) 245-0496	A) Program Name: <p style="text-align: center;">MDPD Guardian Program</p> <p style="text-align: center;">TAPS NUMBER: 20A096</p>	DOE USE ONLY Date Received 						
B) Name and Address of Eligible Applicant: <p style="text-align: center;">Miami-Dade County/Miami-Dade Police Department 9105 NW 25 Street Doral, Florida 33172-1500</p>		Project Number (DOE Assigned) <p style="text-align: center; font-size: 1.2em;">993 - 90210 - 0000</p>						
C) Total Funds Requested: <p style="text-align: center;">\$792,665.60</p> <hr style="width: 20%; margin: auto;"/> <p style="text-align: center;">DOE USE ONLY</p> Total Approved Project: <p style="text-align: center;">\$ 792,665.60</p>	D) Applicant Contact & Business Information <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;"> Contact Name: Lieutenant Babette Rox Fiscal Contact Name: Sergeant Randall Rossman </td> <td style="width: 40%;"> Telephone Numbers: 305-471-2548 305-471-2520 </td> </tr> <tr> <td> Mailing Address: 9105 NW 25 Street room 3055 Doral, Florida 33172-1500 </td> <td> E-mail Addresses: BRox@mdpd.com RLRossman@mdpd.com </td> </tr> <tr> <td> Physical/Facility Address: 9105 NW 25 Street Doral Florida 33172-1500 </td> <td> DUNS number:114276731 FEIN number:596000573 </td> </tr> </table>		Contact Name: Lieutenant Babette Rox Fiscal Contact Name: Sergeant Randall Rossman	Telephone Numbers: 305-471-2548 305-471-2520	Mailing Address: 9105 NW 25 Street room 3055 Doral, Florida 33172-1500	E-mail Addresses: BRox@mdpd.com RLRossman@mdpd.com	Physical/Facility Address: 9105 NW 25 Street Doral Florida 33172-1500	DUNS number:114276731 FEIN number:596000573
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Physical/Facility Address: 9105 NW 25 Street Doral Florida 33172-1500	DUNS number:114276731 FEIN number:596000573							

CERTIFICATION

I, Carlos A. Gimenez, (Please Type Name) as the official who is authorized to legally bind the agency/organization, do hereby certify to the best of my knowledge and belief that all the information and attachments submitted in this application are true, complete and accurate, for the purposes, and objectives, set forth in the RFA or RFP and are consistent with the statement of general assurances and specific programmatic assurances for this project. I am aware that any false, fictitious or fraudulent information or the omission of any material fact may subject me to criminal, or administrative penalties for the false statement, false claims or otherwise. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Further, I understand that it is the responsibility of the agency head to obtain from its governing body the authorization for the submission of this application.

E)   Mayor Title October 18, 2019
Date

Signature of Agency Head

MAURICE L. KEMP
DEPUTY MAYOR
MIAMI-DADE CTY. FL



9

Instructions for Completion of DOE 100A

- A. If not pre-populated, enter name and TAPS number of the program for which funds are requested.
- B. Enter name and mailing address of eligible applicant. The applicant is the public or non-public entity receiving funds to carry out the purpose of the project.
- C. Enter the total amount of funds requested for this project.
- D. Enter requested information for the applicant's program and fiscal contact person(s). These individuals are the people responsible for responding to all questions, programmatic or budgetary regarding information included in this application. The Data Universal Numbering System (DUNS), or unique agency identifier number, requirements are explained on page A-2 of the Green Book. The Applicant name must match the name associated with their DUNS registration. The Physical/Facility address and Federal Employer Identification Number/Tax Identification Number (FEIN/FEID or TIN) (also known as) Employer Identification Number (EIN) are collected for department reporting.
- E. **The original signature of the appropriate agency head is required.** The agency head is the school district superintendent, university or community college president, state agency commissioner or secretary, or the chairperson of the Board for other eligible applicants.
 - **Note: Applications signed by officials other than the appropriate agency head identified above must have a letter signed by the agency head, or documentation citing action of the governing body delegating authority to the person to sign on behalf of said official. Attach the letter or documentation to the DOE 100A when the application is submitted.**

Assurances, Terms, and Conditions for Participation in the Coach Aaron Feis Guardian Program

The Department of Education has developed an "Assurances" document that must be signed by all agencies.

Instructions: These assurances will be in effect for the duration of the project it covers. The state agencies or boards administering the projects covered by the application shall not require the submission or amendment of such an application unless required by changes in state law, or by other significant change in the circumstances affecting an assurance in such application. The superintendent, agency head, or other authorized officer must sign the certification and return it to the department. No payment for project/grant awards will be made by this agency without a current signed Assurances form on file. For further information, contact the Florida Department of Education, Bureau of the Comptroller, at (850) 245-0401.

Certification:

I, the undersigned official am legally authorized to bind the named agency/organization of the State of Florida, hereby apply for participation in state-funded education programs on behalf of the named agency/organization below. I certify that the agency will adhere to and comply with these Assurances, Terms, and Conditions and all requirements outlined in the "Project Application and Amendment Procedures for Federal and State Programs" (Green Book), except Section D – General Assurances, Terms and Conditions for Participation in Federal and State Programs, Section C-Fiscal and Program Accountability, and the Glossary. The following document serves as replacement to Section D, and the Glossary. A modified Section C is incorporated as attached.

