

# MEMORANDUM

Agenda Item No. 8(G)(3)

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**TO:** Honorable Chairman Jose "Pepe" Diaz  
and Members, Board of County Commissioners

**DATE:** April 20, 2021

**FROM:** Geri Bonzon-Keenan  
County Attorney

**SUBJECT:** Resolution approving the budgets for Fiscal Years 2016-17, 2017-18, 2018-19 and 2019-20 for the Opa-Locka Community Redevelopment Agency totaling \$216,000.00, \$585,392.00, \$842,167.00 and \$1,276,033.00 respectively

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The accompanying resolution was prepared by the Office of Management and Budget and placed on the agenda at the request of Prime Sponsor Airports and Economic Development Committee.



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Geri Bonzon-Keenan  
County Attorney

GBK/uw

# Memorandum



**Date:** April 20, 2021

**To:** Honorable Chairman Jose “Pepe” Diaz  
and Members, Board of County Commissioners

**From:** Daniella Levine Cava  
Mayor *Daniella Levine Cava*

**Subject:** Opa-Locka Community Redevelopment Agency FY 2016-17, FY 2017-18, FY 2018-19 and FY 2019-20 Budgets

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## **Recommendation**

It is recommended that the Board of County Commissioners (Board) consider the attached resolution approving the Opa-Locka Community Redevelopment Agency’s (Agency) Fiscal Years (FY or FYs) 2016-17, 2017-18, 2018-19 and 2019-20 budgets for the Opa-Locka Community Redevelopment Area (area). The Agency’s budgets include revenues and expenditures in the amount of \$216,000 for FY 2016-17, \$585,392 for FY 2017-18, \$842,167 for FY 2018-19 and \$1,276,033 for FY 2019-20.

The Interlocal Cooperation Agreement (interlocal) between Miami-Dade County (County), the City of Opa-Locka (City) and the Agency requires the Agency to submit an annual budget prior to expending any tax increment financing (tax increment) revenues for the implementation of the Community Redevelopment Plan (plan).

## **Scope of Agenda Item**

The area lies within County Commission Districts 1 and 2, which are represented by County Commissioners Oliver G. Gilbert, III and Commissioner Jean Monestime, respectively.

## **Fiscal Impact/Funding Source**

The Agency’s revenue source is the incremental growth of ad valorem revenues beyond an established base year, tax increment financing (TIF), as defined in section 163.387, Florida Statutes. The FY 2016-17 budget includes \$72,000 in revenue sources of County TIF and \$144,000 in City TIF. The FY 2017-18 budget includes \$116,139 in revenue sources of County TIF and \$469,253 in City TIF. The FY 2018-19 budget includes \$183,423 in revenue sources of County TIF, \$353,723 in City TIF and \$305,021 in carryover from the prior year. The FY 2019-20 budget includes \$177,000 in revenue sources of County TIF, \$354,000 in City TIF and \$745,033 in carryover from the prior year.

As required by the interlocal, the County will make annual payments to the Agency and the area based on each respective year’s growth of ad valorem revenues over the base year through 2033 when the Agency will sunset.

## **Track Record / Monitor**

This item does not provide for contracting with any specific entity and only approves the Agency’s FY 2016-17, FY 2017-18, FY 2018-19 and FY 2019-20 budgets.

## **Background**

On October 1, 2013, the Board adopted Resolution No. R-795-13 which approved the creation of the Agency, adopted the Agency’s plan and approved the interlocal between the County, the City and the Agency. The Board funded the plan when it adopted Ordinance No. 13-94, which established the Agency’s trust fund. The interlocal, which was executed on December 4, 2013, requires the Agency to submit its annual budget for review and approval by the Board.

The City has been under state oversight since 2016. While County staff has been working with the City to provide the Board with these items, due to staff turnover in the City, the process has been delayed. The current City administration provided much of the requested background information and legislation for the budgets being

considered in this item on March 17, 2020, their correspondence is attached as Attachment A to this memorandum. Staff continued to work with the City to clarify information. The Agency initially borrowed funding from the City’s water and sewer fund for administration and, as a result, has carried a negative balance for the first few years.

Fiscal Year 2016-17 Budget

It is recommended that the Board consider the Agency’s FY 2016-17 budget of \$216,000, which was approved by the Agency on May 10, 2017 through Resolution No. 2017-02 (Attachment B to this memorandum). The City adopted the Agency’s budget as part of the City’s budget. The budget includes \$72,000 in County TIF and \$144,000 in City TIF.

Administrative expenditures total \$20,178 to provide for the administrative support provided by the City’s Planning and Community Development Department. Operating expenditures total \$5,000 and include \$2,500 for printing and publishing and \$2,500 for advertising and notices. All expenditures are detailed in Exhibit 1 to the attached resolution.

Fiscal Year 2017-18 Budget

It is also recommended that the Board consider the Agency’s FY 2017-18 budget of \$585,392 which was approved by the Agency on September 27, 2017 through Resolution No. 2017-04 (Attachment C to this memorandum). The City adopted the Agency’s budget as part of the City’s budget. The budget includes \$116,139 in County TIF and \$469,253 in City TIF.

