

# MEMORANDUM

Agenda Item No. 3(B)(1)


**TO:** Honorable Chairman Jose "Pepe" Diaz  
and Members, Board of County Commissioners

**DATE:** July 8, 2021

**FROM:** Geri Bonzon-Keenan  
County Attorney

**SUBJECT:** Resolution retroactively approving the County Mayor's submittal of a grant application to the United States Department of Veterans Affairs, 2021 National Veterans Sports Program for \$128,036.93 to be used for Project Victor (Veterans Integrated Into The Community Through Outdoor Recreation) Adaptive Sports Program, and approving in-kind contributions from the Parks, Recreation and Open Spaces Department in the amount of \$34,079.03 for Project Victor; and further authorizing the County Mayor to accept and expend funds and execute contracts, amendments, and other documents as required by the agreement

The accompanying resolution was prepared by the Parks, Recreation and Open Spaces Department and placed on the agenda at the request of Prime Sponsor Chairman Jose "Pepe" Diaz.

  
Geri Bonzon-Keenan  
County Attorney

GBK/jp

# Memorandum



**Date:** July 8, 2021

**To:** Honorable Chairman Jose “Pepe” Diaz  
and Members, Board of County Commissioners

**From:** Daniella Levine Cava *Daniella Levine Cava*  
Mayor

**Subject:** Resolution Retroactively Approving the Submittal of a Grant Application to the United States Department of Veterans Affairs 2021 National Veterans Sports Programs for Project VICTOR (Veterans Integrated Into The Community Through Outdoor Recreation) Adaptive Sports Program

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## **Recommendation**

It is recommended that the Board of County Commissioners (Board) authorize the County Mayor or County Mayor’s designee to approve the attached resolution by retroactively approving the submittal of grant application (Attachment A) to the United States Department of Veterans Affairs 2021 National Veterans Sports Programs for Project VICTOR (Veterans Integrated Into The Community Through Outdoor Recreation) Adaptive Sports Program. It is further recommended that the Board authorize the County Mayor or County Mayor’s designee to receive and expend funds and execute grant agreements, certain amendments and other documents as required by the grant agreement upon review and final approval of the County Attorney’s Office.

## **Scope**

The project is county-wide and includes various Miami-Dade County parks: A.D. Barnes Park, Amelia Earhart Park, Camp Matecumbe, Crandon Park, Goulds Park, Greynolds Park, Gwen Cherry Park, Marva Bannerman Park, Matheson Hammock Park, Tamiami Park, and Trail Glades Range.

## **Delegation of Authority**

The Board authorizes the County Mayor or Mayor’s designee to accept and expend funds and execute contracts, amendments, and other documents as required by the grant, upon review and final approval of the County Attorney’s Office. The County Mayor or Mayor’s designee shall be required to seek Board approval for any approvals, consents, actions, events or undertakings that would create a financial obligation, cost or expense to the County beyond those specifically identified and set forth in the Agreement.

## **Fiscal Impact/Funding Source**

Project VICTOR is a multi-sport outdoor adaptive sports program at County parks servicing disabled veterans in the South Florida area. The total cost of the project is \$162,115.96. If awarded, the Adaptive Sports Grant Program (ASG) will provide funds of \$128,036.93. The ASG Program has no requirement for matching funds. However, in-kind contributions, supported by the Parks, Recreation and Open Spaces Department (PROS) for \$34,079.03 were included to demonstrate resources related to the project. There will be no fiscal impact to the Department if the grant is awarded. The part-time positions listed as “TBA” in the grant application are accounted for in the Department’s budget; however, these positions rotate among sites and therefore will be utilized from a pool of existing staff.

**Track Record/Monitor**


The U.S. Department of Veterans Affairs Adaptive Sports Grant Program has awarded to PROS \$305,681.01 in grants since 2012. The proposed grant will be administered by PROS Grants Supervisor, Dorothy Mills-Mayers.

**Background**

The ASG Program is administered through the United States Department of Veterans Affairs (VA). The ASG Program is designated for veterans with disabilities and members of the Armed Forces. The ASG Program provides grant funding to organizations to increase and expand the quantity and quality of adaptive sport activities for veterans and service members with disabilities (including those with mental health issues) to participate with their home communities, as well as more advanced Paralympic and adaptive sport programs at the regional and national levels. Originally authorized as the U.S. Paralympics Integrated Adaptive Sports Program in December 2013, Public Law 113-59 amended U.S.C. 521A and designated the VA’s Office of National Veterans Sports Programs and Special Events (NVSP&SE) to directly manage the ASG Program.

If awarded, the grant term is expected to be in fiscal years 2021 and 2022. The project is expected to be completed within the term of the grant. The application deadline was March 31, 2021. However, there was insufficient time from the opportunity announcement to the grant deadline to obtain a resolution. An adopted resolution was not required by the funding agency for the application submittal. The Board approved a previous PROS grant application for Project VICTOR Adaptive Sports in 2019 by Resolution No. R-797-19. It is recommended that the Board approve this grant application in order for PROS to continue providing recreational services to veterans.

Attachment



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Jimmy Morales  
Chief Operations Officer



**MEMORANDUM**  
(Revised)

**TO:** Honorable Chairman Jose "Pepe" Diaz  
and Members, Board of County Commissioners

**DATE:** July 8, 2021

**FROM:**   
Gen Bonzon-Keenan  
County Attorney

**SUBJECT:** Agenda Item No. 3(B)(1)

Please note any items checked.

- "3-Day Rule" for committees applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Statement of social equity required
- Ordinance creating a new board requires detailed County Mayor's report for public hearing
- No committee review
- Applicable legislation requires more than a majority vote (i.e., 2/3's present \_\_\_\_, 2/3 membership \_\_\_\_, 3/5's \_\_\_\_, unanimous \_\_\_\_, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) \_\_\_\_, CDMP 2/3 vote requirement per 2-116.1(3)(h) or (4)(c) \_\_\_\_, or CDMP 9 vote requirement per 2-116.1(4)(c)(2) \_\_\_\_ ) to approve
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved \_\_\_\_\_ Mayor  
Veto \_\_\_\_\_  
Override \_\_\_\_\_

Agenda Item No. 3(B)(1)  
7-8-21

RESOLUTION NO. \_\_\_\_\_

RESOLUTION RETROACTIVELY APPROVING THE COUNTY MAYOR'S OR COUNTY MAYOR'S DESIGNEE'S SUBMITTAL OF A GRANT APPLICATION TO THE UNITED STATES DEPARTMENT OF VETERANS AFFAIRS, 2021 NATIONAL VETERANS SPORTS PROGRAM FOR \$128,036.93 TO BE USED FOR PROJECT VICTOR (VETERANS INTEGRATED INTO THE COMMUNITY THROUGH OUTDOOR RECREATION) ADAPTIVE SPORTS PROGRAM, AND APPROVING IN-KIND CONTRIBUTIONS FROM THE PARKS, RECREATION AND OPEN SPACES DEPARTMENT IN THE AMOUNT OF \$34,079.03 FOR PROJECT VICTOR; AND FURTHER AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO ACCEPT AND EXPEND FUNDS AND EXECUTE CONTRACTS, AMENDMENTS, AND OTHER DOCUMENTS AS REQUIRED BY THE AGREEMENT

**WHEREAS**, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA**, that this Board hereby retroactively approves the County Mayor's or County's Mayor's Designee's submittal of a grant application, in substantially the form attached to the accompanying memorandum as Attachment A, to the United States Department of Veterans Affairs, 2021 National Veterans Sports Programs, for \$128,036.93 to be used for Project VICTOR (Veterans Integrated Into The Community Through Outdoor Recreation) Adaptive Sports Program, and approving in-kind contributions from the Parks, Recreation and Open Spaces Department in the amount of \$34,079.03 for Project VICTOR, and further authorizing the County Mayor or County Mayor's Designee to accept and

expend funds and execute contracts, amendments, and other documents as required by the agreement upon review and approval of the County’s Attorney’s Office for legal sufficiency.

