

# Memorandum



**Date:** October 5, 2021

**To:** Honorable Chairman Jose "Pepe" Diaz  
and Members, Board of County Commissioners

**From:** Daniella Levine Cava  
Mayor

Agenda Item No. 8(F)(12)

**Subject:** Request for Additional Expenditure Authority to Pool No. 8073-1/20-1, Veterinary Supplies and Pharmaceuticals

**Recommendation**

It is recommended that the Board of County Commissioners (Board) authorize additional expenditure authority to *Pool No. 8073-1/20-1, Veterinary Supplies and Pharmaceuticals* for the Animal Services Department (ASD). The Department is requesting \$2,000,000 in additional expenditure to continue purchasing veterinary and pharmaceutical supplies to provide low cost and free vaccination and sterilization services to the public as well as improved standards of veterinary care for more than 30,000 shelter animals, and enhanced vaccination protocols to prevent the spread of diseases among animals.

There are 11 active vendors in the pool, three of which have local addresses and two are certified Small Business Enterprise firms. Additional vendors may be added throughout the term of the pool.

The pool was established under delegated authority on January 20, 2012, for a five-year term with one, five-year option to renew term. On September 16, 2014, through Resolution No. R-806-14, the Board ratified the establishment of the pool. Subsequently, on October 3, 2019, through Resolution No. R-1028-19, the Board authorized additional expenditure authority in the amount of \$2,655,000, increasing the total allocation to \$11,225,000.

Additional expenditure authority is required to:

- Replenish funds expended based on an unanticipated increase in request for mobile services and medical treatment of animals at the Pet Adoption and Protection Center and Homestead Clinic. The ASD Homestead Clinic increased operations from 3 days per week to 5 days per week resulting in an increased need for pharmaceutical supplies. ASD and Friends Of Miami Animals have recently launched a mobile wellness clinic which operates 5 days per week and provides treatment to community pets.
- Increase resources to meet the improved No Kill Program and expansion of life saving efforts under Resolution No. R-1255-20, the Save Charlie Act. The implementation of the Save Charlie Act may lead to an increased need for pharmaceutical resources.
- Purchase testing kits for the detection of diseases in animals such as heartworm, lyme, feline immunodeficiency, feline leukemia and canine parvovirus. These kits were previously purchased under *Contract No. FB-00264, Veterinary Supplies and Services* but was consolidated under the pool to mitigate supply challenges and to address pricing fluctuations. The requested amount will cover the department's operational needs through the remainder of the contract term.

**Scope**

The scope of this item is countywide in nature.

**Fiscal Impact/Funding Source**

The pool term expires on January 31, 2022 and has a current cumulative allocation of \$11,225,000. If this request is approved, the pool will have a modified cumulative allocation of \$13,225,000. The requested increase in expenditure authority is based on the anticipated operational needs of the Department for the remainder of the pool term.

<b>Department</b>	<b>Existing Cumulative Allocation</b>	<b>Additional Allocation Requested</b>	<b>Modified Cumulative Allocation</b>	<b>Funding Source</b>	<b>Contract Manager</b>
Animal Services	\$10,680,000	\$2,000,000	\$12,680,000	General Fund	Alexis Castro
Parks, Recreation and Open Spaces	\$545,000	\$0	\$545,000	General Fund	Fernando L. Robreño
<b>Total:</b>	<b>\$11,225,000</b>	<b>\$2,000,000</b>	<b>\$13,225,000</b>		

**Track Record/Monitor**

Sophia Cunningham of the Internal Services Department is the Procurement Contracting Manager.

**Delegated Authority**

There is no additional delegation of authority sought in this item as the authority to solicit pricing and award contracts up to an aggregate amount of the allocation authorized by the Board, exercise all provisions of the solicitation documents and any resulting contracts pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38, and add vendors to the pool at any time, subject to ratification by the Board on a bi-annual basis, was granted when the pool was modified under Resolution No. R-806-14.

