

Memorandum



Date: December 6, 2022

To: Honorable Interim Chairman Oliver G. Gilbert, III
and Members, Board of County Commissioners

Agenda Item No. 8(P)(1)

From: Daniella Levine Cava
Mayor

A handwritten signature in blue ink that reads "Daniella Levine Cava".

Subject: Request for a Designated Purchase under Contract No. RFP-00217, Security Guard Services for Miami-Dade County

Summary

This item is requesting approval of a designated purchase for the Internal Services Department (ISD) for the provision of security guard services for approximately 100 County facilities within multiple departments and various locations such as County libraries, community neighborhood centers, domestic violence victim's centers, the Overtown Transit Village, the Stephen P. Clark Center (SPCC), and court facilities.

This contract also provides security guard services for facilities that include buildings, elevators, airport hangars, gates, ramps, and screening points at Miami International Airport, Opa Locka Executive Airport and other Miami-Dade County executive Airports under the existing allocations. The additional amount of \$31,870,197 for the first option to renew reflects increases in security posts, the anticipated expenses of the paid sick leave and living wage requirements and represents approximately a \$5,795,660 increase from Fiscal Year 2018 actual contract expenditures. Since this contract started in 2018, the contract value has increased to cover expenses such as living wage, response to the unprecedented COVID-19 pandemic requiring security services across the County for testing sites, the addition of posts such as the security screening area at SPCC, Joseph Caleb Center, enhanced coverage at downtown parking garages, the new domestic violence shelters, and other facilities, as well as security services for the Miami Intermodal Center (MIC) at Miami International Airport. These critical infrastructure services are required to protect County personnel, property, and the public by means of well-trained, experienced, alert, and reliable security guards.

Recommendation

It is recommended that the Board of County Commissioners (Board) approve this designated purchase under *Contract No. RFP-00217, Security Guard Services for Miami-Dade County* for ISD. Approval of a designated purchase, by a two-thirds vote of the Board members present, is being requested pursuant to Section 2-8.1(b)(3) of the Miami-Dade County Code to authorize \$31,870,197 in additional expenditure authority for the first option to renew is necessary to ensure there is adequate funding to continue providing security guard services throughout the County for the remainder of current option to renew term.

This contract was initially awarded by the Board for a cumulative amount of \$201,474,000 for a three-year term with two, three-year options to renew through Resolution No. R-750-17. The initial term of the contract was valued at \$67,158,000, and the contract was subsequently modified for \$10,913,750 in additional expenditure authority under delegated authority to add security guards to monitor and operate new security equipment and in response to the coronavirus pandemic to station security personnel at Miami-Dade County Fire Rescue headquarters and COVID-19 testing sites. The contract is currently in the first option to renew term, which was exercised for \$67,158,000 in accordance with the Resolution.

The contract is broken down into three tiers that represent the level of risk at facilities or posts throughout the County, with Tier 1 having the lowest risk, up to Tier 3, which has the highest level of risk. The Small Business Enterprise (SBE) subcontractor goal applies as follows: Tier 1, 27.72 percent SBE Goods & Services (G&S) Subcontractor Goal; Tier 2, 26.67 percent SBE G&S Subcontractor Goal; and Tier 3, 11.26 percent SBE G&S Subcontractor Goal. The project was reviewed for compliance with SBE-Services subcontractor goals and Living Wage and Paid Sick Leave requirements; all requirements have been met to date.

MDC001

Background

The contract is in the first option to renew term. The County is not planning to exercise the second and last option to renew as ISD is working with Small Business Division in revising the scope of work so smaller contracts can be awarded to certified SBE firms.

The additional expenditure authority will allow ISD to maintain the security coverage for current County facilities, the addition of the Miami Intermodal Center (MIC) at Miami International Airport, addition of Domestic Violence Victim's Shelters, increase security presence in aging facilities with problematic fire panels, and cover expenses related to the paid sick leave requirements and living wage increases. Additionally, extended hours of security coverage and additional security guards at various facilities in response to the COVID-19 pandemic increased the expenditure under this contract.

Competition is not practicable at this time as additional competitive solicitations for the services at this juncture may lead to a disruption in these critical infrastructure services. These services were procured via a qualitative, competitive procurement process, and are essential to ensuring that ISD is able to continuously protect County personnel, property, and the public by means of well-trained, experienced, alert, and reliable security guards. Accordingly, it is in the County's best interest to approve this designated purchase pursuant to Section 2-8.1(b)(3) of the Miami-Dade County Code.

Scope

The scope of this item is countywide in nature.

Delegated Authority

If this item is approved, the County Mayor or County Mayor's designee will have the authority to exercise all provisions of the contract, including any cancellation, renewal or extension provisions, pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38.

Fiscal Impact/Funding Source

The contract is in its first option to renew term and expires on August 31, 2023. The current cumulative allocation of the contract is \$145,229,750 for the initial term and first option to renew. The one, three-year option to renew remaining was approved by the Board for \$67,158,000 through Resolution No. R-750-17; therefore, the existing cumulative value of the contract is \$212,387,750. If this request is approved, the modified cumulative value will be \$244,257,947. The requested increase in expenditure is based on the anticipated hours for security coverage of County facilities, estimated paid sick leave and Living Wage increases for the remainder of the current term.

Department	Existing Cumulative Allocation	Additional Allocation Requested for First OTR Term	Modified Cumulative Allocation	Funding Source	Contract Manager
Internal Services	\$212,387,750	\$31,870,197	\$244,257,947	Internal Service Funds	Allen Nelson
Total:	\$212,387,750	\$31,870,197	\$244,257,947		

Track Record/Monitor

Shari Francis of the Strategic Procurement Department is the Procurement Contracting Manager.

