

Memorandum



Date: July 20, 2021

To: Honorable Chairman Jose “Pepe” Diaz
and Members, Board of County Commissioners

Agenda Item No. 3(B)(1)

From: Daniella Levine Cava
Mayor

A handwritten signature in blue ink that reads "Daniella Levine Cava".

Subject: Eleventh Judicial Circuit of Florida’s Miami-Dade County Mental Health Awareness Training for Criminal Justice Stakeholders Project Grant Application

Recommendation

It is recommended that the Board of County Commissioners (Board) approve this item, which does the following:

- Retroactively authorizes the County Mayor or the County Mayor’s designee’s action, acting as the fiscal agent for the Eleventh Judicial Circuit of Florida (Court) pursuant to Resolution No. R-79-03, in applying for grant funds from the United States Department of Health and Human Services, Substance Abuse and Mental Health Services Administration (SAMHSA), in the amount of \$625,000.00 for the Miami-Dade County Mental Health Awareness Training for Criminal Justice Stakeholders Project (Project).
- Authorizes the County Mayor or the County Mayor’s designee, as fiscal agent for the Court, to execute any amendments to the grant application; to receive any grant funds that are awarded in response to this application; to execute such contracts, agreements, memoranda of agreements, and amendments as may be required by program guidelines for the Project; and, to exercise termination and modification clauses of any such contracts and agreements, all of which are subject to the County Attorney’s Office’s approval for form and legal sufficiency.
- Authorizes the County Mayor or the County Mayor’s designee, as fiscal agent for the Court, to apply for and receive additional future funds that may become available for the Project; to execute such contracts, agreements, memoranda of agreements, and amendments as may be required by the County to act as fiscal agent for the Court with respect to such future available funds, after review by the County Attorney’s Office for form and legal sufficiency; and to exercise termination and modification clauses of any such contracts and agreements, subject to the County Attorney’s Office’s approval for form and legal sufficiency.

Scope

Miami-Dade County (County), through the Office of Management and Budget, Grants Coordination Division (OMB-GCD), on behalf of the Court, applied for a grant from SAMHSA in the amount of \$625,000.00 for the Miami-Dade County Mental Health Awareness Training for Criminal Justice Stakeholders Project as noted in Attachment A. The Court, as lead partner, formed a collaborative partnership with the Office of the Public

Defender; Office of the State Attorney; Miami-Dade Corrections and Rehabilitation Department; Florida Department of Corrections; National Alliance of Mental Illness of Miami; Camillus House; Community Health of South Florida Inc.; and Jackson Behavioral Health Hospital (collectively, criminal justice stakeholders), to implement the Project. The goal of the Project is to improve mental health awareness for criminal justice stakeholders and will involve training criminal justice stakeholders on how to appropriately and safely respond to individuals identified with serious mental illnesses and co-occurring substance use disorders. The Project will train 375 individuals annually and 1,875 individuals over the 5-year Project period.

Delegation of Authority

The County Mayor or County Mayor’s designee is retroactively authorized to act as the fiscal agent for the Court in submitting the grant application for the Project. In addition, the County Mayor or County Mayor’s designee is authorized to: execute any amendments to the grant application; receive grant funds; execute such contracts, agreements, memoranda of agreements, and amendments as may be required by program guidelines for the Project and to exercise termination and modification clauses of any such documents; and to apply for and receive additional future funds that may become available for the Project; to execute such contracts, agreements, memoranda of agreements, and amendments as may be required with respect to such future available funds for the Project and to exercise termination and modification clauses of any such documents.

Fiscal Impact/Funding Source

The grant request is for \$625,000.00. There is no fiscal impact to the County to serve as the fiscal agent of the Court for this grant project. The Project does not require matching funds.

Track Record/Monitor

The OMB-GCD and the Eleventh Judicial Circuit have an extensive history of managing grant projects and will coordinate Project implementation and management. OMB-GCD will monitor the Project and serve as liaison with the SAMHSA. The Court will handle project drawdowns through SAMHSA, in concert with the County’s Finance Department; process the disbursement and expenditure of grant funds; and manage programmatic and fiscal reporting in accordance with Project reporting and auditing procedures stipulated by SAMHSA.

Background

The over representation of individuals identified with serious mental illnesses and co-occurring substance use disorders involved in the criminal justice system is well documented. In Miami-Dade County, approximately 70 percent of individuals who live with serious mental illness or substance use disorder are not currently receiving treatment.

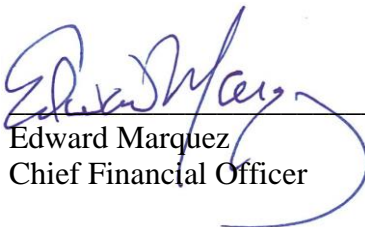
The Court will implement the Project to improve mental health awareness for criminal justice stakeholders. The Project will train criminal justice stakeholders to recognize the signs and symptoms of serious mental illness as well as learn skills to de-escalate potential volatile interactions with individuals with mental illness. Stakeholders will include the above-mentioned law enforcement officers, court employees, correctional staff, attorneys, social

Honorable Chairman Jose “Pepe” Diaz
and Members, Board of County Commissioners
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service partners and families. Crisis Intervention Team training and Mental Health First Aid will be utilized as evidence-based practices. Mental Health Awareness training will focus on how to recognize the signs and symptoms of mental illness and how to respond to crisis situations safely and appropriately. Training will cover effective communication techniques, de-escalating crises, promoting mental health literacy, reducing stigma of mental illness, enabling early intervention through recognition of signs and symptoms, and connecting people to care. The Project Application is provided as an attachment to this memorandum.

The short turnaround time imposed by SAMHSA’s application deadline did not allow sufficient time for the processing of the resolution and its submission to the Board prior to submission of the grant application.

Attachment



Edward Marquez
Chief Financial Officer



Confirmation

Thank you for submitting your grant application package via Grants.gov. Your application is currently being processed by the Grants.gov system. Once your submission has been processed, Grants.gov will send email messages to advise you of the progress of your application through the system. Over the next 24 to 48 hours, you should receive two emails. The first will confirm receipt of your application by the Grants.gov system, and the second will indicate that the application has either been successfully validated by the system prior to transmission to the grantor agency or has been rejected due to errors.

Please do not hit the back button on your browser.

If your application is successfully validated and subsequently retrieved by the grantor agency from the Grants.gov system, you will receive an additional email. This email may be delivered several days or weeks from the date of submission, depending on when the grantor agency retrieves it.

You may also monitor the processing status of your submission within the Grants.gov system by clicking on the "Track My Application" link listed at the end of this form.

Note: Once the grantor agency has retrieved your application from Grants.gov, you will need to contact them directly for any subsequent status updates. Grants.gov does not participate in making any award decisions.

IMPORTANT NOTICE: If you do not receive a receipt confirmation and either a validation confirmation or a rejection email message within 48 hours, please contact us. The Grants.gov Contact Center can be reached by email at support@grants.gov, or by telephone at 1-800-518-4726. Always include your Grants.gov tracking number in all correspondence. The tracking numbers issued by Grants.gov look like GRANTXXXXXXXXX.

If you have questions please contact the Grants.gov Contact Center: support@grants.gov
1-800-518-4726 24 hours a day, 7 days a week. Closed on federal holidays.

The following application tracking information was generated by the system:

Grants.gov Tracking Number:	GRANT13287242	
UEI:	1319102540000	y
Submitter's Name:	Wall T Dan	
CFDA Number:	93.243	
CFDA Description:	Substance Abuse and Mental Health Services Projects of Regional and National Significance	
Funding Opportunity Number:	SM-21-007	
Funding Opportunity Description:	Mental Health Awareness Training	
Agency Name:	Substance Abuse and Mental Health Services Adminis	
Application Name of this Submission:	MDC Mental Health Awareness Training for Criminal Justice Stakeholders	
Date/Time of Receipt:	Feb 05, 2021 03:16:32 PM EST	

TRACK MY APPLICATION – To check the status of this application, please click the link below:
https://apply07.grants.gov/apply/spoExit.jsp?p=web/grants/applicants/track-my-application.html&tracking_num=GRANT13287242

It is suggested you Save and/or Print this response for your records.



Miami-Dade County Mental Health Awareness Training for Criminal Justice Stakeholders Project

**Submitted To:
U.S. Department of Health and Human Services
Substance Abuse and Mental Health Services
Administration**

***SAMHSA FY 2021 Mental Health Awareness
Training Grants (Short Title: MHAT)
SM-21-007 & CFDA 93.243***

PROJECT APPLICATION

Submitted By:



Collaborative Partners:



"Patient Care Comes First"

February 5, 2021

**MIAMI-DADE COUNTY HEALTH AWARENESS TRAINING FOR CRIMINAL
JUSTICE STAKEHOLDERS PROJECT**

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Miami-Dade County Mental Health Awareness Training for Criminal Justice Stakeholders

Section A. Population of Focus

A1. Miami-Dade County, on behalf of The Eleventh Judicial Circuit Criminal Mental Health Project (CMHP), proposes to develop and implement the project entitled, *Mental Health Awareness Training for Criminal Justice Stakeholders*. There is a tremendous need for increased mental health awareness for individuals that interact and encounter persons who may be experiencing or exhibiting symptoms of serious mental illnesses (SMI) that are at risk of or involved in the criminal justice system. The project is designed to prepare and train criminal justice partners to appropriately and safely respond to individuals identified with SMI and co-occurring substance use disorders (SUD). Upon entry into the criminal justice system and incarceration, individuals with SMI and co-occurring SUD interact with a wide variety of stakeholders involved in the criminal justice system. This population is often misunderstood, alienated, and stigmatized. Training on how to recognize the signs and symptoms of mental illnesses and how to respond safely and appropriately will benefit both people with mental illnesses and substance use disorders and criminal justice stakeholders.

Stakeholders may include law enforcement, court employees, correctional staff, attorneys, social service partners, and families. Evidence-based training including Crisis Intervention Team (CIT) for law enforcement partners and Mental Health First Aid (MHFA) for other partners will provide the knowledge base and skills to increase mental health awareness. Training will cover effective communication techniques, de-escalating crises, promoting mental health literacy, reducing the stigma of mental illnesses, enabling early intervention through recognition of signs and symptoms of the onset of mental illnesses and substance use disorders, and connecting people to the healthcare system.

The geographic catchment area where training and services will be delivered is Miami-Dade County, Florida. It is in the southeastern part of the United States in the State of Florida. According to a 2019 census report, Miami-Dade County has a multi-ethnic and multi-racial population of 2,716,940 people, making it the most populous county in Florida and the seventh-most populous county in the United States. The Eleventh Judicial Circuit of Florida is the largest court system in Florida and the 4th largest court system in the nation. In addition, Miami-Dade County has 36 police municipalities.

A2. The over representation of individuals identified with serious mental illnesses and co-occurring substance use disorders involved in the criminal justice system is well documented. In Miami-Dade County, approximately 70% of individuals who live with SMI or SUD receive no treatment. As a result, police officers have increasingly become the first, and often only, responders to people in crisis due to untreated mental illnesses. Too often, these encounters result in the arrest and incarceration of individuals for criminal offenses that are directly related to individuals' psychiatric symptoms and/or life-health contexts e.g., homelessness, addiction, poverty.¹

The Miami-Dade County jail currently serves as the largest psychiatric institution in Florida and contains as many beds serving inmates with mental illness as all state civil and forensic mental

¹ Iglehart, JK: Decriminalizing mental illness—the Miami model. *New England Journal of Medicine* 2016; 374:1701–1703)

health treatment facilities combined. Jackson Health Systems' Corrections Health Services, which provides health care services in the county jail, reports that in 2020 approximately 2,200 of the 3,700 individuals housed in the county jail on any given day (60%) are classified as having some mental health treatment need. Based on a total per diem cost of \$265 per bed, the estimated cost to taxpayers is \$636 000 per day, or more than \$232 million per year. Upon reentry to the community from jail, access to community resources such as treatment, supportive services, and housing are extremely difficult to navigate.

Section B: Proposed Implementation Approach

B1. Nearly two-thirds of the inmates housed in the Miami-Dade County jail have identified mental health needs. As such, there is a tremendous need for increased mental health awareness for criminal justice stakeholders that interact and encounter people who may be experiencing or exhibiting symptoms of serious mental illnesses. Mental health disorders are diagnosable illnesses that are characterized by alterations in thinking, mood or behavior which can be associated with distress and the inability to function in daily activities. There are many myths and misunderstandings about mental health issues that may result in denial, avoidance or exacerbation of symptoms that can lead to escalation of potentially volatile situations. Justice system stakeholders are generally not well informed about how to recognize mental health problems, how to most effectively respond to individuals experiencing acute distress, or what effective treatments might be available. With greater understanding and knowledge, criminal justice stakeholders will be able to recognize the signs and symptoms of mental illnesses and be better prepared to de-escalate unusual or threatening behaviors, offer support, and provide information about community resources. Stakeholders include law enforcement, court employees, correctional staff, attorneys, social service partners and families.

The goal of the project is to increase mental health awareness for criminal justice stakeholders. The objectives to reach the desired goal are as follows.

1. Beginning December 2021 provide Crisis Intervention Team training to 225 law enforcement officers annually for the duration of the grant program (1,125 total for 5 years).
2. Beginning December 2021 provide Mental Health First Aid training to 150 stakeholders (i.e., attorneys, court employees, correctional personnel, homeless providers, families) annually for the duration of the grant program (750 total for 5 years).
3. Beginning December 2021 collect data monthly to demonstrate numbers of individuals trained, trainings provided and referrals to mental health services.
4. Beginning September 2021, establish on-going communication, collaboration, and partnerships among all relevant county partners with respect to people with mental illnesses, and co-occurring SUD who are in, or at risk of entering, the criminal justice systems

Number of Unduplicated Individuals to be Trained with Grant Funds

Year 1	Year 2	Year 3	Year 4	Year 5	Total
375	375	375	375	375	1875

B2. The project is designed to prepare and train criminal justice partners to appropriately and safely respond to individuals identified with SMI and co-occurring SUD. The population of focus for the project encompasses a wide range of stakeholders that are culturally and professionally diverse.

The 5 largest ethnic groups in Miami-Dade County are White (Hispanic) 61.5%, Black or African American, (Non-Hispanic) 15.5%, White (Non-Hispanic) 12.9%, other (Hispanic) 4.59%, and Black or African American (Hispanic) 1.66%. Both CIT and MHFA were selected as the evidence-based practices to be used for increasing mental health awareness because they address the diverse needs of the target groups. Criminal Justice stakeholders are not mental health professionals and cannot provide clinical screening, assessment, or treatment. The training will provide the basic knowledge of mental health problems, skills, and techniques to de-escalate emergent situations and the framework necessary to help immediately.

Planning activities will begin upon the grant award. The Project Director and the CIT Coordinator both have many years of experience as CIT and MHFA instructors as well as management experience executing training programs. This will enable a smooth transition to program implementation by the fourth month of the grant. The Mental Health Trainer will be hired and provided with opportunities to learn the necessary skills including Mental Health First Aid Instructor training, CIT Coordinator Training and First Force de-escalation training. Evaluation and resource materials will be identified and printed. Other training materials will be purchased in the planning phase. Project partners will be notified to schedule, identify locations, and select participants for trainings. CIT training for law enforcement will be scheduled to begin with one class per month (25 participants) to equal 9 classes in the first year (225). MHFA training will also begin in the fourth month of the grant with a class (25 participants) and provided 6 times annually to equal 150 participants in the first year.

Identifying resources and community support are an important component of mental health awareness training. The CIT training curriculum includes a segment on community mental health and substance use disorders resources that teaches law enforcement about how to access local treatment and services. According to Florida's civil mental health commitment statutes, also known as the Baker Act, a law enforcement officer shall take a person who appears to meet the criteria for involuntary examination into custody and deliver the person or have him or her delivered to an appropriate, or the nearest, facility within the designated receiving system for examination. The Baker Act further requires a law enforcement officer who has custody of a person based on either non-criminal or minor criminal behavior that meets the statutory guidelines for involuntary examination to transport the person to the nearest and most appropriate receiving facility for examination, instead of to jail. See section 394.462, Florida Statutes.

Individuals who participate in MHFA will be provided with a companion manual based on the developed guidelines for recognizing the signs and symptom of mental illnesses as well as a plan of action for mental health emergencies. All CIT and MHFA participants will receive key resources for public distribution. Electronic access to The Consumer and Family Resource Manual (November 2020) for Miami-Dade and Monroe Counties; a comprehensive guide to behavioral health resources, a CIT Brochure, that includes information on CIT and essential 24/7 resources such as the Mobile Response Team, NAMI, crisis/suicide hotline, etc. and a wallet-size card with the resource contacts provided in the CIT brochure.

Utilizing mental health and community resource information obtained from CIT training, law enforcement will screen and assess individuals encountered and determine need for referral to treatment. Information will be collected and tracked from law enforcement agencies that have provided commitment to the project. Tracking information about referrals for treatment will be received monthly and will include numbers of mental health calls, number of involuntary

examinations, number of individuals diverted to treatment in lieu of arrest, and number of referrals to outpatient treatment.