Administrative expenditures total \$95,488 exclusive of the County’s administrative fee of \$1,742. Administrative expenses total \$97,230 and include \$27,030 in administrative support provided by the City’s Planning and Community Development Department, \$22,894 in insurance expenses, \$5,000 for audits, studies, advertising and notices and \$40,564 in other administrative expenses.

Operating expenditures total \$102,770 for the repayment of the loan from the City’s Water and Sewer fund. All expenditures are detailed in Exhibit 2 to the attached resolution.

Fiscal Year 2018-19 Budget

It also is recommended that the Board consider the Agency’s FY 2018-19 budget of \$842,167, which was approved by the Agency on September 26, 2018. The City adopted the Agency’s budget as part of the City’s budget. The budget includes \$183,423 in County TIF, \$353,723 in City TIF and \$305,021 in carryover from the previous year.

Administrative expenditures total \$79,731 exclusive of the County’s administrative fee of \$2,751. Administrative expenses to \$82,482 and include \$23,511 for administrative support provided by the City’s Planning and Community Development Department, \$5,000 for other professional services, \$5,000 for audits, studies, advertising and notices , \$30,000 in other contracted services, \$12,375 in City general fund administrative fee and \$3,845 for information technology and risk management services.

The budget also includes a reserve of \$454,664. All expenditures are detailed in Exhibit 3 to the attached resolution.

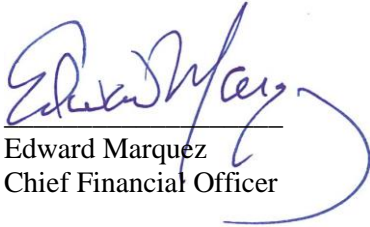
Fiscal Year 2019-20 Budget

It is further recommended that the Board consider the Agency’s FY 2019-20 budget of \$1,276,033, which was approved by the Agency on September 18, 2019, through Resolution No. 2019-01 attached as Attachment D to this memorandum. The City adopted the Agency’s budget as part of the City’s budget. The budget includes \$177,000 in County TIF, \$354,000 in City TIF and \$745,033 in carryover from the previous year.

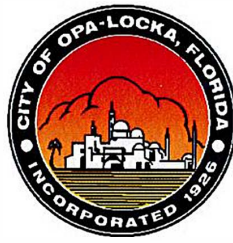
Honorable Chairman Jose "Pepe" Diaz  
and Members, Board of County Commissioners  
Page 3

Administrative expenditures total \$72,847 exclusive of the County's administrative fee of \$5,100. Administrative expenses total \$77,974 and include \$25,998 for administrative support provided by the City's Planning and Community Development Department, \$10,000 for professional services and audits, \$30,000 for other contracted services and \$6,849 for information technology, risk management and memberships.

Operating expenditures total \$425,000 and include \$120,000 for the Downtown Master Plan, \$130,000 for City Hall restoration and \$175,000 for community policing and security. All expenditures are detailed in Exhibit 4 to the attached resolution.



Edward Marquez  
Chief Financial Officer



## **MEMORANDUM**

**To:** Jorge Fernandez

**From:** Bob Anathan, Budget Administrator

**Date:** March 17, 2020

**Re:** Opa-locka CRA

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The following information is forwarded to bring the Opa-locka CRA into compliance with County reporting requirements.

1. A summary of CRA revenue and expense from inception through FY 19 as currently recorded on City books.
2. FY 17 – FY 20 CRA originally adopted budgets in the required County format.
3. Narratives discussing the underlying basis in developing the FY 17 – FY 20 budgets.
4. City of Opa-locka ordinances adopting the CRA FY 17 – FY 20 budgets. It should be noted that the City imbeds this budget within a category of Special Revenue funds and doesn't separately adopt the CRA budgets.
5. A list of responses to previously asked questions.

The first attachment is provided to provide insight that prior City accounting has been problematic, with the possibility that some of the above information being provided may have to be adjusted. The City fell behind in required audits and at this point has a pre-corona virus target for completion for the FY 18 audit by March 31<sup>st</sup>. The CRA records are receiving intense scrutiny apparently not previously provided and the intent is to have a fully reliable set of accounts through FY 18 as part of the audit.

Issues to be resolved include the following:

1. FY 12 is indicated as \$57,410 – In the City's FY 12 CAFR, \$69,910 is indicated.
2. Expenditures incurred before the CRA was approved by the County can't be charged to the CRA. A State audit indicated this is in the range of \$86,000. Possibly offsetting this in part is an indication that the City paid for and didn't charge the CRA for a CRA-related study conducted in 2015.
3. Funding for the CRA included a transfer in \$246,988 from the water-sewer fund in FY 13 and FY 14. The preliminary documentation indicates some portions appear to be related to a

loan while there is an inference other portions might possibly be related for currently unknown services the CRA might have performed for the water-sewer fund.

4. The TIF funding that occurred between FY 16 and FY 19 (top of the schedule) isn't consistent with its recording in the accounts (immediately below on this schedule).
5. It is my understanding that the reporting of revenue and expense isn't necessarily reconciled to the movement of cash related to these transactions, undermining the validity of the cash position at the end of each fiscal year.