The foregoing resolution was offered by Commissioner \_\_\_\_\_, who moved its adoption. The motion was seconded by Commissioner \_\_\_\_\_ and upon being put to a vote, the vote was as follows:

- |                                       |                        |
|---------------------------------------|------------------------|
| Jose “Pepe” Diaz, Chairman            |                        |
| Oliver G. Gilbert, III, Vice-Chairman |                        |
| Sen. René García                      | Keon Hardemon          |
| Sally A. Heyman                       | Danielle Cohen Higgins |
| Eileen Higgins                        | Joe A. Martinez        |
| Kionne L. McGhee                      | Jean Monestime         |
| Raquel A. Regalado                    | Rebeca Sosa            |
| Sen. Javier D. Souto                  |                        |

The Chairperson thereupon declared this resolution duly passed and adopted this 8<sup>th</sup> day of July, 2021. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA  
BY ITS BOARD OF  
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: \_\_\_\_\_  
Deputy Clerk

Approved by County Attorney as  
to form and legal sufficiency.

Melanie J. Spencer

# ATTACHMENT A

OMB Number: 2900-0820  
Exp. Date: Feb., 2019  
Respondent Burden: 20 minutes



## ADAPTIVE SPORT GRANT APPLICATION

**PRIVACY ACT:** The information requested on this form is solicited under the authority of Title 38, U.S.C., and Sections 1710, 1712, and 1722. It is being collected to enable us to determine your eligibility for benefits and will be used for that purpose. The information you supply may be verified through a computer matching program at any time and information may be disclosed outside the VA as permitted by law. VA may make a routine use disclosure of the information as outlined in the Privacy Act system of records identified as 58VA21/22/28, Compensation, Pension, Education and Vocational Rehabilitation and Employment Records - VA, published in the Federal Register. Your obligation to respond is voluntary; however, the information is required in order for us to determine your eligibility for the benefit for which you have applied. Failure to furnish the information will have no adverse affect on any other benefits to which you may be entitled.

**RESPONDENT BURDEN:** The Paperwork Reduction Act of 1995 requires us to notify you that this information collection is in accordance with the clearance requirements of Section 3507 of the Paperwork Reduction Act of 1995. We may not conduct or sponsor, and you are not required to respond to, a collection of information unless it displays a valid OMB number. We anticipate that the time expended by all individuals who must complete this application will average 20 minutes. This includes the time it will take to read instructions, gather the necessary facts and fill out the forms.

### SECTION A - ORGANIZATION AND GRANT INFORMATION

<b>1. ORGANIZATION AND MAILING ADDRESS</b> Miami-Dade County Parks, Recreation and Open Spaces Department 275 NW 2nd Street Miami, FL 33128	<b>2. PROGRAM NAME AND TITLE</b> Miami-Dade County Parks, VICTOR Adaptive Sports Program	<b>3. GRANT AMOUNT REQUESTED</b>  \$128,036.93
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### SECTION B - CONTACT INFORMATION

<b>4. PRIMARY CONTACT</b> Dorothy Mills-Mayers	<b>5. PRIMARY PHONE NUMBER</b> (305) 755-7856	<b>6. ALTERNATE PHONE NUMBER</b> (305) 755-7999
<b>7. EMAIL</b> dorothy.mills-mayers@miamidade.gov		

### SECTION C - PROGRAM AND OTHER INFORMATION

<b>8. DUNS NUMBER</b> <i>(Must provide a DUNS number before any payment is disbursed)</i> 114276590	<b>9. CONGRESSIONAL DISTRICT</b> FL-024	<b>10. SAM CAGE CODE NUMBER</b> 5TJD4	<b>11. EIN NUMBER</b> 59-6000573
<b>12. PROJECTED START DATE</b> 09/01/2021	<b>13. PROJECTED COMPLETION DATE</b> 09/30/2022	<b>14. TARGET GEOGRAPHIC AREA(S)</b> Miami-Dade County, Florida	
<b>15. CATEGORY</b> <input checked="" type="checkbox"/> INITIAL <input type="checkbox"/> RENEWAL <input type="checkbox"/> NON-COMPETITIVE		<b>16. PROGRAM HISTORY</b> <input type="checkbox"/> NEW <input type="checkbox"/> 1-2 YEARS <input type="checkbox"/> 3-5 YEARS <input checked="" type="checkbox"/> 5+ YEARS	
<b>17. DISABILITY GROUPS</b>	<input checked="" type="checkbox"/> AMPUTEE	<input checked="" type="checkbox"/> SPINAL CORD INJURY	<input checked="" type="checkbox"/> TBI/STROKE
	<input checked="" type="checkbox"/> BLIND/VI	<input checked="" type="checkbox"/> PTSD	<input checked="" type="checkbox"/> OTHER
<b>18. EXPERIENCE WITH DISABLED VETERANS?</b> <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	<b>19. COMPLEMENTARY FUNDING?</b> FEDERAL: <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO   AMOUNT: _____ NON-FEDERAL: <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO   AMOUNT: \$34,079.03		
<b>20. DOES YOUR ORGANIZATION HAVE EXPERIENCE IN MANAGING FEDERAL FUNDS?</b> <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO			

#### Program Details

**1. Program Past Performance:**  
 Applicant must demonstrate eligibility to receive a grant award in accordance with 38 USC 77(2). Limit response to one written page.

**2. Program Specifics:**  
 Applicant must clearly describe specific aspects of the proposed program to include: type of adaptive sport(s) provided (community/national events, introductory/competitive events, local/or requires travel), frequency and duration of occurrence, location(s) of programming, estimated number of unique Veterans/ Service Members served (required to be reported by last name, first name and zip code on quarterly reports), type of disabilities served by the proposed adaptive sport, and benefits of the programming to participants. Limit responses to 2 pages.

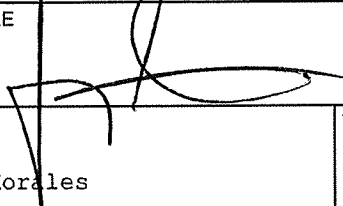
**3. TIMELINE OF ACTIVITIES** (Check box if you are hosting activities in a given month.)

OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP
x	x	x	x	x	x	x	x	x	x	x	x

**4. OUTREACH PROGRAM SPECIFICS** (Describe your planned outreach efforts to inform eligible Veterans and members of the Armed Forces about your program)  
 Flyers will be created and sent to the local VA hospital, the Paralyzed Veterans Association of Florida, and local VSO's serving Veterans in the area. Press releases will be created to notify local media. Staff will attend local events and resource fairs for Veterans. Information and photos of past programs will be advertised through Miami-Dade Parks social media outlets. Past program participants will be notified via email and called. Banners will be displayed during program to increase awareness of the program while it is ongoing.