A survey tool will be developed for MHFA participants to collect and track information from participants regarding satisfaction, use of the resources and referrals to treatment. The survey will be delivered at one- and three-months post training.

This proposal represents a collaborative effort among stakeholders in the criminal justice and behavioral healthcare systems in Miami-Dade County. Support for the project is comprehensive and widespread throughout the community. There are 16 letters of commitment from partnering organizations. The Eleventh Judicial Circuit of Florida, Administrative Office of the Courts will provide court employees for the training as well as in-kind support for the Project Director and CIT Coordinator Position.

Jackson Behavioral Health Hospital (JBHH) and Community Health of South Florida, Inc. (CHI) have provided commitments to partner on this project as licensed mental health providers. This is geographically advantageous as JBHH covers north and central Miami-Dade County and CHI covers the southern part of the county.

Jackson Health System is a publicly funded organization and the safety net healthcare provider for Miami-Dade County residents. JBHH is a free-standing hospital consisting of 239 beds treating adults, geriatric, child and adolescent and patients with mental health, substance use, and co-occurring disorders. The hospital also has an emergency/intake and referral center. In addition, the hospital has two outpatient locations and a crisis stabilization facility in northern Miami-Dade County. As a committed partner, Jackson will accept referrals for mental health treatment and services. Community Health of South Florida, Inc. a federally qualified health center which includes crisis stabilization and outpatient behavioral healthcare will accept referrals in the south Miami-Dade County area.

The Substance Abuse and Mental Health (SAMH) Program Office of the Florida Department of Children and Families, which contracts with Thriving Mind South Florida to manage the SAMH system of care, will also support this project. Thriving Mind ensures that quality and best practices are provided to consumers and families seeking services in Miami-Dade and Monroe Counties. The Consumer and Family Resource Manual (November 2020) for Miami-Dade and Monroe Counties is a comprehensive guide to behavioral health resources that can be accessed electronically at www.thrivingmind.org and will be provided to all training participants.

The Dade-Miami Criminal Justice Council will also serve as a resource to the project. The Council's purpose is to encourage and facilitate coordination and cooperation between and among the various agencies of the Criminal Justice System of Miami-Dade County and to provide advice, analysis, and technical assistance to criminal justice-related agencies. As part of the Council, The Public Safety Coordinating Council (PSCC) Committee is charged with carrying out the duties required by Florida State law. The PSCC meets quarterly and the composition of the group includes all the necessary leadership to be in compliance with Florida Statue 394.657(2)(a). Upon notice of the grant award, the PSCC will be notified and an agenda item will be added to the quarterly meeting for the entirety of the grant.

B3. Timeline

Goal: increase mental health awareness for criminal justice stakeholders			
Objective	Key Activities	Milestones	Responsible Partners
Beginning December 2021 conduct Crisis Intervention Team training for 225 law enforcement officers annually for the duration of the grant program	Hire and schedule training for MH Trainer	Upon grant notification	Project Director
	Prepare materials for CIT training including manuals and thumb drives	Within first 3 months planning period	CIT Coordinator
	Inform partners and schedule CIT training	Within first 3 months planning period	CIT Coordinator
	Begin CIT Training	Month 4	CIT Coordinator/MH Trainer
	Provide 40-hour CIT training	Deliver training 9 times annually for 5-year grant (1,125 participants)	CIT Coordinator/MH Trainer
Beginning December 2021 conduct Mental Health First Aid training for 150 stakeholders (i.e., attorneys, court employees, correctional personnel, homeless providers, families) annually for the duration of the grant program	Hire and schedule training for MH Trainer	Upon grant notification	Project Director
	Purchase MHFA manuals and prepare materials for MHFA training	Within first 3 months planning period	CIT Coordinator
	Inform partners and schedule MHFA training	Within first 3 months planning period	CIT Coordinator
	Begin MHFA Training	Month 4	CIT Coordinator/MH Trainer
	Provide MHFA training	Deliver training 6 times annually for 5-year grant (750 participants)	CIT Coordinator/MH Trainer
Beginning September 2021, establish on-	Develop reports summarizing project	Monthly, quarterly, and annually	Project Director

going communication, collaboration, and partnerships among all relevant county partners with respect to people with mental illness, and co-occurring SUD who are in, or at risk of entering, the criminal justice systems	activities, processes, and outcomes Participate and provide progress reports to the Public Safety Coordinating Council	Quarterly meetings	Project Director
Beginning December 2021, collect data to demonstrate numbers of individuals trained, trainings provided and referrals to mental health services	Develop standard operating procedure for data collection Produce performance reports reflecting number of trainings, individuals trained and referrals Collect referral information from law enforcement departments	Upon grant award Monthly, quarterly and Annual reports Monthly, quarterly, and Annual reports	Project Director CIT Coordinator, MH Trainer & Project Director CIT Coordinator, MH Trainer & Project Director

Section C: Proposed Evidence-Based Service/Practice

The Crisis Intervention Team (CIT) Memphis Model will be utilized as the evidenced-based practice (EBP) for the mental health awareness training for law enforcement. This 40-hour specialized course provides law enforcement-based crisis intervention training designed to assist individuals with mental illnesses and/or those who are in mental health crisis. CIT training educates and prepares officers to recognize the signs and symptoms of mental illnesses, the impact the behaviors and perceptions of individuals and how to respond effectively to people in crisis. No modifications are necessary to this curriculum.

CIT improves safety, reduces stigma, and redirects individuals with mental illnesses and/or substance use disorders from the criminal justice system to the health care system. Training modules include psychiatric disorders, suicide intervention, substance use conditions, de-escalation techniques, trauma, perspective of persons in recovery, site visits, legal aspects, and community behavioral health resources.²

There is evidence for officer outcomes, such as officer satisfaction and perception of a reduction in the use of force. A survey of police officers indicated that CIT-trained officers perceived themselves as less likely to escalate to the use of force in a hypothetical mental health crisis

encounter. There is also evidence for CIT's effect on prebooking jail diversion. One study, which involved 180 officers (roughly 50% CIT-trained) from multiple departments and reported on 1,063 incidents, demonstrated a CIT effect of increased verbal negotiation as the highest level of force used, with referral to mental health units more likely and arrest less likely.²

Compared with non-CIT officers, CIT-trained officers had greater knowledge about mental illnesses and their treatments, better attitudes (across 17 different domains), greater self-efficacy, lesser stigma, better de-escalation decisions, and better referral decisions.³

To further enhance de-escalation skills within CIT training, police officers will learn Force Science Institute's (FSI) Realistic De-escalation Techniques. FSI promotes the value of knowledge through empirical research in behavioral science and human dynamics and offers police officers the methods necessary to communicate and de-escalate a crisis. Scenario-based instruction allow for officers to practice de-escalation techniques in a safe environment and process the experience while receiving guidance and feedback.

Training outcomes will aim to equip police officers with the tools, resources, skills, and knowledge necessary to respond to a person in crisis safely and effectively. Officers will develop greater understanding of mental illnesses and substance disorders, how to navigate through the system of care, and refer and link individuals to appropriate resources. Police officers will gain awareness of the scientific principles and methods of de-escalation techniques, conflict resolution strategies, and how to apply these strategies. Anticipated outcomes include reduced arrest of people with mental illnesses, decreased use of force, increased diversion to treatment and services, and an overall improvement in officer attitudes and perceptions of individuals with mental illnesses.

Other criminal justice stakeholders will be presented with Mental Health First Aid training. Peer reviewed studies demonstrate that individuals trained have increased their knowledge of the signs and symptoms and risk factors of mental illness and addictions. This approach takes the fear and hesitation out of starting conversations about mental health and substance use disorders by improving understanding and providing an action plan that teaches people to safely and responsibly identify and address a potential mental illnesses or substance use disorders. No modifications to the curriculum will be necessary.

MHFA is a public education program that introduces participants to risk factors and warning signs of mental illnesses, builds understanding of their impact, and reviews common supports. The 8-hour course uses role-playing and simulations to demonstrate how to offer initial help in a mental health crisis and connect persons to the appropriate professional, peer, social, and self-help care. This includes de-escalation exercises and examples. The program also teaches the common risk

² Michael S. Rogers, D. E. (2019, September). *Effectiveness of Police Crisis Intervention Training Programs* . Retrieved from Journal of the American Academy of Psychiatry and the Law Online : JAAPL.003863-19; DOI: <https://doi.org/10.29158/JAAPL.00386>

³ Compton, A. C. (2019, November). *What Research on Crisis Intervention Teams Tells Us and What We Need To Ask* . Retrieved from Journal of the American Academy of Psychiatry and the Law Online : JAAPL.003894-19; DOI: <https://doi.org/10.29158/JAAPL.003894-19>

factors and warning signs of specific types of illnesses like anxiety, depression, substance abuse and dependence, bipolar disorder, eating disorders, and schizophrenia.

Mental Health First Aid is included on the Substance Abuse and Mental Health Services Administration's National Registry of Evidence-based Programs and Practices (NREPP). It teaches participants a five-step action plan, ALGEE, to support someone demonstrating signs and symptoms of a mental illness or in an emotional crisis:

- Assess for risk of suicide or harm
- Listen nonjudgmentally
- Give reassurance and information
- Encourage appropriate professional help
- Encourage self-help and other support strategies

Like CPR, Mental Health First Aid prepares participants to interact with a person in crisis and connect the person with help. First Aiders are not trained to be clinical professionals, they do not diagnose or provide any counseling or therapy. Instead, the program offers concrete tools and answers key questions like, "what do I do?" and "where can someone find help?" Certified Mental Health First Aid instructors provide a list of community healthcare providers and national resources, support groups, and online tools for mental health and addictions treatment and support. All trainees receive a program manual to compliment the course material.

Section D: Staff and Organizational Experience

D1. The CMHP has more than twenty years of successful experience with project development, grant implementation, and sustainability with partnering organizations. It was established in 2000 to divert individuals with SMI or co-occurring SMI and substance use disorders away from the criminal justice system and into comprehensive community-based treatment and support services. The program operates two primary components: pre-booking jail diversion consisting of Crisis Intervention Team (CIT) training for law enforcement officers and post-booking jail diversion serving individuals booked into the county jail and awaiting adjudication. Since 2003, there have been more than 7,600 law enforcement officers trained in CIT. In addition, the CMHP offers a variety of overlay services intended to: streamline screening and identification of program participants; develop evidence-based community reentry plans to ensure appropriate linkages to community-based treatment and support services; improve outcomes among individuals with histories of noncompliance with treatment; and expedite access to federal and state entitlement benefits.

The CMHP provides an effective, cost-efficient solution to a community problem and works by eliminating gaps in services and forging productive and innovative relationships among all stakeholders who have an interest in the welfare and safety of one of our community's most vulnerable populations.

Identified partners for the proposed project include the Miami-Dade County Public Defender's Office, Miami-Dade County State Attorney's Office, Miami-Dade Corrections and Rehabilitation Department, Florida Department of Corrections, NAMI of Miami, Camillus House, CHI, and Jackson Behavioral Health Hospital. These organizations will receive Mental Health First Aid training and will commit to provide individuals for training as well as collect necessary

performance data. Other identified partners include 8 law enforcement departments including Miami Police Department (PD), Doral PD, Homestead PD, South Miami PD, Miami Beach PD, Miami Gardens PD, Miami-Dade School PD and Aventura PD. These departments will commit to provide officers for CIT training, will collect data as necessary, and provide training sites.

The Jackson Behavioral Health Hospital has provided commitment to partner on this project as a licensed mental health provider. Jackson Behavioral Health Hospital has served the community for more than 20 years. As one of the largest and most comprehensive public-academic psychiatric programs in the United States, Jackson Behavioral Health Hospital offers an array of interdisciplinary mental health and substance abuse services delivered in a full continuum of care within hospital, community, and transitional settings, including emergency, inpatient, outpatient, and residential programs. In addition, Community Health of South Florida, Inc. (CHI) has also committed to participate on this project as a licensed mental health provider. CHI is a nonprofit health care organization providing affordable quality primary and behavioral health care services to residents of South Florida.

D2. Key personnel

Project Director- Cindy A. Schwartz, MS, MBA, 20% effort, provides administration, management, and supervision of the CMHP as well as general oversight of the expansion and enhancement of all program activities. Her career goals have been focused on promoting system transformation, community integration and recovery for individuals who experience serious mental illnesses. Ms. Schwartz has a master's degree in Rehabilitation Counseling from the State University of New York at Buffalo and a master's degree in Business Administration from Nova Southeastern University. She is a certified Mental Health First Aid Instructor, an Advanced WRAP (Wellness Recovery Action Plan) facilitator, Instructor of How Being Trauma Informed Improves Criminal Justice Responses, Certified Court Manager, on the National Expert Panel for SSI/SSDI Outreach, Access, and Recovery Technical Assistance (SOAR TA) Center and consultant for the SAMHSA GAINS Center. Ms. Schwartz is also actively involved in her community and serves on a variety of professional organizations, boards, and committees.

Habsi W. Kaba MS, MFT, CMS, 50% effort, oversees the Crisis Intervention Team (CIT) program for 36 law enforcement agencies, partners, and stakeholders in Miami-Dade County. She is a certified Florida Department of Law Enforcement Criminal Justice Professional Program Instructor, a certified Mental Health First Aid USA Instructor, CIT Master Instructor and Instructor of How Being Trauma informed Improved Criminal Justice Responses. Ms. Kaba has trained over 15,000 law enforcement/first responders, criminal justice stakeholders, educators, medical and social service professionals. She has served as a consultant for government agencies, including de-escalation instruction for the Department of Homeland Security U.S. ICE Hostage Negotiation Team. Ms. Kaba serves on the Crisis Intervention Team (CIT) International Board of Directors and is a recognized expert in the field of crisis intervention, curriculum design, trauma, officer wellness, de-escalation, and police mental health collaboration.

Mental Health Trainer- 100% effort, to be hired, Coordinate and facilitate Crisis Intervention Team (CIT) and Mental Health First Aid (MHFA) trainings for the SAMHSA Mental Health Awareness Training Grant.

Section E: Data Collection and Performance Measurement

E1. The CMHP is experienced in collecting, analyzing, and reporting both quantitative and qualitative data measures. The project collects extensive information to effectively manage operations and make program adjustments as necessary. Systems-level performance and outcome data is collected and analyzed on a regular basis to measure effectiveness and efficiency as well as to identify opportunities and barriers.

The proposed project will collect all information necessary to meet requirements and to demonstrate alignment with project goals and objectives. An application for data collection and reporting will be developed by the court IT department. Information will be collected at each training, compiled monthly and reviewed by key personnel. Data to be collected includes:

- Number of participants
- Gender and race of participants
- Contact information for participants
- Partner organizations represented
- Resources provided
- Evaluation submitted

CIT Data to be tracked for 3 months following training

- Number of MH calls
- Number of involuntary examinations pursuant to state mental health civil commitment laws
- Number of involuntary examinations pursuant to state substance use civil commitment laws
- Number of individuals diverted to treatment (in lieu of arrest)
- Number of referrals for outpatient treatment

In addition, a survey tool will be developed to collect information from participants regarding satisfaction, resources and referrals. The survey will be collected at intervals of one- and three-months following the training.

Evaluations of each training will be conducted. CIT training evaluation form and CIT Tracking Form is included in Attachment 2. The MHFA evaluation is also attached in Attachment 2.

Appendix L - Budget and Justification

A. Personnel

Position	Name	Key Staff	Salary Rate	Level of Effort	Total Salary Charge to Award
(1) Project Director	Cindy A. Schwartz	Yes	In kind-cost	20%	\$0
(2) Program Coordinator	Habsi W. Kaba	No	In kind-cost	50%	\$0
(3) Mental Health Trainer	Vacant to be hired within 60 days of award date	No	\$43,790	100%	\$43,790
FEDERAL REQUEST					\$43,790

FEDERAL REQUEST: Justification for Personnel

1. Project Director (20% FTE): The Project Director, Cindy Schwartz, will provide daily oversight of the grant. This position is responsible for overseeing the implementation of the project activities, internal and external coordination, developing materials, and conducting meetings. (In-kind/Cost Share)

2. Program Coordinator (50% FTE): The Program Coordinator, Habsi W. Kaba, will manage internal and external coordination, developing materials, the coordination of training, conduct training, and oversee resource development. (In-kind/Cost Share)

3. Mental Health Trainer (Vacant- 100% FTE): The Mental Health Trainer will coordinate training, communication, conduct training, information dissemination, and maintain data for all aspects of the project. (Grant funded)

Note: The variation in the fees in year two through five are due to merit and cost of living adjustments in accordance with acceptable industry standard.

B. Fringe Benefits

Position	Name	Rate	Total Salary Charged to Award	Total Fringe Charged to Award
Mental Health Trainer	Vacant to be hired within 60 days of award date	100%	\$29,119	\$29,119
FEDERAL REQUEST				\$29,119

FEDERAL REQUEST: Justification for Fringe Benefits

Appendix L - Budget and Justification

Note: Fringe benefits are based on a compound calculation which includes fixed rates and percentages. Cumulatively, per employee, the resulting rate varies. Additionally, the variation in the cost in year two through five are due to merit and cost of living adjustments in accordance with acceptable industry standard.