**Prequalified Vendors**

<b>Vendor</b>	<b>Principal Address</b>	<b>Local Address</b>	<b>Principal</b>
Agni Enterprises, LLC dba Head to Heels Safety Supplies (SBE)	7950 NW 155 Street Suite 103 Miami Lakes, FL	Same	Subbarayan R. Pochi
Boehringer Ingelheim Animal Health USA Inc.	3239 Satellite Boulevard Duluth, GA	None	Randolph H. Legg
Diamondback Drugs of Delaware LLC dba Diamondback Drugs	7631 E Indian School Road Scottsdale, AZ	None	Michael R. Blaire
Elanco US Inc.	2500 Innovation Way Greenfield, IN	None	David Pugh
Intervet Inc. dba Merck Animal Health	2 Giralda Farms Madison, NJ	None	Caroline Litchfield
Lavcor LLC (SBE)	936 NW 104 Avenue Miami, FL	Same	Leonel Valdes
Morph Medical, LLC	407 Lincoln Road Suite 702 Miami Beach, FL	Same	Muneshwar Maharaj
MWI Veterinary Supply Co. dba MWI Animal Health	3041 W Pasadena Drive Boise, ID	None	Mark Shaw

Vendor	Principal Address	Local Address	Principal
Patterson Veterinary Supply, Inc.	1031 Mendota Heights Road St Paul, MN	None	Kevin M. Pohlman
Roadrunner Pharmacy, Inc.	711 E Carefree Highway Suite 140 Phoenix, AZ	None	Tim Ludlow
Sterling Biomedical LLC	4270 Oak Circle Boca Raton, FL	None	Bryce Goodman

**Due Diligence**

Pursuant to Resolution No. R-187-12, due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine vendor responsibility, including verifying corporate status and that there are no performance issues. The lists that were referenced included convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties.

**Applicable Ordinances and Contract Measures**

- The two percent User Access Program provision applies.
- The Small Business Enterprise Bid Preference and Local Preference will be applied at the time of spot market competition where permitted by funding source. An SBE Set-Aside applies to spot market competitions when there are three or more certified SBE-Goods firms.
- The Living Wage does not apply.




---

Morris Copeland  
 Chief Community Services Officer



**MEMORANDUM**  
(Revised)

**TO:** Honorable Chairman Jose "Pepe" Diaz  
and Members, Board of County Commissioners

**DATE:** October 5, 2021

**FROM:**   
Gen Bonzon-Keenan  
County Attorney

**SUBJECT:** Agenda Item No. 8(F)(12)

Please note any items checked.

- "3-Day Rule" for committees applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Statement of social equity required
- Ordinance creating a new board requires detailed County Mayor's report for public hearing
- No committee review
- Applicable legislation requires more than a majority vote (i.e., 2/3's present \_\_\_\_, 2/3 membership \_\_\_\_, 3/5's \_\_\_\_, unanimous \_\_\_\_, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) \_\_\_\_, CDMP 2/3 vote requirement per 2-116.1(3)(h) or (4)(c) \_\_\_\_, or CDMP 9 vote requirement per 2-116.1(4)(c)(2) \_\_\_\_ ) to approve
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved \_\_\_\_\_ Mayor  
Veto \_\_\_\_\_  
Override \_\_\_\_\_

Agenda Item No. 8(F)(12)  
10-5-21

RESOLUTION NO. \_\_\_\_\_

RESOLUTION APPROVING ADDITIONAL EXPENDITURE AUTHORITY UP TO \$2,000,000.00 FOR A TOTAL MODIFIED PREQUALIFICATION POOL AMOUNT OF \$13,225,000.00 FOR PREQUALIFICATION POOL NO. 8073-1/20-1 FOR PURCHASE OF VETERINARY SUPPLIES AND PHARMACEUTICALS FOR THE MIAMI-DADE ANIMAL SERVICES DEPARTMENT

**WHEREAS**, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA**, that this Board authorizes additional expenditure authority up to \$2,000,000.00 for a total modified prequalification pool amount of \$13,225,000.00 for Prequalification Pool No. 8073-1/20-1 for the purchase of veterinary supplies and pharmaceuticals for the Miami-Dade Animal Services Department. A copy of the solicitation document and the contracts are on file with and available upon request from the Internal Services Department, Strategic Procurement Division.

The foregoing resolution was offered by Commissioner \_\_\_\_\_, who moved its adoption. The motion was seconded by Commissioner \_\_\_\_\_ and upon being put to a vote, the vote was as follows:

Jose "Pepe" Diaz, Chairman	
Oliver G. Gilbert, III, Vice-Chairman	
Sen. René García	Keon Hardemon
Sally A. Heyman	Danielle Cohen Higgins
Eileen Higgins	Joe A. Martinez
Kionne L. McGhee	Jean Monestime
Raquel A. Regalado	Rebeca Sosa
Sen. Javier D. Souto	

The Chairperson thereupon declared this resolution duly passed and adopted this 5<sup>th</sup> day of October, 2021. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA  
BY ITS BOARD OF  
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: \_\_\_\_\_  
Deputy Clerk

Approved by County Attorney as  
to form and legal sufficiency.



Oren Rosenthal