This application does not constitute a Grant Agreement. Upon approval of the application by VA, an applicant will be required to complete a signed Grant Agreement specifying terms and conditions of an award. The Program Goals and Deliverables (Exhibit A) and Program Budget (Exhibit B) will form the basis of the Grant Agreement as agreed upon by VA and the applicant. Upon full execution of the Grant Agreement, the applicant will perform the services/activities hereto attached in Exhibit A, perform the Program Budget in line with the budget attach hereto in Exhibit B unless otherwise agreed upon by the applicant and VA.

In the event the applicant and VA do not enter into a Grant Agreement for any reason, and/or in the event the applicant and VA are unable to agree on the terms of the Grant Agreement within 60 days after approval of the application by VA, this application will automatically terminate.

SIGNATURE 	ORGANIZATION NAME Miami-Dade County Parks, Recreation and Open Spaces Department
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NAME Jimmy Morales	TITLE Chief Operations Officer	DATE 3/29/21
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**5. QUALIFICATIONS OF PERSONNEL**  
 (Include specific experience, education or other qualifications relevant to the grant proposal.)

NAME	TITLE	QUALIFICATIONS
Jody Cox, CTRS	Recreation Therapist II	B.S. in Therapeutic Recreation. +26 yrs. experience in the field.
Belinda Phillips, CTRS	Recreation Therapist II	B.S. in Therapeutic Recreation. +31 yrs. experience in the field.
Christina Perez	Recreation Therapist II	B.S. in Therapeutic Recreation. 5 years experience in the field.
Arlene Bouza-Jou	Recreation Specialist I	Seeking B.S. in Recreation Therapy. +24 yrs. experience in the field.
Camila Carvacho	Disability Program Specialist	B.S. in Recreation Therapy. 8 years in the field.
Randall Flager	Disability Program Specialist	M.S. in Sports Management. 4 yrs. experience in the field.
Eric Cooper	Disability Program Specialist	B.S. in Recreation Therapy. 2.5 years experience in the field.

**6. PARTNERING AND COLLABORATING ORGANIZATIONS**  
 (Include signed agreements for partnering or joint activities.)

COLLABORATING ORGANIZATION NAME AND POC	LOCATION (CITY, STATE)	COLLABORATIVE ACTIVITIES
Bruce Carter VAMC POCs: A. Maitre, C. Dugrot, T. Aragon	Miami, FL	Coordination of clinics and patient outings, referral of participants.
Wounded Warrior Project POCs: Edwin Vasco & Katuska Pabon	Miami, FL	Coordination of activities, referral of participants.
Miami-Dade County Veterans Services Coalition: K. Cheeseboro	Miami, FL	Dissemination of information to VSO's
National Parks Conservation Association POC: J. Crucet	Ft. Lauderdale, FL	Referral of participants & dissemination of information.
Paralyzed Veterans Association of Florida POC: Jose Gonzalez	Ft. Lauderdale, FL	Dissemination of information to veterans, participant recruitment.



**EXHIBIT A**

**Program Goal and Deliverables**

*(Include location, dates, activities, frequency of occurrence and number of Veterans expected to participate)*

**Organization Name:**

**Program Deliverable**

	<b>DELIVERABLE SUBCOMPONENTS</b>	<b>PROJECTED START</b>	<b>PROJECT COMPLETION</b>	<b>BUDGET ESTIMATE</b>
1	Archery: Camp Matecumbe, Miami, Fl. Weekly (20 weeks totals, one recreational competition, 4 virtual sessions. Expected # of veterans to be served: 10	10/19/2021	09/02/2022	\$8,952.09
2	Boccia: Miami, Fl. Gwen Cherry Park and Goulds Park, 4 clinics, 1 recreational tournament, 6 virtual sessions. Expected # of Veterans to be served: 12	01/10/2021	05/21/2021	\$3,895.97
3	Camping: Biscayne National Park, Homestead, FL. 1 3-day/2 night camping trips, hiking, snorkeling and kayaking component. Expected # of Veterans: 8	01/07/2021	02/26/2021	\$6,689.99
4	Adapted Aquatics: AD Barnes Pool, Marva Bannerman Pool, Miami, Fl. 6 weekly lessons, 3 virtual lessons. Expected # of Veterans: 8	11/01/2021	05/20/2022	\$1,822.53
5	Wheelchair Basketball: Tamiami Park, Miami, Fl. 2 clinics, 50 practices Expected # of Veterans: 6	10/18/2021	09/16/2022	\$18,157.29
6	Pickleball: Gwen Cherry Park, Miami, Fl. 4 clinics, 4 virtual lessons. Expected # of Veterans: 8	11/22/2021	05/27/2022	\$2,264.41
7	Cycling: Tamiami Park & other areas throughout the Miami-Dade County community, 6 clinics, 2 virtual sessions and 4 long community rides. Expected # of Veterans: 15	11/15/2021	05/06/2022	\$18,378.61
8	Paddlesports: Various locations throughout Miami-Dade County. Oct.-Sept. 10 Monthly paddling activities (kayak and paddleboard), 1 paddleboard clinic, 2 kayak clinics, and 3 virtual lessons. # of veterans to be served: 12	10/18/2021	09/16/2022	\$16,405.93
9	Trap Shooting: Trail Glades Range, Miami, Fl. weekly practices (30 weeks) and one recreational competition, 3 virtual lessons. Expected # of veterans: 15	10/18/2021	09/16/2022	\$14,211.51
10	Fishing: Biscayne Bay and Biscayne National Park, Miami, Fl & Homestead, Fl. 10 trips, 4 virtual lessons. Expected # of veterans: 18	10/18/2021	09/16/2022	\$12,137.17
11	Snorkeling: Biscayne National Park Homestead, Fl, Homestead, Fl & Key Biscayne, 4 trips (1 boat-chartered trip & 3 kayak/snorkeling combination excursions. Expected # of veterans: 8	10/18/2021	09/16/2022	\$3,041.22
12	Sailing: Biscayne Bay and the US Sailing Center, Miami, Fl. 12 monthly activities, 2 keelboat certification scholarships for veterans, 4 virtual lessons. Expected # of veterans: 10	10/18/2021	09/16/2022	\$7,053.18

**EXHIBIT B  
VA ADAPTIVE SPORTS GRANT PROGRAM BUDGET**

**Program Budget and Expected Expenditures (Grant Funds Only)**

CATEGORY	AMOUNT	DESCRIPTION OF EXPENDITURES	PROJECTED SPENDING IN EACH QUARTER (\$)			
			OCT-DEC (Q1)	JAN-MAR (Q2)	APR-JUN (Q3)	JUL-SEPT (Q4)
Operations	45,045.51	Outreach activities	15,292.21	12,292.21	10,972.21	6,488.88
Equipment						
Travel						
Supplies	39,850.81	Program sporting supplies	9,962.71	9,962.7	9,962.7	9,962.7
Administrative						
*Personnel (Operational)	37,049.68	RT II, DPS, Rec Spec, Rec.L	9,262.42	9,262.42	9,262.42	9,262.42
*Personnel (Administrative)	5,488.26	Planning & Implementation	1,372.07	1,372.07	1,372.07	1,372.05
Other	602.67	Certifications & Trainings	301.34	301.33	0	0
<b>Total</b>	<b>128,036.93</b>		<b>36,190.75</b>	<b>33,190.73</b>	<b>31,569.4</b>	<b>27,086.05</b>

**BUDGET CATEGORY DEFINITIONS**

ONLY include amounts spent against this award. DO NOT report expenditures that are funded by other sources.