C. Travel

Purpose	Destination	Item	Calculation	Travel Cost Charged to the Award
Mental Health First Aid 5-Day Instructor Course	Miami to Destination currently unknown	Training Cost	\$3550 (1 attendee)	\$2000
		Airfare	\$600	\$600
		Hotel	5 nights @ \$250 p/n	\$1250
		Per Diem (meals and incidentals)	\$325 for 1 attendee	\$325
Force Science Institute Realistic De-Escalation Instructor Course	Training in Miami, FL	Training Cost	\$495 x 2 attendees	\$990
		Airfare	N/A	\$0
		Hotel	N/A	\$0
		Per Diem (meals and incidentals)	N/A	\$0
CIT International Conference	Miami, FL to Philadelphia, Detroit	Conference Registration	\$395 x 2 attendees	\$790
		Airfare	\$600 x 2 attendees	\$1200
		Hotel	\$1000 x 2 attendees	\$2000
		Per Diem (meals and incidentals)	\$325 X 2 attendees	\$650
National Council Conference	Miami to destination currently unknown	Conference Registration	\$850 x 2 attendees	\$1700
		Airfare	\$600 x 2 attendees	\$1200
		Hotel	\$1,000 x 2 attendees	\$2000

Appendix L - Budget and Justification

		Per Diem (meals and incidentals)	\$325 x 2 attendees	\$650
Local Travel		Mileage	\$1000 x 2 staff members	\$2000
FEDERAL REQUEST				\$17,355

FEDERAL REQUEST: Travel Justification

1. One staff (Mental Health Trainer) to attend Mental Health First Aid Instructor Certification required to teach Mental Health First Aid course.
2. Two staff (Program Coordinator and Mental Health Trainer) to attend Force Science Institute Instructor Certification course. This certification will provide staff with the knowledge and tools needed to teach de-escalation techniques.
3. Two staff (Project Director and Mental Health Trainer) to attend the Crisis Intervention Team (CIT) International Conference. Conference workshops will enhance staff knowledge, resources, and tools, including evidenced-based practices for further mental health training in Miami-Dade County.
4. Two staff (Project Director and Program Coordinator) to attend the National Council for Behavioral Health in 2022, location to be announced. Conference workshops will enhance staff knowledge, resources, and tools, including evidenced-based practices for further mental health training in Miami-Dade County.
5. Local travel is needed to conduct trainings, attend meetings, network, and engage in other project related activities and events. Local travel rate is based on the Eleventh Judicial Circuits policies and procedures for privately owned vehicle reimbursement rate.

D. Equipment

None.

E. Supplies

Items	Rate	Cost
Computer Laptop	2 x \$741	\$1,482
Memory Sticks Thumb Drives	23 units x \$25.80 (10 per unit)	\$593
CIT pins	225 x \$8.75 per pin (bulk price)	\$1968
CIT Manuals	30 (\$21.60 per manual)	\$648
CIT Resource Brochures	10 units (1000 per unit) at \$232.49	\$2324
Wallet-size Resource Card	\$0.15 x 10,000 (logo set up \$12.50)	\$1512
Classroom Name Tents	375 x (8 boxes of 50) at \$18.39	\$147
Mental Health First Aid Book	150 x \$20 per book	\$3000
Miscellaneous supplies	N/A	\$0

Appendix L - Budget and Justification

FEDERAL REQUEST	\$11,674
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FEDERAL REQUEST: Supplies Justification

1. Computer laptop for are needed for both project work, trainings and presentations for both Program Coordinator and Training Coordinator.
2. Memory stick thumb drives are needed to store the CIT training manual and distribute to students attending CIT training.
3. CIT pins will be provided to law enforcement/first responders who complete CIT training.
4. A master set of CIT manuals will be printed for student's use during classroom time.
5. CIT Resource Brochures will be provided to CIT law enforcement and first responders for distribution to the community when responding to calls for service.
6. Wallet-size Resource Cards will be provided to CIT and MHFA students for distribution to the community.
6. Classroom name tents will be used by students for optimal interaction during class time.
7. The Mental Health First Aid (MHFA) book will be provided to each student who attends MHF training as required by MHFA.
8. Miscellaneous: N/A

F. Contract

Name	Service	Rate	Other	Cost
Consultant (to be announced)	Build Program Website and Maintenance	Setup Fee \$13,062		\$13,062
FEDERAL REQUEST				\$13,062

FEDERAL REQUEST: Justification for Consultant

A website consultant will be contracted to build and maintain the project's website. This webpage will serve as a platform for law enforcement/first responders, criminal justice partners, and the community. It will include information on mental health/substance disorders, trainings and events offered, registration, a blog, frequently asked questions. The website will also serve as a clearing house for community behavioral health resources and services. Outsourcing website maintenance will allow for optimum use, relevance, up to date information, legitimacy, and security with the goal of increasing and expanding website traffic.

Note: The variation in year two through five are due to the \$700 maintenance cost at 4 x per year.

G. N/A

Appendix L - Budget and Justification

H. N/A

I. Total Direct Charges

FEDERAL REQUEST	\$115,000
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J. Indirect Cost Rate

Calculation	Indirect Cost Charges to the Award
	\$10,000
FEDERAL REQUEST	\$10,000

Note: Indirect costs: The Administrative Office of the Court's (AOC) Grants Administration Office will charge an eight percent indirect cost according to the FOA.

Category	Year 1	Year 2	Year 3	Year 4	Year 5	Total Project Costs
Personnel	\$43,790	\$45,623	\$46,992	\$48,402	\$49,854	\$234,661
Fringe	\$29,119	\$33,890	\$35,913	\$38,144	\$39,288	\$176,354
Travel	\$17,355	\$17,355	\$16,000	\$13,500	\$12,000	\$76,210
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$11,674	\$15,132	\$13,095	\$11,954	\$10,858	\$62,713
Contractual	\$13,062	\$3,000	\$3,000	\$3,000	\$3,000	\$25,062
Other	\$0	\$0	\$0	\$0	\$0	\$0
Total Direct Charges	\$115,000	\$115,000	\$115,000	\$115,000	\$115,000	\$575,000
Indirect Charges	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$50,000
Total Project Costs	\$125,000	\$125,000	\$125,000	\$125,000	\$125,000	\$625,000

Data Collection & Performance Measurement	Year 1	Year 2	Year 3	Year 4	Year 5	Total Data Collection & Performance Measurement Costs
Personnel	\$0	\$0	\$0	\$0	\$0	\$0
Fringe	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0

Appendix L - Budget and Justification

Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Contractual	\$0	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0	\$0
Total Direct Charges	\$0	\$0	\$0	\$0	\$0	\$0
Indirect Charges	\$0	\$0	\$0	\$0	\$0	\$0
Total Data Collection & Performance Measurements Charges	\$0	\$0	\$0	\$0	\$0	\$0

Infrastructure Development	Year 1	Year 2	Year 3	Year 4	Year 5	Total Infrastructure Costs
Personnel	\$0	\$0	\$0	\$0	\$0	\$0
Fringe	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Contractual	\$0	\$0	\$0	\$0	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0	\$0
Total Direct Charges	\$0	\$0	\$0	\$0	\$0	\$0
Indirect Charges	\$0	\$0	\$0	\$0	\$0	\$0
Total Project Costs	\$0	\$0	\$0	\$0	\$0	\$0

* FOR REQUESTED FUTURE YEARS: Explanation of Variances

Personnel Salaries: In year two to five, the variation in the fees are due to merit and cost of living adjustments in accordance with acceptable industry standard.

Fringes: Increases in fringe benefits in year two through five are due to merit and cost of living adjustments in accordance with acceptable industry standard. If no adjustments are required, none will be charged to the grant award.

Travel: Travel costs meetings in year two through five, will vary based on purpose, destination and cost.

Supplies: The variation of supplies costs in year two through five, will decrease based on the decrease need of select supplies.

Appendix L - Budget and Justification

Contractual: The variation in year two through five are due to the \$700 maintenance cost at 4 x per year.

Indirect costs: The Administrative Office of the Court's (AOC) Grants Administration Office will charge a reduced portion of indirect costs to the grant award (i.e. less than its 10% rate) in order to stay within the grant funding limits.

SECTION A BUDGET SUMMARY (page 76)

ASSURANCES - NON-CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee- 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
19. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

<p>SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL</p> <p><i>Sandra Loneragan</i></p>	<p>TITLE</p> <p>Trial Court Administrator</p>
<p>APPLICANT ORGANIZATION</p> <p>Eleventh Judicial Circuit Court of Florida</p>	<p>DATE SUBMITTED</p> <p>2/3/2021</p>

Standard Form 424B (Rev. 7-97) Back



DEPARTMENT OF HEALTH AND HUMAN SERVICES

ASSURANCE OF COMPLIANCE

ASSURANCE OF COMPLIANCE WITH TITLE VI OF THE CIVIL RIGHTS ACT OF 1964, SECTION 504 OF THE REHABILITATION ACT OF 1973, TITLE IX OF THE EDUCATION AMENDMENTS OF 1972, THE AGE DISCRIMINATION ACT OF 1975, AND SECTION 1557 OF THE AFFORDABLE CARE ACT

The Applicant provides this assurance in consideration of and for the purpose of obtaining Federal grants, loans, contracts, property, discounts or other Federal financial assistance from the U.S. Department of Health and Human Services.

THE APPLICANT HEREBY AGREES THAT IT WILL COMPLY WITH:

1. Title VI of the Civil Rights Act of 1964 (Pub. L. 88-352), as amended, and all requirements imposed by or pursuant to the Regulation of the Department of Health and Human Services (45 C.F.R. Part 80), to the end that, in accordance with Title VI of that Act and the Regulation, no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the Applicant receives Federal financial assistance from the Department.
2. Section 504 of the Rehabilitation Act of 1973 (Pub. L. 93-112), as amended, and all requirements imposed by or pursuant to the Regulation of the Department of Health and Human Services (45 C.F.R. Part 84), to the end that, in accordance with Section 504 of that Act and the Regulation, no otherwise qualified individual with a disability in the United States shall, solely by reason of her or his disability, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity for which the Applicant receives Federal financial assistance from the Department.
3. Title IX of the Education Amendments of 1972 (Pub. L. 92-318), as amended, and all requirements imposed by or pursuant to the Regulation of the Department of Health and Human Services (45 C.F.R. Part 86), to the end that, in accordance with Title IX and the Regulation, no person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any education program or activity for which the Applicant receives Federal financial assistance from the Department.
4. The Age Discrimination Act of 1975 (Pub. L. 94-135), as amended, and all requirements imposed by or pursuant to the Regulation of the Department of Health and Human Services (45 C.F.R. Part 91), to the end that, in accordance with the Act and the Regulation, no person in the United States shall, on the basis of age, be denied the benefits of, be excluded from participation in, or be subjected to discrimination under any program or activity for which the Applicant receives Federal financial assistance from the Department.
5. Section 1557 of the Affordable Care Act (Pub. L. 111-148), as amended, and all requirements imposed by or pursuant to the Regulation of the Department of Health and Human Services (45 CFR Part 92), to the end that, in accordance with Section 1557 and the Regulation, no person in the United States shall, on the ground of race, color, national origin, sex, age, or disability be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any health program or activity for which the Applicant receives Federal financial assistance from the Department.

The Applicant agrees that compliance with this assurance constitutes a condition of continued receipt of Federal financial assistance, and that it is binding upon the Applicant, its successors, transferees and assignees for the period during which such assistance is provided. If any real property or structure thereon is provided or improved with the aid of Federal financial assistance extended to the Applicant by the Department, this assurance shall obligate the Applicant, or in the case of any transfer of such property, any transferee, for the period during which the real property or structure is used for a purpose for which the Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits. If any personal property is so provided, this assurance shall obligate the Applicant for the period during which it retains ownership or possession of the property. The Applicant further recognizes and agrees that the United States shall have the right to seek judicial enforcement of this assurance.

The person whose signature appears below is authorized to sign this assurance and commit the Applicant to the above provisions.

Date

2/5/21

Please mail form to:

U.S. Department of Health & Human Services
Office for Civil Rights
200 Independence Ave., S.W. Room 509F
Washington, D.C. 20201

Signature of Authorized Official

Mrs. Cindy Schwartz

Name and Title of Authorized Official (please print or type)

11th Judicial Circuit of Florida, Criminal Mental Health Project

Name of Agency Receiving/Requesting Funding

Richard E. Gerstein Justice Bldg., 1351 NW 12th St., RM 7200

Street Address

Miami, Florida 33125

City, State, Zip Code

Eleventh Judicial Circuit of Florida

JOB DESCRIPTION

OFFICIAL JOB TITLE: Project Director
Criminal Mental Health Project, Jail Diversion Program

GENERAL DESCRIPTION: This is a highly responsible position that provides administration, management, and supervision of the program as well as general oversight of the expansion and enhancement of all program activities.

RESPONSIBILITIES:

- Oversee the expansion and enhancement of existing services.
- Work closely with the Mental Health Project Coordinator to monitor project implementation and service expansion.
- Ensure quarterly reports, annual reports, and final reports are submitted within required timeframes to AOC and Florida Department of Children and Families (FDCF).
- Participate in stakeholder meetings.
- Provide supervision to staff.
- Act as a liaison with the Florida Department of Children & Families (FDCF) contracted providers, the Court, Police Departments, and other community stakeholders.
- Assist with the development and or identification of training as needed for Community Mental Health Center Case Managers.
- Ensure other related duties are completed.

CINDY A. SCHWARTZ, MS, MBA

305 213-5676

cindyaschwartz@gmail.com

PROFILE:

Dedicated, mission-driven, self-directed, excellent leadership and management skills, superior verbal and written communication skills, policy and program development, staff supervision and training, fiscal and budget management, systemic management style, successful grant writing and implementation, marketing, public relations, development of public relations material, professional presentations and training, organizational consultation, fund raising, wide range of participation, involvement and experience with Community Planning and Boards of Directors.

EXPERIENCE HIGHLIGHTS:

Cindy Schwartz Consulting and Training, Inc.

9480 SW 147 Street, Miami, Florida 33176

January 2010- Present

Eleventh Judicial Circuit of Florida, Administrative Office of the Courts

Criminal Mental Health Project, Jail Diversion Programs

Project Director

1351 NW 12th Street, Miami, Florida 33125

October 2003- Present

Fellowship House

Vice President of Programs

5711 S. Dixie Highway, Miami, FL 33143

January 1991 – October 2003

Lakeshore Corporation VI - Mental Health Services

Coordinator of Day Programs

104 Maryland Avenue, Buffalo, N.Y. 14201

March 1984 - May 1986

Southeast Community Mental Health Center

Day Treatment Coordinator

1455 S. Fourth Street, Columbus, OH 43207

September 1980 - December 1983

EDUCATION:

Nova Southeastern University

MBA – Business Administration

State University of New York at Buffalo

MS in Rehabilitation Counseling

State University of New York at Buffalo

BA in Psychology

CERTIFICATIONS:

- National Center for State Courts, Institute for Court Management, Certified Court Manager (2020)
- Policy Research Associates, Sequential Intercept Mapping Consultant (2014,2018)
- Ohio Risk Assessment System (2015)
- How Being Trauma Informed Improves Criminal Justice Responses Instructor (2020,2016, 2012)
- Reasoning and Rehabilitation 2, Cognitive Behavioral Therapy (CBT) designed for Mentally Ill Defendants Instructor (2012)
- Mental Health First Aid Instructor (2011)
- Mental Health Recovery and Wellness Recovery and Action Planning (WRAP) Advanced Facilitator (2009)
- Mental Health Recovery and Wellness Recovery and Action Planning (WRAP) Facilitator (2006)
- Stepping Stones to Success- SOAR (SSI/SSDI, Outreach, Access and Recovery) Lead Trainer and Facilitator for Miami-Dade and Monroe Counties (2007- 2016)

COMMUNITY SERVICE AND PROFESSIONAL AFFILIATIONS:

- NAMI of Florida, Board of Directors (2017- 2019)
- Key Clubhouse, Board of Directors (2015- present)
- Substance Abuse and Mental Health Services Administration (SAMHSA) SOAR Technical Assistance Center, Policy Research Associates, Inc. – National Advisory Board, Consultant and Trainer (2009- present)
- Health Foundation of South Florida, Consultant and Grant Reviewer (2013- present)
- Substance Abuse and Mental Health Services Administration (SAMHSA), National Center for Trauma Informed Care (NCTIC) – Consultant and Trainer (2011- 2016)
- Fresh Start Consumer Network of Florida- Advisory Committee (2009- present)
- Florida CIT Coalition (2004-2016)
- Council of State Government Justice Center, Advisory Board for the Cognitive-Behavioral Treatment (CBT) Curriculum Project (2014 – 2015)
- Florida Department of Children and Families, Southeastern District XI, Integrated System of Care Subcommittee of the Substance Abuse Mental Health Planning Council (Chairperson 2002 to 2012)
- Florida Department of Children and Families, District XI, Comprehensive Continuous Integrated System of Care (CCISC), Executive Subcommittee (Chairperson 2005- 2007)
- Florida Agency for Health Care Administration (AHCA), Area 11- Behavioral Health Managed Care Advisory Group, Subcommittee on Criminal Justice (Chairperson, February 2007- 2010)
- Substance Abuse and Mental Health Services Administration (SAMHSA) - Grant Reviewer 2007
- Florida Chapter, United States Psychiatric Rehabilitation Association, Board of Directors (2009- 2014)
- Florida Partners in Crisis, Annual Conference Committee (2010- 2015)
- Miami-Dade Re-entry Partnership Committee (2010- 2015)
- The Greater Miami Wellness Community- Board of Directors (1999-2008)

State Courts System Position Description

Scope of Work:

Organize, coordinate, and conduct crisis intervention team (CIT) training as part of the Eleventh Judicial Circuit Criminal Mental Health Project (CMHP).

