


# Memorandum



**Date:** March 7, 2023

**To:** Honorable Chairman Oliver G. Gilbert, III  
and Members, Board of County Commissioners

**From:** Daniella Levine Cava   
Mayor

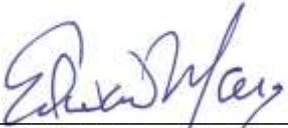
**Subject:** Supplement Information for the Recommendation to Retroactively Ratify Emergency Purchase Conveyance Equipment Maintenance and Repair Services

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Supplement  
Agenda Item No. 8(P)(3)

This supplement provides additional information to the Board of County Commissioners (Board) regarding the recommendation to retroactively ratify an emergency award for the purchase of maintenance and repair services for conveyance equipment located in various buildings managed by the Internal Services Department.

Since this item was submitted for agenda placement for the February Committee cycle, the Board approved award of the replacement contract under *RFP-01615 Maintenance and Repair Services for Conveyance Equipment* via Resolution No. R-77-23. This emergency contract will expire on February 28, 2023. The new contract will take effect on March 1, 2023.

  
Edward Marquez  
Chief Financial Officer