Awarded Vendor

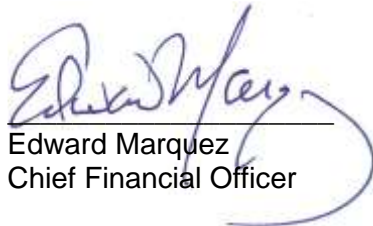
Vendor	Principal Address	Local Address	Principal
Universal Protection Service, LLC dba Allied Universal Security Service	1551 North Tustin Avenue Suite 650 Santa Ana, CA	7205 NW 19 Street Suite A-304 Miami, FL	Steven Jones

Due Diligence

Pursuant to Resolution No. R-187-12, due diligence was conducted in accordance with the Internal Services Department's Procurement Guidelines to determine vendor responsibility, including verifying corporate status and that there are no performance and compliance issues. The lists that were referenced included convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings that may impact the ability of the vendor to perform under the contract, except a few litigation cases resulting from the regular business operations of a large firm.

Applicable Ordinances and Contract Measures

- The two percent User Access Program provision applies.
- The Small Business Enterprise Local Preference applies.
- The Small Business Enterprise subcontractor goal applies as follows: Tier 1, 27.72 percent - SBE G&S Subcontractor Goal; Tier 2, 26.67 percent - SBE G&S Subcontractor Goal; Tier 3, 11.26 percent - SBE G&S Subcontractor Goal.
- In compliance with Resolution R-1001-15, 85 percent of the SBE subcontractor goal has been met.
- The Living Wage applies as the services are covered services under the Ordinance.



Edward Marquez
Chief Financial Officer



MEMORANDUM

(Revised)

TO: Honorable Interim Chairman Oliver G. Gilbert, III
and Members, Board of County Commissioners

DATE: December 6, 2022

FROM: 
Gen Bonzon-Keenan
County Attorney

SUBJECT: Agenda Item No. 8(P)(1)

Please note any items checked.

- ☐ "3-Day Rule" for committees applicable if raised
- ☐ 6 weeks required between first reading and public hearing
- ☐ 4 weeks notification to municipal officials required prior to public hearing
- ☐ Decreases revenues or increases expenditures without balancing budget
- ☐ Budget required
- ☐ Statement of fiscal impact required
- ☐ Statement of social equity required
- ☐ Ordinance creating a new board requires detailed County Mayor's report for public hearing
- ☒ No committee review
- ☒ Applicable legislation requires more than a majority vote (i.e., 2/3's present ☒, 2/3 membership ____, 3/5's ____, unanimous ____, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) ____, CDMP 2/3 vote requirement per 2-116.1(3)(h) or (4)(c) ____, or CDMP 9 vote requirement per 2-116.1(4)(c)(2) ____ to approve
- ☒ Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(P)(1)
12-6-22

RESOLUTION NO. _____

RESOLUTION AUTHORIZING DESIGNATED PURCHASE PURSUANT TO SECTION 2-8.1(B)(3) OF THE COUNTY CODE BY A TWO-THIRDS VOTE OF THE BOARD MEMBERS PRESENT; AUTHORIZING ADDITIONAL EXPENDITURE AUTHORITY IN AN AMOUNT UP TO \$31,870,197.00 FOR A MODIFIED CONTRACT AMOUNT OF \$244,257,947.00 FOR CONTRACT NO. RFP-00217, FOR THE PURCHASE OF SECURITY GUARD SERVICES FOR MIAMI-DADE COUNTY FOR THE CURRENT OPTION TO RENEW TERM FOR THE INTERNAL SERVICES DEPARTMENT; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXERCISE ALL PROVISIONS OF THE CONTRACT, INCLUDING ANY RENEWAL, EXTENSION OR CANCELLATION PROVISIONS, PURSUANT TO COUNTY CODE SECTION 2-8.1 AND IMPLEMENTING ORDER 3-38

WHEREAS, this Board desires to accomplish the purpose outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that:

Section 1. This Board finds it is in the best interest of Miami-Dade County to approve a designated purchase, pursuant to section 2-8.1(b)(3) of the County Code, by a two-thirds vote of the Board members present.

Section 2. This Board authorizes additional expenditure authority under Contract No. RFP-00217 in an amount up to \$31,870,197.00 for a modified contract amount of \$244,257,947.00 for the Internal Services Department, as set forth in the incorporated memorandum.

Section 3. This Board authorizes the County Mayor or County Mayor's designee to exercise all provisions of the contract, including any renewal, extension or cancellation provisions, pursuant to section 2-8.1 of the County Code and Implementing Order 3-38. A copy of the contract is on file with and available upon request from the Strategic Procurement Department.

The foregoing resolution was offered by Commissioner _____, who moved its adoption. The motion was seconded by Commissioner _____ and upon being put to a vote, the vote was as follows:

Oliver G. Gilbert, III, Interim Chairman	
Raquel A. Regalado, Interim Vice Chairwoman	
Marleine Bastien	Juan Carlos Bermudez
Kevin Marino Cabrera	Sen. René García
Roberto J. Gonzalez	Keon Hardemon
Danielle Cohen Higgins	Eileen Higgins
Kionne L. McGhee	Anthony Rodríguez
Micky Steinberg	

The Chairperson thereupon declared this resolution duly passed and adopted this 6th day of December, 2022. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: _____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.



Oren Rosenthal

MDC006