Essential Duties:

Please describe each essential duty of your job in detail. Essential duties are the fundamental duties of the position for which the position exists. Begin each description with an action verb. In the column to the right, estimate the percentage of time you spend performing each duty. The time should total 100 percent. Keep in mind that you may be required to perform other related duties that are not listed in this position description. Please begin with the duty on which you spend the most time. Attach additional sheets if necessary.

Duties	% of Time
<ul style="list-style-type: none">• Coordinate and conduct Crisis Intervention Training (CIT) for all levels of law enforcement within Miami-Dade County.	50%
<ul style="list-style-type: none">• Liaise with law enforcement agencies to ensure ongoing quality and expertise in implementation and operations of CIT programs and facilitate communication and cooperation among law enforcement agencies, behavioral health treatment providers, and community stakeholders to improve responses to individuals who experience mental illnesses and address challenges as they arise.	30%
<ul style="list-style-type: none">• Revise and further develop the CIT training curriculum to meet the needs and demands of the community, mental health and law enforcement agencies.	5%
<ul style="list-style-type: none">• Develop and maintain network of subject matter experts to serve as teaching faculty for CIT training.	5%
<ul style="list-style-type: none">• Educate community organizations and the public on CIT program by developing and conducting presentations in the community.	3%
<ul style="list-style-type: none">• Participate in CMHP team meetings and program improvement activities.	3%

Other Duties:

Please describe duties not listed above which you are asked to perform.

Duties	% of Time
<ul style="list-style-type: none">• Prepare and submit reports as needed and required of the CMHP regarding CIT trainings.	2%
<ul style="list-style-type: none">• Maintain accurate records of CIT training sessions and law enforcement agency recruitment.	1%
<ul style="list-style-type: none">• Collect, maintain and report on CIT training evaluation feedback from law enforcement personnel.	1%

Supervisory Responsibilities:

Please list the positions by title which report directly to you. If there is more than one position in a class, list the class title with the number of positions supervised in parentheses.

None.

Knowledge, Skills, Abilities and Special Qualifications:

Please identify any knowledge, skills and abilities that are necessary to perform the duties of this position and special qualifications required of this position including any licensure or certification.

Position requires exceptional organizational, communication, and interpersonal skills. In addition, position requires ability to work independently and as part of a team. Strong understanding of behavioral health system of care and interface with the criminal justice system is required.

HABSI W. KABA MS MFT CMS

3531 S.W. 142 Avenue, Miami, FL 33175 | 786.399.8591 | Habsikaba@gmail.com

OBJECTIVE

TO SHARE MY KNOWLEDGE AND EXPERTISE AS A RECOGNIZED EXPERT IN CRISIS RESPONSE SYSTEMS TRANSFORMATION, POLICE MENTAL HEALTH COLLABORATION, IMPLEMENTATION OF BEHAVIORAL HEALTH CRIMINAL JUSTICE INITIATIVES, CRISIS INTERVENTION, DE-ESCALATION, CURRICULUM DESIGN, OFFICER WELLNESS, AND LIAISON SERVICES.

EDUCATION

St. Thomas University, Miami, FL

Masters of Science in Marriage and Family Therapy

May 1999

St. Thomas University, Miami, FL

Bachelor of Arts in Psychology

May 1993

EXPERIENCE

Eleventh Judicial Circuit Criminal Mental Health Project

November 2003 - Present

Crisis Intervention Team (CIT) Program Coordinator

- Develop, lead, and oversee the Crisis Intervention Team (CIT) program implementation to improve the crisis response system in Miami-Dade County.
- Develop partnerships, coordination, facilitate communication and teamwork across first responders, behavioral health, advocates, and community stakeholders.
- Promote data-collection of 911 mental health and substance use/abuse calls.
- Chair, promote and foster the CIT Steering Committee and subcommittees to ensure fidelity, integrity, relevance, and effectiveness.
- Cultivate, guide, and maintain first responder CIT Coordinator Network.
- Assist and provide first responders to linkage and access to behavioral health community resources.
- Oversee and coordinate CIT training for law enforcement agencies in Miami-Dade County.
- Grow and Maintain partnerships and alliances with state and national organizations to strengthen and enhance local initiatives.

Public Speaker

January 2009 - Present

- Speaking engagements throughout the United States, Canada and Mexico including but not limited to conferences, workshops, seminars, radio broadcast and televised educational platforms such as CNN en Español.

Fellowship House

Psycho-Social Rehabilitation Program Manager

June 1993 - Oct. 2003

- Plan, organize, evaluate, and coordinate program operations serving persons with mental illnesses.
- Supervision of counselors and internship program.
- Program development and implementation of program initiatives.
- Coordination of the delivery of services.

ORGANIZATIONS TRAINED

- U.S. Department of Homeland Security Hostage Negotiators
- Eleventh Judicial Circuit Court
- Florida Judicial Studies Conference

- Child Welfare Conference
- Crisis Intervention Team International Conference
- Florida Partners in Crisis Conference
- Miami-Dade Police Department Public Safety Training Institute
- The Department of Corrections & Rehabilitation
- Miami-Dade Police Academy
- City of Miami Police Training Institute & College
- 36 Police City Municipalities in Miami-Dade County
- Monroe County Sheriff's Department
- Key West Police Department
- Miami Dade Public Schools Resource Officers
- Miami-Dade County 911 Communications Personnel
- Lee County 911 Communications Personnel
- University of Miami Police
- Florida International University Police
- Florida International University Medical Outreach Teams
- Miami-Dade College Public Safety
- Miami-Dade College Mental Health Faculty, Staff and Students
- Ft. Myers Police Department
- Pinellas County Sheriff's Office
- Hillsborough County Sheriff's Office
- Lee County Sheriff's Office
- Pinellas Park Police Department
- Largo Police Department
- St. Petersburg Police Department
- Clearwater Police Department
- Broward County Sheriff's Department
- York Regional Police Agency, Toronto, Canada
- International Police Chaplains Association
- 50 State Security Company
- Social Security Administration of Miami
- Miami-Dade licensed mental health Providers

TASK FORCE ASSIGNMENTS AND SPECIAL PROJECTS AND COMMITTEES

- CRISIS INTERVENTION TEAM INTERNATIONAL, BOARD MEMBER
- FLORIDA CRISIS INTERVENTION TEAM COALITION, CO-CHAIR
- CRISIS INTERVENTION TEAM MIAMI-DADE STEERING COMMITTEE, CHAIR
- 2016 CAMPUS SHIELD ADVISORY BOARD, MIAMI-DADE SCHOOL BOARD
- 2014 MENTAL HEALTH SUMMIT COMMITTEE MEMBER
- 2014 MENTAL HEALTH SUMMIT CRISIS INTERVENTION TEAM SUBCOMMITTEE CHAIRPERSON
- MIAMI-DADE COUNTY MAYOR'S MENTAL HEALTH TASK FORCE
- 2014 ELEVENTH JUDICIAL CIRCUIT CRIMINAL MENTAL HEALTH PROJECT MENTAL HEALTH SUMMIT CIT COMMITTEE, CHAIR
- MIAMI-DADE COUNTY MAYOR'S AND PUBLIC SCHOOL SUPERINTENDENT'S JOINT ROUNDTABLE ON YOUTH SAFETY-LEAD STAKEHOLDER
- MERCY HOSPITAL ETHICS COMMITTEE MEMBER (FORMER)
- DOMESTIC VIOLENCE FATALITY REVIEW COMMITTEE MEMBER (FORMER)
- STATE CHILD ABUSE DEATH REVIEW COMMITTEE MEMBER (FORMER)

CERTIFICATIONS

- Crisis Intervention Team International Certified CIT Coordinator
- Florida Department of Law Enforcement Instructor Certification
- Mental Health First Aid Instructor Certification
- School of Hostage Negotiations Certification
- International Association of Chiefs of Police and the Bureau of Justice Assistance Trainer: Alzheimer's Initiative -Techniques for Law Enforcement and First Responders
- Crisis Intervention Team Master Trainer
- Criminal Interviewing & Interrogations Course Certification
- Electronic Control Device Certification
- Critical Incident Stress Management (CISM) Certification
- Critical Incident Stress Management Group
- Crisis Intervention and Peer Support Certification
- Non Violent Crisis Prevention Institute Training Certification
- How Being Trauma-Informed Improves Criminal Justice System Responses-Trainer

State Courts System Position Description

To Be Completed By Office of Personnel Services:

Employee's Name _____	Class Code _____
State Courts System Class _____	Position Number _____
Organization Code _____	Date Established _____
Court/Location _____	Effective Date _____
Type of Action _____	

To Be Completed By Employee in Consultation With the Supervisor:**Scope of Work:**

Organize, coordinate, and conduct Crisis Intervention Team (CIT) and Mental Health First Aid (MHFA) training as part of the Eleventh Judicial Circuit Criminal Mental Health Project.

Essential Duties:

Please describe each essential duty of your job in detail. Essential duties are the fundamental duties of the position for which the position exists. Begin each description with an action verb. In the column to the right, estimate the percentage of time you spend performing each duty. The time should total 100 percent. Keep in mind that you may be required to perform other related duties that are not listed in this position description. Please begin with the duty on which you spend the most time. Attach additional sheets if necessary.

- Coordinate and facilitate Crisis Intervention Team (CIT) and Mental Health First Aid (MHFA) trainings for the SAMHSA Mental Health Awareness Training Grant. 60%
- Develop and maintain communication with mental health and substance abuse referral agencies and master list of resources and support. 5%
- Maintain a wide variety of instructors that meet curriculum standards CIT and MHFA training 5%
- Maintain a tracking system of CIT and MHFA training sessions, class evaluations and prepare submit reports on a timely manner, as requested. 10%
- Maintain data-collection of first responder's mental health and substance abuse referral outcomes submit reports as requested. 10%
- Perform required administrative duties regarding the planning, development, coordination, and implementation of CIT and MHFA trainings. 5%
- Perform other duties and assume other responsibilities as assigned by supervisor. 5%

Other Duties:

Please describe duties not listed above which you are asked to perform.

Duties _____	% of Time _____
--------------	-----------------

Please describe the nature of and extent of work-related contacts within and outside your unit.

State Courts System Position Description

Supervisory Responsibilities:

Please list the positions by title which report directly to you. If there is more than one position in a class, list the class title with the number of positions supervised in parentheses.

Equipment:

Please list any machines, tools, etc., used to perform assigned duties.

Employee's Name and Signature

The information on the previous page and above is an accurate description of the duties of my position. I have had the opportunity to read and discuss my position description with my supervisor. I fully understand that my review will be based on this; however, my signature on the form does not signify agreement or disagreement with its contents.

Print Employee's Name and Sign

Date

To Be Completed by the Supervisor:

Please describe the extent of instruction and review of work that you provide for this position.

Competencies:

Please identify any competencies, such as responsibilities, requirements and complexity of work required of this position. Please include any physical requirements such as lifting, bending, or standing.

Knowledge, Skills, Abilities and Special Qualifications:

Please identify any knowledge, skills and abilities that are necessary to perform the duties of this position and special qualifications required of this position including any licensure or certification.

Proficient computer skills such as Microsoft Office, Word, PowerPoint, Excel, Publisher.

The supervisor must review and agree with the description of the position prior to submission to the Personnel Office. The supervisor has the right to make changes as necessary to the position description to ensure its accuracy.

The above job description accurately represents this employee's assigned duties and responsibilities.

Print Supervisor's Name, Title and Signature

Date _____

Location of the course: _____ Dates of the course: _____

Instructor(s): _____

I. Overall Course Evaluation

	Strongly Disagree	Disagree	Uncertain	Agree	Strongly Agree
1. Course goals were clearly communicated.	1	2	3	4	5
2. Course goals and objectives were achieved.	1	2	3	4	5
3. Course content was practical and easy to understand.	1	2	3	4	5
4. There was adequate opportunity to practice the skills learned.	1	2	3	4	5

I received an official, soft cover-bound Mental Health First Aid USA manual to take home with me. Yes ____ No ____

If No, please explain (i.e. "I received a paper copy of the manual," "I returned my manual to my instructor after class," etc.):

II. A. Presenter Evaluation: Instructor #1 Name: _____

	Strongly Disagree	Disagree	Uncertain	Agree	Strongly Agree
5. The instructor's presentation skills were engaging and approachable.	1	2	3	4	5
6. The instructor demonstrated knowledge of the material presented.	1	2	3	4	5
7. The instructor facilitated activities and discussion in a clear and effective manner.	1	2	3	4	5
8. Feedback for <u>this</u> instructor.					

III. B. Presenter Evaluation: Instructor #2 Name: _____

	Strongly Disagree	Disagree	Uncertain	Agree	Strongly Agree
9. The instructor's presentation skills were engaging and approachable.	1	2	3	4	5
10. The instructor demonstrated knowledge of the material presented.	1	2	3	4	5
11. The instructor facilitated activities and discussion in a clear and effective manner.	1	2	3	4	5
12. Feedback for <u>this</u> instructor.					

IV. Practical Application

As a result of this training, I feel more confident that I can...		Strongly Disagree	Disagree	Uncertain	Agree	Strongly Agree
13.	Recognize the signs that someone may be dealing with a mental health problem, substance use challenge or crisis.	1	2	3	4	5
14.	Reach out to someone who may be dealing with a mental health problem, substance use challenge or crisis.	1	2	3	4	5
15.	Ask a person whether they're considering killing themselves.	1	2	3	4	5
16.	Actively and compassionately listen to someone in distress.	1	2	3	4	5
17.	Offer a distressed person basic "first aid" level information and reassurance about mental health and substance use challenges.	1	2	3	4	5
18.	Assist a person who may be dealing with a mental health problem, substance use challenge or crisis in seeking professional help.	1	2	3	4	5
19.	Assist a person who may be dealing with a mental health problem, substance use challenge or crisis to connect with appropriate community, peer and personal supports.	1	2	3	4	5
20.	Be aware of my own views and feelings about mental health problems, substance use challenges and disorders.	1	2	3	4	5
21.	Recognize and correct misconceptions about mental health, substance use and mental illness as I encounter them.	1	2	3	4	5

What is your overall response to this course? (Please check all that apply)

- ☐ This course was helpful and informative
- ☐ This course has better prepared me for the work that I do professionally
- ☐ This course did not have a sufficient amount of activities and information to prepare me to be a first aider
- ☐ I did not feel that I benefited from this course
- ☐ Other
- ☐ I choose not to respond

What do you consider to be the strengths of the course? (Please check all that apply)

- ☐ ALGEE and the hands-on practice in class
- ☐ The instructor's presentation style and engagement
- ☐ The length of the course
- ☐ Other
- ☐ I choose not to respond

What do you consider to be the weaknesses of the course? (Please check all that apply)

- ☐ The course was too short and I need more time to practice what I learned
- ☐ The course was too long
- ☐ There were not enough hands-on exercises
- ☐ Other
- ☐ I choose not to respond

Was there any issue or topic you expected this course to cover that it did not address?

Any other comments?

26. Why did you attend this course? (circle all that apply)

- | | |
|------------------------------------|--|
| a. My employer asked / assigned me | d. Other professional development (specify profession) |
| b. Personal interest | e. Community or volunteer interest (please specify) |
| c. Other: | |

In what role do you see your Mental Health First Aid training being of use? (Check all that apply)

- ☐ At work (please describe your work position): _____
- ☐ As a parent / guardian
- ☐ As a family member
- ☐ As a peer / friend
- ☐ As a volunteer / mentor
- ☐ Other (please describe): _____

Would you recommend this course to others?

Yes If no, **why not?**

How do you describe your race / ethnicity? (Please circle all that apply)

- | | |
|--------------------------------------|--|
| a. American Indian or Alaskan Native | e. Native Hawaiian or other Pacific Islander |
| b. Asian | f. Caucasian / White |
| c. Black or African American | g. I choose not to respond |
| d. Hispanic or Latino origin | h. Other: |

What is your age?

- ☐ 18-24 years
- ☐ 25-44 years
- ☐ 45-60 years
- ☐ 61-80 years
- ☐ 81 years or older

What is your gender?

- ☐ Male
- ☐ Female
- ☐ I identify as neither male nor female.

I identify as a person with lived experience or a person in long-term recovery.

- ☐ Yes
- ☐ No

I support a family member with serious mental illness.