Miami-Dade County/MDPD	TBD TNI	Carlos A. Gimenez, Mayor
Typed Agency Name	Agency Number	Typed Name and Title of Authorized Official (Agency Head)

I certify that the agency will adhere to each of the assurances contained in this set of *General Assurances, Terms, and Conditions for Participation in Federal and State Programs* as applicable to the project(s) for which this agency is responsible.

	10/24/2019		305-375-5071
Signature	Date	Area Code/Telephone Number	

MAURICE L. KEMP
DEPUTY MAYOR
MIAMI-DADE CTY. FL

Assurances

Assurance is hereby given that:

- The recipient has the legal authority to apply for the state funding, and the instructional, managerial, and financial capability to ensure proper planning, management, and completion of the project described in this/all applications submitted.
- The recipient will administer each program covered by the application in accordance with all applicable laws, regulations, statutes, rules, policies, procedures, and program requirements.
- The recipient will comply with all the requirements in the Department's *Project Application and Amendment Procedures for Federal and State Programs* (Green Book), except Section D – General Assurances, Terms and Conditions for Federal and State Programs, Section C- Fiscal and Program Accountability, and the Glossary. This document, titled Assurances, Terms and Conditions for the Coach Aaron Feis Guardian Program is submitted in lieu of Section D, and the Glossary. A modified Section C – Fiscal and Program Accountability is incorporated as attached.
- The control of funds provided to the recipient under each program, and title to property acquired with those funds, will be in a public agency, and a public agency will administer those funds and property.
- The recipient will have/establish and maintain a proper accounting system in accordance with generally accepted accounting standards.
- The recipient will use fiscal controls and fund accounting procedures that will ensure proper disbursement of, and accounting for state funds paid to that agency under each program. Access to documents, papers, and other such records shall be made available to Inspectors General of the State of Florida, the Florida Department of Education, the Florida Department of Financial Services, and the Auditor General of the State of Florida for the purpose of program and fiscal auditing and monitoring.
- The recipient will submit such reports to the Florida Department of Education as may reasonably be required to enable the Florida Department of Education to perform its duties. The recipient will maintain such fiscal and programmatic records and will provide access to those records, as necessary, for those Departments/agencies to perform their duties.
- The recipient will not expend funds under the applicable program to acquire equipment (including computer software) in any instance in which such acquisition results in a direct financial benefit to any organization representing the interests of the purchasing entity or its employees or any affiliate of such an organization.
- The recipient will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest or personal gain.
- The recipient will initiate and complete the work within the applicable time frame after receipt of approval from the awarding agency.

- The recipient will comply with all federal statutes relating to nondiscrimination. (These include but are not limited to Title VI of the Civil Rights Act of 1964 [P.L. 88-352], which prohibits discrimination on the basis of race, color, or national origin; Title IX of the Education Amendments of 1972, as amended [20 U.S.C. 1681-1683 and 1685-1686], which prohibits discrimination on the basis of sex; Section 504 of the Rehabilitation Act of 1973, as amended [29 U.S.C. 794], which prohibits discrimination on the basis of handicaps; and the Age Discrimination Act of 1975, as amended [42 U.S.C. 6101-6107], which prohibits discrimination on the basis of age.)
- The recipient certifies that it will maintain a drug-free workplace and will comply with the requirements of the Drug-Free Workplace Act of 1988.
- The recipient will comply with all state requirements, as applicable, for internal controls to ensure compliance with state statutes, regulations, and terms and conditions of the award.
- The recipient will comply with Florida's Government-in-the-Sunshine Law (Chapter 286, Florida Statutes), that provides a right of access to meeting of boards, commissions and other governing bodies of state and local governmental agencies or authorities.
- The recipient will comply with all applicable requirements of all other state laws, statutes, executive orders, regulations, policies, terms and conditions governing each program funded.
- Failure to comply with these Assurances may result in more restrictive conditions or project termination.

Terms

Applicant - A school district or other entity seeking a project award from the Florida Department of Education.

Budget - The applicant's financial plan, in terms of accounts and amounts, showing use of funds for carrying out project objectives, services, or activities as found on the budget narrative form (DOE 101) and on other budget documents required by the Florida Department of Education.

Budget Period - The interval of time into which a project period is divided for budgetary purposes.

Capital Outlay - Equipment, fixtures, and other tangible personal property of a non-consumable and non-expendable nature, the value or cost of which is \$1,000 or more and the normal expected life of which is one year or more (Sections 216.011 and 273.02, Florida Statutes).

Conflict of Interest - Must disclose in writing any potential conflict of interest in accordance with applicable state laws or policies.

Disbursement - Payment made in cash, by check, or via other electronic means.

Data Universal Numbering System (DUNS) - Nine-digit number issued by the Dun and Bradstreet Company. This company provides business information for credit, marketing, and purchasing decisions.

Equipment – A material item of a non-expendable nature, such as a built-in facility, a movable or fixed unit of furniture or furnishings, an instrument or apparatus, a machine (including attachments), instructional skill-training device, or a set of small articles whose parts are replaceable or repairable, the whole retaining its identity and utility over a period of time which is characteristic for items of its class, with a useful life of more than one year.

Mandatory Disclosure – Must disclose, in a timely manner, in writing all violations of criminal law involving fraud, bribery or gratuity violations potentially affecting the project award.

Monitoring – Actions, activities, and practices used by the Florida Department of Education to determine that funds are used and programs are operated in accordance with applicable federal and state statutes, rules, and regulations.

More Restrictive Conditions - Special requirements or restrictions imposed on a project recipient as a condition of project approval by the Florida Department of Education.