In reviewing the submitted documents included in this package, the preceding needs to be kept in mind with the understanding that schedules may have to be resubmitted once a final accounting position has been established.

Liberty was taken with one section of the County budget format as follows – The “Carryover from prior year” line was interpreted to mean any funding used from the Trust Fund to cover current year expenditures. This allowed a realistic portrayal of a balanced budget. If none was required, this line was indicated as zero.

Additionally, the “Cash Position” section at the bottom was expanded to reflect Opening Position, Changes and Closing Position, based on the current accounts. This is what the cash / trust account position should have been based on the recorded revenue and expenditure, but wasn't due to the noted issues. Since historical cash accounts can't be reset, the first actually truing up the accounts, including cash accounts, should be reflected in the FY 20 results.

It is believed that the only requested item not included at this time is the CRA Board adoption of the FY 20, which will be forwarded separately to avoid further delay.

## CRA Budget Narratives

FY 17 – This was a reset year after the disruption of the criminal matters of the prior few years and the City being placed under State financial control. Additionally, this was the second year of TIF revenue, which in aggregate would be slightly under \$300,000. It should be noted that no TIF income had been received in the first three full years of CRA operations due to weakness in the real estate market.

Consequently, since the CRA had been in operation since December, 2012, and had incurred nearly a half million dollars of expense through FY 16, these recent TIF revenue were required to cover prior expenditures rather than be available for new projects. This was also the first year that Community Development staff played an active and official role in the CRA with a portion of their compensation allocated to the CRA. Consequently, the budget was composed primarily of compensation, \$20,178, with small additional expenditures for auditing (\$2,500) and advertising (\$2,500), with any funding from TIF revenue being used to cover prior year incurred expense. The primary purpose of the year was to revitalize the CRA, get staff and Board members familiar with their roles and responsibilities and begin to establish objectives for the coming years.

FY 18 – Although TIF revenue had been continually increasing, in aggregate they still didn't exceed the cumulative expense incurred by the CRA since its establishment. Consequently it was a budget with modest aspirations, including \$97,100 in administrative expense, \$102,770 to begin repayment of funds borrowed from the water-sewer fund and \$179,558 toward covering previously incurred expense. With no significant funds available for current year projects, the focus by default continued to be what could be accomplished in future years.

FY 19 – This was the first year that the cumulative TIF payments, beginning in FY 16, exceeded the CRA expenses that had been accumulating since the start of the CRA in December, 2012, providing available trust fund funds in the range of \$400,000 once funds which had been borrowed from the water-sewer were repaid. The budget was composed of \$89,415 for administration expense, primarily Community Development allocated compensation, legal and auditing services, with the previously noted \$400,000 available for projects one prior year expenditures were fully covered. At the time the budget was adopted, various projects were discussed, including a façade improvement program, park improvements and affordable housing. No specific programs were agreed to at the time of adoption of the budget and subsequently it was decided that a façade improvement program would be implemented in FY 19 at a total cost of \$120,000 and that any other trust fund funds would be allowed to rollover for use in future years.

FY 20 – With a half million dollars of TIF revenue budgeted for the year, this is the first year where the aggregate of TIF revenue provided significant available trust fund funds with which the CRA could begin to move forward on substantial programs. In addition to the \$77,947 budgeted for administrative services, it was decided that the following projects would be undertaken this year:

**RESOLUTION NO. 2017-02**

**A RESOLUTION OF THE CITY COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF OPA-LOCKA, FLORIDA, TO ACCEPT THE COMMUNITY REDEVELOPMENT AGENCY 2016-2017 FISCAL YEAR BUDGET, AND TO APPROVE THE SUBMISSION OF THE CRA 2016-2017 FISCAL YEAR BUDGET TO MIAMI-DADE COUNTY OFFICE OF MANAGEMENT AND BUDGET; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, in August of 2012 the City of Opa-locka CRA Board initiated an Interlocal Cooperation Agreement between the County and the OCRA which grants the OCRA certain redevelopment powers; and

**WHEREAS**, on October 1, 2013, the Board of County Commissioners (“BCC”) adopted Resolution R-795-13 approving the Interlocal Cooperative Agreement and delegating those redevelopment powers to the OCRA, and

**WHEREAS**, the Interlocal Cooperative Agreement provides for the following terms:

- 1) OCRA has a 20 – year life cycle from FY 2013-14 to FY 2033-34.
- 2) Administrative expenses for the OCRA are capped at 20% for each year’s budget.
- 3) Funds advanced by the county for OCRA creation expenses are to be reimbursed.
- 4) Approval by the BCC is required for new indebtedness.
- 5) One or more members of the BCC or a Miami-Dade County representative may be appointed to serve on the OCRA Board.
- 6) Annual budget and progress reports must be submitted to the County. Except for debt services payment on existing obligations financed with tax increment revenues, no funds may be spent for the trust fund until the annual budget has been approved by the BCC.
- 7) Community involvements and citizen input shall be obtained in the planning of redevelopment activities.
- 8) An independent audit by a certified Public Accounting Firm is required annually; and

**WHEREAS**, the CRA Board reviewed the CRA 2016-2017 Fiscal Year Budget at the CRA Meeting held on April 26, 2017 and the CRA Board intends to comply with the terms of the Interlocal Cooperative Agreement.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY OF OPA-LOCKA CRA BOARD:**

**Section 1. Recitals Adopted.** That each of the above stated recitals is hereby adopted and confirmed as being true, and the same is hereby incorporated as part of this Resolution.

