

# Memorandum



**Date:** October 5, 2021

**To:** Honorable Chairman Jose "Pepe" Diaz  
and Members, Board of County Commissioners

**From:** Daniella Levine Cava  
Mayor *Daniella Levine Cava*

**Subject:** Request for Additional Expenditure Authority to Prequalification Pool No. RTQ-00620, Process Control and Instrumentation Equipment

Agenda Item No. 8(F)(16)

## Recommendation

It is recommended that the Board of County Commissioners (Board) authorize additional expenditure authority to *Prequalification Pool No. RTQ-00620, Process Control & Instrumentation Equipment*, for the Parks, Recreation and Open Spaces (PROS) and Water and Sewer Department (WASD) departments. The departments are requesting a total of \$4,619,917 in additional expenditure authority to continue supporting departmental operations.

This pool was established by the Board on June 18, 2018 through Resolution No. R-591-18 for a five-year term for the Regulatory and Economic Resources and the Water and Sewer departments. The Pool was subsequently modified under the Mayor's delegated authority for additional expenditure authority. The pool was established with nine vendors, none of which had a local address. Since inception, ten additional vendors have been added to the pool, of which three have local addresses.

WASD is requesting \$4,269,719 in additional expenditure authority for the purchase of Process Control & Instrumentation (PCI) equipment to allow the department to continue supporting the water and wastewater maintenance operations. WASD uses the Pool to purchase equipment such as sensors, transducers and controllers needed to test, measure, analyze and control water quality and other operational parameters that ensure the performance of water and wastewater system. WASD invests approximately \$310,000 on a monthly basis on these devices and is requesting additional expenditure authority that will ensure availability of the required equipment to continue supporting the operation and maintenance of the water and wastewater system.

PROS is requesting \$350,000 in additional expenditure authority in order to purchase PCI Equipment to be installed in 50 lift station facilities. The expenditure authority being requested by PROS was not originally anticipated because the need of the equipment did not exist at that time. The additional expenditure authority is being requested to purchase Telemetry Systems. The allocation will also provide for maintenance services and the purchase of parts.

## Scope

The impact of this item is countywide in nature.

## Fiscal Impact/Funding Source

The Pool term expires on June 17, 2023, and has a current cumulative allocation of \$18,071,000. If this request is approved, the Pool will have a modified cumulative allocation of \$22,690,917. The requested increase in expenditure authority by WASD is based on the current monthly expenditures. The expenditure authority requested by PROS is based on the cost for the purchase of equipment and installation, as well as anticipated parts, maintenance and contingency for the term of the pool.

Department	Existing Cumulative Allocation	Additional Allocation Requested	Modified Cumulative Allocation	Funding Source	Contract Manager
Park, Recreation and Open Spaces	\$350,000	\$350,000	\$700,000	General Fund	Fernando Robreno
Regulatory and Economic Resources	\$3,379,000	\$0	\$3,379,000	Proprietary Funds	John Lariosa
Water and Sewer	\$14,342,000	\$4,269,917	\$18,611,917	Proprietary Funds	Susan Pascual
<b>Total:</b>	<b>\$18,071,000</b>	<b>\$4,619,917</b>	<b>\$22,690,917</b>		

**Track Record/Monitor**

Manuel Jimenez of the Internal Services Department is the Procurement Contracting Manager.

**Delegated Authority**

There is no additional delegation of authority sought in this item as the authority to solicit pricing and award contracts up to an aggregate amount of the allocation authorized by the Board, exercise all provisions of the solicitation documents and any resulting contracts pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38, and add vendors to the pool at any time, subject to ratification by the Board on a bi-annual basis, was granted when the pool was established under Resolution No. R-591-18.

**Prequalified Vendors**

The pool currently has 19 prequalified vendors, of which three have local addresses. In efforts to increase local vendor participation, the Internal Services Department completed several outreach events to encourage additional local vendors to join the pool, and will continue to conduct outreach. This pool will remain advertised on the Internal Services Department's website to encourage additional vendor participation. Local participation in this pool is limited due to the specialized nature of this equipment.

Vendor	Principal Address	Local Address	Principal
Accutech Instrumentation	2108 Crown View Drive Charlotte, NC	None	Hans Van Der Meulen
Avanti Company, Inc.	321 Tulane Circle Avon Park, FL	None	Tim Devlin
AWC, Inc.	6655 Exchequer Drive Baton Rouge, LA	None	Bob Wenyon
Beamex, Inc.	2152 Northwest Parkway Suite A Marietta, GA	None	Jan-Henrik Svensson
Corcel Corp.	925 Alhambra Circle Coral Gables, FL	Same	Ray L. Corona
DMT Instruments, LLC	815 N McGowan Avenue Crystal River, FL	None	David Morrissey
Fluid Control Specialties, Inc.	111 Maritime Drive Sanford, FL	None	Robert A. Whritenour
Gilson Engineering Sales of Florida, Inc.	144 Harston Court Heathrow, FL	1038 NE 35 Avenue Homestead, FL	Shawn T. Gilson
Hadronex, Inc.	2110 Enterprise Street Escondido, CA	None	Gregory Quist