Obligations - The amounts for orders placed, contracts awarded, services received, or for similar transactions during the stipulated project period, which will require payment during the same or a future period.

Private, Non-profit Organization - An agency, organization, or institution not under federal or public supervision or control, which is owned by one or more corporations or associations whose net earnings do not benefit and cannot lawfully benefit any private shareholder or entity.

Private, For-Profit Organization - An agency, organization, or institution not under federal or public supervision or control, which is owned by one or more individuals, partnerships, corporations, or associations whose net earnings do or can benefit any private shareholder or entity.

Project - The services, activities, or program that an entity agrees to provide for a specified period of time using state funds awarded to a project recipient.

Project Application - An entity's request for a project award under state or federal education programs administered by the Florida Department of Education.

Project Award - The approval of a project application as stated in the Project Award Notification sent to project recipients that specifies the amount of funds awarded, the project period, and any special requirements or restrictions to be imposed by the Florida Department of Education.

Project Period - The length of time for which a project has been authorized/awarded.

Project Recipient - The school district, a local education agency (LEA), colleges, universities, public agency [including faith-based organizations (FBOs) and community-based organizations (CBOs)], or non-public agency that has been awarded a project to provide services or activities described in a project application approved by the Florida Department of Education.

Roll-Forward - Unobligated balances of an award or project that are allowed to be continued in subsequent funding periods.

Supplies - All personal property (excluding equipment, intangible property, and debt instruments) items of expendable nature that are consumed, worn out, or deteriorated in use or that lose their identity through fabrication or incorporation into a different or more complex unit or substance.

Explanation of Grants Management Requirements

The following section elaborates on certain requirements included in legislation or regulations referred to in these "Assurances".

Accounts and Records

The recipient shall maintain all accounts, records, and other supporting documentation pertaining to all costs incurred and revenues or other applicable credits acquired under each approved project for a minimum of five years (see modified Section C, Fiscal and Program Accountability, Record Retention, for additional information).

Allowable Costs

In accounting for and expending project/grant funds, a recipient and/or sub-recipient may only charge expenditures to the project award if they are: (a) in payment of obligations incurred during the approved project period; (b) in conformance with the approved project; (c) in compliance with all applicable statutes and regulatory provisions; (d) costs that are allocable to a particular cost objective; (e) spent only for reasonable and necessary costs of the program; and (f) not used for general expenses required to carry out other responsibilities of the recipient and/or sub-recipient.

Amendments

Unless otherwise stated, all project recipients shall use the project amendment requirements and procedures described in the *Project Application and Amendment Procedures for Federal and State Programs* administered by the Florida Department of Education (Green Book), Section B, Project Amendments.

Drug-Free Workplace (Grantees Other Than Individual)

As required by the Drug-Free Workplace Act of 1988 and implemented in 34 CFR §§84.200 and 84.610, the applicant certifies that it will continue to provide a drug-free workplace by:

- Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition.
- Establishing, as required by 34 CFR §84.215, an ongoing drug-free awareness program to inform employees about:
 - The dangers of drug abuse in the workplace.
 - The grantee's policy of maintaining a drug-free workplace.
 - Any available drug counseling, rehabilitation, and employee assistance programs.
 - The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.

-
- Requiring that each employee engaged in the performance of the project is given a copy of this statement.
 - Notifying the employee in the statement that, as a condition of employment under the project, the employee will:
 - Abide by the terms of the statement.
 - Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction.
 - Notifying the agency in writing within 10 calendar days after receiving notice of an employee's conviction of a violation of a criminal drug statute in the workplace, as required by 34 CFR §84.205(o)(2), from an employee or otherwise receiving actual notice of employee's conviction. Employers of convicted employees must provide notice, including position title to:

Director, Grants and Contracts Service
U.S. Department of Education
400 Maryland Avenue, S.W. [Room 3124, GSA – Regional Office Building
No. 3]
Washington, D.C. 20202-4571

(Notice shall include the identification number[s] of each affected grant).

- Taking one of the following actions, as stated in 34 CFR §84.225(b), within 30 calendar days of receiving the required notice with respect to any employee who is convicted of a violation of a criminal drug statute in the workplace.
 - Taking appropriate personnel action against such an employee, up to and including termination consistent with the requirements of the Rehabilitation Act of 1973, as amended.
 - Requiring such employee to participate satisfactorily in drug abuse assistance or rehabilitation program approved for such purposes by a federal, state, or local health, law enforcement, or other appropriate agency.

Making a good-faith effort to maintain a drug-free workplace through implementation of requirements stated above.

DUNS Number - Data Universal Numbering System

The DUNS number (unique entity identifier), is a nine-digit number issued by the Dun and Bradstreet Company. This company provides business information for credit, marketing, and purchasing decisions. Some entities will also have what is known as "DUNS + 4," which is used to identify specific units within a larger entity.

Registering for a DUNS number (unique entity identifier), is free of charge with no obligation to purchase any products from the Dun and Bradstreet Company. An authorizing official of the organization should request the number. Generally, it only takes a day to obtain a DUNS number by phone (1-866-705-5711), while applications through the Dun and Bradstreet website can take up to 30 days.

All recipients and sub-recipients funded with federal funds must obtain a DUNS number (unique entity identifier).

Restrictions on Funds for Administration

Restrictions on the amount or percentage that can be charged to a project's administration (which includes indirect cost) will be reflected in the RFP or RFA and/or in the approved Project Award notification or amendment, where applicable.

