


# Memorandum



**Date:** November 7, 2023

**To:** Honorable Chairman Oliver G. Gilbert, III  
and Members, Board of County Commissioners

Agenda Item No. 8(P)(11)

**From:** Daniella Levine Cava  
Mayor 

**Subject:** Request for Approval to Award an Additional Group for Location of Underground Utilities for the Water and Sewer Department

## Summary

This item is for the award of an additional group (under an existing contract for the purchase of location of underground utilities services for the Water and Sewer Department (WASD). WASD requires these services to accurately locate underground WASD utilities for safeguarding in the vicinity of excavation areas, and clearly mark and protect located utilities as may be required. Such utilities include, but are not limited to, asbestos/cement pipe, Polyvinyl chloride (PVC) pipe, Prestressed Concrete Cylinder Pipes (PCCP), copper tubing, polybutylene tubing, high density polyethylene, and ductile iron. In addition, this will facilitate the County's compliance with Florida Statutes Chapter 556, Underground Facility Damage Prevention and Safety Act, which requires a call to Florida's One-Call Center 811 (notification system) to provide notification before digging or excavation work is initiated. The notification system manages communications from excavators throughout the State of Florida and provides location information, as well as the specific actions required to locate underground utilities safely and effectively.

During the initial solicitation process of this contract, WASD chose to opt out and allow their employees to provide the needed services. However, WASD's demand for these services has significantly increased and currently exceeds the capacity of its employees; therefore, WASD requires a contractor for these services. Discussions with the AFSCME Local 121 (Union) were held to review whether these services could be provided via the Gainsharing Program; Union representatives declined the work, acknowledging that the necessary resources were not available and therefore the project did not proceed through the typical gainshare process. WASD employees will continue to perform the services to the full extent of their capacity and the contract will be used to avoid backlogs and expedite project completion. The need to access this contract is crucial for WASD to identify underground utilities safely and effectively prior to digging or commencement of excavation work.

## Recommendation

It is recommended that the Board of County Commissioners (Board) approve the award of an additional group to USIC Locating Services, LLC (USIC), for a total amount up to \$3,429,360 to *Contract No. FB-01761, Location of Underground Utilities* for WASD. This additional Group 2 is being added to the contract to obtain reasonable pricing for location of underground utilities services needed by WASD. A solicitation was issued under full and open competition to add these services to the contract. The department's allocation request is based on operational needs to safely and effectively locate underground utilities including, but not limited to, water transmission and distribution mains, water services, and wastewater force mains, gravity sewer mains and laterals.

## Background

The Board approved the current competitively established contract through Resolution No. R-27-22 for the Department of Transportation and Public Works (DTPW) in the amount of \$2,879,280 for a five-year term. At the time of solicitation and award of this contract, WASD was using staff to provide the needed services. However, WASD's demand for these services has significantly increased and the demand exceeds the capacity of its employees; therefore, WASD requires a contractor for these services. WASD

employees will continue to perform the services to the full extent of their capacity, and the contract will be used to avoid backlogs and expedite project completion. Therefore, the need to access this contract is crucial for WASD to identify underground utilities safely and effectively prior to digging or commencement of excavation work.

An open and competitive Invitation to Quote (ITQ) for Group 2 was advertised on May 25, 2023, and two bids were received on June 28, 2023, of which USIC was the lowest bidder. A total of 150 vendors, including the incumbent vendor, were notified upon advertisement, of which nine viewed the solicitation. Upon approval of this item, the existing contract *FB-01761* will consist of two groups: Group 1 will be used to purchase location of underground utilities services for DTPW, which was previously awarded to High Tech Engineering, Inc.; and Group 2 will be used to purchase these services for WASD and USIC is being recommended for award.

**Scope**

The impact of this item is countywide in nature.

**Delegated Authority**

The County Mayor or the County Mayor’s designee will have the authority to issue notice of this award to the recommended vendor, issue the appropriate purchase orders to give effect to same, and exercise all provisions of the contract, including any cancellation or extensions, pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38.

**Fiscal Impact/Funding Source**

The contract has a current cumulative allocation of \$2,879,280 and expires on March 31, 2027. If this request is approved, the contract will have a modified cumulative allocation of \$6,308,640.

Department	Existing Cumulative Allocation	Additional Allocation Requested	Modified Cumulative Allocation	Funding Source	Contract Manager
DTPW	\$2,879,280	\$0	\$2,879,280	DTPW Operating	Rodney McMillian
WASD	\$0	\$3,429,360	\$3,429,360	Proprietary Funds	Fredrick Taylor
<b>Total:</b>	<b>\$2,879,280</b>	<b>\$3,429,360</b>	<b>\$6,308,640</b>		

**Track Record/Monitor**

Manuel Jimenez of the Strategic Procurement Department (SPD) is the Procurement Contracting Manager.

