

Memorandum



Date: November 22, 2021

Agenda Item No. 2(B)(7)
December 1, 2021

To: Honorable Chairman Jose “Pepe” Diaz
and Members, Board of County Commissioners

From: Daniella Levine Cava
Mayor

A handwritten signature in blue ink that reads "Daniella Levine Cava".

Subject: Salary Recommendation and Start Date for Executive Director, Miami-Dade
Economy Advocacy Trust – Directive 212615

On November 2, 2021, the Board of County Commissioners (“Board”) accepted the Mayor’s report recommending William Diggs as executive director of the Miami-Dade Advocacy Trust (“Trust”) and appointed Mr. Diggs as executive director of the Trust in accordance with section 2-505(b) of the Code. The Board further directed the County Mayor or the County Mayor’s designee to negotiate Mr. Diggs’ salary, including fringe and executive benefits and future cost of living adjustments.

In response to the Board directive, I directed the Human Resources Department to conduct salary negotiations with Mr. Diggs. The negotiated and agreed upon base salary is \$182,000.00 annually and the standard E1 executive benefits package (valued at \$18,000.00). Additionally, Mr. Diggs will be eligible for the October 2022 Cost of Living Adjustment which is being granted to both union and non-bargaining unit employees. Mr. Diggs will also be eligible for the standard benefits granted to Miami-Dade County employees (e.g., Annual and Sick leave in accordance with the Miami-Dade County Leave Manual, group health, dental and life insurance benefits). His official start date will be Monday, December 6, 2021.

I look forward to working with Mr. Diggs in his new role of Executive Director, Miami-Dade Economic Advocacy Trust.

- c: Honorable Harvey Ruvlin, Clerk of Courts
Honorable Pedro J. Garcia, Property Appraiser
Geri Bonzon-Keenan, County Attorney
Gerald Sanchez, First Assistant County Attorney
Jess M. McCarty, Executive Assistant County Attorney
Office of the Mayor Senior Staff
Arleene Cuellar, Director, Human Resources Department
Jennifer Moon, Chief Office of Policy and Budgetary Affairs
Yinka Majekodumni, Commission Auditor
Melissa Adames, Director, Clerk of the Board
Eugene Love, Agenda Coordinator