Administrative Fee for Non-Federal Funds

An administrative fee may be approved by the Department for non-federal projects not to exceed five percent of the total cost of the project.

Interest Income

Based on Section 216.181(16) (b), Florida Statutes, project/grant recipients shall remit on an annual basis all interest earned on cash advanced by the Department.

Lobbying

In accordance with Section 216.347, Florida Statutes, the disbursement of grants and aids appropriations for lobbying is prohibited. The Department may not authorize or make any disbursement of grants and aids appropriations pursuant to a contract or grant to any person or organization unless the terms of the grant or contract prohibit the expenditure of funds for the purpose of lobbying the Legislature, the judicial branch, or a state agency. The provisions of this section are supplemental to the provisions of Section 11.062, Florida Statutes, and any other law prohibiting the use of state funds for lobbying purposes.

More Restrictive Conditions

Project recipients found to be in noncompliance with program and/or fund source requirements shall be subject to the imposition of more restrictive conditions. (See Section G, Conditions for the Approval of Project Applications and Project Amendments, or the Termination of a Project for additional information.)

Obligations by Project Recipients

Obligations will be considered to have been incurred by project recipients on the basis of documentary evidence of binding commitments for the acquisition of goods or property or for the performance of work, except that funds for personal services, for services performed by public utilities, for travel, and for the rental of facilities shall be considered to have been obligated at the time such services were rendered, such travel was performed, and/or when facilities are used.

Ownership of Products—Intellectual Property

The ownership of products resulting from a project, which are subject to intellectual property rights, shall remain with the Department unless such ownership is explicitly waived. The following terms and conditions apply to all grants and project recipients, unless explicitly waived:

-
- With respect to all products created by the grantee for this project, said materials will be the property of the Department.
 - To the extent that any product constitutes a "work" within the meaning of U.S. copyright laws, 17 U.S.C.S. 101, et seq., it shall be a "work for hire." In the event that a court of competent jurisdiction determines that a product or material is not a work for hire as a matter of law, the contractor shall assign and convey to the Department all right, title, and interest in the product or material and require its employees and subcontractors to do the same.
 - The grantee agrees that its employees will not assert any ownership of the product produced under the project. The grantee shall be responsible for acquiring necessary releases or establishing appropriate contract provisions in its dealings with employees and subcontractors in order to secure the Department's rights.
 - Any claim by the grantee of ownership of pre-existing copyrights should be explicitly stated in the project documentation.
 - The grantee agrees that if it hires any third party to perform any work on the project, the work shall be on a "work for hire" basis and shall not in any way infringe upon the Department's ownership of the product.
 - The grantee agrees not to convey any rights in the product to a third party.
 - If the grantee hires a third party to perform any work that involves the use of pre-existing intellectual content owned by the third party, the third party shall expressly assert its ownership of the content and shall grant the grantee and the Department the non-exclusive license to use the product.
 - A licensing agreement or other agreement regarding the use of intellectual property developed under the project may be developed between the Department and grantee in order to further the use of the products in the educational community.

For state programs, funds shall be obligated no earlier than the effective date of the legislative appropriation, usually July 1.

All Project Award Notifications reflect the beginning and ending dates of the project period and the date for submission of the final expenditure report. All conditions stated in the award notification are considered binding on the project recipient.

Property

Property purchased, in whole or in part, with state funds shall be used for the purpose of that state program and accounted for in accordance with applicable state statutes, rules, and regulations, as follows.

Disposition of Equipment - Based on Section 273.055, Florida Statutes, and Rules 69I-72.002, and 69I-73.005, Florida Administrative Code, when original or replacement equipment acquired under a grant or sub-grant is no longer needed for the original project or program, disposition of the equipment will be made as follows:

-
- Items of equipment with an acquisition cost of less than \$1,000 may be retained, sold, or otherwise disposed of with no further obligation to the awarding agency. Income received from these sales will not be reported to the Department.
 - Items of equipment with an acquisition cost in excess of \$1,000 and a useful life of one year or more may be retained or sold and the awarding agency shall have a right to an amount calculated by multiplying the current market value or proceeds from sale by the awarding agency's share of the equipment.
 - In cases where a grantee or sub-grantee fails to take appropriate disposition actions, the awarding agency may direct the grantee or sub-grantee to take excess and disposition actions.

The Department's policy concerning proceeds received from the sale of property with a current per unit fair market value of \$1,000 through \$5,000 is the net amount received from such sales will remain at the sub-grantee level to be used in the same ongoing program. Funds from such sales will be treated as other program income in the same ongoing program(s). This type of income must be amended into a current year's project in which the sale occurred. It should then be reported on line 11 of the Project Disbursement Report (form DOE 399, DOE 499, or DOE 599) as a total for the fiscal year in which the sale(s) occurred. This identification of income is necessary to meet reporting requirements of the United States Department of Education. Complete documentation for this type of income and expenditures must be maintained for monitoring and auditing purposes. Income from the sale of this type of property should be recorded in the agency's special revenue account as other income and identified as such for the federal cash advance reconciliation at the end of each fiscal year. If the agency is no longer receiving funds for the particular project or program, the income from such equipment sales will be returned to the Department.

Inventory of Property – All project recipients must ensure that a complete physical inventory of all property is taken at least once each fiscal year. Chapter 69I-72.006, Florida Administrative Code.

Purchasing

All recipients and subrecipients must have documented procurement policies and procedures that meet the minimum requirements of state statutes, rules, and regulations.