For further information regarding allowable costs, please reference OMB guidance (2 CFR 200 and 38 CFR 77).

Operations - Expenditures associated with implementing this grant program such as coaching fees, lift tickets and facility fees.

Equipment - Sport equipment purchased to meet program objectives. To be categorized as equipment must have a useful life of more than one year and a unit price equal to or greater than \$5,000. Equipment expenditures must be identified in your Grant Application and listed on Exhibit C.

Travel - Expenses for transportation, lodging, subsistence, and related items incurred to meet program objectives. Costs must be consistent with those allowed in like circumstances in your organization's other activities. Travel costs must comply with GSA lodging and subsistence rates for designated locations which can be found at <http://www.gsa.gov/portal/category/100120>.

Supplies - Consumable items in direct support of carrying out the award or equipment purchases with a per-unit value less than \$5,000.

Administrative (non-Personnel) - Sum of Administrative and In-Direct Costs that do not include Personnel (Administrative). When combined with Personnel (Administrative) costs, may not exceed 5% of the total award. Costs must be clearly identified and associated with the implementation and tracking of the award.

\*Personnel (Operational) - Includes both Personnel and Fringe Benefit expenses that should be based on documented payrolls approved by a responsible official(s) of the organization. Reports need to reflect the distribution of activity for those whose compensation is charged, in whole or in part, directly to this award. Operational activities are identified as "time spent by such employee directly providing coaching or training for participants" per 38 CFR 77.14(c)(2). The reports must reflect an after-the-fact determination of the actual activity worked on the program. Reports must account for the total activity for which employees are compensated.

\*Personnel (Administrative) - Includes both Personnel and Fringe Benefits expenses that should be based on documented payrolls approved by a responsible official(s) of the organization. Reports need to reflect the distribution of activity for those whose compensation is charged, in whole or in part, directly to this award. Administrative activities are identified as all personnel activities that are not "time spent by such employee directly providing coaching or training for participants" per 38 CFR 77.14(c)(2). The reports must reflect an after-the-fact determination of the actual activity worked on the program. Reports must account for the total activity for which employees are compensated.

**EXHIBIT C  
EQUIPMENT PURCHASES**  
Organization Name:

**Equipment Purchases**

\*Report the purchase of single units/pieces of equipment equal to or in excess of \$5,000. This is only for equipment purchases using this award.

TYPE OF EQUIPMENT	MAKE AND MODEL	APPROXIMATE VALUE	QUANTITY

**EXHIBIT D  
ADAPTIVE SPORTS OFFERED**

Please indicate the type of adaptive sport activity: introductory, participatory, or competitive.

SPORT	INTRODUCTORY	PARTICIPATION	COMPETITION
Archery	x	x	x
Boccia	x	x	x
Camping	x	x	
Adapted Aquatics	x	x	
Wheelchair Basketball	x	x	X
Pickleball	x	x	
Cycling	x	x	
Wheelchair Tennis	X	X	



**VA-10096 SUPPLEMENT**

**5. Qualifications of Personnel Continued:**

<b>Name</b>	<b>Title</b>	<b>Qualifications</b>
Charmaigne Crosby	Disability Program Specialist	17 yrs experience in the field. Certified NWBA Coach & Water Safety Instructor. CPR/First Aid
TBA (Recreation Leader)	Recreation Leader	Minimum of 2yrs experience in the field.

**6. Partnering and Collaborating Organizations Continued:**

<b>Collaborating Organization</b>	<b>Location</b>	<b>Collaborative Activities</b>
N/A	N/A	N/A

**Exhibit D: Adaptive Sports Offered Continued:**

<b>Sport</b>	<b>Introductory</b>	<b>Participation</b>	<b>Competition</b>
Paddlesports	X	X	
Trap Shooting	X	X	X
Fishing	X	X	
Snorkeling	X	X	
Sailing	X	X	
Waterskiing	X	X	
Kiteboarding	X	X	
Walking/hiking	X	X	X



## Miami-Dade County Parks VICTOR Adapted Sports Program

Grants for Adaptive Sports Programs for Disabled Veterans  
and Disabled Members of the Armed Forces  
VA Assistance to United States  
National Veterans Sports Programs  
CFDA No.: 64.034 / Opportunity No.: VA-SPORTS-21

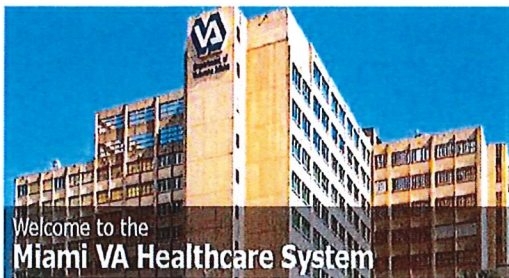
### PROJECT APPLICATION

Submitted By:

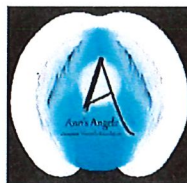
Miami-Dade Parks, Recreation and Open Spaces Department



*Collaborative Partners*



Paralyzed Veterans  
of America



BISCAYNE NATIONAL PARK

March 31, 2021



**2021 VICTOR Adapted Sports Program**  
**Miami-Dade County Parks, Recreation and Open Spaces Department**  
**Miami-Dade Parks Therapeutic Recreation and Inclusion Division**  
**VICTOR (Veterans Integrated into the Community Through Outdoor Recreation)**  
**Adapted Sports Program**

**Abstract**

The 2021 Miami-Dade Parks VICTOR Adaptive Sports Program is a multi-sport program that will provide Disabled Veterans with the opportunity to engage in various sports in order to promote the overall quality of life for individuals by emphasizing the importance of physical fitness and well-being, decreasing social isolation, and providing education on the value and use of recreation as a means to cope with trauma, stress, and to develop a sense of identity. The sports that will be offered include: Archery, Boccia, Camping, Adapted Aquatics, Wheelchair Basketball, Pickleball, Cycling, Paddlesports, Trap Shooting, Fishing, Snorkeling, Sailing, Wheelchair Tennis, Waterskiing, Kiteboarding, and Walking/Hiking. This program also seeks to provide Disabled Veterans progressing along the athletic pipeline with access to competitive-level quality equipment for training purposes. The primary disability populations that will be served through this program include: Spinal Cord Injury and other related diseases and disorders affecting the central nervous system such as Multiple Sclerosis and Amyotrophic Lateral Sclerosis, amputations, range of motion limitations due to disease or injury, traumatic head injury, stroke, visual impairments, and those affected by Post Traumatic Stress Disorder.

