

Date: March 7, 2023

To: Honorable Chairman Oliver G. Gilbert, III
and Members, Board of County Commissioners

From: Daniella Levine Cava
Mayor



Subject: Recommendation for Approval to Establish a Prequalification Pool for Meters for Water Service, Parts, and Accessories

Agenda Item No. 8(P)(4)

Summary

This item is for the purchase of meters for water service, parts, and accessories for the Water and Sewer Department (WASD). The pool provides for prequalified vendors to furnish and deliver water service meters, original equipment manufacturer parts, and accessories to the County. Vendors are required to be the manufacturer or the authorized distributor, as the materials used in the manufacturing process must be certified by the American National Standards Institute, American Society for Testing and Materials, and American Water Works Association to ensure they are safe to be used in the County's potable water supply. Items to be purchased include, but are not limited to, spud plugs, locking devices, security seals, and other accessories essential to the optimum functionality of the water meters. Approval of this item will allow WASD to continue purchasing meters to measure the usage of potable water supplied to homes and businesses in Miami-Dade County service area. The products provided are from manufacturers currently in use by the County.

Recommendation

It is recommended that the Board of County Commissioners (Board) approve the establishment of a prequalification pool, *EVN0000002, Meters for Water Service / Parts and Accessories* for WASD with a cumulative allocation of \$16,395,000 for a three-year term with two, one-year options to renew. This pool will replace prequalification pool no. RTQ-00573, established by the Board on May 1, 2018, through Resolution No. R-389-18, for a five-year term. At inception, the pool had eight vendors, of which one was local, and none were certified Small Business Enterprise (SBE) firms. The pool currently has 11 vendors, of which two are local, and none are certified SBE firms. Prequalification pools expire at the end of their designated five-year term unless extended by the Board. The SBE measures and Local Preference will be applied at the time of spot market competition, where permitted, by the funding source. To track pool expenditures by vendor, bidding under this and other prequalification pools will gradually be conducted and monitored in a single platform, INFORMS, allowing staff to provide data reports to the Board, as requested.

Background

WASD utilizes various types of water service meters to measure the usage of potable water supplied to homes and businesses in Miami-Dade County service area. The measurements obtained from the meters are then used to determine the amount of the water consumed by the customer during a billing period. Original equipment manufacturer parts are required to repair and maintain the meters. Timely maintenance ensures compliance with federal standards and prevents incorrect charges to customers due to faulty meters. The Department typically replaces around 30,000 residential and retail meters annually to maintain accurate readings, reduce faults, and improve water conservation.

WASD has been working on the future acquisition of an Advanced Metering Infrastructure (AMI) System with a full meter change-out as part of this project to continue to improve water service operations. The Department expects to begin the implementation of the AMI system within the next five years; therefore, WASD recommends that the replacement solicitation be for a three-year term with two one-year option to renew terms to allow for greater flexibility and a smooth transition.

Scope

The scope of this item is countywide in nature.

Fiscal Impact/Funding Source

The fiscal impact for the initial three-year term is \$9,837,000. Should the County choose to exercise, at its sole discretion, the two, one-year option to renew terms, the estimated cumulative allocation will be \$16,395,000. The current pool, RTQ-00573, is valued at \$16,500,000 for the five-year term and expires on May 31, 2023. Therefore, the allocation under the replacement pool is consistent with the current pool's allocation.

Department	Allocation	Funding Source	Contract Manager
WASD	\$9,837,000	Proprietary Funds	Fredrick Taylor
Total:	\$9,837,000		

Track Record/Monitor

Manuel Jimenez of the Strategic Procurement Department (SPD) is the Procurement Contracting Manager.

Delegated Authority

Upon approval of this item, a pool of prequalified vendors will be established to participate in spot market competitions. The County Mayor or the County Mayor's designee will have the authority to solicit pricing and award contracts up to an aggregate amount of the allocation authorized by the Board. The County Mayor or the County Mayor's designee will also have the authority to (a) exercise all provisions of the solicitation documents and any resulting contracts, including any cancellation, renewal, or extension provisions, pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38 and (b) add vendors to the pool at any time, subject to ratification by the Board on a bi-annual basis.

Vendors Prequalified for Pool

A Request to Qualify was issued, and five vendors responded to the solicitation. There are four vendors being recommended for inclusion in the pool as set forth in the table below, of which one has a local address, and none are certified SBE firms. To ensure maximum opportunity for local and small businesses, the scope of services was posted on the Future Solicitations website for two weeks prior to advertisement. The solicitation was advertised on the INFORMS platform with 72 notifications, from which 11 suppliers viewed and accepted the notification. This prequalification pool will remain advertised on the County's website to encourage additional participation. Outreach to firms will be conducted to encourage additional participation by local, qualified vendors.

Pursuant to Resolution No. R-477-18, fewer than 75 percent of vendors recommended are local due to the limited availability of local suppliers to provide the water meter parts and accessories. Additionally, the Internal Services Department's Small Business Development (SBD) Division reviewed this project pursuant to Implementing Order 3-41 for SBE Goods and/or Services. However, the SBE verification of availability process was not conducted as only two SBE firms were certified in the commodity code associated with this solicitation at the time of review. Following a request from SPD staff, SBD staff will conduct additional recruitment efforts to identify local vendors who may be capable of performing the scope of services.

