

Memorandum



Date: May 3, 2022

To: Honorable Chairman Jose "Pepe" Diaz
and Members, Board of County Commissioners

From: Daniella Levine Cava
Mayor

Subject: Request for Additional Expenditure Authority to Prequalification Pool No. RTQ-01100, Transportation Services

Agenda Item No. 8(F)(9)

Recommendation

It is recommended that the Board of County Commissioners (Board) authorize additional expenditure authority to *Prequalification Pool No. RTQ-01100, Transportation Services*, for multiple County departments. The departments are requesting \$1,492,000 in additional expenditure authority to ensure there is sufficient funding to continue purchasing transportation services throughout the term of the pool

The Board established this pool for a five-year term through Resolution No. R-360-19 on April 9, 2019 with an allocation of \$3,165,000. At the inception of the pool, there were eight vendors, all of which were local and one was a certified Small Business Enterprise (SBE) firm. The pool currently has 11 vendors of which nine are local and two are certified SBE's. This pool has been modified twice for additional expenditure under delegated authority in an amount totaling \$218,600. These modifications were necessary to allow the Community Action and Human Services Department and the Department of Transportation and Public Works access to this pool.

The pool includes three groups: Group 1 – Limousines, Sedans and SUVs; Group 2 – Coach Charter Buses and School Buses; and Group 3 – Minibuses and Vans (including handicap accessible vehicles).

Background

County departments use this pool to solicit quotes from prequalified vendors for the purchase of various types of for-hire transportation services, as needed. This request for additional expenditure authority of \$1,492,000 will address departmental needs as follows:

- The Community Action and Human Services Department is requesting additional allocation of \$700,000 to provide Transportation Services as required by the programs the department supports. The Transportation Division currently utilizes this pool to provide trips for Head Start participants from schools to required therapy sessions. Transportation to field trips and seasonal recreational activities are also provided through this pool. Field Trips and trips to recreational activities were paused due to the COVID-19 pandemic but are anticipated to resume over the next 12-24 months. Current spend is approximately \$23,000 per month and will increase to \$30,000 per month when field trips and trips to seasonal recreational activities resume. Currently, approximately 95 trips are completed per month. An additional 24 trips per month will be added to the current schedule once field trips and trips to seasonal recreational activities resume. The current transportation cost is \$245 per trip.
- PortMiami is requesting additional allocation of \$292,000 for transportation services port-wide. This amount takes into account an increase in "off season" sailings, as well as new terminals and construction projects. Due to unforeseen circumstances, PortMiami's usage has substantially increased from original projections. Garage C is currently out of service because the elevators cannot be used. Thus, shuttling needs have substantially increased. PortMiami anticipates Garage C should be accessible to passengers in the upcoming four to six months.

- Department of Transportation and Public Works is requesting additional allocation of \$500,000 to continue obtaining transportation for citizens and employees using the Martin Luther King, Jr. parking garage, as it continues to undergo repairs for the 40-year recertification process prior to continued use. Out of an abundance of caution to ensure employee and visitor safety, parking at this location has been suspended. Transportation and Public Works does not have an anticipated date when the need for shuttle services will be terminated, as it is not foreseeable when the building will be recertified. Of the amount requested, \$250,000 will be used to repay PortMiami for a previous loan.

Scope

The scope of this item is countywide in nature.

Fiscal Impact/Funding Source

The pool term will expire on May 31, 2024 and has an existing cumulative allocation of \$3,459,000. If this request is approved, the pool will have a modified cumulative allocation of \$4,951,000. The requested increase in expenditure authority is based on departments’ anticipated use during the term of the pool, based upon the rate of current expenditure. The additional expenditure for this year was approved by the Board as part of the fiscal year 2021-22 County budget.

Department	Existing Cumulative Allocation	Additional Allocation Requested	Modified Cumulative Allocation	Funding Source	Contract Manager
Aviation	\$75,000	\$0	\$75,000	General Fund	Neivy Garcia
Board of County Commissioners	\$114,000	\$0	\$114,000	General Fund	Miriam Rivero
Community Action and Human Services	\$125,000	\$700,000	\$825,000	Federal Funds	Brad Skinner
Fire Rescue	\$150,000	\$0	\$150,000	Fire District / Federal Funds	Marianela Betancourt
Juvenile Services	\$55,000	\$0	\$55,000	General Fund	Cathy Burgos
Parks, Recreation, and Open Spaces	\$1,075,000	\$0	\$1,075,000	General Fund	Fernando L. Robreno
PortMiami*	\$1,421,000	\$292,000	\$1,713,000	Proprietary Funds	Gyselle Pino
Public Housing and Community Development	\$100,000	\$0	\$100,000	Federal Funds	Indira Rajkumar-Futch
Transportation and Public Works*	\$344,000	\$500,000	\$844,000	DTPW Operating	Angela Mathews-Tranumn
Total:	\$3,459,000	\$1,492,000	\$4,951,000		

*A transfer of funds as noted above will be initiated following approval of this item; therefore, departmental allocation as presented in this table will be revised accordingly.