**ADAPTIVE SPORTS GENERAL**  
**Miami-Dade County Parks, Recreation and Open Spaces Department**  
**Miami-Dade Parks Therapeutic Recreation and Inclusion**  
**2021 VICTOR (Veterans Integrated into the Community Through Outdoor Recreation)**  
**Adapted Sports Program**

**I. Program Past Performance**

**Organizational Overview**

The Miami-Dade County Parks, Recreation, and Open Spaces Department (MDPROS) mission statement is to create outstanding recreational, natural, and cultural experiences to enrich and enhance the quality of life for our community for this and future generations. MDPROS is the third largest park and recreation system in the United States comprising 275 parks properties. MDPROS is equipped to serve the Miami-Dade County community and over 25 million visitors annually. PROS is a three-time NRPA National Gold Medal winner and the 2013 Florida Governor's Sterling Award winner, that operates a nationally accredited large multi-dimensional park system recognized as a national model of excellence and efficiency. MDPROS's strategic direction is set during annual and five-year recreational planning processes within the County's strategic planning process.

The Miami-Dade County Parks Therapeutic Recreation and Inclusion Division (TRI) has provided programming in adapted sports for over 26 years, including ongoing sports programs, seasonal clinics, and annual events.

During the last eight years, MDPROS TRI division has had great success in planning and collaborating with the Bruce W. Carter VAMC Spinal Cord Injury (SCI) Unit, Amputee Clinic, the OEF/OIF Outpatient Program, the Paralyzed Veterans Association of Florida and the Wounded Warrior Project in the development and delivery of adapted sports programs to Disabled Veterans. The division has been a recipient of the Veterans Adapted Sports grant for the fiscal years 2014-15, 2017-18, 2018-19, 2019-20, as well as the current 2020-21 fiscal year. Through the Adaptive Sports Program, the division has served over 125 unique disabled veterans.

The current 2020-21 VICTOR Adapted Sports program has already served over sixty unique Disabled Veterans living in Miami-Dade County and vicinity by the middle of the second quarter. Program activities are held on a weekly basis and on several days throughout the week in order to maximize opportunities for participation. The expected turnout has been slightly lower than anticipated due to COVID-19 and the program has had to modify the capacity of veterans served during each activity due to mitigation measures; however, turnout remains consistent.



## **A. Program Details and Specifics**

The 2021-22 VICTOR Adapted Sports Program is a multi-sport program that provides training and recreational opportunities in 16 different adapted sports to veterans living with physical disabilities, those affected by illness or disease, and those affected by PTSD and other mental health issues. Activities are coordinated and supervised by a Certified Therapeutic Recreation Specialist who plans schedules in collaboration with staff from the Bruce Carter VAMC, Wounded Warrior Project, and Paralyzed Veterans Association of Florida. Activities will be scheduled throughout the week, ongoing throughout the year.

All program components will provide both in-person training opportunities and 14 of the components will offer a virtual component which will be presented either pre-recorded or live. The virtual activities will be to offer an alternative session to veterans who have been or are being affected by the COVID pandemic and will consist of (but not be limited to): 1. Rules of the sport and how to play, 2. Adapted equipment for the sport (types, use, and care of), 3. Exercises and techniques to improve performance in the sport, 4. Safety, and 5. A virtual experience for those who are not able to physically attend a live session. All activity sessions have a duration 2-3 hrs, clinics will typically have a duration 2-8 hours depending on the sport and the frequency of clinic offerings, and virtual sessions have a duration of 1-2 hrs.

The program components are as follows:

1. Adapted Aquatics (local/introductory/community competition) will include 6 bi-weekly, in-person sessions and a minimum of 3 virtual sessions to include instruction and coaching on techniques to improve swim stroke and efficiency with a former Paralympic swim coach. Veterans to be served: 10
2. Archery (local/introductory and community event) will include a minimum of 20 weekly sessions, and 4 virtual lessons on the fundamentals of archery and the use of adapted equipment. Additionally, 1 competitive event will be held for program participants. Veterans to be served: 12
3. Boccia (community event/introductory) will included 4 in-person clinics, and 1 recreational tournament in the Spring 2022. 6 virtual sessions will be provided to include instruction on the rules of boccia, the fundamentals of play, strategy, and drills to improve technique. Those participating in the virtual program will be provided with equipment which they can use at home. An optional virtual competition will also be provided. Veterans to be served: 12
4. Camping (local/requires travel/introductory) one 3-day trip will be offered on Elliot Key in Biscayne National Park in partnership with Wounded Warrior Project, Biscayne National Park and the National Park Conservation Association. The trip will include a hiking, snorkeling and kayaking component. Veterans to be served: 8
5. Cycling (local/introductory) will include 6 handcycling and tandem cycling clinics for veterans with physical or visual disabilities, a minimum of 2 virtual sessions on the fundamentals of handcycling, caring for equipment, and safety education, 4 long community rides in partnership with our department's ECO Adventures division, as well as 1 virtual bike tour. Veterans to be served: 15
6. Fishing (local/introductory) Ten fishing excursions in Biscayne Bay on a vessel which can accommodate up to 15 participants will be offered as well as 4 virtual lessons on the fundamentals of fishing, fishing regulations in Florida, adapted equipment, conservation and fishing sustainability, and how to filet and prepare fish for a healthy meal. Veterans to be served: 18
7. Kiteboarding (local/introductory) will include two Level 1 (10 hr.) courses and 1 Level 2 (10 hr.) courses for skill-advanced participants. Veterans to be served: 10
8. Paddlesports (kayaking and stand up paddleboards) will include 1 paddleboard clinic in partnership with Adventure Sports, 2 introductory kayaking clinics, 10 in-person

kayaking/paddleboarding excursions throughout Miami-Dade County in partnership with our ECO Adventures division, and 4 virtual lessons on the fundamentals of kayaking/paddling. Veterans to be served: 15

9. Pickleball (local/introductory) will include a minimum of 4 in-person introductory clinics to aging Veterans and Veterans who use wheelchairs, 4 virtual lessons will be provided to include instruction on the fundamentals of play, the rules of the sport, and exercises to improve balance and coordination while playing. Veterans to be served: 8
10. Sailing (local/introductory/community competition/national competition) in partnership with Team Paradise Sailing, will provide a minimum 12 sessions of adapted sailing under the instruction of U.S. Olympic Gold Medalist, Magnus Liljedahl and a minimum of 4 virtual sailing lessons to include an introduction to the fundamentals of keelboat sailing. Two scholarships for veterans to complete the keelboat sailing course will also be offered so that veterans may prepare themselves for annual regattas piloting vessels for other veterans. Veterans to be served: 10
11. Snorkeling (local/introductory) will include 1 trip on the coral reef system within Biscayne National Park and 3 kayaking/snorkeling combination trips out of Crandon Beach. Veterans to be served: 8
12. Trap Shooting (local/introductory/community competition) will include a minimum of 30 weekly sessions, 3 virtual trap shooting and skeet lessons which will include the fundamentals of the sport, improving performance, and safety. Veterans to be served: 15
13. Walking/Hiking (local/introductory/community competition) will include a minimum of 4 virtual sessions on the fundamentals and benefits of starting a walking program and an exercise program to improve coordination, endurance, and balance, integration in the department's weekly Walking Club incentives program throughout Miami-Dade County, 2 Power Walk competitions, and 2 guided nature hikes. Veterans to be served: 12
14. Waterskiing (local/introductory) two two-day clinics will be provided in partnership with Ann's Angels Adapted Waterski Foundation to help train those veterans who will be participating in skiing at the Winter Sports Clinic. 1 virtual lesson on the fundamentals of waterskiing will also be provided. Veterans to be served: 12
15. Wheelchair Basketball (local/introductory/community competition/national competition) will include 2 in-person clinics, and 4 virtual lessons, and an option to continue training and in weekly practices and competing with the Miami Heat Wheels wheelchair basketball team/program which will offer a minimum of 50 additional practices throughout the year. Veterans to be served: 6
16. Wheelchair Tennis (local/introductory) will include 2 in-person clinics and 2 virtual lessons on the fundamentals of wheelchair tennis, rules, equipment necessary, and drills to improve skills and technique, and a minimum of 12 weekly practices to improve skill development will be offered. Veterans to be served: 6