Retention and Access to Records

Requirements related to retention and access to project/grant records, are determined by state laws, rules, and regulations.

In Florida, the General Records Schedule GS1-SL for State and Local Government Agencies (available at <http://dos.myflorida.com/library-archives/records-management/general-records-schedules/>) includes the following requirements related to grant files for recipients:

This record series documents activities relating to grant-funded projects conducted by the grant recipient, including the application process and the receipt and expenditure of grant funds. These files may include, but are not limited to, grant applications; contracts; agreements; grant status, narrative, and financial reports; and supporting documentation. Project completion has not occurred until all reporting requirements are satisfied and final payments have been received.

The length of retention for these records in Florida is five years after the completion of the project provided applicable audits have been released.

Travel

All travel performed in connection with approved project activities must be in compliance with the current Section 112.061, Florida Statutes, which covers per diem allowance and travel expenses. The Florida Department of Education's Travel Manual is available at:
<http://www.fldoe.org/core/fileparse.php/5625/urlt/0076987-travelmanual.pdf>.

Section 112.061(14), Florida Statutes, Applicability to Counties, County Officers, District School Boards, Special Districts, and Metropolitan Planning Organizations, establishes statutory authority allowing specified entities to establish travel reimbursement rates other than those established by Section 112.061(6)(a), (6)(b), and (7)(d), Florida Statutes. Each entity must comply in accordance with the statute, and include with the project application a copy of the applicable document, e.g., ordinance, resolution, policy, or rule, and have a detailed description on the project budget form.

Scope of Work/Narrative

Project Abstract/Summary

Miami-Dade County is the most populated county in the State of Florida and the seventh most populous county in the U.S. According to the 2010 U.S. Bureau of Census, Miami-Dade County's population of 2.7M residents is home to the Miami-Dade County Public Schools (M-DCPS), the largest school district in the State of Florida and southeastern U.S., serving over 350,000 students. In addition to the hundreds of schools which Miami-Dade County Public School Police regularly patrols, there are 53 charter schools which are publicly funded and privately operated. The 19,000 students at these schools fall under the purview of the Miami-Dade Police Department (MDPD) and deserve equal protections under the law. The establishment of the Coach Aaron Feis Guardian Program in Miami-Dade County is urgently needed due to the unyielding need to protect our youth and the realities and constrictions of unfunded obligations.

Project Design

Project Activities and Timeline for Implementation. In Miami-Dade County, MDPD will conduct the psychological evaluations and train and certify the Guardians; the charter schools will conduct the background checks and officially hire the Guardians. Based on minimum of 10 and maximum of 30 Guardians per class, conducting four six-week training sessions per year, MDPD will screen and train up to 120 Guardians per year. Attached please find a timeline for implementation.

Certification that the district or charter school(s) has agreed to implement the Coach Aaron Feis Guardian Program, established in s. 30.15, Florida Statutes and per s. 1006.12(3), Florida Statutes. Attached please find the signed Certification Statement.

Identification of measureable screening and training goals for participants who elect to participate in the Coach Aaron Feis Guardian Program Grant. Attached please find the Project Performance Accountability Form.

A brief summary of the sheriff's office's screening protocols, training plan and other anticipated expenditures related to the Coach Aaron Feis Guardian Program.

Screening Protocols: Thirty (30) guardians will be recruited per class, with four classes per year, for a total of 120 Guardians per year. Guardians must meet the minimum requirements, including a valid license issued under s. 790.06, psychological evaluation administered by a psychologist licensed under chapter 490 and designated by the Department of Law Enforcement, and pass an initial drug test and subsequent random drug tests, prior to appointment. All applicants will undergo screening protocols for eligibility; once an individual's eligibility is established by the Charter School, MDPD will schedule the psychological evaluation. Once the evaluation is successfully completed, applicants will be scheduled for the Guardian Program training component.

Training Plan: MDPD Guardian Program Class Topics include the following 168 hours of instruction, above and beyond the 144 hours required by State Statute:

Diversity (12 Hours)

This block of instruction will teach the guardian about tensions between culturally diverse communities that often lead to feelings of distrust, anger, and fear. Today it's not uncommon for citizens to believe that law enforcement agencies have unfair policies and "are out to get them!" In turn, officers and guardians of the peace feel unjustly blamed for societal problems and underappreciated for the work they achieve for the greater good of the community. Learning to acknowledge and overcome differences is essential for effective relationship building.

CMS Firearms (80 Hours)

This course is intended to provide Guardians with instruction on the basic knowledge and proficiency skills needed to safely handle and shoot a handgun. Guardians are instructed on firearms safety, ammunition use, handgun and long gun use, use of cover, and survival shooting. Guardians are required to demonstrate proficiency in shooting a handgun (day and night qualifications). Guardians will be evaluated by instructors to determine if proficiency is met. Guardians must meet the 85% pass rate or better on the firearms training prior to appointment.

Precision Pistol (16 Hours)

This block of instruction will train and qualify all students of the Guardian program in the use of their weapons. The Guardian will learn advanced uses of their handgun, how to disassemble/assemble their handgun, and demonstrate and correct simulated weapons malfunctions. Guardians will perform various drills while moving and shooting.

Discretionary Shooting (8 Hours)

This course will provide training to all Guardian personnel in the area of deadly force decision-making. Training will include the use of the TI Simulator. Scenarios will be based on practical situations to provide examples of deadly force and non-deadly force encounters. This will better enable the Guardian to make decisions and understand the legal concepts presented during the classroom portion of training.

