

MEMORANDUM

Agenda Item No. 3(A)(12)

TO: Honorable Chairman Jose "Pepe" Diaz
and Members, Board of County Commissioners

DATE: November 1, 2022

FROM: Geri Bonzon-Keenan
County Attorney

SUBJECT: Resolution retroactively authorizing in-kind services from the Parks, Recreation and Open Spaces Department for the March 4 through March 6, 2022 "Miami Springs River Cities Festival" sponsored by Miami Springs River Cities Festival, Inc. in an amount of \$5,250.00 to be funded from the balance of the District 6 FY 2021-22 In-Kind Reserve

The accompanying resolution was prepared and placed on the agenda at the request of Prime Sponsor Commissioner Rebeca Sosa.



Geri Bonzon-Keenan
County Attorney

GBK/ks

MDC001



MEMORANDUM
(Revised)

TO: Honorable Chairman Jose "Pepe" Diaz
and Members, Board of County Commissioners

DATE: November 1, 2022

FROM: 
Gen Bonzon-Keenan
County Attorney

SUBJECT: Agenda Item No. 3(A)(12)

Please note any items checked.

- "3-Day Rule" for committees applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Statement of social equity required
- Ordinance creating a new board requires detailed County Mayor's report for public hearing
- No committee review
- Applicable legislation requires more than a majority vote (i.e., 2/3's present ____, 2/3 membership ____, 3/5's ____, unanimous ____, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) ____, CDMP 2/3 vote requirement per 2-116.1(3)(h) or (4)(c) ____, or CDMP 9 vote requirement per 2-116.1(4)(c)(2) ____) to approve
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 3(A)(12)
11-1-22

RESOLUTION NO. _____

RESOLUTION RETROACTIVELY AUTHORIZING IN-KIND SERVICES FROM THE PARKS, RECREATION AND OPEN SPACES DEPARTMENT FOR THE MARCH 4 THROUGH MARCH 6, 2022 “MIAMI SPRINGS RIVER CITIES FESTIVAL” SPONSORED BY MIAMI SPRINGS RIVER CITIES FESTIVAL, INC. IN AN AMOUNT OF \$5,250.00 TO BE FUNDED FROM THE BALANCE OF THE DISTRICT 6 FY 2021-22 IN-KIND RESERVE

WHEREAS, Miami Springs River Cities Festival, Inc. has requested in-kind services from the Parks, Recreation and Open Spaces Department for the March 4 through March 6, 2022 “Miami Springs River Cities Festival” in an amount of \$5,250.00 (see attached Fee Waiver/In-kind Service Application); and

WHEREAS, the Miami Springs River Cities Festival, Inc. is a not-for-profit organization; and

WHEREAS, the “Miami Springs River Cities Festival” is a family event featuring fun and safe community activities that encourages cultural growth while supporting local businesses; and

WHEREAS, the “Miami Springs River Cities Festival” is a special event, as that term is defined in the attached Fee Waiver/In-kind Service Application, and \$5,250.00 of the in-kind services shall be funded from the balance of the District 6 FY 2021-22 In-Kind Reserve,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board retroactively authorizes in-kind services from the Parks, Recreation and Open Spaces Department for the March 4 through March 6, 2022 “Miami Springs River Cities Festival” sponsored Miami Springs River Cities Festival, Inc. in an amount of \$5,250.00 to be funded from the balance of the District 6 FY 2021-22 In-Kind Reserve.

The Prime Sponsor of the foregoing resolution is Commissioner Rebeca Sosa. It was offered by Commissioner _____, who moved its adoption. The motion was seconded by Commissioner _____ and upon being put to a vote, the vote was as follows:

Jose "Pepe" Diaz, Chairman	
Oliver G. Gilbert, III, Vice-Chairman	
Sen. René García	Keon Hardemon
Sally A. Heyman	Danielle Cohen Higgins
Eileen Higgins	Kionne L. McGhee
Jean Monestime	Raquel A. Regalado
Rebeca Sosa	Sen. Javier D. Souto

The Chairperson thereupon declared this resolution duly passed and adopted this 1st day of November, 2022. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: _____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