Track Record/Monitor

Vanessa Stroman of the Internal Services Department is the Procurement Contracting Manager.

Delegated Authority

If this item is approved, the County Mayor or County Mayor’s designee will have the authority to exercise all provisions of the contract, including any cancellation or extension provisions, pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38.

Prequalified Vendors

Vendor	Principal Address	Local Address	Principal
Academy Bus, LLC (Groups 2 and 3)	124 Via Florenza Palm Beach Gardens, FL	3595 NW 110 Street, Miami, FL	Frances Tedesco
Air B School Bus Transportation, Inc. (Group 2)	7503 NW 7 Street Miami, FL	Same	Henry Beltran
American Coach, Inc. (SBE)(LDB) (Group 2)	20651 SW 125 Avenue Miami, FL	Same	Lazaro Perez De Camino
Florida Trails, Inc. dba Annett Bus Lines (Group 2)	130 Madrid Drive Sebring, FL	None	Brian A. Annett
Franmar Corp (Group 2)	20000 E Country Club Drive PH11 Aventura, FL	Same	Linda Ramirez
JGT Transportation, Inc. (Group 2)	520 South Krome Avenue Homestead, FL	Same	Manuel Macas Minga
Key Transportation Service Corp. (Groups 1 and 3)	199 NW 79 Street Miami, FL	Same	Orlie Jedwab
Phoenix Bus, Inc. (Group 2)	5387 LB McLeod Road Orlando, FL	None	Wagner Triska, Jr.
Safeguard America, Inc. dba Americas Transportation (Groups 2 and 3)	3201 NW 24 Street Road Miami, FL	Same	Steven Masdeu
Transportation America, Inc. (Groups 1 and 3)	2766 NW 62 Street Miami, FL	Same	Raymond Gonzalez
Unique Charters, Inc. (SBE)(DBE) (Group 2)	160 NW 176 Street Suite 200-1 Miami Gardens, FL	Same	Kristopher D. Smith

Due Diligence

Pursuant to Resolution No. R-187-12, due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine vendor responsibility, including verifying corporate status and that there are no performance and compliance issues. The lists that were referenced included convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to vendor responsibility.

Applicable Ordinances and Contract Measures

- The two percent User Access Program provision applies where permitted by the funding source.
- The Small Business Enterprise (SBE) measures and Local Preference will be applied at the time of spot market competition where permitted by the funding source.
- The Living Wage will apply to spot market quotes, as the services to be procured are covered services under the Ordinance.



 Morris Copeland
 Chief Community Services Officer



MEMORANDUM
(Revised)

TO: Honorable Chairman Jose "Pepe" Diaz
and Members, Board of County Commissioners

DATE: May 3, 2022

FROM: 
Gen Bonzon-Keenan
County Attorney

SUBJECT: Agenda Item No. 8(F)(9)

Please note any items checked.

- "3-Day Rule" for committees applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Statement of social equity required
- Ordinance creating a new board requires detailed County Mayor's report for public hearing
- No committee review
- Applicable legislation requires more than a majority vote (i.e., 2/3's present ____, 2/3 membership ____, 3/5's ____, unanimous ____, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) ____, CDMP 2/3 vote requirement per 2-116.1(3)(h) or (4)(c) ____, or CDMP 9 vote requirement per 2-116.1(4)(c)(2) ____) to approve
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(F)(9)
5-3-22

RESOLUTION NO. _____

RESOLUTION APPROVING ADDITIONAL EXPENDITURE AUTHORITY UP TO \$1,492,000.00 FOR A TOTAL MODIFIED PREQUALIFICATION POOL AMOUNT OF \$4,951,000.00 FOR PREQUALIFICATION POOL NO. RTQ-01100 FOR PURCHASE OF TRANSPORTATION SERVICES FOR VARIOUS COUNTY DEPARTMENTS

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board authorizes additional expenditure authority up to \$1,492,000.00 for a total modified prequalification pool amount of \$4,951,000.00 for Prequalification Pool No. RTQ-01100 for the purchase of transportation services for various County departments. A copy of the solicitation document and the contracts are on file with and available upon request from the Internal Services Department, Strategic Procurement Division.

The foregoing resolution was offered by Commissioner _____, who moved its adoption. The motion was seconded by Commissioner _____ and upon being put to a vote, the vote was as follows:

Jose "Pepe" Diaz, Chairman	
Oliver G. Gilbert, III, Vice-Chairman	
Sen. René García	Keon Hardemon
Sally A. Heyman	Danielle Cohen Higgins
Eileen Higgins	Joe A. Martinez
Kionne L. McGhee	Jean Monestime
Raquel A. Regalado	Rebeca Sosa
Sen. Javier D. Souto	

The Chairperson thereupon declared this resolution duly passed and adopted this 3rd day of May, 2022. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: _____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

Oren Rosenthal

OR