

Memorandum



Date: September 1, 2022

To: Honorable Chairman Jose "Pepe" Diaz
and Members, Board of County Commissioners

From: Daniella Levine Cava *Daniella Levine Cava*
Mayor

Subject: Request of a Designated Purchase to Ratify Emergency Purchase and Approve
Additional Expenditure Authority under Contract No. FB-00895, Medical Supplies and
Related Services

Agenda Item No. 8(F)(7)

Summary

This item is requesting \$1,500,000, consisting of ratification of an emergency allocation of \$1,000,000 for Miami-Dade Fire Rescue (MDFR) and additional expenditure authority of \$500,000. MDFR has supported Countywide COVID operations supplying medical supplies and related items to testing and vaccination sites and added safety precautions due to COVID, which has resulted in a much higher usage than the estimated needs at time of contract inception. The additional \$500,000 is being requested in order to ensure adequate funding for the remainder of the contract term, which expires on August 31, 2024. In addition, a related item is being presented requesting approval to award *Contract No. FB-00895-S1, Medical Supplies and Related items*. This solicitation was issued for 33 categories which could not be awarded under *Contract No. FB-00895*

Recommendation

It is recommended that the Board of County Commissioners (Board) approve this request for a designated purchase in the amount of \$1,500,000 under *Contract No. FB-00895, Medical Supplies & Related Services* for the Miami-Dade Fire Department (MDFR). Approval of a designated purchase, by a two-thirds vote of the Board members present, is being requested pursuant to Section 2-8.1(b)(3) of the Miami-Dade County Code, consisting of the ratification of an emergency allocation in the amount of \$1,000,000 to continue purchasing medical supplies to meet MDFR's immediate needs; and additional expenditure authority of \$500,000 to purchase medical supplies and related services through contract expiration date of August 31, 2024.

The County awarded this competitively solicited contract on July 10, 2019 for a five year term via Resolution No. R-737-19 in the amount of \$1,953,663. The contract was subsequently modified under delegated authority in the amount of \$390,000. County departments use this contract to purchase diagnostic, surgical and trauma supplies, personal protective equipment, and miscellaneous medical items required to effectively respond to medical emergencies. The Small Business Enterprise (SBE) bid preference and Local Preference were applied where permitted by the funding source. Two of the six awarded vendors are certified SBE's.

Background

The COVID-19 pandemic has created a worldwide shortage of items critical to the successful delivery of patient care. Additionally, MDFR has supported Countywide COVID-19 operations by furnishing medical supplies and related items to testing and vaccination sites and added safety precautions due to COVID, which resulted in a much higher operational demand than the estimated needs at time of contract inception. As a result, MDFR requested an emergency allocation of \$1,000,000 to ensure availability of adequate funds to continue purchasing medical supplies. Ratification of this emergency allocation is being requested.

To ensure there were adequate medical supplies in place, competition for the emergency purchase was not practicable due to the immediate need to continue purchasing medical supplies to adequately respond to the health and safety needs. Accordingly, it is in the County’s best interest to approve this designated purchase pursuant to Section 2-8.1(b)(3) of the Miami-Dade County to continue providing medical supplies and related services.

The additional expenditure authority of \$500,000 being requested will ensure there is adequate funding for the remaining contract period, which expires on August 31, 2024.

Scope

The impact of this item is countywide in nature.

Delegated Authority

The County Mayor or the County Mayor’s designee will have the authority to exercise all provisions of the contract, including any cancellation or extensions, pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38.

Fiscal Impact/Funding Source

The contract term expires on August 31, 2024. The contract has a current cumulative allocation of \$2,343,663. If this request for \$1,500,000 is approved, the contract will have a modified cumulative allocation of \$3,843,663. The requested increase in expenditure authority is based on actual expenditures since inception of the contract. The additional expenditure for this year was approved by the Board as part of the fiscal year 2021-2022 County budget.

Department	Existing Cumulative Allocation	Additional Allocation (\$500,000) and Ratification Requested (\$1,000,000)	Modified Cumulative Allocation	Funding Source	Contract Manager
Community Action & Human Services	\$8,025	\$0	\$8,025	General/Federal	Richard Signori
Fire	\$1,926,130	\$1,500,000	\$3,426,130	Fire District/Federal	Marianela Betancourt
Medical Examiner’s Office	\$170,525	\$0	\$170,525	General	Aylin Concepcion
Parks, Recreation & Open Spaces	\$48,396	\$0	\$48,396	General	Fernando L. Robrano
Police	\$77,238	\$0	\$77,238	General/Federal	Laura Romano
Public Housing & Community Development	\$ 104,321	\$0	\$ 104,321	Federal	Indira Rajkumar-Futch
Transportation and Public Works	\$9,028	\$0	\$9,028	General	Ana Rioseco
Total:	\$2,343,663	\$1,500,000	\$3,843,663		

It should be noted that contracts contain termination for convenience provisions which can be exercised if the commodities and services in this item are affected by the establishment of the constitutional offices.

Track Record/Monitor

Pearl Bethel of the Internal Services Department is the Procurement Contracting Manager.