Vendor	Principal Address	Local Address	Principal
The Avanti Company	22 South Lake Avenue Avon Park, FL	10890 NW 30 Street Doral, FL	Devlin Tim

Vendor	Principal Address	Local Address	Principal
Badger Meter, Inc. d/b/a National Meter and Automation	4545 W Brown Deer Road Milwaukee, WI	None	Gale E. Klappa
Mueller System, LLC	1200 Abernathy Road NE Suite 1200 Atlanta, GA	None	Scott Hall
Sensus USA, Inc.	637 Davis Drive Morrisville, NC	None	Michael McGeever

Vendor Not Prequalified for Pool

The vendor in the table below is not recommended for inclusion in the prequalification pool. However, staff is providing guidance to the vendor so they can provide the required information and documentation. Upon submission of the required documents and/or verification of information, the vendor may be added to the pool.

Vendor	Local Address	Reason for Not Recommending
Empire Pipe & Supply Company, Inc.	None	Vendor did not provide the required documents to satisfy the prequalification criteria. Upon submission of the missing documents, the vendor may be added to the pool.

Due Diligence

Pursuant to Resolution No. R-187-12, due diligence was conducted in accordance with the Internal Services Department’s Procurement Guidelines to determine vendor responsibility, including verifying corporate status and that there are no performance and compliance issues through various vendor responsibility lists and a keyword internet search. The lists that were referenced included convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to vendor responsibility.

Pursuant to Resolution No. R-140-15, prior to re-procurement, a full review of the scope of services was conducted to ensure the replacement pool reflects the County’s current needs. The review included conducting market research, estimated project cost, posting a draft solicitation for industry comment, and holding meetings and drafting sessions with the user department. No changes were needed or made to the scope of work.

Applicable Ordinances and Contract Measures

- The two percent User Access Program provision applies where permitted by the funding source.
- Each spot market quote issued under this solicitation must be submitted to SBD for review.
- The Local Preference will be applied at the time of spot market competition, where permitted, by the funding source.
- The Living Wage does not apply, as the services are not covered under the Ordinance.

Jimmy Morales
 Chief Operations Officer



MEMORANDUM
(Revised)

TO: Honorable Chairman Oliver G. Gilbert, III
and Members, Board of County Commissioners

DATE: March 7, 2023

FROM: 
Gen Bonzon-Keenan
County Attorney

SUBJECT: Agenda Item No. 8(P)(4)

Please note any items checked.

- "3-Day Rule" for committees applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Statement of social equity required
- Ordinance creating a new board requires detailed County Mayor's report for public hearing
- No committee review
- Applicable legislation requires more than a majority vote (i.e., 2/3's present ____, 2/3 membership ____, 3/5's ____, unanimous ____, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) ____, CDMP 2/3 vote requirement per 2-116.1(3)(h) or (4)(c) ____, or CDMP 9 vote requirement per 2-116.1(4)(c)(2) ____) to approve
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(P)(4)
3-7-23

RESOLUTION NO. _____

RESOLUTION AUTHORIZING ESTABLISHMENT OF PREQUALIFICATION POOL NO. EVN0000002 FOR MIAMI-DADE WATER AND SEWER DEPARTMENT FOR A THREE-YEAR TERM AND TWO ONE-YEAR OPTIONS TO RENEW IN A TOTAL AMOUNT UP TO \$16,395,000.00 FOR THE PURCHASE OF METERS FOR WATER SERVICE, PARTS AND ACCESSORIES; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO SOLICIT PRICING, AWARD CONTRACTS, EXERCISE ALL PROVISIONS OF THE SOLICITATION DOCUMENTS AND ANY RESULTANT CONTRACTS PURSUANT TO SECTION 2-8.1 OF THE CODE OF MIAMI-DADE COUNTY, FLORIDA AND IMPLEMENTING ORDER 3-38, AND ADD VENDORS TO THE POOL AT ANY TIME, SUBJECT TO RATIFICATION BY THE BOARD ON A BI-ANNUAL BASIS

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board authorizes the establishment of Prequalification Pool EVN0000002 for Miami-Dade Water and Sewer Department for a three-year term and two one-year options to renew in a total amount up to \$16,395,000.00 for the purchase of meters for water service, parts and accessories; and authorizes the County Mayor or County Mayor's designee to (a) solicit pricing and award contracts up to an aggregate amount of the allocation authorized by the Board, (b) exercise all provisions of the solicitation documents and any resulting contracts pursuant to section 2-8.1 of the Code of Miami-Dade County, Florida and Implementing Order 3-38, and (c) add vendors to the pool at any time, subject to ratification by the Board on a bi-annual basis.

The foregoing resolution was offered by Commissioner ,
who moved its adoption. The motion was seconded by Commissioner
and upon being put to a vote, the vote was as follows:

Oliver G. Gilbert, III, Chairman	
Anthony Rodríguez, Vice Chairman	
Marleine Bastien	Juan Carlos Bermudez
Kevin Marino Cabrera	Sen. René García
Roberto J. Gonzalez	Keon Hardemon
Danielle Cohen Higgins	Eileen Higgins
Kionne L. McGhee	Raquel A. Regalado
Micky Steinberg	

The Chairperson thereupon declared this resolution duly passed and adopted this 7th day of March, 2023. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

LUIS G. MONTALDO, CLERK AD INTERIM

By: _____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.



Oren Rosenthal