

Memorandum



Date: October 5, 2021

To: Honorable Chairman Jose "Pepe" Diaz
and Members, Board of County Commissioners

From: Daniella Levine Cava
Mayor

A handwritten signature in blue ink that reads "Daniella Levine Cava". The signature is written in a cursive, flowing style.

Subject: Recommendation to Ratify Emergency Purchase: Laundry Services

Agenda Item No. 8(F)(14)

Recommendation

It is recommended that the Board of County Commissioners (Board) approve this request for a designated purchase under *Contract No. E10022-0/20, Emergency Laundry Services*. Approval of a designated purchase is being requested by the Miami-Dade Corrections and Rehabilitations Department (MDCR), pursuant to Section 2-8.1(b)(3) of the Miami-Dade County Code by a two-thirds vote of the Board members present, to ratify the extension of this emergency contract for twelve months with additional expenditure authority in the amount of \$600,000. This extension was necessary to ensure continuity of services while MDCR establishes an in-house laundry facility. On March 2, 2021, the Board ratified this emergency contract through Resolution No. R-149-21, in the amount of \$554,000 for a one-year and eleven-month term.

This contract provides for the washing, drying, and folding of linens and uniforms for the inmates in County correctional facilities in accordance with the best commercial standards. At present, approximately 20,000 pounds of soiled linen, bedding, uniforms, and towels are laundered weekly for the County's average daily population of 4,200 inmates. The provision of laundry services is a critical component of MDCR's daily operations and overall sanitation program. The quality and reliability of these services play a major role in the Department's ability to comply with Florida Model Jail Standards, Accreditation Standards, and Civil Rights for Institutionalized Persons Act. Correctional facilities are mandated to maintain clean and sanitary environments at all times, and provide inmates with uninterrupted access to clean linen, bedding, and uniforms.

The Director of MDCR declared an emergency on June 5, 2019, to purchase laundry services in order to prevent service interruptions as the vendors providing services under *Contract No. 8443-0/19, Laundry Services*, were unable to fulfill their contractual obligations. Since MDCR does not have the capacity to address its laundry requirements in-house, Cy's Linen Service, Inc. was selected among several vendors as the only vendor capable of providing the required linen services at the time of the declared emergency.

On March 11, 2021, during the Community Safety and Security Committee meeting, Chairwoman Sally A. Heyman, requested that MDCR evaluate the feasibility of transitioning all inmate laundry services in-house. The feasibility report indicated that MDCR anticipates in-house laundry services will commence by March 2022, if the County is able to finalize a location for laundry operations and expedite the design/build construction project. The transition of laundry services in-house will allow MDCR to effectively and efficiently manage essential inmate needs, while realizing a prospective reduction of \$252,800 annually for laundry services. This extension will ensure inmates have continuous access to clean laundry while MDCR transitions these services in-house.

An emergency was declared on April 30, 2021 to extend the contract with CY's Linen Service, Inc, as the County's efforts to procure the services competitively have been unsuccessful due to lack of capable vendors. Although MDCR does not anticipate having to utilize the full allocation and anticipates the successful implementation of the in-house laundry, this extension will serve as a contingency plan. It is in the County's best interest to approve this ratification for extension of time and additional expenditure

authority in the amount of \$600,000 to ensure continuity of services while MDCR implements its plan to bring the services in-house.

Scope

The scope of this item is countywide in nature.

Fiscal Impact/Funding Source

The contract term expires on May 4, 2022. The cumulative fiscal impact for the emergency purchase is \$1,154,000, inclusive of the requested \$600,000. The modification amount represents a change in the price per pound for laundry services from \$0.42 to \$0.65; a difference of \$0.23 per pound. The vendor attributes the increased rates to factors such as shortage of manpower to launder inmate laundry resulting in significant over-time rates, a minimum wage increase, and a \$0.75 per pound rate paid by other clients for laundry services.