- ☐ Yes
- ☐ No

27. How did you hear about this course? (circle all that apply)

- | | |
|--|--|
| a. My employer asked / assigned me | f. Newsletter or bulletin (Which one?) |
| b. Word of mouth, not employer (Who?) | g. Radio (Which station?) |
| c. Website (Which one?) | h. Newspaper (Which paper?) |
| d. Email notice (From whom?) | i. TV (Which station?) |
| e. Flier or brochure (Obtained where?) | j. Other: |



MENTAL
HEALTH
FIRST AID®

www.MentalHealthFirstAid.org

Crisis Intervention Team Tracking Form

Subject:		DOB: / /		Race: <input type="checkbox"/> Black <input type="checkbox"/> White	Sex: <input type="checkbox"/> Male <input type="checkbox"/> Female
Home Address:				Date: / /	Time: :
City:	State:	ZIP:	Phone:		
Diagnosis, if known: (check all that apply, d/o=disorder) <input type="checkbox"/> Psychotic d/o <input type="checkbox"/> Depressive d/o <input type="checkbox"/> Bipolar d/o <input type="checkbox"/> Anxiety d/o <input type="checkbox"/> Substance-related d/o <input type="checkbox"/> Other d/o, specify _____					

☐ Call Dispatched, Referred by: _____ ☐ Self-Initiated ☐ Other: _____

Nature of Incident (check all that apply): <input type="checkbox"/> Disorderly/disruptive behavior <input type="checkbox"/> Neglect of self <input type="checkbox"/> Public intoxication <input type="checkbox"/> Nuisance (loitering, panhandling, trespassing) <input type="checkbox"/> Theft/other property crime <input type="checkbox"/> Drug-related offense <input type="checkbox"/> Suicide treat or attempt <input type="checkbox"/> Threats or violence to others <input type="checkbox"/> Other, specify: _____ <input type="checkbox"/> No information	Threats/Violence/Weapons Did subject use/brandish a weapon? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Don't know If YES, type of weapon (Check all that apply): <input type="checkbox"/> Knife <input type="checkbox"/> Gun <input type="checkbox"/> Other, specify: _____ <hr/> Did subject threaten to harm another person? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Don't know If YES, who (partner/spouse, LEO, stranger, etc...): _____ <hr/> Did subject engage in violent behavior toward another person? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Don't know If YES, who (partner/spouse, LEO, stranger, etc...): _____ <hr/> Did subject threaten to harm self <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Don't know If YES, specify threat : _____ <hr/> Did subject harm/attempt to harm self <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Don't know If YES, specify behavior: _____	Prior Contacts (check all that apply): Known person (from prior police contacts) <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Don't know Repeat call within 24 hours? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Don't know <hr/> Drug/Alcohol Involvement: Evidence of drug/alcohol intoxication <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Don't know If YES: <input type="checkbox"/> Alcohol <input type="checkbox"/> Other drug, specify: _____ <input type="checkbox"/> Don't know <hr/> Medication Compliance: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Don't know Specify if known: _____ _____ _____
---	--	--

Complainant Relationship: (check one) <input type="checkbox"/> Partner/spouse <input type="checkbox"/> Boyfriend/girlfriend <input type="checkbox"/> Parent <input type="checkbox"/> Sibling <input type="checkbox"/> Other family member <input type="checkbox"/> Friend/acquaintance <input type="checkbox"/> Business owner <input type="checkbox"/> Police observation <input type="checkbox"/> Stranger <input type="checkbox"/> Other, specify: _____ <input type="checkbox"/> Don't know	Behaviors Evident at the Time of Incident (check all that apply): <input type="checkbox"/> Disorientation/confusion <input type="checkbox"/> Delusions, specify if known: _____ <input type="checkbox"/> Hallucinations, specify if known: _____ <input type="checkbox"/> Disorganized speech (frequent derailment, incoherence) <input type="checkbox"/> Manic (elevated/expansive mood, inflated self-esteem, pressured speech, flight of ideas) <input type="checkbox"/> Depressed (sadness, loss of interest in activities, loss of energy, feelings of helplessness/hopelessness/worthlessness) <input type="checkbox"/> Unusually scared/frightened <input type="checkbox"/> Belligerent/uncooperative/hostile <input type="checkbox"/> No information	Incident Injuries: Were there any injuries during incident? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Don't know If YES, to who? (complainant, LEO, bystander, etc...): _____ _____ _____ _____ _____
--	--	--

Disposition (check all that apply): <input type="checkbox"/> No action/resolved on scene <input type="checkbox"/> On-scene crisis intervention <input type="checkbox"/> Contacted case manager/mental health center <input type="checkbox"/> Transported to crisis stabilization unit Facility name: _____ Type of transport: <input type="checkbox"/> Baker Act <input type="checkbox"/> Marchman Act		Does subject report being a member of a FACT Team? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Don't know Prior to CIT would have arrested this individual? <input type="checkbox"/> Yes <input type="checkbox"/> No What would the charge(s) have been? _____ _____
--	--	--

Appendix D

Confidentiality and SAMHSA Participant Protection/Human Subjects Guidelines

1. Protect Clients and Staff from Potential Risks

- No foreseeable physical, medical, psychological, social, and legal risks or potential adverse effects participants may be exposed to as a result of the project.
- No foreseeable physical, medical, psychological, social, and legal risks or potential adverse effects staff may be exposed to because of the project.
- Participants will be informed at the start of each training that mental health issues can be difficult and request that all participants respect confidentiality throughout the course of training.
- Participants and staff will be provided with support, guidance and resources in the event of adverse effects.

2. Fair Selection of Participants

- Training participants will be selected by organizations that provide commitment to the project.
- No exclusions to selecting participants.

3. Absence of Coercion

- There is no compensation for participants.
- Trainees will be informed that participation is voluntary, and they may receive services even if they chose not to complete the data collection component of the project.

4. Data Collection

- Data will be collected from participants of Mental Health Awareness training
- Project will collect all information necessary to meet requirements of the grant and to demonstrate alignment with project goals and objectives. Data to be collected includes:
 - Number of participants
 - Gender and race of participants
 - Contact information for participants
 - Partner organizations represented
 - Resources provided
 - Evaluation submitted

CIT Data to be tracked for 3 months following training

- Number of MH calls
- Number of involuntary examinations pursuant to state mental health civil commitment laws
- Number of involuntary examinations pursuant to state substance use civil commitment laws
- Number of individuals diverted to treatment (in lieu of arrest)
- Number of referrals for outpatient treatment

5. Privacy and Confidentiality

- Data will be stored within the secure network of the Eleventh Judicial Circuit of Florida
- Only project staff will have access to the data
- Privacy of participants will be kept confidential and only project staff will have access

6. Adequate Consent Procedures

- Training participants will not receive service interventions or provide confidential information.
- Data collection will be quantitative.
- Training participants will be adults that are employed or referred by committed stakeholders of the project.

7. Risk/Benefit Discussion

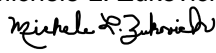
- No foreseeable risks identified

8. Protection of Human Subjects

- Research involving human subjects will not be conducted



Project Charter	
Project: Mental Health Awareness Training Data Collection Project	Project manager: Michele L. Zukovich
Background	Purpose of project: Need for a data collection system to track specific information and to produce performance measurement reports on a monthly, quarterly, and annual basis as per requirements outlined by Substance Abuse Mental Health Services Administration (SAMHSA) for the Miami-Dade Mental Health Awareness Training for Criminal Justice Stakeholders grant.
	Background that led up to project: The Criminal Mental Health Project is applying for a SAMHSA grant designed to prepare and train criminal justice partners on how to appropriately and safely respond to individuals identified with serious mental illnesses (SMI) and co-occurring substance use disorders (SUD). All SAMHSA recipients are required to collect and report certain information including number of individuals trained, training type and referrals for mental health treatment and services. Community resources will be provided to all participants of Mental Health Awareness training.
	Justification for project (business case): Providing mental health awareness training to criminal justice stakeholders is aligned with the court's vision of resolving problems that impact the court and the community. Collecting performance data will demonstrate the effectiveness and efficiency of the project.
Scope	Requirements: Data Collection System: <ul style="list-style-type: none">• Internal only Web based application• User friendly/easy to navigate• Multiple data fields with drop-down menus• Ability for authorized users to add, modify, delete information in drop down menus• Ability to create accurate and reliable monthly, quarterly, and annual reports based on the data entered• Allows user to update, delete, modify data fields based on administrative rights• Tracking two training types, Crisis Intervention Team (CIT) and Mental Health First Aid (MHFA).
	Out of scope: Information must be manually entered; the system will not pull information from external systems to populate information. Only internal staff/users can enter information, an external portal (for outside users to enter information) will not be developed in this phase.
Deliverables	<ul style="list-style-type: none">• Web based application with requested information that will run on the client's computer browser.• Train-the-trainer• Project Status Reports• Requirements Document• Meeting notes• Training material
Milestones and Tasks	<ol style="list-style-type: none">1. Prepare and Design<ol style="list-style-type: none">a. Identify CITeS participants and assign project rolesb. Information gathering/requirement gathering with business owner and project team2. Development<ol style="list-style-type: none">a. Set up and configurationb. Testing and verification3. End User Validation4. Deploy in production5. Training

Uncertainty	Known project risks/Constraints and restrictions: Any changes/modification or additional requirements may cause delays in schedule/time. Incomplete project requirements or details not envisioned during the “Information gathering/requirement gathering with business owner and project team” phase.
Communication Plan	Keep stakeholders informed of project status, project needs; and any issues, problems, or concerns. Communication types will include multiple approaches: emails, phone calls, project manager will conduct weekly check-ins with project team, and in-person meetings with stakeholders on an as needed basis.
Change Control Plan	Any changes to the scope must be submitted in writing to be reviewed and approved by the change control board. Change control board includes Roberto Adelardi, CIO. Approved requests will be entered into a Change Control Log by the project manager
Time	Schedule: To be negotiated upon grant approval.
Business Owner	Cindy Schwartz, M.S., MBA Project Director Jail Diversion Program
Stakeholders	Internal: <ul style="list-style-type: none"> Sandra Lonergan, Trial Court Administrator Sandria Garcia, Deputy Trial Court Administrator Steve Leifman, County Court Associate Administrative Judge Carmen Bravo, Director of Couty Criminal Operations Dennise Suarez, Chief Financial Officer Tim Coffey, Program Coordinator Criminal Mental Health Project Amaury Casadesus, Senior Grants Administrator
Project Team	<ul style="list-style-type: none"> Joel Naranjo, Systems Analyst Programmer Jose Morato, Applications Development Manager Habsi Kaba, CIT Coordinator
PM Authorization Level	Project Manager’s authorization level: The project manager is charged with coordination; point of communication between CITeS team and business owner and/or Stakeholders; ensures all criteria has been submitted in order to expedite the project and ensure timeline is adhered to.
Reference Materials	Supporting documents: Project charter, “Miami-Dade Mental Health Awareness Training for Criminal Justice Stakeholders” grant proposal, requirements document, monthly Project Status Reports, and/or updates emailed to stakeholders
Sign Off	Business Owner: Cindy Schwartz Date:
	Project Manager: Michele L. Zukovich  Date: 01/27/2021

Licensed Mental Health Provider Organizations

- 1. Jackson Behavioral Health Hospital**
- 2. Community Health of South Florida, Inc. (CHI)**

Letters of Commitment

- 1. Aventura Police Department**
- 2. City of Doral Police Department**
- 3. City of Homestead Police Department**
- 4. Miami Beach Police Department**
- 5. Miami-Dade County Public Schools Police Department**
- 6. City of Miami Police Department**
- 7. Miami Gardens Police Department**
- 8. South Miami Police Department**
- 9. Florida Department of Corrections, Office of Community Corrections, Bureau of Probation and Parole**
- 10. Miami-Dade State Attorney Office**
- 11. Camillus House**
- 12. Community Health of South Florida Inc. (CHI)**
- 13. Jackson Behavioral Health Hospital**
- 14. Miami-Dade Corrections and Rehabilitation Department**
- 15. NAMI Miami-Dade County Inc.**
- 16. Office of the Public Defender Miami-Dade County**

January 7, 2021

Ronald J. Wasson
City Manager

BRYAN PEGUES
Chief of Police

Ms. Habs W. Kaba MS MFT CMS
CIT Miami-Dade and Police Mental Health Collaboration
Eleventh Judicial Circuit Criminal Mental Health Project
Richard E. Gerstein Justice Building
1351 NW 12th Street, Room 226
Miami, Florida 33123

Ref: Substance Abuse, Mental Health Services Administration,
FY 2021 Mental Health Awareness Training Grant (No. SM-21-007) Application

Dear Ms. Kaba;

The *Aventura Police Department* is pleased to provide a letter of commitment to Miami-Dade County on behalf of the Eleventh Judicial Circuit of Florida Administrative Office of the Courts for the FY 2021 Mental Health Awareness Training Grant application. Our organization has a long standing and active collaboration with the Court's Criminal Mental Health Project (CMHP), pre-booking diversion CIT training. Our aligned vision is directed toward successful re-entry and community integration for individuals identified with serious mental illnesses involved in the criminal justice system. The *Aventura Police Department* would welcome the opportunity to received CIT Training for our law enforcement officers. Our commitment would include providing 12 staff annually for the training as well as follow-up with necessary data collection as required.

The current proposal builds on the existing collaboration and will advance the efforts of our community to address the over representation of individuals with serious mental illnesses in the criminal justice system. We look forward to continuing to play a critical role in the project implementation and outcome evaluation and strongly encourage the funding of this proposal.

Sincerely,



Bryan Pegues
Chief of Police

BP/rgn



January 13, 2021

Re: Substance Abuse, Mental Health Services Administration,
FY 2021 Mental Health Awareness Training Grant (No. SM-21-007) Application

To Whom it may concern:

The City of Doral Police Department is pleased to provide a letter of commitment to Miami-Dade County on behalf of the Eleventh Judicial Circuit of Florida Administrative Office of the Courts for the FY 2021 Mental Health Awareness Training Grant application. Our organization has a long standing and active collaboration with the Court's Criminal Mental Health Project (CMHP), pre-booking diversion CIT training. Our aligned vision is directed toward successful reentry and community integration for individuals identified with serious mental illnesses involved in the criminal justice system. The goal is to divert individuals away from the criminal justice system and into community-based treatment and services.

The proposed project is designed to prepare and train criminal justice partners on how to appropriately and safely respond to individuals identified with serious mental illnesses (SMI) and co-occurring substance use disorders (SUD). The project will train criminal justice stakeholders to recognize the signs and symptoms of SMI as well as to learn skills to de-escalate potential volatile interactions.

The City of Doral Police Department would welcome the opportunity to receive CIT Training for our law enforcement officers. Our commitment would include providing 15 Officer/Public Service Aide annually for the training as well as follow-up with necessary data collection as required.

The current proposal builds on the existing collaboration and will advance the efforts of our community to address the over representation of individuals with serious mental illnesses in the criminal justice system. We look forward to continuing to play a critical role in the project implementation and outcome evaluation, and strongly encourage the funding of this proposal.

Sincerely,

Hernan M. Organvitez
Chief of Police

HMO/LD



CITY OF HOMESTEAD POLICE DEPARTMENT

45 NW 1ST AVENUE • HOMESTEAD, FLORIDA 33030

TELEPHONE: (305) 247-1535 • FAX: (305) 247-1894 • WEB: <http://ci.homestead.fl.us>

ALEXANDER E. ROLLE, JR., *Chief*

COLONEL SCOTT KENNEDY, *Operations*

CAPTAIN YANKO RODRIGUEZ, *Special Services*

CAPTAIN RAYMOND DEJOHN, *Administrative Division*

CAPTAIN GARLAND WRIGHT, *Uniform Patrol*

January 6, 2021

Re: Substance Abuse, Mental Health Services Administration,
FY 2021 Mental Health Awareness Training Grant (No. SM-21-007) Application

To Whom it may concern:

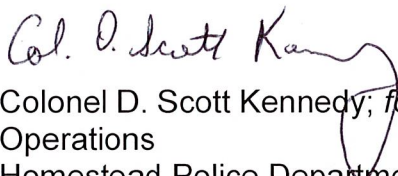
The Homestead Police Department is pleased to provide a letter of commitment to Miami-Dade County on behalf of the Eleventh Judicial Circuit of Florida Administrative Office of the Courts for the FY 2021 Mental Health Awareness Training Grant application. Our organization has a long standing and active collaboration with the Court's Criminal Mental Health Project (CMHP), pre-booking diversion CIT training. Our aligned vision is directed toward successful reentry and community integration for individuals identified with serious mental illnesses involved in the criminal justice system. The goal is to divert individuals away from the criminal justice system and into community-based treatment and services.

The proposed project is designed to prepare and train criminal justice partners on how to appropriately and safely respond to individuals identified with serious mental illnesses (SMI) and co-occurring substance use disorders (SUD). The project will train criminal justice stakeholders to recognize the signs and symptoms of SMI as well as to learn skills to de-escalate potential volatile interactions.

The Homestead Police Department would welcome the opportunity to receive CIT Training for our law enforcement officers. Our commitment would include providing 24 staff annually for the training as well as follow-up with necessary data collection as required.

The current proposal builds on the existing collaboration and will advance the efforts of our community to address the over representation of individuals with serious mental illnesses in the criminal justice system. We look forward to continuing to play a critical role in the project implementation and outcome evaluation, and strongly encourage the funding of this proposal.