The goals and objectives this program seeks to achieve are:

- A. To promote the lifelong health of disabled veterans and disabled members of the Armed Forces through regular participation in physical activity and sports.
  1. Provide multiple program opportunities for disabled veterans and disabled members of the Armed Forces within the following disability types: spinal cord injury, individuals with multiple sclerosis, amputees, traumatic head injury, PTSD, visual disabilities, and those disabled through either disease or by the aging process which foster:
    - a. A therapeutic environment in which Veterans can learn how to cope with and manage the effects of disabling conditions.
    - b. Improved physical performance through individualized activities that promote achievement of performance goals, progressive physical challenges, and skills acquisition.
  2. Provide ongoing education to Disabled Veterans in order to increase or improve:
    - a. The awareness of the benefits of participation in sports,

- b. Self-awareness in sports and leisure participation,
  - c. The awareness of opportunities to participate in sports and competitions, and
  - d. The development of alternative personal strategies to cope with, manage, and/or improve the effects of disabling conditions.
- 3. Provide opportunities for disabled veterans to engage in specialized training beyond one-time experiences that will lead into and encourage long-term participation in various sports by:
  - a. Providing consecutive kiteboarding lessons with trained instructors,
  - b. Providing supplies for trap shooting which would be cost-prohibitive for many individuals,
  - c. Providing advanced and high-performance training and competitive opportunities in sailing, wheelchair basketball, boccia, archery, trap shooting, and power walking.
- B. To increase participation of disabled veterans and disabled members of the Armed Forces in adapted sports:
  - 1. Provide a minimum of 150 recreation and sports training opportunities throughout the South Florida region at multiple locations, days of the week, and at various times throughout the year in order to maximize the number of unique veterans served through the program.
  - 2. Provide the opportunity for disabled veterans to engage in adapted sports programming at no cost.
  - 3. Expand the outreach of programming through partnership organizations, which will draw in disabled veterans from other areas within the state and nationally.

## **II. Implementation Plan and Environment**

The proposed program is designed to be primarily operated out of Miami-Dade County through the already existing resources of MDPROS. The majority of activities will take place at various MDPROS facilities, with few exceptions for some of the water sports activities, so that there is little to no turnover time in planning and scheduling of activities.

Activity schedules and dates will be coordinated among MDPROS staff, VA therapists, and collaborating organizations. Master schedules will be disseminated amongst all interested parties and all disabled veterans already in the Miami-Dade Parks database, as well as available online for veterans to schedule for themselves. Programs will be offered throughout the week on various days and at various times. Some activities will only be scheduled during certain operating quarters taking the South Florida climate into consideration.

Funding for the program will go to the cost of purchasing supplies needed to operate the program, which include but are not limited to fees at the shooting range, charter boats rental for fishing, snorkeling, ECO Adventure activities, and specialized instructor fees, training for staff, and personnel operations to cover the cost of park staff implementing programs and working directly with disabled veterans during program activities.

Purchased supplies will also enhance already existing programs as well as new ones, by replacing items that have already been used up either as a consumable product or through normal wear and tear. Additional resources that will be provided by MDPROS include already allocated resources from previous grant cycles such as archery supplies, boccia supplies, sports wheelchairs, handcycles, and shotguns, indoor and outdoor facilities including gym space, shooting range, beach areas, pool space, and vehicles to transport supplies from one park to another.

Upon conclusion of the award period, it is intended that the following deliverables be achieved:

1. That a minimum of 80 unique disabled veterans be served through the program,
2. That a minimum of 150 days of programming be offered through the program,
3. That a minimum of 10 disabled veterans will participate in either a competition of one of the sports being offered or will move into a high-performance training program for a sport they have participated in through the program.
4. That the average overall satisfaction rate among participants with the program will average 4.3 or higher on a Likert scale.
5. That the overall outcomes and success of the program will be shared by other professionals at a state or national conference.

Most of the activities can be implemented immediately as the majority of the resources are already in place. Planning and preliminary scheduling have already begun amongst interested entities in order to implement the program effective October 1<sup>st</sup>.

## **III. Impact**

The proposed program has the potential to significantly impact the amount of adapted sports being offered through the region as well as draw awareness to adapted sports and disability-related issues. Furthermore, the outreach and programming efforts within boccia and pickleball will also extend to the aging population; which, may have an impact on the overall awareness of and participation of aging veterans who can compete at the Golden Age Games. The implementation of the virtual component for activities has the potential to improve the overall level of health and quality of life of veterans, who have been homebound or deemed

high-risk as a result of the COVID pandemic. Finally, as part of the effort to document outcomes achieved through the program and raise awareness about the benefits of adapted sports programming for disabled veterans, it is expected that more opportunities will arise in the community as possible partners for further programming in the future.

#### **IV. Program Sustainability**

Programs and access to each of the sports being offered already exist through the PROS system. During each sport activity, program participants will be provided a leisure education component that includes education on the importance of maintaining a healthy lifestyle through ongoing participation. Program participants will be provided with resources they can connect with to continue pursuing their interests and will be encouraged to do so independently.

At the end of the program, veterans will continue to be provided with the opportunity to engage in the following programs at no cost: archery, wheelchair basketball, and handcycling. Fishing, cycling, trap shooting, snorkeling, camping and archery equipment will be made available at no cost for use by VA hospital therapists as well as equipment for local and out of state competition. Disabled Veterans will also have priority access to the use of equipment during ongoing programs with prior notification at no cost.

#### **I. Budget Narrative and Details**

The costs for personnel include fringe and benefits calculated into the hourly rate. These individuals are necessary in order to ensure the safety of the participants attending the program to provide any needed assistance and transferring of individuals in/out of equipment. Operational expenses include the rate of the cost of rounds and ammunition for trap shooting, the cost of nature-based interpretive programs, the cost of operating a water ski clinic with a partnership organization, sailing sessions with a partner organization, the cost of kiteboarding lessons with two partnering organizations and chartering a boat for fishing, snorkeling, and camping excursions. The costs for supplies were based on online searches and through current vendor prices which will include:

- A WiFi hotspot to provide live virtual programming at remote park sites.
- Archery supplies which includes, arrows, targets, and items for bow maintenance.
- Fishing supplies which includes rod and reel combos and tackle.
- Supplies to mail out to veterans to participate in virtual activities (resistance bands for exercise and foot sacks for modified boccia).
- Tents and inflatable pads for camping.
- Additional adapted cycles (2 tandem cycles, 2 foot-pedaled recumbent cycles, and 1 tandem trike) to accommodate those with different types of physical/visual disabilities.
- Two additional basketball wheelchairs to accommodate veterans of different sizes.
- Two additional foot-pedaled kayaks to accommodate veterans with MS, TBI, hemiparesis, and those with upper limb limitations and high-back seats for standard kayaks to provide additional support to veterans who may have back issues or who cannot tolerate sitting on kayaks unsupported for extended periods of time.