Department	Existing Cumulative Allocation	Ratification Amount	Modified Cumulative Allocation	Funding Source	Contract Manager
Corrections and Rehabilitation	\$554,000	\$600,000	\$1,154,000	General Fund	Zuleika Davidson
Total:	\$554,000	\$600,000	\$1,154,000		

Track Record/Monitor

Sophia Cunningham of the Internal Services Department is the Strategic Procurement Manager.

Delegated Authority

There is no delegated authority sought in this item other than what was previously approved by the Board.

Vendor	Principal Address	Local Address*	Number of Employee Residents	Principal
			1) Miami-Dade 2) Percentage*	
Cy’s Linen Service, Inc.	510 West 28 Street Hialeah, FL	Same	47	Mark Feldman
			95%	

*Provided pursuant to Resolution No. R-1011-15. Percentage of employee residents is the percentage of vendor’s employees who reside in Miami-Dade County as compared to the vendor’s total workforce.

Due Diligence

Pursuant to Resolution No. R-187-12, due diligence was conducted in accordance with the Internal Services Department’s Procurement Guidelines to determine vendor responsibility, including verifying corporate status and that there are no performance and compliance issues. The lists that were referenced included convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to vendor responsibility.

Applicable Ordinances and Contract Measures

- The two percent User Access Program provision applies.
- There are no contract measures as this was an emergency purchase.
- The Local Preference does not apply.
- The Living Wage does not apply.



JD Patterson
Chief Public Safety Officer



MEMORANDUM
(Revised)

TO: Honorable Chairman Jose "Pepe" Diaz
and Members, Board of County Commissioners

DATE: October 5, 2021

FROM: 
Gen Bonzon-Keenan
County Attorney

SUBJECT: Agenda Item No. 8(F)(14)

Please note any items checked.

- "3-Day Rule" for committees applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Statement of social equity required
- Ordinance creating a new board requires detailed County Mayor's report for public hearing
- No committee review
- Applicable legislation requires more than a majority vote (i.e., 2/3's present , 2/3 membership ____, 3/5's ____, unanimous ____, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) ____, CDMP 2/3 vote requirement per 2-116.1(3)(h) or (4)(c) ____, or CDMP 9 vote requirement per 2-116.1(4)(c)(2) ____) to approve
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(F)(14)
10-5-21

RESOLUTION NO. _____

RESOLUTION AUTHORIZING A DESIGNATED PURCHASE PURSUANT TO SECTION 2-8.1(B)(3) OF THE COUNTY CODE BY A TWO-THIRDS VOTE OF THE BOARD MEMBERS PRESENT; RATIFYING EXTENSION OF TIME FOR TWELVE MONTHS AND ADDITIONAL EXPENDITURE AUTHORITY FOR AN EMERGENCY PURCHASE FOR THE MIAMI-DADE CORRECTIONS AND REHABILITATION IN AN AMOUNT NOT TO EXCEED \$600,000.00 FOR A TOTAL CONTRACT VALUE OF \$1,154,000.00 FOR EMERGENCY LAUNDRY SERVICES, CONTRACT NO. E-10022-0/20

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board finds it is in the best interest of Miami-Dade County to ratify an extension of time for twelve months and additional expenditure authority not to exceed \$600,000.00 for a total contract value of \$1,154,000.00 for Contract No E-10022-0/20, as a designated purchase for the Miami-Dade Corrections and Rehabilitation Department, pursuant to Section 2-8.1(b)(3) of the Code of Miami-Dade County, by a two-thirds (2/3) vote of the Board members present.

The foregoing resolution was offered by Commissioner _____, who moved its adoption. The motion was seconded by Commissioner _____ and upon being put to a vote, the vote was as follows:

Jose "Pepe" Diaz, Chairman
Oliver G. Gilbert, III, Vice-Chairman
Sen. René García
Sally A. Heyman
Eileen Higgins
Kionne L. McGhee
Raquel A. Regalado
Sen. Javier D. Souto
Keon Hardemon
Danielle Cohen Higgins
Joe A. Martinez
Jean Monestime
Rebeca Sosa

The Chairperson thereupon declared the resolution duly passed and adopted this 5th day of October, 2021. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this Resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: _____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.



Oren Rosenthal