Active Shooter Response (Mass Casualty Attack Training) (16 Hours)

This block of instruction will teach the Guardian how to respond during a Mass Casualty Attack; First Responders must immediately assess conditions as they develop and implement a proper response. While a coordinated effort is ideal, a delay in action may result in the furthering of potential loss of life and requires that a solo officer take action to neutralize the threat. Every

effort to neutralize the threat is categorized under the STOP THE KILLING phase of the operation, which includes: arresting the suspect, using the necessary and proper level of force to stop the threat, isolating and containing the suspect, or forcing the suspect to flee from the incident location. The number one priority is to STOP THE KILLING and all initial efforts should be taken in the furtherance of this objective. Initial responders must be prepared to take immediate action and coordinate their response with one another with the help of the dispatcher. Without delaying the initial response, the Incident Command System (ICS) will be established, and the Incident Commander will assume command of the scene and begin to coordinate the on-scene activities. Lifesaving efforts are categorized under the STOP THE DYING phase and include: providing emergency medical treatment, establishing evacuation corridors, evacuating casualties, establishing Warm Zones, establishing Casualty Collection Points, and introducing the Rescue Task Force. Every responding officer must be prepared to transition to the STOP THE DYING phase as soon as tactically feasible.

Defensive Tactics (8 Hours)

This course is intended to provide Guardians with instruction on de-escalation techniques and various defensive tactics techniques. The Guardian will learn techniques for close quarters defense; defensive/offensive ready stance; strike placement; and concepts on ground fighting, weapon retention, and grappling.

Legal Issues (12 Hours)

This block of instruction will train the Guardian on the various laws applicable to the Guardian position and will satisfy the statutorily-mandated legal training hours.

Incident Command System (8 Hours)

This block of instruction will train and qualify all students of the Guardian program in the use of the ICS and provides the foundation for higher level of ICS training. This course describes the history, features and principles, and organizational structure of the ICS. It also explains the relationship between ICS and the National Incident Management System. The Emergency Management Institute developed its ICS courses collaboratively with:

- National Wildfire Coordinating Group
- U.S. Department of Agriculture
- U.S. Fire Administration's National Fire Programs Branch

CPR Heartsaver (8 Hours)

This block of instruction will teach guardians how to perform high-quality CPR on adults, children and infants, and learn the use of an Automated External Defibrillator. Guardians will also learn about Blood Borne Pathogens and the importance of using personal protective equipment.

Anticipated Expenditures: All anticipated expenditures are directly linked to the MDPD Guardian Program's screening protocols, training plan, and one-time \$500 stipend per guardian, and are detailed in the attached Budget Narrative (DOE Form 101S).

An outline of the sheriff's office's plan to maintain documentation of weapon and equipment inspections, as well as the training, certification, inspection and qualification records of each school guardian appointed by the sheriff.

Documentation of weapon and equipment inspections, as well as the training, certification, inspection, and qualification records of each school guardian appointed by the sheriff, will be maintained by the MDPD Public Safety Training Institute (MDPSTI), which serves as a Florida Department of Law Enforcement (FDLE) Criminal Justice Standards and Training Commission regional training center. All firearms purchased for training will be inspected upon delivery, logged

in, and secured in locked storage by the MDPD. Firearms used by the Guardian trainees will be returned to locked storage each day after use. All training, certification, inspection and qualification records will be maintained at MDPSTI.

Survey for planned Guardian training

MDPD will complete and submit the Training Survey provided in the Coach Aaron Feis Guardian Program RFA to FDOE upon program completion.

**FLORIDA DEPARTMENT OF EDUCATION
BUDGET NARRATIVE FORM**

A) Name of Eligible Recipient/Fiscal Agent:

Miami-Dade County/Miami-Dade Police Department

B) DOE Assigned Project Number:

998 - 90210-02021

C) TAPS Number:

20A096

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
FUNCTION	OBJECT	ACCOUNT TITLE AND NARRATIVE	FTE POSITION	AMOUNT	% ALLOCATED to this PROJECT	ALLOWABLE DOE USE ONLY	REASONABLE DOE USE ONLY	NECESSARY DOE USE ONLY
		Psychological Evaluations, 120 @ \$265.00		\$31,800.00	100%			
		(30) Glock 17 semiautomatic pistols @ \$448.50		\$13,455.00	100%			
		(600) Cases/Training Ammunition @ \$88.86		\$53,316.00	100%			
		(3000) Firearms Paper Targets @ \$0.16		\$480.00	100%			
		(120) Firearms Eye Protection Goggles @ 38.59		\$4,630.80	100%			
		(2) Case Firearms Ear Protection @ \$250.00		\$500.00	100%			
		(30) Police Duty Belt @ \$21.19		\$635.70	100%			
		(30) Police Under Belt @ \$15.95		\$478.50	100%			
		(30) Double Magazine Pouch @ \$14.05		\$421.50	100%			
		(30) Belt Keepers 4 pack @ \$5.79		\$173.70	100%			
		(30) Gun Holster @ \$75.00		\$2,250.00	100%			
		(120) Stipend per Guardian - @ \$500.00		\$60,000.00	100%			
		(120) Tourniquet holder @ \$12.97		\$1,556.40	100%			
		(120) Wound Care Kit @ 37.72		\$4,526.40	100%			
		Training Staff Overtime Hours:						
		(7) Officers - 168 hrs each x 4* @ \$82.95 per hr		\$390,196.80	100%			
		(2) Sergeants - 168 hrs each x 4* @ \$108.45 p/hr		\$145,756.80	100%			
		(1) Lieutenant - 168 hrs x 4* @ \$122.75 per hr		\$82,488.00	100%			
		* (168 hrs working hours per class x 4 classes)						
				D) TOTAL	\$ 797,665.60			



DOE USE ONLY (Program)

I certify that the cost for each line item budget category has been evaluated and determined to be allowable, reasonable and necessary as required by Section 216.3475, Florida Statutes. Documentation is on file evidencing the methodology used and the conclusions reached.