In kind contributions supported by MDPROS include partial operational expenses for 8 full-time staff inclusive of recreational therapists, disability program specialists, and recreational specialists in the amount of \$34,079.03. Additional in-kind contributions for events and activities include funding for

a round-trip boat ride to Elliot Key for camping by the Wounded Warrior Project.

## **Key Personnel**

**Jody Cox, B.S., CTRS, (Recreation Therapist II):** Perform all program development and planning, scheduling of activities, and perform administrative tasks related to the grant including writing quarterly reports. Mrs. Cox will provide direct oversight and implementation of the program with other staff working in conjunction with her. She is the primary person responsible for communication with VA staff and other partner organizations, planning, marketing, and coordinating all activities and schedules, monitoring staff hours worked in the program, researching and ordering equipment, and tracking all invoices and expenditures. Mrs. Cox has a B.S. Degree in Therapeutic Recreation and over 26 years experience working in the field of Therapeutic Recreation as a CTRS. Over 17 years in planning, developing and implementing Paralympic and adapted sports programming for Miami-Dade County Parks Disability Services. Certified as a Therapeutic Recreation Specialist through the National Council on Therapeutic Recreation Certification, National Wheelchair Basketball Association (NWBA) coach, Archery Level I Instructor through USA Archery, Water Safety Instructor and CPR/First Aid Instructor through the American Red Cross, and ADA Coordinator certification through the Great Plains ADA Center and the University of Missouri. Budget request is for \$8,342.10 (salary and fringe). In-kind contribution totaling \$14,482.53 (salary and fringe). Total hours expected to work in the program directly with veterans and administering the program is 421 hours.

**Belinda Phillips, M.S., CTRS (Recreation Therapist II):** Provide direct supervision and activity instruction. Coordinate adapted aquatic activities and pickleball with VA personnel and pool staff. Ms. Phillips has a B.S. and a M.S. Degree in Education. She has over 32 years of experience working in the field. She is a Water Safety Instructor Trainer and also holds certification in CPR/First Aid. Ms. Phillips coached the Jamaican Paralympic Swim team during the 1988 Summer Paralympic Games in Seoul, Korea. She will lead in swimming activities. Budget request is for \$1,908.46 (salary and fringe). In-kind contribution totaling \$1,066.15 (salary and fringe). Total hours expected to work in the program directly with veterans and administering the program is 56 hours.

**Christina Perez (Recreation Therapist II):** Provide direct supervision and activity instruction. She will be instrumental in delivering aquatic-based activities and will take lead in wheelchair tennis. She has a B.S. degree in Therapeutic Recreation, 5 years experience in the field, and holds certification as a Water Safety Instructor, Lifeguard, and CPR/First Aid through the American Red Cross. Budget request is for \$3,313.85 (salary and fringe). In-kind contribution totaling \$1,387.19 (salary and fringe). Total hours expected to work in the program directly with veterans and administering the program is 106 hours.

**Arlene Bouza-Jou (Recreation Specialist I):** Provide direct supervision and activity instruction. She has over 24 years working in various adapted sports programs. She will be assisting in activity instruction and supervision and will lead in handcycling activities. She is certified as a Water Safety Instructor and as an Archery Level I Instructor and holds certification in CPR/First Aid through the American Red Cross. Budget request is for \$754.11 (salary and fringe). In-kind contribution totaling \$837.90 (salary and fringe). Total hours expected to work in the program directly with veterans and administering the program is 38 hours.

**Camila Carvacho, B.S., (Disability Program Specialist):** Will work under the supervision of Recreation Therapists and Specialists in providing direct service delivery to program participants. She has a B.S. Degree in Therapeutic Recreation and is certified as a NWBA coach, Water Safety Instructor and holds certification in CPR/First Aid through the American Red Cross, Archery level I instructor and has 8 years

experience in working with individuals with disabilities. Budget request is for \$0 (salary and fringe). In-kind contribution totaling \$1,368.90 (salary and fringe). Total hours expected to work in the program directly with veterans and administering the program is 44 hours.

**Charmaine Crosby (Disability Program Specialist):** Will work under the supervision of Recreation Therapists and Specialists in providing direct service delivery to program participants. She has 17 years experience working with individuals with disabilities and is a certified NWBA coach and Water Safety Instructor and holds certification in CPR/First Aid through the American Red Cross. Budget request is for \$2,007.36 (salary and fringe). In-kind contribution totaling \$344.12 (salary and fringe). Total hours expected to work in the program directly with veterans and administering the program is 82 hours.

**Randall Flagler, M.S., (Disability Program Specialist):** Will work under the remote supervision of Mrs. Cox in the implementation of activities. Mr. Flagler will lead facilitation of archery, trap shooting, fishing, and wheelchair basketball. He has a M.S. Degree in Sport Management and a B.S. Degree in Sports and Recreation Management and 4 years experience working in various adapted sports programs, and is certified as a NWBA coach and Archery level I instructor and holds certification in CPR/First Aid through the American Red Cross. Budget request is for \$12,573.56 (salary and fringe). In-kind contribution totaling \$12,262.29 (salary and fringe). Total hours expected to work in the program directly with veterans and administering the program is 798 hours.

**Eric Cooper, B.S. (Disability Program Specialist):** Will work under the supervision of Recreation Therapists in the direct delivery of services to program participants. He has a B.S. degree in Recreation Therapy and 2.5 years experience working directly with Disabled Veterans. Budget request is for \$6,584.87 (salary and fringe). In-kind contribution totaling \$553.35 (salary and fringe). Total hours expected to work in the program directly with veterans and administering the program is 268 hours.

**TBA (Recreation Leader):** Will work directly under the supervision of Recreational Therapists and Disability Program Specialists in the implementation of activities. These individuals will come from a pool of part-time staff who already work within the TRI division and who have a minimum of 2 years experience working with individuals with disabilities. Budget request is for \$7,053.64 (salary and fringe). In-kind contribution totaling \$276.59 (salary and fringe). Total hours expected to work in the program directly with veterans and administering the program is 302 hours.

## **Partnerships**

The primary collaborating partner for the MDPROS Veteran's Adapted Sports Program is the Bruce W. Carter VA Medical Center. Currently, MDPROS Therapeutic Recreation and Inclusion staff is working with several key therapists at the Bruce W. Carter VA Medical Center to plan programs with the disabled veterans in mind. The key staff from the Bruce W. Carter VA Medical Center includes: Jasmine Martinez-Barrizonte, DO, Alexander Maitre, CTRS, who works with the SCI and amputee populations, Tabitha Aragon, CTRS from the Outpatient OEF/OIF Program, and Christine Dugrot, CTRS and Zuleika Smith, CTRS from the Psychosocial Unit. Additional major collaborating partners include the Paralyzed Veterans Association of Florida, the National Parks Conservation Association, Miami Kiteboarding, Adventure Sports, Florida International University Recreation Therapy Program, The Wounded Warrior Project, Miami-Dade County ECO Adventures, Team Paradise Sailing, the Miami Vet Center, and the Veteran's Services Coalition of Miami-Dade County.