Thank you,



Colonel D. Scott Kennedy; for Chief Alexander E Rolle, Jr
Operations

Homestead Police Department

45 NW 1st Ave

Homestead, Florida 33030

Office: 305-224-5531

Station: 305-247-1535

Email: Scott.Kennedy@Homesteadpolice.com

MIAMI BEACH

Miami Beach Police Department, 1100 Washington Ave, Miami Beach, FL 33139, www.miamibeachfl.gov
OFFICE OF THE CHIEF OF POLICE

Tel: 305.673.7925, E-mail: danieloates@miamibeachfl.gov

January 11, 2021

Re: Substance Abuse, Mental Health Services Administration,
FY 2021 Mental Health Awareness Training Grant (No. SM-21-007) Application

To Whom it may concern:

The Miami Beach Police Department is pleased to provide a letter of commitment to Miami-Dade County on behalf of the Eleventh Judicial Circuit of Florida Administrative Office of the Courts for the FY 2021 Mental Health Awareness Training Grant application. Our organization has a long standing and active collaboration with the Court's Criminal Mental Health Project (CMHP), pre-booking diversion CIT training. Our aligned vision is directed toward successful reentry and community integration for individuals identified with serious mental illnesses involved in the criminal justice system. The goal is to divert individuals away from the criminal justice system and into community-based treatment and services.

The proposed project is designed to prepare and train criminal justice partners on how to appropriately and safely respond to individuals identified with serious mental illnesses (SMI) and co-occurring substance use disorders (SUD). The project will train criminal justice stakeholders to recognize the signs and symptoms of SMI as well as to learn skills to de-escalate potential volatile interactions.

The Miami Beach Police Department would welcome the opportunity to receive CIT Training for our law enforcement officers. Our commitment would include providing 20 staff annually for the training as well as follow-up with necessary data collection as required.

The current proposal builds on the existing collaboration and will advance the efforts of our community to address the over representation of individuals with serious mental illnesses in the criminal justice system. We look forward to continuing to play a critical role in the project implementation and outcome evaluation, and strongly encourage the funding of this proposal.

Sincerely,



Richard M. Clements
Chief of Police

RMC:rh



Miami-Dade County Public Schools

giving our students the world

Superintendent of Schools

Alberto M. Carvalho

Miami-Dade County School Board

Perla Tabares Hantman, Chair

Dr. Steve Gallon III, Vice Chair

Lucia Baez-Geller

Dr. Dorothy Bendross-Mindingall

Christi Fraga

Dr. Lubby Navarro

Dr. Marta Pérez

Mari Tere Rojas

Luisa Santos

January 12, 2021

Re: Substance Abuse, Mental Health Services Administration,
FY 2021 Mental Health Awareness Training Grant (No. SM-21-007) Application

To Whom It May Concern:

The Miami-Dade Schools Police Department is pleased to provide a letter of commitment to Miami-Dade County on behalf of the Eleventh Judicial Circuit of Florida Administrative Office of the Courts for the FY 2021 Mental Health Awareness Training Grant application. Our organization has a long standing and active collaboration with the Court's Criminal Mental Health Project (CMHP), pre-booking diversion CIT training. Our aligned vision is directed toward successful reentry and community integration for individuals identified with serious mental illnesses involved in the criminal justice system. The goal is to divert individuals away from the criminal justice system and into community-based treatment and services.

The proposed project is designed to prepare and train criminal justice partners on how to appropriately and safely respond to individuals identified with serious mental illnesses (SMI) and co-occurring substance use disorders (SUD). The project will train criminal justice stakeholders to recognize the signs and symptoms of SMI as well as to learn skills to de-escalate potential volatile interactions.

The Miami-Dade Schools Police Department would welcome the opportunity to continue receiving CIT Training for our law enforcement officers. Our commitment would include providing over 200 annual training, as well as follow-up with necessary data collection as required.

The current proposal builds on the existing collaboration and will advance the efforts of our community to address the over representation of individuals with serious mental illnesses in the criminal justice system. We look forward to continuing to play a critical role in the project implementation and outcome evaluation, and strongly encourage the funding of this proposal.

Sincerely,

Edwin Lopez, Chief of Police
Miami-Dade Schools Police Department

EL/msm
L#122

City of Miami



ARTHUR NORIEGA, V
City Manager

JAN 15 2021

Re: Substance Abuse, Mental Health Services Administration,
FY 2021 Mental Health Awareness Training Grant (No. SM-21-007) Application

To Whom it may concern:

The Miami Police Department is pleased to provide a letter of commitment to Miami-Dade County on behalf of the Eleventh Judicial Circuit of Florida Administrative Office of the Courts for the FY 2021 Mental Health Awareness Training Grant application. Our organization has a long standing and active collaboration with the Court's Criminal Mental Health Project (CMHP), pre-booking diversion CIT training. Our aligned vision is directed toward successful reentry and community integration for individuals identified with serious mental illnesses involved in the criminal justice system. The goal is to divert individuals away from the criminal justice system and into community-based treatment and services.

The proposed project is designed to prepare and train criminal justice partners on how to appropriately and safely respond to individuals identified with serious mental illnesses (SMI) and co-occurring substance use disorders (SUD). The project will train criminal justice stakeholders to recognize the signs and symptoms of SMI as well as to learn skills to de-escalate potential volatile interactions.

The Miami Police Department would welcome the opportunity to receive CIT Training for our law enforcement officers. Our commitment would include providing 50 staff annually for the training as well as follow-up with necessary data collection as required.

The current proposal builds on the existing collaboration and will advance the efforts of our community to address the over representation of individuals with serious mental illnesses in the criminal justice system. We look forward to continuing to play a critical role in the project implementation and outcome evaluation, and strongly encourage the funding of this proposal.

Sincerely,

Jorge R. Colina
Chief of Police

MAM:ccq



MIAMI POLICE DEPARTMENT/P.O. BOX 06277 / Miami, Florida 33101 / (305) 603-6100
E-Mail Address: chief@miami-police.org

52



45

[Handwritten Signature]

CITY OF MIAMI, FLORIDA

1/14/21

INTER-OFFICE MEMORANDUM

[Handwritten Signature]

TO : Jorge R. Colina
Chief of Police

DATE : January 7, 2021

1.15.21
FILE :

SUBJECT : CIT Related Grant Participation
Request

[Handwritten Signature]
FROM : Manuel A. Morales
Assistant Chief
Field Operations Division

REFERENCES :

ENCLOSURES:

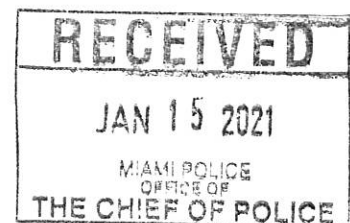
The Miami Police Department (MPD) is requested to participate in the Substance Abuse, Mental Health Services Administration, Mental Health Training Grant (SAMSHA) by Ms. Habsi Kaba of the CIT Miami-Dade and Police Mental Health Collaboration Eleventh Judicial Circuit Criminal Mental Health Project.

The participation will entail MPS sending 50 or more police officers to attend the 40-hour CIT training class so that they become CIT certified. The project is designed to prepare and train officers to safely respond to individuals identified with serious mental illnesses and co-occurring substance use disorders so that they can appropriately divert the individual (s) away from the criminal justice system and into community-based treatment what will promote successful community integration and recovery.

The second element of participation would entail tracking the engagements that the newly certified CIT officers have with mental health incidents specifically:

1. Number of CIT/mental health calls handled to include baker-acts and voluntary encounters.
2. In addition, we will provide the number of referrals (when person does not meet involuntary criteria, CIT officer will provide person with a resource pamphlet supplied by the SAMSHA program).

MAM:ccq





MIAMI GARDENS POLICE DEPARTMENT



"BUILDING A SAFER COMMUNITY"

Delma K. Noel-Pratt
CHIEF OF POLICE

January 15, 2021

CIT Miami-Dade and Police Mental Health Collaboration
Eleventh Judicial Circuit Criminal Mental Health Project
Richard E. Gerstein Justice Building
1351 NW 12th Street, room 226
Miami, FL 33123

Re: Substance Abuse, Mental Health Services Administration,
FY 2021 Mental Health Awareness Training Grant (No. SM-21-007) Application

To Whom It May Concern,


The Miami Gardens Police Department is pleased to provide a letter of commitment to Miami-Dade County on behalf of the Eleventh Judicial Circuit of Florida Administrative Office of the Courts for the FY 2021 Mental Health Awareness Training Grant application. Our organization has a long standing and active collaboration with the Court's Criminal Mental Health Project (CMHP), pre-booking diversion Crisis Intervention Training (CIT) training. Our aligned vision is directed toward successful reentry and community integration for individuals identified with serious mental illnesses involved in the criminal justice system. The goal is to divert individuals away from the criminal justice system and into community-based treatment and services.

The proposed project is designed to prepare and train criminal justice partners on how to appropriately and safely respond to individuals identified with serious mental illnesses (SMI) and co-occurring substance use disorders (SUD). The project will train criminal justice stakeholders to recognize the signs and symptoms of SMI as well as to learn skills to de-escalate potential volatile interactions.

The Miami Gardens Police Department would welcome the opportunity to receive CIT Training for our law enforcement officers. Our commitment would include providing at least two (2) Miami Gardens Police Department's staff per month for the training as well as follow-up with necessary data collection such as number of mental health calls, number of Baker Act calls and numbers of referrals as required.

The current proposal builds on the existing collaboration and will advance the efforts of our community to address the over representation of individuals with serious mental illnesses in the criminal justice system. We look forward to continuing to play a critical role in the project implementation and outcome evaluation, and strongly encourage the funding of this proposal.

Respectfully,



Delma K. Noel-Pratt
Chief of Police



SOUTH MIAMI POLICE DEPARTMENT



OFFICE OF THE CHIEF

RENÉ G. LANDA

Chief of Police

January 14, 2021

Habsi W. Kaba MS MFT CMS
CIT Miami-Dade and Police Mental Health Collaboration
Eleventh Judicial Circuit Criminal Mental Health Project
Richard Gerstein Justice Building
1351 NW 12th Street, Room 226
Miami, Florida 33123

Re: Substance Abuse, Mental Health Services Administration,
FY 2021 Mental Health Awareness Training Grant (No. SM-21-007 Application)

Dear ~~Ms. Habsi Kaba:~~ *HABSi*

The South Miami Police Department is pleased to provide a letter of commitment to Miami-Dade County on behalf of the Eleventh Judicial Circuit of Florida Administrative Office of the Courts for the FY 2021 Mental Health Awareness Training Grant application. Our organization has a long standing and active collaboration with the Court's Mental Health Project (CMHP), pre-booking diversion CIT training. Our aligned vision is directed toward successful reentry and community integration for individuals identified with serious mental illnesses involved in the criminal justice system. The goal is to divert individuals away from the criminal justice system and into community-based treatment and services.

The proposed project is designed to prepare and train criminal justice partners on how to appropriately and safely respond to individuals identified with serious mental illnesses (SMI) and co-occurring substance use disorders (SUD). The project will train criminal justice stakeholders to recognize the signs and symptoms of SMI as well as to learn skills to de-escalate potential volatile interactions.



"To Protect and Serve"

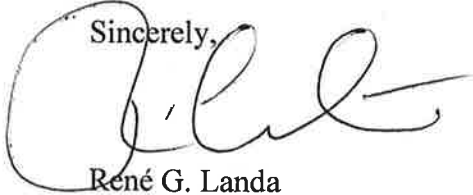
6130 Sunset Drive • South Miami, FL 33143-5093 • Office: 305.663.6357 • Fax: 305.663.6337

Email: rlanda@southmiamifl.gov • www.southmiamifl.gov

The South Miami Police Department would welcome the opportunity to receive CIT Training for our law enforcement officers. Our commitment would include providing six (6) staff annually for the training as well as follow-up with necessary data collection as required.

The current proposal builds on the existing collaboration and will advance the efforts of our community to address the over representation of individuals with serious mental illnesses in the criminal justice system. We look forward to continuing to play a critical role in the project implementation and outcome evaluation, and strongly encourage the funding of this proposal.

Sincerely,

A handwritten signature in black ink, appearing to read 'R. Landa', written over the word 'Sincerely,'.

René G. Landa
Chief of Police
South Miami Police Department

January 29, 2021

Re: Substance Abuse, Mental Health Services Administration,
FY 2021 Mental Health Awareness Training Grant (No. SM-21-007) Application

To Whom it may concern:

The Florida Department of Corrections, Office of Community Corrections, Bureau of Probation and Parole Services for the 11th Circuit is pleased to provide a letter of commitment to Miami-Dade County on behalf of the Eleventh Judicial Circuit of Florida Administrative Office of the Courts for the FY 2021 Mental Health Awareness Training Grant application. Our organization has a long standing and active collaboration with the Court's Criminal Mental Health Project (CMHP). Our aligned vision is directed toward public safety, successful reentry and community integration for individuals identified with serious mental illnesses involved in the criminal justice system. The goal is to divert individuals away from the criminal justice system and into community-based treatment and services.

The proposed project is designed to prepare and train criminal justice partners on how to appropriately and safely respond to individuals identified with serious mental illnesses (SMI) and co-occurring substance use disorders (SUD). The project will train criminal justice stakeholders to recognize the signs and symptoms of SMI as well as to learn skills to de-escalate potential volatile interactions.

The Florida Department of Corrections, Office of Community Corrections, Bureau of Probation and Parole Services for the 11th Circuit would welcome the opportunity to receive Public Safety Mental Health First Aid Certification Training for our staff. Our commitment would include providing fifty (50) staff annually for the training as well as follow-up with necessary data collection as required.

The current proposal builds on the existing collaboration and will advance the efforts of our community to address the over representation of individuals with serious mental illnesses in the criminal justice system. We look forward to continuing to play a critical role in the project implementation and outcome evaluation, and strongly encourage the funding of this proposal.

Sincerely,



Raul Fernandez,
Circuit Administrator



STATE ATTORNEY

ELEVENTH JUDICIAL CIRCUIT OF FLORIDA
E. R. GRAHAM BUILDING
1350 N.W. 12TH AVENUE
MIAMI, FLORIDA 33136-2111

KATHERINE FERNANDEZ RUNDLE
STATE ATTORNEY
KatherineFernandezRundle@MiamiSAO.com

TELEPHONE (305) 547-0100
www.miamiSAO.com

January 19, 2021

Re: Substance Abuse, Mental Health Services Administration,
FY 2021 Mental Health Awareness Training Grant (No. SM-21-007) Application

To Whom it may concern:

As the State Attorney for Miami-Dade County, the Eleventh Judicial Circuit of Florida I am pleased to provide this letter of support to the Administrative Office of the Courts for the FY 2021 Mental Health Awareness Training Grant application. My office has a long standing and active collaboration with the Court's Criminal Mental Health Project (CMHP). Our aligned vision is directed toward successful reentry and community integration for individuals identified with serious mental illnesses involved in the criminal justice system. The shared goal is to divert individuals away from the criminal justice system and into community-based treatment and services.

The proposed project is designed to prepare and train criminal justice partners on how to appropriately and safely respond to individuals identified with serious mental illnesses (SMI) and co-occurring substance use disorders (SUD). The project will train criminal justice stakeholders to recognize the signs and symptoms of SMI as well as to learn skills to de-escalate potential volatile interactions.

I would welcome the opportunity for our staff to receive Mental Health First Aid Training. Our commitment would be seeking annual training for staff assigned to the circuit courts, county courts and our Child Support Enforcement Divisions as well as follow-up with necessary non-secure data collection as required.

The current proposal builds on the existing collaboration and will advance the efforts of our community to address the over representation of individuals with serious mental illnesses in the criminal justice system. We look forward to continuing to play a critical role in the project implementation and outcome evaluation, and strongly encourage the funding of this proposal.

Sincerely,

KATHERINE FERNANDEZ RUNDLE
State Attorney

KFR:md

cc:Honorable Bertila Soto, Chief Judge, Eleventh Judicial Circuit of Florida
Don L. Horn, Chief Assistant State Attorney
Kathleen Hoague, Chief Assistant State Attorney
Stephen K. Talpins, Chief Assistant State Attorney
Deisy Hernandez, Chief Assistant State Attorney
Howard Rosen, Chief Assistant State Attorney
William Reich, Assistant State Attorney, Training Director
Carrie Q. Soubal, Operations Advisor



January 20, 2021

Re: Substance Abuse, Mental Health Services Administration,
FY 2021 Mental Health Awareness Training Grant (No. SM-21-007) Application

To Whom it may concern:

Camillus House is pleased to provide a letter of commitment to Miami-Dade County on behalf of the Eleventh Judicial Circuit of Florida Administrative Office of the Courts for the FY 2021 Mental Health Awareness Training Grant application. Our organization has a long standing and active collaboration with the Court's Criminal Mental Health Project (CMHP). Our aligned vision is directed toward public safety, successful reentry and community integration for individuals identified with serious mental illnesses involved in the criminal justice system. The goal is to divert individuals away from the criminal justice system and into community-based treatment and services.

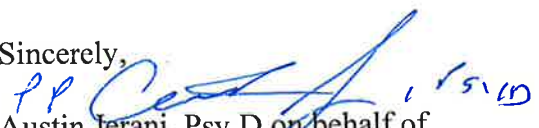
The proposed project is designed to prepare and train criminal justice partners on how to appropriately and safely respond to individuals identified with serious mental illnesses (SMI) and co-occurring substance use disorders (SUD). The project will train criminal justice stakeholders to recognize the signs and symptoms of SMI as well as to learn skills to de-escalate potential volatile interactions.