Printed Name: Brooks Runnenik

Signature: Brooks Runnenik

Title: Deputy Director, SAE Schools

Date: 11/19/19

DOE USE ONLY (Grants Management)

I certify that the cost for each line item budget category has been evaluated and determined to be allowable as required by Section 216.3475, Florida Statutes. Documentation is on file evidencing the methodology used and the conclusions reached.

Printed Name: Marion Jones

Signature: [Signature]

Title: Program Specialist

Date: 12/30/19



**Florida Department of Education
Coach Aaron Feis Guardian Program
Certification Statement**

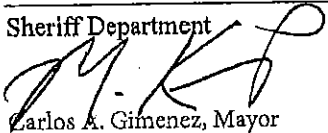
Check each box as applicable, sign, and return with the application.

In accordance with sections 30.15 and 1006.12, Florida Statutes, the sheriff's office identified below certifies the following:

- The sheriff's office has elected to implement the Coach Aaron Feis Guardian Program and the program is consistent with the requirements of s. 30.15, Florida Statutes.
- Participation in the program is approved by the local school board; or
- If not, is scheduled to be considered by _____ (date)

Miami-Dade County/Miami-Dade Police Department

Sheriff Department


Carlos A. Gimenez, Mayor

Sheriff or Authorized Designee

MAURICE L. KEMP
DEPUTY MAYOR
MIAMI-DADE CTY. FL

10/24/2019
Date

*The local school board is aware that the Miami-Dade Police Department has implemented a Guardian Program at the request of the charter school governing board.

Project Performance Accountability Form

Definitions

- **Scope of Work-** The major tasks that the grantee is required to perform
- **Tasks-** The specific activities performed to complete the Scope of Work
- **Deliverables-** The products and/or services that directly relate to a task specified in the Scope of Work. Deliverables must be quantifiable, measurable, and verifiable
- **Evidence-** The tangible proof
- **Due Date-** Date for completion of tasks
- **Unit Cost-** Dollar value of deliverables

Scope of Work Tasks/Activities	Deliverables (product or service)	Evidence (verification)	Due Date (completion)	Unit Cost (optional)
Certification and supporting documents in accordance with section 30.15 and 1006.12, Florida Statutes	Signed certification forms	FDOE receipt of signed certification forms	October 18, 2019	
Identify measurable screening goals for participants	List of screening requirements for program participants to include level 2 background check, 10-panel urine analysis, and psychological examination	Outline of screening requirements	October 18, 2019	
Update contract with 3 rd party provider to conduct psychological examinations	Completed psychological examinations	Certification that participants met requirements, list of screened participants	October 18, 2019	
Identify measurable training goals for participants	List of training requirements for program participants	Outline of training requirements	October 18, 2019	
Provide trainings	Completed training activities	Certification that program participants have met the training requirements, list of participants trained, evidence of training completion	June 30, 2020	
Issue bid solicitation for equipment purchases	Receipt/custody of requested equipment	Signed delivery receipt/inventory	November 22, 2019	

<p>Identify and describe the plan to maintain documentation of weapon and equipment inspections, screening and training of participants, qualification records of certified guardian and assigned location, including ongoing trainings, inspections, and qualifications in perpetuity</p>	<p>Report on weapon and equipment inspections, screening and training of participants, qualification records of appointed guardian and appointment location</p>	<p>Verification by Procurement Unit FDOE approval of documentation plans</p>	<p>October 18, 2109</p>	
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MIAMI-DADE POLICE DEPARTMENT GUARDIAN PROGRAM

Saturday - Introduction to the Guardian Program and Tour of MDPSTI Facility.

Week # 1 Monday through Thursday will focus on Firearms Training. Saturday covering Incident Command Training.

Week # 2 Monday through Thursday will continue with Firearms Training. Saturday will cover Discretionary shooting in the simulator.

Week # 3 Monday through Thursday will cover Legal Issues and Diversity Training. Saturday will continue with Diversity Training.

Week # 4 Monday through Thursday will continue with Firearms Training. Saturday will cover Precision Pistol.

Week # 5 Monday through Thursday will cover Firearms. Due to Thanksgiving Holiday, Friday is added to the schedule and will cover Defensive Tactics and Precision Pistol. Saturday will cover CPR Heart Saver/Blood Borne Pathogens and Emergency Wound Care.

Week # 6 Monday will continue with Precision Pistol. Tuesday will cover the remaining of Precision pistol and start Mass Casualty Attack Training through Wednesday. Thursday, Thanksgiving, Guardians will be off. Saturday will close out with remainder of Mass Casualty Attack Training. At the end of day, Guardians will be provided with their certificates, identifications, Evaluations and provided their Emergency Wound Care kits.