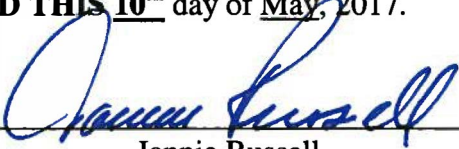
**Section 2.** **CRA Board approves the CRA 2016-2017 Fiscal Year Budget and approves the submittal to Miami-Dade County Office of Management and Budget as per the terms of the Interlocal Cooperative Agreement**

**Section 3. Severability.** If any section, subsection, clause or provision of this Resolution is declared invalid or unconstitutional by a court of competent jurisdiction, the remainder shall not be affected by such invalidity.

**Section 4. Conflict.** All sections or parts of sections of the applicable City of Opa-locka resolution currently in place in conflict herewith are intended to be rescinded and repealed to the extent of such conflict.


**Section 5. Effective Date.** This Resolution shall be effective upon adoption.

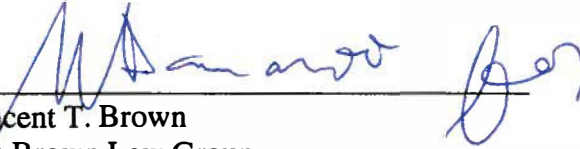
**PASSED AND ADOPTED THIS 10<sup>th</sup> day of May, 2017.**

  
\_\_\_\_\_  
Jannie Russell  
Chairperson

Attest to:

Approved as to form and legal sufficiency:

  
\_\_\_\_\_  
Joanna Flores  
Board Clerk

  
\_\_\_\_\_  
Vincent T. Brown  
The Brown Law Group  
Board Attorney

**Resolution No. 2017-02**

<b>Moved by:</b>	<b>Board Member Riley</b>
<b>Seconded by:</b>	<b>Board Member Taylor</b>
<b>CRA Board vote:</b>	<b>7-0</b>
<b>Board Member Kelley:</b>	<b>YES</b>
<b>Board Member Holmes:</b>	<b>YES</b>
<b>Board Member Pigatt:</b>	<b>YES</b>
<b>Board Member Riley:</b>	<b>YES</b>
<b>Board Member Taylor:</b>	<b>YES</b>
<b>Board Member Rose Tydus:</b>	<b>YES</b>
<b>Chairperson Jannie Russell:</b>	<b>YES</b>

**RESOLUTION NO. 2017-04**

A RESOLUTION OF THE CITY COMMUNITY REDEVELOPMENT AGENCY OF THE CITY OF OPA-LOCKA, FLORIDA, TO ACCEPT THE COMMUNITY REDEVELOPMENT AGENCY 2017-2018 FISCAL YEAR BUDGET, AND TO APPROVE THE SUBMISSION OF THE CRA 2017-2018 FISCAL YEAR BUDGET TO MIAMI-DADE COUNTY OFFICE OF MANAGEMENT AND BUDGET; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR A CONFLICT AND REPEALER CLAUSE; PROVIDING FOR AN EFFECTIVE DATE.

**WHEREAS**, in August 2012 the City of Opa-locka CRA Board initiated an Interlocal Cooperation Agreement (Interlocal) between the County and the OCRA which grants the OCRA certain redevelopment powers, and

**WHEREAS**, on October 1, 2013, the BBC adopted Resolution R-795-13 approving the Interlocal Cooperative Agreement and delegating those redevelopment powers to the OCRA; and

**WHEREAS**, the CRA Board has reviewed the CRA 2017-2018 Fiscal Year Budget at the CRA Meetings held on July 26, 2017 and September 20, 2017 and the CRA Board intends to comply with the terms of the Interlocal Cooperative Agreement.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY OF OPA-LOCKA CRA BOARD:**

**Section 1. Recitals Adopted.** That each of the above stated recitals is hereby adopted and confirmed as being true, and the same is hereby incorporated as part of this Ordinance.

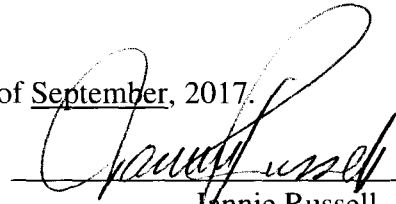
**Section 2. CRA Board approves the CRA 2017-2018 Fiscal Year Budget and approves the submittal to Miami-Dade County Office of Management and Budget as per the terms of the Interlocal Cooperative Agreement.**

**Section 3. Severability.** If any section, subsection, clause or provision of this Resolution is declared invalid or unconstitutional by a court of competent jurisdiction, the remainder shall not be affected by such invalidity.

**Section 4. Conflict.** All sections or parts of sections of the applicable City of Opa-locka resolution currently in place in conflict herewith are intended to be rescinded and repealed to the extent of such conflict.

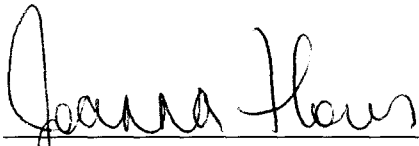
**Section 5. Effective Date.** This Resolution shall be effective upon adoption.