RC

Ryan Carlin



**SHOWMOBILES, STAGES, BLEACHERS,
AND SOUND PRODUCTION**
(305) 226-8315 Ext. 5/(305) 553-8511 (Fax)

EQUIPMENT (S) CONFIRMATION FORM

ORGANIZATION/AGENCY: Miami Springs River Cities Festival

EQUIPMENT REQUESTED: Showmobile Large

NAME OF PERSON RESPONSIBLE FOR THIS BILL: Commissioner Rebeca Sosa,
Commission District #6

OR INDEX CODE (MIAMI-DADE AGENCIES ONLY): _____

BILLING ADDRESS/ZIP CODE: 111 NW 1st Street Suite 228

NAME/TITLE OF THE EVENT: Springs River Festival 2022

ADDRESS OF EVENT: 1 Curtiss Parkway On The Circle

TODAY'S DATE: 02/07/22 DATE (S) & TIME OF EVENT: 03/04/2022 – 03/06/2022

SET-UP TIME & DAY: 03/03/2022 2:00 PM

TAKE-DOWN TIME & DAY: 03/06/2022 10:30 PM

CONTACT PERSON/PHONE: Julie Arias 786-355-7151/Lynn Brooks 305-542-3984

AT SITE CONTACT/CELL PHONE#: _____

SPECIAL INSTRUCTIONS: Direction item(s) are to be placed, maps, diagrams, etc.

OTHER INFORMATION: Include additional equipment if needed.

We, the users, understand that we assume full responsibility for any damage, theft, or loss to said equipment and its accessories between the time the Miami-Dade Park and Recreation Department completes setting up and the time it takes down. **We also understand that the total fee is to be remitted (15) fifteen working days before the event.**

*Fee: \$5,250.00 In-kind District #6

*(SEE FEE SCHEDULE FOR EXACT CHARGES)

Signature: 

Commissioner Rebeca Sosa

Agency/Group: Commission District #6

**CANCELLATIONS MUST BE MADE 72 HOURS IN ADVANCE OF THE
EVENT BY FAX OR EMAIL OTHERWISE EXPECT TO BE CHARGED**

**½ (HALF) OF RENTAL FEE. *There will be no completed reservation on the schedule unless the
confirmation Form is filled out completely and signed.**

Late equipment arrivals, please call (786) 236-7926

MIAMI-DADE COUNTY
FEE WAIVER/IN-KIND SERVICES APPLICATION

COUNTY FEE WAIVERS OR IN-KIND SERVICES REQUESTED THROUGH THIS PROCESS ARE NOT EFFECTIVE UNTIL APPROVED BY ACTION OF THE BOARD OF COUNTY COMMISSIONERS PURSUANT TO THE MIAMI-DADE COUNTY HOME RULE CHARTER

Please complete the following form and submit completed form along with requested materials, if applicable, to:

Office of Management and Budget
111 N.W. 1st Street, Suite 2200
Miami, FL 33128

Phone: (305) 375-5143
Fax: (305) 375-5168

Type of Event/Application (select one of the following):

- District Event - Event of minimal impact related to specific commission district (Complete questions 1-7, sign and date; copy will be submitted to the appropriate District Commissioner within two days of receipt of application.)
- Small Event - Event of minimal impact not necessarily related to a specific commission district. (Complete questions 1-7, sign and date.)
- Special Event* - Event with expected attendance of less than 5,000 with localized impact limited to an individual community or municipality (Complete questions 1-12, sign, date and submit form no later than 60 days prior to event date.)
- Major Event* - Large Event with expected attendance of over 5,000 or significant probability of protests, controversy, violence or vandalism (Complete questions 1-12, sign, date and submit form no later than 120 days prior to event date.)

****Note: Event budget must be included for "Special" and "Major" event types.****

Commissioner sponsoring event Commissioner Rebecca Sosa

1. Full legal name of the requesting organization: Miami Springs River Cities Festival

2. Applicant Status: (Select one of the choices below)

- Not-For-Profit or Tax Exempt - Pending approval of 501 c 3 status
- For-Profit
- Local Government or Public Entity
- Other (specify): _____

3. Name and contact information for single point of contact (address, phone, fax, e-mail address, etc.): _____

Julie Arias, 129 Flogler Dr. Miami Springs, 786-355-7151

4. Specify fee waiver or in-kind service requested (quantify, if applicable): Stage usage for

presentation and concerts during festival. The
snowmobile stage currently reserved with The Parks
dept. Keisha.