**BUDGET INFORMATION - Non-Construction Programs**

**SECTION A - BUDGET SUMMARY**

Grant Program Function or Activity (a)	Catalog of Federal Domestic Assistance Number (b)	Estimated Unobligated Funds		New or Revised Budget		Total (g)
		Federal (c)	Non-Federal (d)	Federal (e)	Non-Federal (f)	
1. Adaptive Sports Programs for Disabled Veterans and Disabled Members of the Armed Forces		\$ 128,036.93	\$ 34,079.03	\$	\$	\$ 162,115.96
2.						
3.						
4.						
<b>5. Totals</b>		\$ 128,036.93	\$ 34,079.03	\$	\$	\$ 162,115.96



**SECTION B - BUDGET CATEGORIES**

6. Object Class Categories	GRANT PROGRAM, FUNCTION OR ACTIVITY				Total (5)
	(1)	(2)	(3)	(4)	
	Adaptive Sports Programs for Disabled Veterans and Disabled Members of the Armed Forces				
a. Personnel	\$ 36,672.22	\$	\$	\$	36,672.22
b. Fringe Benefits	18,947.43				18,947.43
c. Travel					
d. Equipment					
e. Supplies	39,850.81				39,850.81
f. Contractual					
g. Construction					
h. Other	32,566.47				32,566.47
i. Total Direct Charges (sum of 6a-6h)	128,036.93			\$	128,036.93
j. Indirect Charges	34,079.03			\$	34,079.03
k. TOTALS (sum of 6i and 6j)	162,115.96	\$	\$	\$	162,115.96
7. Program Income		\$	\$	\$	

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Standard Form 424A (Rev. 7-97)  
Prescribed by OMB (Circular A-102) Page 1A

SECTION C - NON-FEDERAL RESOURCES					
(a) Grant Program	(b) Applicant	(c) State	(d) Other Sources	(e) TOTALS	
8. Adaptive Sports Programs for Disabled Veterans and Disabled Members of the Armed Forces	\$ 34,079.03	\$	\$ 0.00	\$	34,079.03
9.					
10.					
11.					
12. TOTAL (sum of lines 8-11)	\$ 34,079.03	\$	\$ 0.00	\$	34,079.03

SECTION D - FORECASTED CASH NEEDS				
Total for 1st Year	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
13. Federal	\$	\$	\$	\$
14. Non-Federal	\$	\$	\$	\$
15. TOTAL (sum of lines 13 and 14)	\$	\$	\$	\$

SECTION E - BUDGET ESTIMATES OF FEDERAL FUNDS NEEDED FOR BALANCE OF THE PROJECT				
(a) Grant Program	FUTURE FUNDING PERIODS (YEARS)			
	(b) First	(c) Second	(d) Third	(e) Fourth
16. Adaptive Sports Programs for Disabled Veterans and Disabled Members of the Armed Forces	\$	\$	\$	\$
17.				
18.				
19.				
20. TOTAL (sum of lines 16 - 19)	\$	\$	\$	\$

SECTION F - OTHER BUDGET INFORMATION	
21. Direct Charges: \$128,036.93	22. Indirect Charges: \$0

23. Remarks: MDC does not have a federally negotiated Indirect Cost Rate

**Application for Federal Assistance SF-424**

**\* 1. Type of Submission:**

- Preapplication
- Application
- Changed/Corrected Application

**\* 2. Type of Application:**

- New
- Continuation
- Revision

**\* If Revision, select appropriate letter(s):**

**\* Other (Specify):**

**\* 3. Date Received:**

**4. Applicant Identifier:**

**5a. Federal Entity Identifier:**

**5b. Federal Award Identifier:**

**State Use Only:**

**6. Date Received by State:**

**7. State Application Identifier:**

**8. APPLICANT INFORMATION:**

**\* a. Legal Name:**

Miami-Dade County

**\* b. Employer/Taxpayer Identification Number (EIN/TIN):**

59-6000573

**\* c. Organizational DUNS:**

1319102540000

**d. Address:**

**\* Street1:**

Stephen P. Clark Center

**Street2:**

111 NW 1st Street 29th Floor

**\* City:**

Miami-Dade

**County/Parish:**

**\* State:**

FL: Florida

**Province:**

**\* Country:**

USA: UNITED STATES

**\* Zip / Postal Code:**

33128-1994

**e. Organizational Unit:**

**Department Name:**

OMD - Grant Coordination

**Division Name:**

For Miami-Dade Parks Dept.

**f. Name and contact information of person to be contacted on matters involving this application:**

**Prefix:**

Mrs.

**\* First Name:**

Dorothy

**Middle Name:**

**\* Last Name:**

Mills-Mayers

**Suffix:**

**Title:**

Grants Supervisor

**Organizational Affiliation:**

Miami-Dade County Parks, Recreation and Open Spaces Dept.

**\* Telephone Number:**

305-755-7856

**Fax Number:**

305-755-7940

**\* Email:**

dorothy.mills-mayers@miamidade.gov

**Application for Federal Assistance SF-424**

**\* 9. Type of Applicant 1: Select Applicant Type:**

B: County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

**\* 10. Name of Federal Agency:**

National Veterans Sports Programs

**11. Catalog of Federal Domestic Assistance Number:**

64.034

CFDA Title:

VA Grants for Adaptive Sports Programs for Disabled Veterans and Disabled Members of the Armed Forces

**\* 12. Funding Opportunity Number:**

VA-SPORTS-21

\* Title:

Grants for Adaptive Sports Programs for Disabled Veterans and Disabled Members of the Armed Forces

**13. Competition Identification Number:**

Title:

Miami-Dade County Parks, VICTOR Adaptive Sports Program

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

Add Attachment

Delete Attachment

View Attachment

**\* 15. Descriptive Title of Applicant's Project:**

Miami-Dade County Parks, VICTOR Adaptive Sports Program

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

**Application for Federal Assistance SF-424**

**16. Congressional Districts Of:**

\* a. Applicant

\* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

**17. Proposed Project:**

\* a. Start Date:

\* b. End Date:

**18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="128,036.93"/>
* b. Applicant	<input type="text" value="34,079.03"/>
* c. State	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="0.00"/>
* e. Other	<input type="text" value="0.00"/>
* f. Program Income	<input type="text" value="0.00"/>
* g. TOTAL	<input type="text" value="162,115.96"/>

**\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on .
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

**\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

- Yes  No

If "Yes", provide explanation and attach

**21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

\*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

Prefix:  \* First Name:   
 Middle Name:   
 \* Last Name:   
 Suffix:

\* Title:

\* Telephone Number:  Fax Number:

\* Email:

\* Signature of Authorized Representative:  \* Date Signed:

### ASSURANCES - NON-CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.


**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
19. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 	TITLE Chief operations officer
APPLICANT ORGANIZATION MIAMI-DADE COUNTY PROS	DATE SUBMITTED 3/29/21

Standard Form 424B (Rev. 7-97) Back