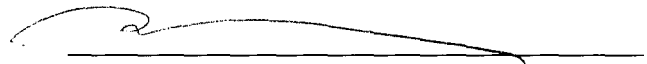
**PASSED AND ADOPTED THIS 27<sup>th</sup> day of September, 2017.**

  
\_\_\_\_\_  
Jannie Russell  
Chair

Attest to:

Approved as to form and legal sufficiency:

  
\_\_\_\_\_  
Joanna Flores  
Board Clerk

  
\_\_\_\_\_  
Vincent T. Brown  
The Brown Law Group  
City Attorney

Moved by:	Board Member Riley
Seconded by:	Board Member Holmes
CRA Board Vote:	6-0
Jannie Russell, Chair:	YES
Mayor Myra L. Taylor, Board Member:	YES
Vice Mayor Joseph L. Kelley, Board Member:	YES
Commissioner Timothy Holmes, Board Member:	YES
Commissioner Matthew A. Pigatt, Board Member:	NOT PRESENT
Commissioner John Riley, Board Member:	YES
Honorable Rose Tydus, Board Member:	YES

**RESOLUTION NO. 2019- 01**

**A RESOLUTION OF THE COMMUNITY REDEVELOPMENT AGENCY  
OF THE CITY OF OPA-LOCKA, FLORIDA, TO ACCEPT THE COMMUNITY  
REDEVELOPMENT AGENCY 2019-2020 FISCAL YEAR BUDGET;  
PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR A CONFLICT  
AND REPEALER CLAUSE; PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, in December 2012 the Board of County Commission of Miami Dade County approved the Finding of Necessity for the City of Opa-locka to establish a Community Redevelopment Agency (CRA), and

**WHEREAS**, on October 1, 2013, the BBC adopted Resolution R-795-13 approving the Interlocal Cooperative Agreement and delegating those redevelopment powers to the OCRA, and,

**WHEREAS**, in October 2013 the City of Opa-locka CRA Board initiated an Interlocal Cooperation Agreement (Interlocal) between the County and the OCRA which grants the OCRA certain redevelopment powers, and,

**WHEREAS**, the CRA Board has reviewed the CRA 2019-2020 Fiscal Year Budget at the CRA Meetings held on September 18, 2019 and the CRA Board intends to comply with the terms of the Interlocal Cooperative Agreement.

**NOW THEREFORE, THE CITY OF OPA-LOCKA CRA BOARD HEREBY ORDAINS as follows:**

**Section 1. Recitals Adopted.** That each of the above stated recitals is hereby adopted and confirmed as being true, and the same is hereby incorporated as part of this Ordinance.

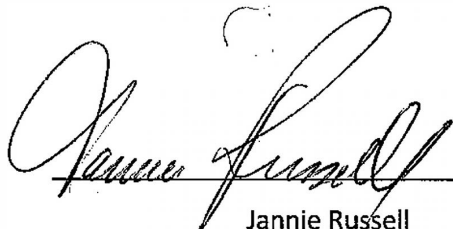
**Section 2. CRA Board approves the CRA 2019-2020 Fiscal Year Budget as per the terms of the Interlocal Cooperative Agreement**

**Section 3. Severability.** If any section, subsection, clause or provision of this Resolution is declared invalid or unconstitutional by a court of competent jurisdiction, the remainder shall not be affected by such invalidity.

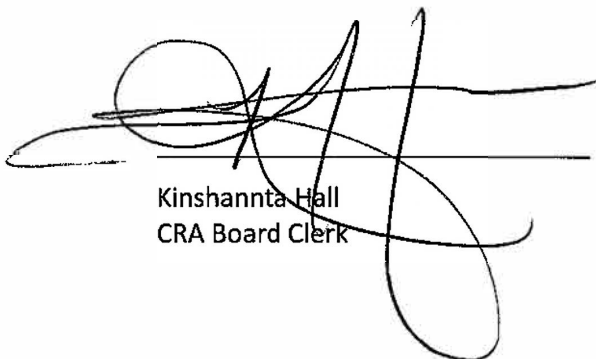
**Section 4. Conflict.** All sections or parts of sections of the applicable City of Opa-locka resolution currently in place in conflict herewith are intended to be rescinded and repealed to the extent of such conflict.

**Section 5. Effective Date.** This Resolution shall be effective upon adoption.

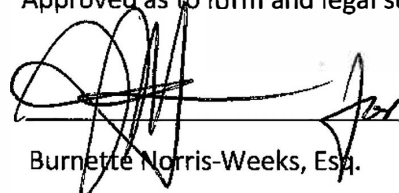
**PASSED AND ADOPTED THIS \_\_18th\_\_ day of September, 2019.**

  
Jannie Russell  
Chair

Attest to:

  
Kinshannta Hall  
CRA Board Clerk

Approved as to form and legal sufficiency:

  
Burnette Norris-Weeks, Esq.  
City Attorney

Moved by: Board Member Joseph L. Kelley

Seconded by: Board Member Chris Davis

CRA Board Vote: 5-0

Jannie Russell, Chair: Yes

Mayor Matthew A. Pigatt, Board Member: Absent

Vice Mayor Chris Davis, Board Member: Yes

Commissioner Joseph L. Kelley, Board Member: Yes

Commissioner Alvin Burke, Board Member: Yes

Commissioner Sherelean Bass, Board Member: Yes

Honorable Rose Tydus, Board Member: Absent



**MEMORANDUM**  
(Revised)

**TO:** Honorable Chairman Jose "Pepe" Diaz  
and Members, Board of County Commissioners

**DATE:** April 20, 2021

**FROM:**   
Gen Bonzon-Keenan  
County Attorney

**SUBJECT:** Agenda Item No. 8(G)(3)

Please note any items checked.