Awarded Vendors

Vendor	Principal Address	Local Address	Principal
Bound Tree Medical, LLC	5000 Tuttle Crossing Boulevard Dublin, OH	None	Darrell Hughes
Concordance Healthcare Solutions, LLC	85 Schaffer Park Drive Tiffin, OH	None	Todd R. Howell
Henry Schein, Inc.	135 Duryea Road Melville, NY	None	Stanley M. Bergman
Hillusa Corporation (SBE)	7215 NW 46 Street Miami, FL	Same	Ernesto Ackerman
QuadMed Inc.	11210-1 Philips Industrial Boulevard Jacksonville, FL	None	Lisa M. Price
Steede Medical, LLC (SBE)	11433 NW 34 Street Doral, FL	Same	Louis L.C. Steede

Due Diligence

Pursuant to Resolution No. R-187-12, due diligence was conducted in accordance with the Internal Services Department’s Procurement Guidelines to determine contractor responsibility, including verifying corporate status and review of performance and compliance issues through various vendor responsibility lists and a keyword internet search. The lists referenced include convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were adverse findings relating to Henry Schein Inc. for settlements related to dental supplies that will not affect the performance of the vendor under Contract FB-00895-S1 as the County is not procuring such supplies.

Applicable Ordinances and Contract Measures

- The two percent User Access Program provision applies where permitted by funding source.
- The Small Business Enterprise Bid Preference and Local Preference were applied in accordance with the ordinances.
- The Living Wage does not apply as this is for the purchase of items that are not covered under the Ordinance.



Alfredo “Freddy” Ramirez III
 Interim Chief Public Safety Officer



MEMORANDUM
(Revised)

TO: Honorable Chairman Jose "Pepe" Diaz
and Members, Board of County Commissioners

DATE: September 1, 2022

FROM: 
Gen Bonzon-Keenan
County Attorney

SUBJECT: Agenda Item No. 8(F)(7)

Please note any items checked.

- "3-Day Rule" for committees applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Statement of social equity required
- Ordinance creating a new board requires detailed County Mayor's report for public hearing
- No committee review
- Applicable legislation requires more than a majority vote (i.e., 2/3's present , 2/3 membership ____, 3/5's ____, unanimous ____, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) ____, CDMP 2/3 vote requirement per 2-116.1(3)(h) or (4)(c) ____, or CDMP 9 vote requirement per 2-116.1(4)(c)(2) ____) to approve
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(F)(7)
9-1-22

RESOLUTION NO. _____

RESOLUTION AUTHORIZING A DESIGNATED PURCHASE OF \$1,500,000.00 PURSUANT TO SECTION 2-8.1(B)(3) OF THE COUNTY CODE BY A TWO-THIRDS VOTE OF THE BOARD MEMBERS PRESENT; RATIFYING AN EMERGENCY PURCHASE OF \$1,000,000.00 AND AN ADDITIONAL INCREASE IN EXPENDITURE AUTHORITY OF \$500,000.00 FOR THE MIAMI-DADE FIRE RESCUE DEPARTMENT FOR A TOTAL MODIFIED CONTRACT AMOUNT NOT TO EXCEED \$3,843,663.00 FOR PURCHASE OF MEDICAL SUPPLIES AND RELATED SERVICES, CONTRACT NO. FB-00895; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXERCISE ALL PROVISIONS OF THE CONTRACT, INCLUDING ANY CANCELLATION OR EXTENSION PROVISIONS, PURSUANT TO SECTION 2-8.1 OF THE COUNTY CODE AND IMPLEMENTING ORDER 3-38

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that:

Section 1. This Board finds it is in the best interest of Miami-Dade County to approve a designated purchase in an amount not to exceed \$1,500,000.00 by a two-thirds vote of the Board members present.

Section 2. This Board ratifies an emergency purchase of \$1,000,000.00 and an additional increase in expenditure authority of \$500,000.00 for a total modified contract amount of \$3,843,663.00 to purchase medical supplies and related services for Contract No. FB-00895 for the Miami-Dade Fire Rescue Department as set forth in the incorporated memorandum.

Section 3. This Board authorizes the County Mayor or County Mayor’s designee to exercise all provisions of the contract, including any cancellation or extension provisions, pursuant to section 2-8.1 of the County Code and Implementing Order 3-38. A copy of the contract document is on file with and available upon request from the Internal Services Department, Strategic Procurement Division.

The foregoing resolution was offered by Commissioner _____,
who moved its adoption. The motion was seconded by Commissioner _____
and upon being put to a vote, the vote was as follows:

Jose “Pepe” Diaz, Chairman	
Oliver G. Gilbert, III, Vice-Chairman	
Sen. René García	Keon Hardemon
Sally A. Heyman	Danielle Cohen Higgins
Eileen Higgins	Joe A. Martinez
Kionne L. McGhee	Jean Monestime
Raquel A. Regalado	Rebeca Sosa
Sen. Javier D. Souto	

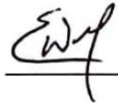
The Chairperson thereupon declared this resolution duly passed and adopted this 1st day of September, 2022. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: _____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.



Eduardo W. Gonzalez