Vendor	Principal Address	Local Address	Principal
Hydraulic Sales & Service, Inc.	3700 NW South River Drive, Miami, FL	Same	Cleveland H. Jones, III
Instrument Specialties, Inc.	3885 St. Johns Parkway Sanford, FL	None	Shawn Kane
Lewis & Associates, Inc.	10924 Mistletoe Drive Thonotosassa, FL 33592	None	Robert W. Lewis
Pro-Co, Inc.	6713 Turtleound Road Suite 414 New Symrna Beach, FL	None	Brian J. Mullen
PSI Technologies, Inc.	5150 NW 32 Street Margate, FL	None	Eric Doverspike
Quinn Associates Group, Inc.	309 North Howard Avenue Tampa, FL	None	Paul Ajr Quinn
Seal Analytical, Inc.	6501 West Donges Bay Road Mequon, WI	None	Lalicia Potter
Teledyne Advanced Pollution	1049 Camino Dos Rios Thousand Oaks, CA	None	Aldo Pichelli
Trinova, Inc.	5916 Pier Place Drive Lakeland, FL	None	Albert M. Jarrell
YSI, Inc.	1725 Brannum Lane Yellow Springs, OH	None	David Barclay

**Due Diligence**

Pursuant to Resolution No. R-187-12, due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine contractor responsibility, including verifying corporate status and review of performance and compliance issues. The lists referenced include convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to contractor responsibility.

**Applicable Ordinances and Contract Measures**

- The two percent User Access Program provision applies where permitted by funding source.
- The Small Business Enterprise Bid Preference and Local Preference will be applied in accordance with the ordinances at the time of spot market quotations.
- The Living Wage does not apply.

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 Jimmy Morales  
 Chief Operations Officer



**MEMORANDUM**  
(Revised)

**TO:** Honorable Chairman Jose "Pepe" Diaz  
and Members, Board of County Commissioners

**DATE:** October 5, 2021

**FROM:**   
Gen Bonzon-Keenan  
County Attorney

**SUBJECT:** Agenda Item No. 8(F)(16)

Please note any items checked.

- "3-Day Rule" for committees applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Statement of social equity required
- Ordinance creating a new board requires detailed County Mayor's report for public hearing
- No committee review
- Applicable legislation requires more than a majority vote (i.e., 2/3's present \_\_\_\_, 2/3 membership \_\_\_\_, 3/5's \_\_\_\_, unanimous \_\_\_\_, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) \_\_\_\_, CDMP 2/3 vote requirement per 2-116.1(3)(h) or (4)(c) \_\_\_\_, or CDMP 9 vote requirement per 2-116.1(4)(c)(2) \_\_\_\_ ) to approve
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved \_\_\_\_\_ Mayor  
Veto \_\_\_\_\_  
Override \_\_\_\_\_

Agenda Item No. 8(F)(16)  
10-5-21

RESOLUTION NO. \_\_\_\_\_

RESOLUTION APPROVING ADDITIONAL  
EXPENDITURE AUTHORITY UP TO \$4,619,917.00 FOR A  
TOTAL MODIFIED PREQUALIFICATION POOL AMOUNT  
OF \$22,690,917.00 FOR PREQUALIFICATION POOL NO.  
RTQ-00620 FOR PURCHASE OF PROCESS  
CONTROL AND INSTRUMENTATION EQUIPMENT  
FOR THE MIAMI-DADE PARKS, RECREATION AND OPEN  
SPACES DEPARTMENT AND THE MIAMI-DADE  
WATER AND SEWER DEPARTMENT

**WHEREAS**, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA**, that this Board authorizes additional expenditure authority up to \$4,619,917.00 for a total modified prequalification pool amount of \$22,690,917.00 for Prequalification Pool No. RTQ-00620 for the purchase of process control and instrumentation equipment for the Miami-Dade Parks, Recreation and Open Spaces Department and the Miami-Dade Water and Sewer Department. A copy of the solicitation document and the contracts are on file with and available upon request from the Internal Services Department, Strategic Procurement Division.

The foregoing resolution was offered by Commissioner , who moved its adoption. The motion was seconded by Commissioner and upon being put to a vote, the vote was as follows:

- |                                       |                        |
|---------------------------------------|------------------------|
| Jose "Pepe" Diaz, Chairman            |                        |
| Oliver G. Gilbert, III, Vice-Chairman |                        |
| Sen. René García                      | Keon Hardemon          |
| Sally A. Heyman                       | Danielle Cohen Higgins |
| Eileen Higgins                        | Joe A. Martinez        |
| Kionne L. McGhee                      | Jean Monestime         |
| Raquel A. Regalado                    | Rebeca Sosa            |
| Sen. Javier D. Souto                  |                        |

The Chairperson thereupon declared this resolution duly passed and adopted this 5<sup>th</sup> day of October, 2021. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA  
BY ITS BOARD OF  
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: \_\_\_\_\_  
Deputy Clerk

Approved by County Attorney as  
to form and legal sufficiency.



Oren Rosenthal