5. Name, date of event, description, and purpose of the event (if event is a fund-raiser, define the beneficiaries): _____

Name: River Cities Festival

Date: March 4, 5 and 6th.

description: Traditional city festival for the growth of the community and a fundraiser for local organizations such as the Lions Club, Girl Scouts and Rotary Club to name a few.

6. Please select ALL that apply to event:

- Economic Development: Event supports vitality or growth of the local economy
- Youth/Education: Event benefits youth of any age and/or offers educational benefits
- Health and Social Services: Event supports health-related causes and/or social programs or institutions that improve quality of life within the community
- Arts and Culture: Event supports music, theatre, literature, art or culture
- Environmental: Event benefits environmental concerns or promotes conservation
- Sports and Athletics: Event supports/promotes organized sports or recreational participation

7. Physical address of event venues (please specify Commission District(s)): City of Miami Springs Circle,
area surrounding 45 cortiss Pkwy, Miami Springs,
District 6

8. Description of regional or local impact: Festival brings guests from local
surrounding communities to the Miami Springs area.
Creating awareness and economic stimulus to local
businesses. In addition, Activities encourage physical and
cultural growth.

9. Daily/hourly event schedule, including set-up and breakdown schedule (attach event calendar, if applicable): _____

Friday, March 4th - 1pm - 4pm load in - 5pm - 12am opening
night. Saturday, March 5th 12pm - 12am. Sunday March
6 12pm - 9pm Closing load out 9pm - 12am.

10. Detailed description of event venues (map or schematic of event venues, access points, surrounding roadways and traffic flow diagrams, if applicable): Festival will run down Westward Drive to Park St. down Cortiss Parkway and connect at the Miami Springs circle.
11. Expected number of participants and estimated attendance (per day, if applicable): 3,000 - 5,000 k per day.
12. Itemized budget, including total event budget, total budget of host organization, if applicable, and total commitment of resources (attach additional pages as needed): \$28k for police and Public Works, \$10k for live entertainment \$10k for tents and rentals. \$7k for misc.

I hereby certify that all the statements made in this application are true and correct.



Signature of Authorized Representative

11/30/21

Date



[Department of State](#) / [Division of Corporations](#) / [Search Records](#) / [Search by Entity Name](#) /

Detail by Entity Name

Florida Not For Profit Corporation
 MIAMI SPRINGS RIVER CITIES FESTIVAL INC.

Filing Information

Document Number N21000007379
FEI/EIN Number NONE
Date Filed 06/17/2021
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State FL
Status ACTIVE

Principal Address

129 FLAGLER DRIVE
 MIAMI SPRINGS, FL 33166 UN

Mailing Address

129 FLAGLER DRIVE
 MIAMI SPRINGS, FL 33166 UN

Registered Agent Name & Address

ARIAS, JULIANA
 129 FLAGLER DRIVE
 MIAMI SPRINGS, FL 33166

Officer/Director Detail

Name & Address

Title P

ARIAS, JULIANA
 129 FLAGLER DRIVE
 MIAMI SPRINGS, FL 33166

Title VP

REED, ALEXANDER
 8306 MILLS DRIVE #294
 MIAMI, FL 33183

Title MGR

BROOKS, LYNNE

MDC009

520 FALCON AVE.
MIAMI SPRINGS, FL 33166

Annual Reports

No Annual Reports Filed

Document Images

[06/17/2021 -- Domestic Non-Profit](#)

[View image in PDF format](#)

Memorandum



Date: November 1, 2022

To: Honorable Chairman Jose "Pepe" Diaz
and Members, Board of County
Commissioners

From: Daniella Levine Cava
Mayor

Subject: District Specific In-Kind Request

A handwritten signature in blue ink that reads "Daniella Levine Cava".

A retroactive waiver for in-kind services has been requested by Miami Springs River Cities Festival, Inc. for the "Miami Springs River Cities Festival" event held from March 3, 2022 to March 6, 2022.

In-kind services have been requested in amount not to exceed \$5,250.00 from the Parks, Recreation and Open Spaces Department towards the utilization of a large show mobile. This event will be funded from the balance of District 6 FY 2021-22 In-Kind Reserve Fund.

A handwritten signature in purple ink that reads "Edward Marquez".

Edward Marquez
Chief Financial Officer