- "3-Day Rule" for committees applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Statement of social equity required
- Ordinance creating a new board requires detailed County Mayor's report for public hearing
- No committee review
- Applicable legislation requires more than a majority vote (i.e., 2/3's present \_\_\_\_, 2/3 membership \_\_\_\_, 3/5's \_\_\_\_, unanimous \_\_\_\_, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) \_\_\_\_, CDMP 2/3 vote requirement per 2-116.1(3)(h) or (4)(c) \_\_\_\_, or CDMP 9 vote requirement per 2-116.1(4)(c)(2) \_\_\_\_ ) to approve
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved \_\_\_\_\_ Mayor  
Veto \_\_\_\_\_  
Override \_\_\_\_\_

Agenda Item No. 8(G)(3)  
4-20-21

RESOLUTION NO. \_\_\_\_\_

RESOLUTION APPROVING THE BUDGETS FOR FISCAL YEARS 2016-17, 2017-18, 2018-19 AND 2019-20 FOR THE OPA-LOCKA COMMUNITY REDEVELOPMENT AGENCY TOTALING \$216,000.00, \$585,392.00, \$842,167.00 AND \$1,276,033.00, RESPECTIVELY

**WHEREAS**, the Interlocal Cooperation Agreement among Miami-Dade County, Florida (the “County”), the City of Opa-Locka and the Opa-Locka Community Redevelopment Agency (the “Agency”) requires that the Agency transmit its adopted annual budget to the Board of County Commissioners of Miami-Dade County, Florida (the “Board”) for approval; and

**WHEREAS**, this Board desires to approve the Agency’s adopted annual budgets for Fiscal Years 2016-17, 2017-18, 2018-19 and 2019-20 for the Opa-Locka Community Redevelopment Area totaling \$216,000.00, \$585,392.00, \$842,167 and \$1,276,033.00, respectively, in the form attached hereto as Exhibits 1, 2, 3 and 4 and incorporated herein by reference; and

**WHEREAS**, this Board desires to accomplish the purpose outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA**, that:

**Section 1.** The matters contained in the foregoing recitals are incorporated in this resolution by reference.

**Section 2.** This Board approves the Agency’s annual adopted budgets for Fiscal Years 2016-17, 2017-18, 2018-19 and 2019-20 related to the Opa-Locka Community Redevelopment

Area totaling \$216,000.00, \$585,392.00, \$842,167 and \$1,276,033.00, respectively, in the form attached hereto as Exhibits 1, 2, 3 and 4 and incorporated herein by reference.

The foregoing resolution was offered by Commissioner \_\_\_\_\_, who moved its adoption. The motion was seconded by Commissioner \_\_\_\_\_ and upon being put to a vote, the vote was as follows:

Jose "Pepe" Diaz, Chairman	
Oliver G. Gilbert, III, Vice-Chairman	
Sen. René García	Keon Hardemon
Sally A. Heyman	Danielle Cohen Higgins
Eileen Higgins	Joe A. Martinez
Kionne L. McGhee	Jean Monestime
Raquel A. Regalado	Rebeca Sosa
Sen. Javier D. Souto	

The Chairperson thereupon declared this resolution duly passed and adopted this 20<sup>th</sup> day of April, 2021. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA  
BY ITS BOARD OF  
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: \_\_\_\_\_  
Deputy Clerk

Approved by County Attorney as  
to form and legal sufficiency.



Shannon D. Summerset-Williams

**City of Opa-locka, Florida  
Community Redevelopment Agency  
FY 17 Adopted Budget**

**EXHIBIT 1**

(Begins October 1, 2016)

**Revenues**

Opa-locka Tax Increment Revenue (TIR)  
County Tax Increment Revenue (TIR)  
Carryover from prior year  
Other- Economic Development Recinded Grant  
New Bonds Issues (net of Cap interest)  
Interest earnings  
**Revenue Total**

FY 16 Adopted Budget	FY 16 Actuals	FY 17 Adopted Budget
40,000	-	144,000
25,000	27,096	72,000
-	-	-
-	-	-
-	-	-
-	-	-
<b>65,000</b>	<b>27,096</b>	<b>216,000</b>

**Expenditures**

**Administrative Expenditures:**

Employee salary and fringe  
Insurance  
Audits and studies  
Printing and publishing  
Mail Services  
Advertising and notices  
Travel (includes Educational Seminars)  
Rent/lease costs  
Office equipment and furniture  
CRA Support Staff Office (W&S Reimbursement)  
Other Admin. Expenses