**Awarded Vendor**

Vendor	Principal Address	Local Address	Principal	Awarded Group
USIC Locating Services, LLC	9045 N River Road Suite 200 Indianapolis, IN	None	Jimmy Norred	Group 2 (WASD)

**Vendor Not Recommended for Award**


Vendor	Local Address	Reason for Not Recommending
High Tech Engineering, Inc. dba High Tech Locating	Yes	Higher than lowest bidder

**Due Diligence**

Pursuant to Resolution No. R-187-12, due diligence was conducted in accordance with SPD's Procurement Guidelines to determine contractor responsibility, including verifying corporate status and review of performance and compliance issues through various vendor responsibility lists and a keyword internet search. The lists referenced include convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to contractor responsibility.

**Applicability of Ordinances and Contract Measures**

- The two percent User Access Program applies where permitted by funding source.
- The Small Business Enterprise measures and Local Preference were applied.
- The Living Wage Ordinance does not apply.



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Jimmy Morales  
Chief Operations Officer



**MEMORANDUM**  
(Revised)

**TO:** Honorable Chairman Oliver G. Gilbert, III  
and Members, Board of County Commissioners

**DATE:** November 7, 2023

**FROM:**   
Gen Bonzon-Keenan  
County Attorney

**SUBJECT:** Agenda Item No. 8(P)(11)

Please note any items checked.

- "3-Day Rule" for committees applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Statement of social equity required
- Ordinance creating a new board requires detailed County Mayor's report for public hearing
- No committee review
- Applicable legislation requires more than a majority vote (i.e., 2/3's present \_\_\_\_, 2/3 membership \_\_\_\_, 3/5's \_\_\_\_, unanimous \_\_\_\_, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) \_\_\_\_, CDMP 2/3 vote requirement per 2-116.1(3)(h) or (4)(c) \_\_\_\_, or CDMP 9 vote requirement per 2-116.1(4)(c)(2) \_\_\_\_ ) to approve
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved \_\_\_\_\_ Mayor  
Veto \_\_\_\_\_  
Override \_\_\_\_\_

Agenda Item No. 8(P)(11)  
11-7-23

RESOLUTION NO. \_\_\_\_\_

RESOLUTION APPROVING AWARD OF CONTRACT NO. FB-01761 GROUP NO. 2 LOCATION OF UNDERGROUND UTILITIES FOR THE WATER AND SEWER DEPARTMENT TO USIC LOCATING SERVICES, LLC IN A TOTAL AMOUNT NOT TO EXCEED \$3,429,360.00; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO GIVE NOTICE OF THIS AWARD TO THE RECOMMENDED VENDOR, ISSUE THE APPROPRIATE PURCHASE ORDERS TO GIVE EFFECT TO SAME AND EXERCISE ALL PROVISIONS OF THE CONTRACT, INCLUDING ANY CANCELLATION OR EXTENSIONS, PURSUANT TO SECTION 2-8.1 OF THE CODE OF MIAMI-DADE COUNTY, FLORIDA AND IMPLEMENTING ORDER 3-38

**WHEREAS**, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA**, that this Board approves award of Contract No. FB-01761 Group 2 location of underground utilities for the Water and Sewer Department to USIC Locating Services, LLC in an amount not to exceed \$3,429,360.00; and authorizes the County Mayor or County Mayor's designee to give notice of this award to the recommended vendor, issue the appropriate purchase orders to give effect to same and exercise all provisions of the contract, including any cancellation or extensions, pursuant to section 2-8.1 of the Code of Miami-Dade County, Florida and Implementing Order 3-38. A copy of the contract document is on file with and available upon request from the Strategic Procurement Department.

The foregoing resolution was offered by Commissioner \_\_\_\_\_,  
who moved its adoption. The motion was seconded by Commissioner \_\_\_\_\_  
and upon being put to a vote, the vote was as follows:

Oliver G. Gilbert, III, Chairman	
Anthony Rodríguez, Vice Chairman	
Marleine Bastien	Juan Carlos Bermudez
Kevin Marino Cabrera	Sen. René García
Roberto J. Gonzalez	Keon Hardemon
Danielle Cohen Higgins	Eileen Higgins
Kionne L. McGhee	Raquel A. Regalado
Micky Steinberg	

The Chairperson thereupon declared this resolution duly passed and adopted this 7<sup>th</sup> day of November, 2023. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA  
BY ITS BOARD OF  
COUNTY COMMISSIONERS

JUAN FERNANDEZ-BARQUIN, CLERK

By: \_\_\_\_\_  
Deputy Clerk

Approved by County Attorney as  
to form and legal sufficiency.

mjs

Melanie J. Spencer