Camillus House's Diversion Program provides residential treatment services to adults referred by the 11th Judicial Circuit Court with an open misdemeanor or felony case who have a serious mental illness and/or substance use disorder. The Diversion Program serves an estimate of 50 adults each fiscal year (7/1-6/30) and provides individual and group counseling, case management, referrals for housing and employment, on-site culinary classes, drug testing, art therapy and yoga, interactive journaling and a host of other services to assist individuals successfully re-integrate into the community.

Camillus House would welcome the opportunity to collaborate and assist those in need to access mental health treatment and services. Our organization would also benefit from Mental Health First Aid Training for our staff. Our commitment would include providing Mental Health First Aid Training for 50 staff annually as well as follow-up with necessary data collection as required.

The current proposal builds on the existing collaboration and will advance the efforts of our community to address the over representation of individuals with serious mental illnesses in the criminal justice system. We look forward to continuing to play a critical role in the project implementation and outcome evaluation, and strongly encourage the funding of this proposal.

Sincerely,


Austin Jerani, Psy.D on behalf of
Hilda M. Fernandez, CEO
Camillus House, Inc.

HOPE IS WHERE THE HEART IS



January 25, 2021

Re: Substance Abuse, Mental Health Services Administration,
FY 2021 Mental Health Awareness Training Grant (No. SM-21-007) Application

To Whom It May Concern:

Community Health of South Florida (CHI) is pleased to provide a letter of commitment to Miami-Dade County on behalf of the Eleventh Judicial Circuit of Florida Administrative Office of the Courts for the FY 2021 Mental Health Awareness Training Grant application. Our organization has a long standing and active collaboration with the Court's Criminal Mental Health Project (CMHP). Our aligned vision is directed toward public safety, successful reentry and community integration for individuals identified with serious mental illnesses involved in the criminal justice system. The goal is to divert individuals away from the criminal justice system and into community-based treatment and services.

The proposed project is designed to prepare and train criminal justice partners on how to appropriately and safely respond to individuals identified with serious mental illnesses (SMI) and co-occurring substance use disorders (SUD). The project will train criminal justice stakeholders to recognize the signs and symptoms of SMI as well as to learn skills to de-escalate potential volatile interactions.

CHI provides an array of mental health and substance abuse services including adult crisis stabilization services for those who are assessed as being a risk to harm themselves or others.

CHI welcomes the opportunity to collaborate and assist those in need to access mental health treatment and services. Our organization would also benefit from Mental Health First Aid Training for our staff. Our commitment would include providing 125 staff annually for the training as well as follow-up with necessary data collection as required.



CHI is a not-for-profit corporation partially sponsored/funded by the Florida Department of Children & Families, District 11; the Florida Department of Health; HRSA, Bureau of Primary Health Care; Public Health Trust of Miami-Dade County; The Children's Trust; South Florida Behavioral Health Network; and the Health Foundation of South Florida

10300 SW 216 Street • Miami, Florida 33190

Office: (305) 253-5100 • Fax: (305) 254-4901 • www.chisouthfl.org

The current proposal builds on the existing collaboration and will advance the efforts of our community to address the over representation of individuals with serious mental illnesses in the criminal justice system. We look forward to continuing to play a critical role in the project implementation and outcome evaluation, and strongly encourage the funding of this proposal.

Sincerely,



Blake Hall
President



January 21, 2021

Re: Substance Abuse, Mental Health Services Administration, FY 2021 Mental Health Awareness Training Grant (No. SM-21-007) Application

To Whom it may concern:

The Jackson Behavioral Health Hospital is pleased to provide a letter of commitment to Miami-Dade County on behalf of the Eleventh Judicial Circuit of Florida Administrative Office of the Courts for the FY 2021 Mental Health Awareness Training Grant application. Our organization has a long standing and active collaboration with the Court's Criminal Mental Health Project (CMHP). Our aligned vision is directed toward public safety, successful reentry and community integration for individuals identified with serious mental illnesses involved in the criminal justice system. The goal is to divert individuals away from the criminal justice system and into community-based treatment and services.


The proposed project is designed to prepare and train criminal justice partners on how to appropriately and safely respond to individuals identified with serious mental illnesses (SMI) and co-occurring substance use disorders (SUD). The project will train criminal justice stakeholders to recognize the signs and symptoms of SMI as well as to learn skills to de-escalate potential volatile interactions.

Jackson Behavioral Health Hospital is a free standing Behavioral Health hospital licensed for 239 beds treating adults, geriatric, child and adolescent and patients with substance abuse and co-occurring disorders. The hospital also has an emergency/intake and referral center. In addition Jackson Behavioral Health has two outpatient locations and Crisis Stabilization facility in northern Miami –Dade County

The Jackson Behavioral Health Hospital would welcome the opportunity to collaborate and assist those in need to access mental health treatment and services. Our organization would also benefit from Mental Health First Aid Training for our staff. Our commitment would include providing 25 staff annually for the training as well as follow-up with necessary data collection as required.

The current proposal builds on the existing collaboration and will advance the efforts of our community to address the over representation of individuals with serious mental illnesses in the criminal justice system. We look forward to continuing to play a critical role in the project implementation and outcome evaluation, and strongly encourage the funding of this proposal.

Sincerely



Kevin C. Andrews
Senior Vice President and CEO



**Integrity
Professionalism
Service Excellence**

Corrections & Rehabilitation Department

Office of the Director
2525 NW 62 STREET • Suite 3227
Miami, Florida 33147
T 786-263-6010 F 786-263-6135

miamidade.gov

January 12, 2021

Department of Health and Human Services
Substance Abuse, Mental Health Services Administration
5600 Fishers Lane
Rockville, Maryland 20852

Re: *FY 2021 Mental Health Awareness Training Grant
Funding Opportunity Announcement No. SM-21-007 Application*

To Whom it may concern:

Miami-Dade Corrections and Rehabilitation Department (MDCR) operates the eighth largest jail system in the country and the largest in the state of Florida. MDCR incarcerated on average 4,329 persons daily who are awaiting trial, serving sentences of 364 days or less, and booked over 57,000 persons in 2019. MDCR's mission is to *"serve our community by providing safe, secure, and humane detention of individuals in our custody while preparing them for a successful return to the community"*. The cornerstone of this mission and the Department's commitment to the community is to divert individuals from the criminal justice system by facilitating necessary resources to minimize possible recidivism and mechanisms for positive engagement with their family and social network.

As such, MDCR is pleased to provide a letter of commitment on behalf of the Eleventh Judicial Circuit of Florida Administrative Office of the Courts for the FY 2021 Mental Health Awareness Training Grant application. MDCR has a longstanding and active collaboration with the Court's Criminal Mental Health Project (CMHP). Our aligned vision is focused on public safety, successful reentry and community integration for individuals identified with serious mental illnesses involved in the criminal justice system. The goal is to divert individuals away from the criminal justice system and into community-based treatment and services.

The proposed project is designed to prepare and train criminal justice partners on how to appropriately and safely respond to individuals identified with serious mental illnesses (SMI) and co-occurring substance use disorders (SUD). The project will train criminal justice stakeholders to recognize the signs and symptoms of SMI as well as to learn skills to de-escalate potential, volatile interactions.

MDCR welcomes the opportunity to receive Public Safety Mental Health First Aid Certification Training for our correctional staff. Our commitment would include providing 100 staff annually for the training as well as follow-up with necessary data collection as required. The current proposal builds on the existing collaboration and will advance the efforts in Miami-Dade County to address the overrepresentation of individuals with SMIs in the criminal justice system. We look forward to continuing to play a critical role in the project implementation and outcome evaluation, and strongly encourage the funding of this proposal.

Sincerely,

Daniel Junior
Director

*MIAMI-DADE
Delivering Excellence Every Day*

January 4, 2021

Re: Substance Abuse, Mental Health Services Administration,
FY 2021 Mental Health Awareness Training Grant (No. SM-21-007) Application

To Whom it may concern:

NAMI Miami-Dade County, Inc., the local affiliate of the National Alliance on Mental Illness, is pleased to provide a letter of commitment to Miami-Dade County on behalf of the Eleventh Judicial Circuit of Florida Administrative Office of the Courts for the FY 2021 Mental Health Awareness Training Grant application. Our organization has a long standing and active collaboration with the Court's Criminal Mental Health Project (CMHP). Our aligned vision is directed toward public safety, successful reentry and community integration for individuals identified with serious mental illnesses involved in the criminal justice system. The goal is to divert individuals away from the criminal justice system and into community-based treatment and services.

The proposed project is designed to prepare and train criminal justice partners on how to appropriately and safely respond to individuals identified with serious mental illnesses (SMI) and co-occurring substance use disorders (SUD). The project will train criminal justice stakeholders to recognize the signs and symptoms of SMI as well as to learn skills to de-escalate potential volatile interactions.

NAMI Miami-Dade would welcome the opportunity to collaborate and assist those in need to access mental health treatment and services. Our organization would also benefit from Mental Health First Aid Training for our staff and volunteers that lead peer and family mental health support groups. Our commitment would include providing 40 individuals per year for the training as well as follow-up with necessary data collection as required.

The current proposal builds on the existing collaboration and will advance the efforts of our community to address the over representation of individuals with serious mental illnesses in the criminal justice system. We look forward to continuing to play a critical role in the project implementation and outcome evaluation, and strongly encourage the funding of this proposal.

Sincerely,



Kathryn Coppola, Esq.
Executive Director



LAW OFFICES OF THE
PUBLIC DEFENDER
ELEVENTH JUDICIAL CIRCUIT OF FLORIDA
Bennett H. Brummer Building
1320 NW 14th Street
Miami, Florida 33125

CARLOS J. MARTINEZ
PUBLIC DEFENDER

305.545.1900
www.pdmiami.com

January 14, 2021

Re: Substance Abuse, Mental Health Services Administration,
FY 2021 Mental Health Awareness Training Grant (No. SM-21-007) Application

To Whom It May Concern:

As the Public Defender for Miami-Dade County (11th Judicial Circuit of Florida), I am pleased to provide a letter of commitment to Miami-Dade County on behalf of the Eleventh Judicial Circuit of Florida Administrative Office of the Courts for the FY 2021 Mental Health Awareness Training Grant application. Our organization has a long standing and active collaboration with the Court's Criminal Mental Health Project (CMHP). Our aligned vision is directed toward successful reentry and community integration for individuals identified with serious mental illnesses involved in the criminal justice system. The goal is to divert individuals away from the criminal justice system and into community-based treatment and services.

The proposed project is designed to prepare and train criminal justice partners on how to appropriately and safely respond to individuals identified with serious mental illnesses (SMI) and co-occurring substance use disorders (SUD). The project will train criminal justice stakeholders to recognize the signs and symptoms of SMI as well as to learn skills to de-escalate potential volatile interactions.

My office would welcome the opportunity to receive Mental Health First Aid Training for our staff. Our commitment would include providing 100 staff annually for the training as well as follow-up with necessary data collection as required.

The current proposal builds on the existing collaboration and will advance the efforts of our community to address the over representation of individuals with serious mental illnesses in the criminal justice system. We look forward to continuing to play a critical role in the project implementation and outcome evaluation, and strongly encourage the funding of this proposal.

If you have any questions or if I can be of further assistance, please feel free to contact me at 305.545.1900.

Sincerely,

A handwritten signature in black ink that reads "Carlos J. Martinez". The signature is written in a cursive, flowing style with a large initial 'C'.

Carlos J. Martinez
Public Defender



**ELEVENTH JUDICIAL CIRCUIT OF FLORIDA
ADMINISTRATIVE OFFICE OF THE COURTS**

BERTILA SOTO
CHIEF JUDGE

SANDRA M. LONERGAN
TRIAL COURT ADMINISTRATOR

LAWSON E. THOMAS COURTHOUSE CENTER
175 NW FIRST AVENUE SUITE 3016
MIAMI, FLORIDA 33128
(305) 349-7000
FAX (305) 349-7003

As the authorized representative of the Eleventh Judicial Circuit of Florida I, Sandra M Lonergan assures SAMHSA that all participating mental health service provider organizations listed in this application meet the two-year experience requirement and applicable licensing, accreditation, and certification requirements. If this application is within the funding range for a grant award, we will provide the SAMHSA Government Project Officer (GPO) with the following documents. I understand that if this documentation is not received by the GPO within the specified timeframe, the application will be removed from consideration for an award and the funds will be provided to another applicant meeting these requirements.

- Official documentation that all mental health treatment provider organizations participating in the project have been providing relevant services for a minimum of two years prior to the date of the application in the area(s) in which services are to be provided. Official documents must definitively establish that the organization has provided relevant services for the last two years; and

- Official documentation that all mental health treatment provider organizations: (1) comply with all local (city, county) and state requirements for licensing, accreditation and certification; OR (2) official documentation from the appropriate agency of the applicable state, county, or other governmental unit that licensing, accreditation, and certification requirements do not exist.³ Official documentation is a copy of each service provider organization's license, accreditation, and certification. Documentation of accreditation will not be accepted in lieu of an organization's license. A statement by, or letter from, the applicant organization or from a provider organization attesting to compliance with licensing, accreditation, and certification or that no licensing, accreditation, certification requirements exist does not constitute adequate documentation.

Sandra Lonergan
Sandra M. Lonergan

2/3/2021
Date

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OPPORTUNITY & PACKAGE DETAILS:

Opportunity Number:	SM-21-007
Opportunity Title:	Mental Health Awareness Training
Opportunity Package ID:	PKG00264384
CFDA Number:	93.243
CFDA Description:	Substance Abuse and Mental Health Services Projects of Regional and National Significance
Competition ID:	SM-21-007
Competition Title:	MHAT
Opening Date:	12/07/2020
Closing Date:	02/05/2021
Agency:	Substance Abuse and Mental Health Services Adminis
Contact Information:	CAPT Maryann Robinson Division of Prevention, Traumatic Stress, and Special Programs Center for Mental Health Services Substance Abuse and Mental Health Services Administration (240) 276-1883 maryann.robinson@samhsa.hhs.gov

APPLICANT & WORKSPACE DETAILS:

Workspace ID:	WS00628211
Application Filing Name:	MDC Mental Health Awareness Training for Criminal Justice Stakeholders
DUNS:	1319102540000
Organization:	MIAMI-DADE, COUNTY OF
Form Name:	Application for Federal Assistance (SF-424)
Form Version:	2.1
Requirement:	Mandatory
Download Date/Time:	Feb 05, 2021 10:40:48 AM EST
Form State:	No Errors

FORM ACTIONS:

Application for Federal Assistance SF-424

*** 1. Type of Submission:**

- ☐ Preapplication
☒ Application
☐ Changed/Corrected Application

*** 2. Type of Application:**

- ☒ New
☐ Continuation
☐ Revision

*** If Revision, select appropriate letter(s):**

*** Other (Specify):**

*** 3. Date Received:**

Completed by Grants.gov upon submission.

4. Applicant Identifier:

5a. Federal Entity Identifier:

5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

*** a. Legal Name:**

Miami-Dade County

*** b. Employer/Taxpayer Identification Number (EIN/TIN):**

596000573

*** c. Organizational DUNS:**

1319102540000

d. Address:

*** Street1:**

Stephen P. Clark Center

Street2:

111 NW 1st Street, 22nd Floor

*** City:**

Miami

County/Parish:

Miami-Dade

*** State:**

FL: Florida

Province:

*** Country:**

USA: UNITED STATES

*** Zip / Postal Code:**

33128-1994

e. Organizational Unit:

Department Name:

Office of Management & Budget

Division Name:

Eleventh Judicial Circuit

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:

Mrs.

*** First Name:**

Cindy

Middle Name:

*** Last Name:**

Schwartz

Suffix:

Title:

Program Director

Organizational Affiliation:

County Government

*** Telephone Number:**

(305) 548-5319

Fax Number:

*** Email:**

grantsadministration@jud11.flcourts.org

Application for Federal Assistance SF-424

* 9. Type of Applicant 1: Select Applicant Type:

B: County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

* 10. Name of Federal Agency:

Substance Abuse and Mental Health Services Adminis

11. Catalog of Federal Domestic Assistance Number:

93.243

CFDA Title:

Substance Abuse and Mental Health Services Projects of Regional and National Significance

* 12. Funding Opportunity Number:

SM-21-007

* Title:

Mental Health Awareness Training

13. Competition Identification Number:

SM-21-007

Title:

MHAT

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

* 15. Descriptive Title of Applicant's Project:

The Miami-Dade County Mental Health Awareness Training for Criminal Justice Stakeholders

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424**16. Congressional Districts Of:*** a. Applicant * b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

17. Proposed Project:* a. Start Date: * b. End Date: **18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="625,000.00"/>
* b. Applicant	<input type="text" value="0.00"/>
* c. State	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="0.00"/>
* e. Other	<input type="text" value="0.00"/>
* f. Program Income	<input type="text" value="0.00"/>
* g. TOTAL	<input type="text" value="625,000.00"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- ☐ a. This application was made available to the State under the Executive Order 12372 Process for review on .
- ☒ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- ☐ c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**☐ Yes ☒ No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:

Middle Name:

* Last Name:

Suffix:

* Title: * Telephone Number: Fax Number: * Email: * Signature of Authorized Representative: * Date Signed:

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APPLICANT & WORKSPACE DETAILS:

Workspace ID:	WS00628211
Application Filing Name:	MDC Mental Health Awareness Training for Criminal Justice Stakeholders
DUNS:	1319102540000
Organization:	MIAMI-DADE, COUNTY OF
Form Name:	Project Abstract Summary
Form Version:	1.1
Requirement:	Mandatory
Download Date/Time:	Feb 05, 2021 10:44:56 AM EST
Form State:	No Errors

FORM ACTIONS:

Project Abstract Summary

Program Announcement (CFDA)

93.243

Program Announcement (Funding Opportunity Number)

SM-21-007

Closing Date

02/05/2021

Applicant Name

Length of Proposed Project

5

Application Control No.