-	36,799	20,178
-	-	-
-	-	2,500
-	-	-
-	-	-
-	-	2,500
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
65,000	100	-
<b>65,000</b>	<b>36,899</b>	<b>25,178</b>
-	-	-
<b>65,000</b>	<b>36,899</b>	<b>25,178</b>

**(A) Subtotal Admin Expenses**

County Administrative Charge at 1.5%

**(B) Subtot Adm Exp & County Charge**

**Operating Expenditures:**

Memberships and State Fee  
Legal Contractual services  
Insurance  
Project Mgt. Supplies & Copying (IT Charges)  
Marketing  
Community Policing and Security  
Legal services/court costs  
Infrastructure improvements  
Building construction & improvements

-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	27,000
<b>65,000</b>	<b>36,899</b>	<b>52,178</b>

**(C) Subtotal Oper. Expenses**

**(D) Reserve (1) - "Trust" Account**

**Expenditure Total (B+C+D)**

**Cash Position (Unreconciled)**

Opening  
Change (Revenue - Expense)  
Plus "Trust" Account  
Close

<b>(247,950)</b>	<b>(247,950)</b>	<b>(257,753)</b>
-	(9,803)	163,822
-	-	27,000
<b>(247,950)</b>	<b>(257,753)</b>	<b>(66,931)</b>

**Projects:**

None

FY 16 Adopted Budget	FY 16 Projected	FY 17 Proposed Budget
-	-	-

Total project dollars here:

City of Opa-locka, Florida  
Community Redevelopment Agency  
FY 18 Adopted Budget

**EXHIBIT 2**

(Begins October 1, 2017)

**Revenues**

Opa-locka Tax Increment Revenue (TIR)  
County Tax Increment Revenue (TIR)  
Carryover from prior year  
Other- Economic Development Recinded Grant  
New Bonds Issues (net of Cap interest)  
Interest earnings

**Revenue Total**

FY 17 Adopted Budget	FY 17 Actuals	FY 18 Adopted Budget
144,000	-	469,253
72,000	-	116,139
-	-	-
-	-	-
-	-	-
-	-	-
<b>216,000</b>	<b>-</b>	<b>585,392</b>

**Expenditures**

**Administrative Expenditures:**

Employee salary and fringe  
Insurance  
Audits and studies  
Printing and publishing  
Mail Services  
Advertising and notices  
Travel (includes Educational Seminars)  
Rent/lease costs  
Office equipment and furniture  
CRA Support Staff Office (W&S Reimbursement)  
Other Admin. Expenses

**(A) Subtotal Admin Expenses**

County Administrative Charge at 1.5%

**(B) Subtot Adm Exp & County Charge**

**Operating Expenditures:**

Memberships and State Fee  
Legal Contractual services  
Insurance  
Project Mgt. Supplies & Copying (IT Charges)  
Marketing  
Community Policing and Security  
Legal services/court costs  
Infrastructure improvements  
Building construction & improvements

**(C) Subtotal Oper. Expenses**

**(C.1) Repayment of Water-Sewer Fund Loan**

**(D) Reserve (1) - "Trust" Account**

**Expenditure Total (B+C+D)**

20,178	-	27,030
-	-	22,894
2,500	255	2,500
-	-	-
-	-	-
2,500	-	2,500
-	-	-
-	-	-
-	-	-
-	2,500	40,564
<b>25,178</b>	<b>2,755</b>	<b>95,488</b>
-	-	1,742
<b>25,178</b>	<b>2,755</b>	<b>97,230</b>
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	102,770
<b>27,000</b>	<b>-</b>	<b>385,392</b>
<b>52,178</b>	<b>2,755</b>	<b>585,392</b>

**Cash Position (Unreconciled)**

**Opening**

Change (Revenue - Expense)

Plus "Trust" Account

**Close**

<b>(257,753)</b>	<b>(257,753)</b>	<b>(260,508)</b>
<b>163,822</b>	<b>(2,755)</b>	<b>-</b>
<b>27,000</b>	<b>-</b>	<b>385,392</b>
<b>(66,931)</b>	<b>(260,508)</b>	<b>124,884</b>

**Projects:**

None

FY 17 Adopted Budget	FY 17 Projected	FY 18 Proposed Budget
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-

Total project dollars here:

**City of Opa-locka, Florida  
Community Redevelopment Agency  
FY 19 Adopted Budget**

**EXHIBIT 3**

(Begins October 1, 2018)

**Revenues**

Opa-locka Tax Increment Revenue (TIR)  
County Tax Increment Revenue (TIR)

**Revenue**

Carryover from prior year (Opening Fund Balance)

**Total Funding**

FY 18 Adopted Budget	FY 18 Actuals (Unaudited)	FY 19 Adopted Budget
263,289	240,637	353,723
116,139	116,139	183,423
<b>379,428</b>	<b>356,776</b>	<b>537,146</b>
73,441	73,441	305,021
<b>452,869</b>	<b>430,217</b>	<b>842,167</b>