MIAMI-DADE PUBLIC SAFETY TRAINING INSTITUTE
Guardian Class # 2

Saturday October 19, 2019					
8:00 to 9:00	Welcome 8 a.m. to 5 p.m.				
9:00 to 10:00	Orientation				
10:00 to 11:00	Facility Tour				
11:00 to 12:00	Questions				

MIAMI-DADE PUBLIC SAFETY TRAINING INSTITUTE

Guardian Class # 2

Week	Monday October 21, 2019	Tuesday October 22, 2019	Wednesday October 23, 2019	Thursday October 24, 2019	Saturday October 26, 2019
5:00-6:00	FIREARMS	FIREARMS	FIREARMS	FIREARMS	Incident Command
6:00-7:00	▼	▼	▼	▼	▼
7:00-8:00	▼	▼	▼	▼	▼
8:00-9:00	▼	▼	▼	▼	▼
9:00-10:00	▼	▼	▼	▼	▼
10:00-11:00	Firearms Instructors	Firearms Instructors	Firearms Instructors	Firearms Instructors	Police Instructors

MIAMI-DADE PUBLIC SAFETY TRAINING INSTITUTE
Guardian Class # 2

Week	Monday October 28, 2019	Tuesday October 29, 2019	Wednesday October 30, 2019	Thursday October 31, 2019	Saturday November 2, 2019
5:00 to 6:00	FIREARMS	FIREARMS	FIREARMS	FIREARMS	Discretionary Shooting 8 a.m. to 5 p.m.
6:00 to 7:00	▼	▼	▼	▼	▼
7:00 to 8:00	▼	▼	▼	▼	▼
8:00 to 9:00	▼	▼	▼	▼	▼
9:00 to 10:00	▼	▼	▼	▼	▼
10:00 to 11:00	Firearms Instructors	Firearms Instructors	Firearms Instructors	Firearms Instructors	Firearms Instructors

MIAMI-DADE PUBLIC SAFETY TRAINING INSTITUTE

Guardian Class # 2

Week	Monday November 4, 2019	Tuesday November 5, 2019	Wednesday November 6, 2019	Thursday November 7, 2019	Saturday November 9, 2019
6:00 to 6:30	Legal Issues	Legal Issues	Legal Issues	Diversity Training	Diversity Training 8 a.m. to 5 p.m.
6:30 to 7:00	▼	▼	▼	▼	▼
7:00 to 7:30	▼	▼	Diversity Training	▼	Defensive Tactics
7:30 to 8:00	▼	▼	▼	▼	▼
8:00 to 9:00	▼	▼	▼	▼	▼
9:00 to 9:30	▼	▼	▼	▼	▼
9:30 to 10:00	Police Instructors	Police Instructors	Police Instructors	Police Instructors	Police Instructors

MIAMI-DADE PUBLIC SAFETY TRAINING INSTITUTE
Guardian Class # 2

Week	Monday	Tuesday	Wednesday	Thursday	Saturday
4	November 11, 2019	November 12, 2019	November 13, 2019	November 14, 2019	November 16, 2019
5:00 to 6:00	FIREARMS	FIREARMS	FIREARMS	FIREARMS	Precision Pistol 8 a.m. to 5 p.m.
6:00 to 7:00	▼	▼	▼	▼	▼
7:00 to 8:00	▼	▼	▼	▼	▼
8:00 to 9:00	▼	▼	▼	▼	▼
9:00 to 10:00	▼	▼	▼	▼	▼
Firearms Instructors	Firearms Instructors	Firearms Instructors	Firearms Instructors	Firearms Instructors	Firearms Instructors

MIAMI-DADE PUBLIC SAFETY TRAINING INSTITUTE


Guardian Class # 2

Week	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
5:00 to 6:00	FIREARMS	FIREARMS	FIREARMS	FIREARMS	Defensive Tactics	CPR Heart Saver 8 a.m. to 5 p.m.
6:00 to 7:00	▼	▼	▼	▼	▼	▼
7:00 to 8:00	▼	▼	▼	▼	▼	Emergency Wound Care
8:00 to 9:00	▼	▼	▼	▼	▼	▼
9:00 to 10:00	Firearms Instructors	Firearms Instructors	Firearms Instructors	Firearms Instructors	Police Instructors	First Aid Instructors
10:00 to 11:00	▼	▼	▼	▼	Precision Pistol	▼

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MIAMI-DADE PUBLIC SAFETY TRAINING INSTITUTE

Guardian Class # 2

Week	Monday	Tuesday	Wednesday	Thursday	Saturday
6 November 25, 2019	Precision Pistol	Precision Pistol	Mass Casualty Attack	NO CLASS 	Mass Casualty Attack
5:00 to 6:00				THANKSGIVING	8 a.m. to 5 p.m.
6:00 to 7:00	▼	▼	▼	▼	▼
7:00 to 8:00	▼	Mass Casualty Attack			▼
8:00 to 9:00		▼	▼	▼	Certificates, Evaluations & ID Distribution
9:00 to 10:00	Firearms Instructors	Police Instructors	Police Instructors	NO CLASS	Police Instructors

Training Survey

Miami-Dade Police Department

Please provide the following information pertaining to your plan for training Guardians within your program:

	Response	Comments/Additional Information
The total number of handguns issued: (enter # or 0)	0	
The total number of long arms issued: (enter # or 0)	0	
The total number of Guardians trained: (enter #)	120	
Are your Guardians school-based employees? (yes or no)	No	
If so, are you training teachers, as well as other staff? (yes or no)	n/a	
Are you providing training to private security to serve as Guardians? (yes or no)	Yes	Some trainees may be private security; however, not exclusively.
Are you providing training to Guardians from another county/school district? (yes or no)	Yes	