

# Memorandum



**Date:** May 25, 2021

**To:** Honorable Chairman Jose "Pepe" Diaz  
and Members, Board of County Commissioners

Agenda Item No. 2(B)(4)  
July 20, 2021

**From:** Daniella Levine Cava  
Mayor

**Subject:** FY 2019-20 Report of Employee Ideas/Suggestions (Fourth Quarter)

Pursuant to Resolution No. R-777-14, attached is the FY 2019-20 Fourth Quarter Report (July 1 through September 30, 2020) that provides a list of County employees whose cost-saving or efficiency-maximizing ideas/suggestions have been implemented.

Two (2) ideas have been successfully implemented by County departments. A total of \$1,050 is being awarded to the employees. Attached is a summary of the ideas implemented:

Department	Employee Name	Tangible/ Intangible	Award
Clerk of Court	Nicholas MacDonald*	Intangible	\$ 150
Department of Solid Waste Management	Alonzo Kendrick**	Intangible	\$ 900
Total			\$1,050

\*Mr. MacDonald is an employee of RER.

\*\*Mr. Kendrick is now retired from County service.

These awards are funded by the departments that accepted the ideas and received the resulting benefits. In accordance with Employee Suggestion Program, A.O. 7-8, employees who submit ideas/suggestions that, based on departmental review do not yield tangible savings are eligible to receive between \$50 and \$1,000, and those whose ideas are deemed to yield tangible savings to the County are awarded 10 percent of the projected annual savings, with a maximum of \$5,000.

If you have any questions, please contact Arleene Cuellar, Director, Human Resources Department, at 305-375-1589.

Per Ordinance 14-65, this memorandum will be placed on the next available Board of County Commissioners meeting agenda.

## Attachment

- c: Honorable Harvey Ruvlin, Clerk of Courts
- Gerri Bonzon-Keenan, County Attorney
- Gerald K. Sanchez, First Assistant County Attorney
- Jess M. McCarty, Executive Assistant County Attorney
- Office of the Mayor Senior Staff
- Arleene Cuellar, Director, Human Resources Department
- Michael J. Fernandez, Director, Department of Solid Waste Management
- Lourdes M. Gomez, Director, Regulatory and Economic Resources
- Jennifer Moon, Policy and Budgetary Affairs
- Yinka Majekodunmi, CPA, Commission Auditor
- Eugene Love, Agenda Coordinator

Employee Ideas Suggestions  
Fourth Quarter Year 2019-2020

Department Name	Employee Name	Title	Idea Summary	Reward Issued	Intangible/Tangible*	Annual Savings
Clerk of Courts*	Nicholas MacDonald*	Notice of Assessment Review	Mr. MacDonald recommended changing the Notice of Assessment form mailed to customers and refer them to the Clerk of Court rather than Neighborhood Compliance to save time and improve customer service.	\$ 150	Intangible	
Department of Solid Waste Management	Alonzo Kendrick**	Global Positioning System (GPS) Container Tracking Device	Mr. Kendrick suggested installing GPS devices on the 20 and 40 cubic yard containers. Using the GPS saves countless hours and manual tracking to improve efficiency and enhance service delivery.	\$ 900	Intangible	
				\$1,150		

\*Employee with RER and Award implemented by COC.

\*\*Retired.