**Expenditures**

**Administrative Expenditures:**

Employee salary and fringe  
Other Professional Services  
Audits and studies  
Other Contracted Services  
Mail Services  
Advertising and notices  
Travel (includes Educational Seminars)  
General Fund Administrative Fee  
Information Technology Internal Services Fund  
Risk Management Internal Services Fund  
Publications/Subscriptions/Memberships

**Sub-Total - Admin Expense**

State Administrative  
County Administrative Charge at 1.5%

**Sub-Total - Admin Expense, State & County Fees**

**Operating Expenditures:**

Memberships and State Fee  
Legal Contractual services  
Insurance  
Project Mgt. Supplies & Copying (IT Charges)  
Marketing  
Community Policing and Security  
Legal services/court costs  
Infrastructure improvements  
Building construction & improvements

**Subtotal - Operating Expense**

**Reimbursement To Water-Sewer Fund**

**Total Expense Before Trust Account**

**Reserve - "Trust" Account**

**Total Expenditure**

26,603	21,167	23,511
2,500	509	5,000
2,500	2,500	2,500
12,000	27,500	30,000
-	-	-
2,500	-	2,500
-	-	-
-	-	12,375
22,182	13,739	958
27,073	57,843	2,887
-	125	-
<b>95,358</b>	<b>123,383</b>	<b>79,731</b>
-	-	-
1,742	1,783	2,751
<b>97,100</b>	<b>125,166</b>	<b>82,482</b>
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-
<b>102,770</b>	-	-
<b>199,870</b>	<b>125,166</b>	<b>82,482</b>
<b>179,558</b>	-	<b>454,664</b>
<b>379,428</b>	<b>125,166</b>	<b>537,146</b>

**Fund Balance (Unreconciled)**

Open  
Change (Revenue + Carryover Utilized - Total Expenditure)  
Less Prior Year Carryover Utilized  
Plus "Trust" Account  
Close

73,441	73,441	305,021
-	231,610	-
-	-	-
<b>179,558</b>	-	<b>454,664</b>
<b>252,999</b>	<b>305,051</b>	<b>759,685</b>

**Projects:**

FY 18 Adopted Budget	FY 18 Actuals (Unaudited)	FY 19 Proposed Budget
-	-	-
-	-	-
-	-	-
-	-	-
-	-	-

Total project dollars here:

**City of Opa-locka, Florida  
Community Redevelopment Agency  
FY 20 Adopted Budget**

**EXHIBIT 4**

(Begins October 1, 2019)

**Revenues**

Opa-locka Tax Increment Revenue (TIR)
County Tax Increment Revenue (TIR)
<b>Revenue</b>
Carryover from prior year (Opening Fund Balance)
<b>Total Funding</b>

FY 19 Adopted Budget	FY 19 Actuals (Unaudited)	FY 20 Adopted Budget
353,723	381,397	354,000
183,423	173,890	177,000
<b>537,146</b>	<b>555,287</b>	<b>531,000</b>
305,021	305,021	745,033
<b>842,167</b>	<b>860,308</b>	<b>1,276,033</b>

**Expenditures**

**Administrative Expense:**

Employee salary and fringe
Other Professional Services
Audits and studies
Other Contracted Services
Advertising and notices
General Fund Administrative Fee
Information Technology Internal Services Fund
Risk Management Internal Services Fund
Publications/Subscriptions/Memberships
<b>Sub-Total - Admin Expense</b>
State Administrative
County Administrative Charge at 1.5%
<b>Sub-Total - Admin Expense, State &amp; County Fees</b>
<b>Operating Expenditures:</b>
Downtown Master Plan
Historic City Hall Restoration (Partial Contribution)
Community Policing and Security
<b>Subtotal - Operating Expense</b>
<b>Total Expense Before Trust Account</b>
Reserve - "Trust" Account
<b>Total Expenditure</b>

23,511	25,487	25,998
5,000	-	5,000
2,500	5,000	5,000
30,000	29,000	30,000
2,500	-	-
12,375	-	-
958	29,520	1,260
2,887	26,093	3,089
-	-	2,500
<b>79,731</b>	<b>115,100</b>	<b>72,847</b>
-	175	-
2,751	-	5,100
<b>82,482</b>	<b>115,100</b>	<b>77,947</b>
-	-	120,000
-	-	130,000
-	-	175,000
-	-	<b>425,000</b>
<b>82,482</b>	<b>115,100</b>	<b>502,947</b>
454,664	440,187	309,400
<b>537,146</b>	<b>555,287</b>	<b>812,347</b>

**Fund Balance (Unreconciled)**

Open
Change (Revenue + Carryover Utilized - Total Expenditure)
Less Prior Year Carryover Utilized
Plus "Trust" Account
Close

<b>305,021</b>	<b>305,021</b>	<b>745,208</b>
-	-	-
-	-	(281,347)
<b>454,664</b>	<b>440,187</b>	<b>309,400</b>
<b>759,685</b>	<b>745,208</b>	<b>773,261</b>

**Projects:**

Façade Improvements
Downtown Master Plan
Historic City Hall Restoration (Partial Contribution)

**Total project dollars here:**

FY 19 Adopted Budget	FY 19 Actuals (Unaudited)	FY 20 Proposed Budget
-	-	120,000
-	-	130,000
-	-	175,000
-	-	<b>425,000</b>