

# MEMORANDUM

Agenda Item No. 11(A)(10)

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**TO:** Honorable Chairman Jose “Pepe” Diaz  
and Members, Board of County Commissioners

**DATE:** July 7, 2022

**FROM:** Geri Bonzon-Keenan  
County Attorney

**SUBJECT:** Resolution directing the  
County Mayor to provide all  
necessary information to the  
Office of the Commission  
Auditor to assess the financial  
impact of the County’s office  
supplies purchasing pool

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**This item was amended at the 6-9-22 Community Safety and Security Committee to remove the Office of the Inspector General from the directive to the administration to provide information regarding the County office supply pool established by Resolution No. R-198-22 and makes conforming changes to the title.**

The accompanying resolution was prepared and placed on the agenda at the request of Co-Prime Sponsors Commissioner Raquel A. Regalado, Senator René García and Co-Sponsor Commissioner Sally A. Heyman.



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Geri Bonzon-Keenan  
County Attorney

GBK/uw



# MEMORANDUM

(Revised)

**TO:** Honorable Chairman Jose "Pepe" Diaz  
and Members, Board of County Commissioners

**DATE:** July 7, 2022

**FROM:**   
Gen Bonzon-Keenan  
County Attorney

**SUBJECT:** Agenda Item No. 11(A)(10)

Please note any items checked.

- \_\_\_\_\_ "3-Day Rule" for committees applicable if raised
- \_\_\_\_\_ 6 weeks required between first reading and public hearing
- \_\_\_\_\_ 4 weeks notification to municipal officials required prior to public hearing
- \_\_\_\_\_ Decreases revenues or increases expenditures without balancing budget
- \_\_\_\_\_ Budget required
- \_\_\_\_\_ Statement of fiscal impact required
- \_\_\_\_\_ Statement of social equity required
- \_\_\_\_\_ Ordinance creating a new board requires detailed County Mayor's report for public hearing
- \_\_\_\_\_ No committee review
- \_\_\_\_\_ Applicable legislation requires more than a majority vote (i.e., 2/3's present \_\_\_\_, 2/3 membership \_\_\_\_, 3/5's \_\_\_\_, unanimous \_\_\_\_, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) \_\_\_\_, CDMP 2/3 vote requirement per 2-116.1(3)(h) or (4)(c) \_\_\_\_, or CDMP 9 vote requirement per 2-116.1(4)(c)(2) \_\_\_\_ to approve
- \_\_\_\_\_ Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved \_\_\_\_\_ Mayor  
Veto \_\_\_\_\_  
Override \_\_\_\_\_

Agenda Item No. 11(A)(10)  
7-7-22

RESOLUTION NO. \_\_\_\_\_

RESOLUTION DIRECTING THE COUNTY MAYOR OR  
COUNTY MAYOR'S DESIGNEE TO PROVIDE ALL  
NECESSARY INFORMATION TO THE OFFICE OF THE  
COMMISSION AUDITOR TO ASSESS THE FINANCIAL  
IMPACT OF THE COUNTY'S OFFICE SUPPLIES  
PURCHASING POOL

**WHEREAS**, on March 1, 2020, this Board adopted Resolution No. R-198-22, authorizing the County Mayor or County Mayor's designee to establish a prequalification pool for the purchase of office supplies for Miami-Dade County for a five-year term in a total amount of up to \$12,787,960.00; and

**WHEREAS**, in recommending the establishment of this prequalification pool for office supplies, the County Mayor recommended that purchasing office supplies through a pool of multiple vendors instead of a central purchasing contract through one national vendor affords local and small businesses a greater opportunity to compete to provide the County the office supplies; and

**WHEREAS**, the County Mayor further informed the Board that the administration will monitor the expenses under the prequalification pool contracts to ensure that the recommended approach does not result in price "mark-ups" and that local firms not act as mere pass-through companies for larger firms and instead offer local employment and warehousing of supplies; and

~~[[**WHEREAS**, the Office of the Inspector General is tasked by the Miami-Dade County Home Rule Charter and the Code of Miami-Dade County to, among other duties, make investigations of County affairs including the power to investigate County contracts and transactions; and]]<sup>1</sup>~~

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<sup>1</sup>Committee amendments are indicated as follows: Words stricken through and/or [[double bracketed]] are deleted, words underscored and/or >>double arrowed<< are added.

**WHEREAS**, the Office of the Commission Auditor is ~~[[similarly]]~~ tasked by the Miami-Dade County Home Rule Charter to, among other duties, audit any contract entered into by the County or using County funds; and

**WHEREAS**, this Board desires to provide sufficient information to ~~[[the Office of the Inspector General and]]~~ the Office of the Commission Auditor to assess the financial impact of the prequalification pool for County office supplies established by Resolution No. R-198-22,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA**, that this Board directs the County Mayor or County Mayor's designee to provide ~~[[the Office of the Inspector General and]]~~ the Office of the Commission Auditor with all contracts, market analysis, solicitations and invoices as well as any other information necessary to assess the financial impact of the prequalification pool for County office supplies established by Resolution No. R-198-22 including, but not limited to, whether purchasing these supplies through this program will result in price "mark-ups" or that local firms are offering local employment opportunities and locally warehousing of supplies.

The Co-Prime Sponsors of the foregoing resolution are Commissioner Raquel A. Regalado and Senator René García and the Co-Sponsor is Commissioner Sally A. Heyman. It was offered by Commissioner \_\_\_\_\_, who moved its adoption. The motion was seconded by Commissioner \_\_\_\_\_ and upon being put to a vote, the vote was as follows:

Jose "Pepe" Diaz, Chairman	
Oliver G. Gilbert, III, Vice-Chairman	
Sen. René García	Keon Hardemon
Sally A. Heyman	Danielle Cohen Higgins
Eileen Higgins	Joe A. Martinez
Kionne L. McGhee	Jean Monestime
Raquel A. Regalado	Rebeca Sosa
Sen. Javier D. Souto	

The Chairperson thereupon declared this resolution duly passed and adopted this 7<sup>th</sup> day of July, 2022. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA  
BY ITS BOARD OF  
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: \_\_\_\_\_  
Deputy Clerk

Approved by County Attorney as  
to form and legal sufficiency.

A handwritten signature in black ink, appearing to be 'OR' followed by a flourish, written over a horizontal line.

Oren Rosenthal