

# MEMORANDUM

Agenda Item No. 3(A)(2)

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**TO:** Honorable Chairman Oliver G. Gilbert, III  
and Members, Board of County Commissioners

**DATE:** November 7, 2023

**FROM:** Geri Bonzon-Keenan  
County Attorney

**SUBJECT:** Resolution authorizing in-kind services from the Parks, Recreation and Open Spaces Department for the December 10, 2023 "Chanukah Street Fair" sponsored by the Chabad Chayil Inc. in an amount not exceed \$790.00 to be funded from the balance of the District 4 FY 2023-24 In-Kind Reserve

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The accompanying resolution was prepared and placed on the agenda at the request of Prime Sponsor Commissioner Micky Steinberg.

  
Geri Bonzon-Keenan  
County Attorney

GBK/jp

MDC001



**MEMORANDUM**  
(Revised)

**TO:** Honorable Chairman Oliver G. Gilbert, III  
and Members, Board of County Commissioners

**DATE:** November 7, 2023

**FROM:**   
Gen Bonzon-Keenan  
County Attorney

**SUBJECT:** Agenda Item No. 3(A)(2)

Please note any items checked.

- "3-Day Rule" for committees applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Statement of social equity required
- Ordinance creating a new board requires detailed County Mayor's report for public hearing
- No committee review
- Applicable legislation requires more than a majority vote (i.e., 2/3's present \_\_\_\_, 2/3 membership \_\_\_\_, 3/5's \_\_\_\_, unanimous \_\_\_\_, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) \_\_\_\_, CDMP 2/3 vote requirement per 2-116.1(3)(h) or (4)(c) \_\_\_\_, or CDMP 9 vote requirement per 2-116.1(4)(c)(2) \_\_\_\_ ) to approve
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved \_\_\_\_\_ Mayor  
Veto \_\_\_\_\_  
Override \_\_\_\_\_

Agenda Item No. 3(A)(2)  
1-7-23

RESOLUTION NO. \_\_\_\_\_

RESOLUTION AUTHORIZING IN-KIND SERVICES FROM THE PARKS, RECREATION AND OPEN SPACES DEPARTMENT FOR THE DECEMBER 10, 2023 “CHANUKAH STREET FAIR” SPONSORED BY THE CHABAD CHAYIL INC. IN AN AMOUNT NOT EXCEED \$790.00 TO BE FUNDED FROM THE BALANCE OF THE DISTRICT 4 FY 2023-24 IN-KIND RESERVE

**WHEREAS**, Chabad Chayil Inc. has requested in-kind services from the Parks, Recreation and Open Spaces Department for the December 10, 2023 “Chanukah Street Fair” in an amount not to exceed \$790.00 (see attached Fee Waiver/In-kind Service Application); and

**WHEREAS**, the “Chanukah Street Fair” is a family-oriented gathering with a candle-lighting ceremony to bring the community together; and

**WHEREAS**, the “Chanukah Street Fair” is a district event, as that term is defined in the attached Fee Waiver/In-Kind Service Application, and \$790.00 of the in-kind services shall be funded from the balance of the District 4 FY 2023-24 In-Kind Reserve,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA**, that this Board authorizes in-kind services from the Parks, Recreation and Open Spaces Department for the December 10, 2023 “Chanukah Street Fair” sponsored by Chabad Chayil Inc. in an amount not to exceed \$790.00 to be funded from the balance of the District 4 FY 2023-24 In-Kind Reserve.

The Prime Sponsor of the foregoing resolution is Commissioner Micky Steinberg. It was offered by Commissioner \_\_\_\_\_, who moved its adoption. The motion was seconded by Commissioner \_\_\_\_\_ and upon being put to a vote, the vote was as follows:

- |                                  |                      |
|----------------------------------|----------------------|
| Oliver G. Gilbert, III, Chairman |                      |
| Anthony Rodríguez, Vice Chairman |                      |
| Marleine Bastien                 | Juan Carlos Bermudez |
| Kevin Marino Cabrera             | Sen. René García     |
| Roberto J. Gonzalez              | Keon Hardemon        |
| Danielle Cohen Higgins           | Eileen Higgins       |
| Kionne L. McGhee                 | Raquel A. Regalado   |
| Micky Steinberg                  |                      |

The Chairperson thereupon declared this resolution duly passed and adopted this 7<sup>th</sup> day of November, 2023. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA  
BY ITS BOARD OF  
COUNTY COMMISSIONERS

JUAN FERNANDEZ-BARQUIN, CLERK

By: \_\_\_\_\_  
Deputy Clerk

Approved by County Attorney as  
to form and legal sufficiency.