Federal Share Requested (for each year)

Federal Share 1st Year

\$ 125,000

Federal Share 2nd Year

\$ 125,000

Federal Share 3rd Year

\$ 125,000

Federal Share 4th Year

\$ 125,000

Federal Share 5th Year

\$ 125,000

Non-Federal Share Requested (for each year)

Non-Federal Share 1st Year

\$ 0

Non-Federal Share 2nd Year

\$ 0

Non-Federal Share 3rd Year

\$ 0

Non-Federal Share 4th Year

\$ 0

Non-Federal Share 5th Year

\$ 0

Project Title

Project Abstract Summary

Project Summary

Abstract

The Miami-Dade County Mental Health Awareness Training for Criminal Justice Stakeholders is designed to prepare and train criminal justice partners on how to appropriately and safely respond to individuals identified with serious mental illnesses (SMI) and co-occurring substance use disorders (SUD). The goal of the project is to improve mental health awareness for criminal justice stakeholders. The objectives of the project will be to train criminal justice stakeholders to recognize the signs and symptoms of SMI as well as learn skills to de-escalate potential volatile interactions. Stakeholders will include law enforcement, court employees, correctional staff, attorneys, social service partners and families. Crisis Intervention Team (CIT) training and Mental Health First Aid (MHFA) will be utilized as the evidence-based practice. The project will train 375 stakeholders annually and 1,875 over the 5-year grant period.

The over representation of individuals identified with serious mental illnesses and co-occurring substance use disorders involved in the criminal justice system is well documented. In Miami-Dade County, approximately 70% of individuals who live with serious mental illness (SMI) or substance use disorder (SUD) are currently not receiving treatment. As a result, police officers have increasingly become the first, and often only, responders to people in crisis due to untreated mental illnesses. Too often, these encounters result in the arrest and incarceration of individuals for criminal offenses that are directly related to individuals' psychiatric symptoms and/or life-health contexts (e.g., homelessness, addiction, poverty).

Upon entry into the criminal justice system and incarceration, individuals with SMI and co-occurring SUD will interact with a wide variety of people. This population is often misunderstood, alienated and stigmatized. Mental Health Awareness training on how to recognize the signs and symptoms of mental illness and how to safely and appropriately respond will benefit everyone involved. Training will cover; effective communication techniques, de-escalating crises, promoting mental health literacy, reducing stigma of mental illness, enabling early intervention through recognition of signs and symptoms, and connecting people to care.

Community resources to mental health service agencies and other appropriate resources will be provided to all participants of Mental Health Awareness training. In addition, referrals to mental health resources and services will be tracked through the data collection process.

Estimated number of people to be served as a result of the award of this grant.

1875

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Workspace ID:	WS00628211
Application Filing Name:	MDC Mental Health Awareness Training for Criminal Justice Stakeholders
DUNS:	1319102540000
Organization:	MIAMI-DADE, COUNTY OF
Form Name:	Budget Information for Non-Construction Programs (SF-424A)
Form Version:	1.0
Requirement:	Mandatory
Download Date/Time:	Feb 05, 2021 10:42:29 AM EST
Form State:	No Errors

FORM ACTIONS:

BUDGET INFORMATION - Non-Construction Programs

SECTION A - BUDGET SUMMARY

Grant Program Function or Activity (a)	Catalog of Federal Domestic Assistance Number (b)	Estimated Unobligated Funds		New or Revised Budget		
		Federal (c)	Non-Federal (d)	Federal (e)	Non-Federal (f)	Total (g)
1. FY 2021 Mental Health Awareness Training FOA No. SM-21-007	93.243	\$	\$	\$ 625,000.00	\$	\$ 625,000.00
2.						
3.						
4.						
5. Totals		\$	\$	\$ 625,000.00	\$	\$ 625,000.00

SECTION B - BUDGET CATEGORIES

6. Object Class Categories	GRANT PROGRAM, FUNCTION OR ACTIVITY				Total (5)
	(1)	(2)	(3)	(4)	
	FY 2021 Mental Health Awareness Training FOA No. SM-21-007				
a. Personnel	\$ 234,661.00	\$	\$	\$	\$ 234,661.00
b. Fringe Benefits	176,354.00				176,354.00
c. Travel	76,210.00				76,210.00
d. Equipment	0.00				0.00
e. Supplies	62,713.00				62,713.00
f. Contractual	25,062.00				25,062.00
g. Construction	0.00				0.00
h. Other	0.00				0.00
i. Total Direct Charges (sum of 6a-6h)	575,000.00			\$	575,000.00
j. Indirect Charges	50,000.00			\$	50,000.00
k. TOTALS (sum of 6i and 6j)	\$ 625,000.00	\$	\$	\$	625,000.00
7. Program Income	\$	\$	\$	\$	\$

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SECTION C - NON-FEDERAL RESOURCES						
(a) Grant Program	(b) Applicant	(c) State	(d) Other Sources	(e) TOTALS		
8. FY 2021 Mental Health Awareness Training FOA No. SM-21-007	\$	\$	\$			
9.						
10.						
11.						
12. TOTAL (sum of lines 8-11)	\$	\$	\$			
SECTION D - FORECASTED CASH NEEDS						
Total for 1st Year	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter		
13. Federal \$ 125,000.00	\$ 31,250.00	\$ 31,250.00	\$ 31,250.00	\$ 31,250.00		
14. Non-Federal \$						
15. TOTAL (sum of lines 13 and 14)	\$ 125,000.00	\$ 31,250.00	\$ 31,250.00	\$ 31,250.00		
SECTION E - BUDGET ESTIMATES OF FEDERAL FUNDS NEEDED FOR BALANCE OF THE PROJECT						
(a) Grant Program	FUTURE FUNDING PERIODS (YEARS)					
	(b) First	(c) Second	(d) Third	(e) Fourth		
16. FY 2021 Mental Health Awareness Training FOA No. SM-21-007	\$ 125,000.00	\$ 125,000.00	\$ 125,000.00	\$ 125,000.00		
17.						
18.						
19.						
20. TOTAL (sum of lines 16 - 19)	\$ 125,000.00	\$ 125,000.00	\$ 125,000.00	\$ 125,000.00		
SECTION F - OTHER BUDGET INFORMATION						
21. Direct Charges:		22. Indirect Charges:				
23. Remarks:						

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Opportunity Title:	Mental Health Awareness Training
Opportunity Package ID:	PKG00264384
CFDA Number:	93.243
CFDA Description:	Substance Abuse and Mental Health Services Projects of Regional and National Significance
Competition ID:	SM-21-007
Competition Title:	MHAT
Opening Date:	12/07/2020
Closing Date:	02/05/2021
Agency:	Substance Abuse and Mental Health Services Adminis
Contact Information:	CAPT Maryann Robinson Division of Prevention, Traumatic Stress, and Special Programs Center for Mental Health Services Substance Abuse and Mental Health Services Administration (240) 276-1883 maryann.robinson@samhsa.hhs.gov

APPLICANT & WORKSPACE DETAILS:

Workspace ID:	WS00628211
Application Filing Name:	MDC Mental Health Awareness Training for Criminal Justice Stakeholders
DUNS:	1319102540000
Organization:	MIAMI-DADE, COUNTY OF
Form Name:	Project Narrative Attachment Form
Form Version:	1.2
Requirement:	Mandatory
Download Date/Time:	Feb 05, 2021 10:44:01 AM EST
Form State:	No Errors

FORM ACTIONS:

Project Narrative File(s)

*** Mandatory Project Narrative File Filename:**

Add Mandatory Project Narrative File

Delete Mandatory Project Narrative File

View Mandatory Project Narrative File

To add more Project Narrative File attachments, please use the attachment buttons below.

Add Optional Project Narrative File

Delete Optional Project Narrative File

View Optional Project Narrative File

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Workspace ID:	WS00628211
Application Filing Name:	MDC Mental Health Awareness Training for Criminal Justice Stakeholders
DUNS:	1319102540000
Organization:	MIAMI-DADE, COUNTY OF
Form Name:	Budget Narrative Attachment Form
Form Version:	1.2
Requirement:	Mandatory
Download Date/Time:	Feb 05, 2021 10:45:26 AM EST
Form State:	No Errors

FORM ACTIONS:

Budget Narrative File(s)

* **Mandatory Budget Narrative Filename:**

Add Mandatory Budget Narrative

Delete Mandatory Budget Narrative

View Mandatory Budget Narrative

To add more Budget Narrative attachments, please use the attachment buttons below.

Add Optional Budget Narrative

Delete Optional Budget Narrative

View Optional Budget Narrative

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Workspace ID:	WS00628211
Application Filing Name:	MDC Mental Health Awareness Training for Criminal Justice Stakeholders
DUNS:	1319102540000
Organization:	MIAMI-DADE, COUNTY OF
Form Name:	Other Attachments Form
Form Version:	1.2
Requirement:	Mandatory
Download Date/Time:	Feb 05, 2021 10:45:53 AM EST
Form State:	No Errors

FORM ACTIONS:

Other Attachment File(s)

*** Mandatory Other Attachment Filename:**

[Add Mandatory Other Attachment](#)

[Delete Mandatory Other Attachment](#)

[View Mandatory Other Attachment](#)

To add more "Other Attachment" attachments, please use the attachment buttons below.

[Add Optional Other Attachment](#)

[Delete Optional Other Attachment](#)

[View Optional Other Attachment](#)

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Application Filing Name:	MDC Mental Health Awareness Training for Criminal Justice Stakeholders
DUNS:	1319102540000
Organization:	MIAMI-DADE, COUNTY OF
Form Name:	Project/Performance Site Location(s)
Form Version:	2.0
Requirement:	Mandatory
Download Date/Time:	Feb 05, 2021 10:43:16 AM EST
Form State:	No Errors

FORM ACTIONS:

Project/Performance Site Location(s)

Project/Performance Site Primary Location ☐ I am submitting an application as an individual, and not on behalf of a company, state, local or tribal government, academia, or other type of organization.

Organization Name: Miami-Dade County 11th Judicial Circuit Court

DUNS Number:

* Street1: Richard E. Gerstein Courthouse

Street2: 1351 NW 12 Street, Room 7200

* City: Miami

County: Miami-Dade

* State: FL: Florida

Province:

* Country: USA: UNITED STATES

* ZIP / Postal Code: 33125-1633

* Project/ Performance Site Congressional District: FL-024

Project/Performance Site Location 1

☐ I am submitting an application as an individual, and not on behalf of a company, state, local or tribal government, academia, or other type of organization.

Organization Name:

DUNS Number:

* Street1:

Street2:

* City:

County:

* State:

Province:

* Country: USA: UNITED STATES

* ZIP / Postal Code:

* Project/ Performance Site Congressional District:

Additional Location(s)

Add Attachment

Delete Attachment

View Attachment



MEMORANDUM

(Revised)

TO: Honorable Chairman Jose "Pepe" Diaz
and Members, Board of County Commissioners

DATE: July 20, 2021

FROM: 
Gen Bonzon-Keenan
County Attorney

SUBJECT: Agenda Item No. 3(B)(1)

Please note any items checked.

- ☐ "3-Day Rule" for committees applicable if raised
- ☐ 6 weeks required between first reading and public hearing
- ☐ 4 weeks notification to municipal officials required prior to public hearing
- ☐ Decreases revenues or increases expenditures without balancing budget
- ☐ Budget required
- ☐ Statement of fiscal impact required
- ☐ Statement of social equity required
- ☐ Ordinance creating a new board requires detailed County Mayor's report for public hearing
- ☒ No committee review
- ☐ Applicable legislation requires more than a majority vote (i.e., 2/3's present ____, 2/3 membership ____, 3/5's ____, unanimous ____, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) ____, CDMP 2/3 vote requirement per 2-116.1(3)(h) or (4)(c) ____, or CDMP 9 vote requirement per 2-116.1(4)(c)(2) ____ to approve
- ☐ Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 3(B)(1)
7-20-21

RESOLUTION NO. _____

RESOLUTION RETROACTIVELY AUTHORIZING THE ACTION OF THE COUNTY MAYOR OR THE COUNTY MAYOR'S DESIGNEE, ACTING AS FISCAL AGENT FOR THE ELEVENTH JUDICIAL CIRCUIT OF FLORIDA, AS AUTHORIZED BY RESOLUTION NO. R-79-03, IN APPLYING FOR GRANT FUNDS FROM THE UNITED STATES DEPARTMENT OF HEALTH AND HUMAN SERVICES, SUBSTANCE ABUSE AND MENTAL HEALTH SERVICES ADMINISTRATION, IN THE AMOUNT OF \$625,000.00 FOR THE MIAMI-DADE COUNTY MENTAL HEALTH AWARENESS TRAINING FOR CRIMINAL JUSTICE STAKEHOLDERS PROJECT (PROJECT); AUTHORIZING THE COUNTY MAYOR OR THE COUNTY MAYOR'S DESIGNEE, ACTING AS FISCAL AGENT FOR THE ELEVENTH JUDICIAL CIRCUIT OF FLORIDA, TO EXECUTE AMENDMENTS TO THE GRANT APPLICATION, TO RECEIVE ANY GRANT FUNDS THAT ARE AWARDED, AND TO EXECUTE SUCH CONTRACTS, AGREEMENTS, AND MEMORANDA OF AGREEMENT THAT MAY BE NECESSARY FOR THE PROJECT, AND TO EXERCISE TERMINATION AND MODIFICATION PROVISIONS CONTAINED THEREIN; AND AUTHORIZING THE COUNTY MAYOR OR THE COUNTY MAYOR'S DESIGNEE, AS FISCAL AGENT FOR THE ELEVENTH JUDICIAL CIRCUIT OF FLORIDA, TO APPLY FOR AND RECEIVE ADDITIONAL FUTURE FUNDS THAT MAY BECOME AVAILABLE FOR THE PROJECT AND TO EXECUTE ANY CONTRACTS, AGREEMENTS, OR MEMORANDA OF AGREEMENT THAT MAY BE NECESSARY FOR THE RECEIPT OF SUCH FUTURE AVAILABLE FUNDS, AND TO EXERCISE TERMINATION AND MODIFICATION PROVISIONS CONTAINED THEREIN

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that:

Section 1. The matters contained in the foregoing recital and the accompanying County Mayor's memorandum are incorporated in this resolution by reference.

Section 2. This Board retroactively authorizes the action of the County Mayor or the County Mayor's designee, acting as the fiscal agent for the Eleventh Judicial Circuit of Florida, and as authorized by Resolution No. R-79-03, in applying for grant funds from the United States Department of Health and Human Services, Substance Abuse and Mental Health Services Administration, in the amount of \$625,000.00 for the Miami-Dade County Mental Health Awareness Training for Criminal Justice Stakeholders Project (Project).

Section 3. This Board authorizes the County Mayor or the County Mayor's designee, acting as the fiscal agent for the Eleventh Judicial Circuit of Florida, to execute any amendments to the grant application, to receive any grant funds that are awarded for the Project, and to execute any contracts, agreements, memoranda of agreement, and amendments thereto as may be required by program guidelines for the Project, and to exercise termination and modification provisions contained therein, all of which are subject to the County Attorney's Office's approval for form and legal sufficiency.

Section 4. This Board also authorizes the County Mayor or the County Mayor's designee, acting as fiscal agent for the Eleventh Judicial Circuit of Florida, to apply for and receive additional future funds that may become available for the Project, to execute any contracts, agreements, memoranda of agreement, or amendments that may be necessary for the receipt of additional available funds for the Project, and to exercise termination and modification provisions contained therein, subject to the County Attorney's Office's approval for form and legal sufficiency.

The foregoing resolution was offered by Commissioner ,
who moved its adoption. The motion was seconded by Commissioner
and upon being put to a vote, the vote was as follows:

Jose "Pepe" Diaz, Chairman	
Oliver G. Gilbert, III, Vice-Chairman	
Sen. René García	Keon Hardemon
Sally A. Heyman	Danielle Cohen Higgins
Eileen Higgins	Joe A. Martinez
Kionne L. McGhee	Jean Monestime
Raquel A. Regalado	Rebeca Sosa
Sen. Javier D. Souto	

The Chairperson thereupon declared this resolution duly passed and adopted this 20th day of July, 2021. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: _____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

LCK

Leigh C. Kobrinski