RC

Ryan Carlin

MIAMI-DADE COUNTY  
FEE WAIVER/IN-KIND SERVICES APPLICATION

COUNTY FEE WAIVERS OR IN-KIND SERVICES REQUESTED THROUGH THIS PROCESS ARE NOT EFFECTIVE UNTIL APPROVED BY ACTION OF THE BOARD OF COUNTY COMMISSIONERS PURSUANT TO THE MIAMI-DADE COUNTY HOME RULE CHARTER

Please complete the following form and submit completed form along with requested materials, if applicable, to:

Office of Management and Budget Phone: (305) 375-5143  
111 N.W. 1<sup>st</sup> Street, Suite 2200 Fax: (305) 375-5168  
Miami, FL 33128

Type of Event/Application (select one of the following):

- District Event - Event of minimal impact related to specific commission district (Complete questions 1-7, sign and date; copy will be submitted to the appropriate District Commissioner within two days of receipt of application.)
- Small Event - Event of minimal impact not necessarily related to a specific commission district. (Complete questions 1-7, sign and date.)
- Special Event\* - Event with expected attendance of less than 5,000 with localized impact limited to an individual community or municipality (Complete questions 1-12, sign, date and submit form no later than 60 days prior to event date.)
- Major Event\* - Large Event with expected attendance of over 5,000 or significant probability of protests, controversy, violence or vandalism (Complete questions 1-12, sign, date and submit form no later than 120 days prior to event date.)

**\*\*Note: Event budget must be included for "Special" and "Major" event types.\*\***

Commissioner Micky Steinberg

Commissioner sponsoring event \_\_\_\_\_

Chabad Chayil Inc.

1. Full legal name of the requesting organization: \_\_\_\_\_

2. Applicant Status: (Select one of the choices below)

- Not-For-Profit or Tax Exempt  
 For-Profit  
 Local Government or Public Entity  
 Other (specify): \_\_\_\_\_

3. Name and contact information for single point of contact (address, phone, fax, e-mail address, etc.): \_\_\_\_\_

Rabbi Moishe Kievman

26012 NE 211<sup>th</sup> Terrace Miami Florida 33180

Cell: 786-547-3031 Office: 305-770-1919 Office@chabadchayil.org

4. Specify fee waiver or in-kind service requested (quantify, if applicable): \_\_\_\_\_

One (1) 16 X 6 Stade

MIAMI-DADE COUNTY  
FEE WAIVER/IN-KIND SERVICES APPLICATION

MDC005

5. Name, date of event, description, and purpose of the event (if event is a fund-raiser, define the beneficiaries): \_\_\_\_\_  
20<sup>th</sup> Annual Chanukah Street Fair Sunday December 10, 2023  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

6. Please select ALL that apply to event:

- Economic Development: Event supports vitality or growth of the local economy
- Youth/Education: Event benefits youth of any age and/or offers educational benefits
- Health and Social Services: Event supports health-related causes and/or social programs or institutions that improve quality of life within the community
- Arts and Culture: Event supports music, theatre, literature, art or culture
- Environmental: Event benefits environmental concerns or promotes conservation
- Sports and Athletics: Event supports/promotes organized sports or recreational participation

7. Physical address of event venues (please specify Commission District(s)): NE 211<sup>th</sup> Terrace Miami Florida 33180  
\_\_\_\_\_  
Commission District 4  
\_\_\_\_\_  
\_\_\_\_\_

8. Description of regional or local impact: \_\_\_\_\_  
Our event not only offer fun entertainment for the whole family, while also providing valuable resources for the family  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

9. Daily/hourly event schedule, including set-up and breakdown schedule (attach event calendar, if applicable): \_\_\_\_\_  
Event time: 3:00-5:30 pm  
\_\_\_\_\_  
Set-up: 2:30 pm  
\_\_\_\_\_  
Breakdown: 5:30pm  
\_\_\_\_\_

10. Detailed description of event venues (map or schematic of event venues, access points, surrounding roadways and traffic flow diagrams, if applicable): Event will take place on NE 211 Terrace between Dixie Highway and NE 26<sup>th</sup> Street

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11. Expected number of participants and estimated attendance (per day, if applicable): 1200-2500

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12. Itemized budget, including total event budget, total budget of host organization, if applicable, and total commitment of resources (attach additional pages as needed): \_\_\_\_\_

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I hereby certify that all the statements made in this application are true and correct.



\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Date

Chabad Chayil Inc  
 Chanukah Street Fair  
 Sunday, December 10, 2023

Ordinary Income /Expense	
Expense	
Special Events	
Chabad Wide Events	
Catering	\$2,000.00
Entertainment	\$3,000.00
Equipment Rentals	\$4,000.00
Marketing	\$2,000.00
Other	\$1,000.00
Total Chabad Wide Events	\$12,000.00
Total Special Events	\$12,000.00
Total Expense	\$12,000.00
Net Ordinary Income	-\$12,000.00
Net Income	-\$12,000.00





# SHOWMOBILES, STAGES, BLEACHERS, AND SOUND PRODUCTION (305) 226-8315 Ext. 5

## EQUIPMENT (S) CONFIRMATION FORM

ORGANIZATION/AGENCY: Chabad Chayil

EQUIPMENT REQUESTED: Stage 24' x 40'

NAME OF PERSON RESPONSIBLE FOR THIS BILL: Commissioner Micky Steinberg  
Commission District #4

CHARTFIELD INFO (MIAMI-DADE AGENCIES ONLY): \_\_\_\_\_

BILLING ADDRESS/ZIP CODE: 19200 W Country Club Drive Suite 417 Aventura, FL

NAME/TITLE OF THE EVENT: Chabad Chayil 20<sup>th</sup> Annual Chanukah Street Fair

ADDRESS OF EVENT: 2601 NE 211 Terr Miami, FL

TODAY'S DATE: 09/28/23 DATE (S) & TIME OF EVENT: 12/10/23 3:30 PM – 5:30 PM

SET-UP TIME & DAY: 2:30 PM 12/10/23

TAKE-DOWN & DAY: 6PM 12/10/23

CONTACT PERSON/PHONE: Rabbi Moishe Kievman 786-547-3031

AT SITE CONTACT/CELL PHONE#: Chabad 305-770-1919

SPECIAL INSTRUCTIONS: Direction item(s) are to be placed, maps, diagrams, etc.

OTHER INFORMATION: Include additional equipment if needed.

We, the users, understand that we assume full responsibility for any damage, theft, or loss to said equipment and its accessories between the time the Miami-Dade Park and Recreation Department completes setting up and the time it takes down. We, the users, also agree to adhere to the requests set forth in the rental policy. We do have a copy of the rental policy and fully understand the requirements set forth in renting the equipment requested as out-lined in the rental policy. **We also understand that the total fee is to be remitted (15) fifteen working days before the event.**

\*Fee: \$790.00 In-kind District 4 Signature: 

\*(SEE FEE SCHEDULE FOR EXACT CHARGES)

Agency/Group: \_\_\_\_\_


**CANCELLATIONS MUST BE MADE 72 HOURS IN ADVANCE OF THE EVENT BY FAX OR EMAIL OTHERWISE EXPECT TO BE CHARGED ½ (HALF) OF RENTAL FEE. \*There will be no completed reservation on the schedule unless the confirmation Form is filled out completely and signed.**  
**Late equipment arrivals, please call (786) 236-7926**

# Memorandum



**Date:** November 7, 2023

**To:** Honorable Chairman Oliver G. Gilbert, III  
and Members, Board of County Commissioners

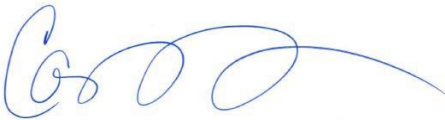
**From:** Daniella Levine Cava  
Mayor 

**Subject:** District Specific In-Kind Request

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A waiver of in-kind services has been requested by the Chabad Chayil Inc. for their “Chanukah Street Fair” event to be held on December 10, 2023.

In-kind services have been requested in an amount not to exceed \$790.00 from the Parks, Recreation and Open Spaces Department for the use of a 24’ x 40’ stage. This event will be funded from the balance of District 4 FY 2023-24 In-Kind Reserve Fund.



Carladenise Edwards  
Chief Administrative Officer