

# Memorandum



**Date:** May 7, 2024

Agenda Item No. 8(P)(5)

**To:** Honorable Chairman Oliver G. Gilbert, III  
and Members, Board of County Commissioners

**From:** Daniella Levine Cava  
Mayor

**Subject:** Recommendation for Approval to Establish a Prequalification Pool for Work Gloves

## Summary

This pool will allow for the purchase of various types of work gloves for employees of multiple County departments for protection during the performance of their duties, as required by County established safety procedures and the Occupational Safety & Health Administration. Gloves purchased may include cotton, leather, cut resistant, and latex, and are used for multiple tasks, including to maintain the hygienic conditions at correctional and other facilities, to support medical care for residents and visitors, to sustain safety protections from hazardous chemicals, waste, and to prevent injuries for County employees.

## Recommendation

It is recommended that the Board of County Commissioners (Board) approve the establishment of a prequalification pool, *EVN0003800, Work Gloves* for multiple County departments with an allocation of \$10,435,000 for a five-year term. The establishment of a pool is recommended to ensure that departments have access to a wide range of work gloves to address the varying needs of their personnel. A pool will allow for competition based on the scope, type, and quantities of work gloves required for routine and specific needs.

This pool will replace prequalification pool *5966-0/23*, established by the Board on November 19, 2013, through Resolution No. R-943-13 for a ten-year term. The pool was subsequently modified under delegated authority, and by the Board via Resolution Nos. R-31-18 and R-412-22. The current pool has 29 vendors, of which 13 are local, including six certified Small Business Enterprise (SBE) firms. There are 22 vendors being recommended for inclusion in the new pool, of which 13 are local, including ten SBEs. The pool will remain open to allow additional vendors to be added during the term of the pool.

To track pool expenditures by vendor, bidding under this and other prequalification pools are being conducted and monitored in a single platform, INFORMS, which allows staff to provide data reports to the Board, as requested.

## Background

A Request to Qualify was issued on December 28, 2023. On the closing date of January 17, 2024, the County received 26 submittals, including 16 from local firms. Upon advertisement of the solicitation, a total of 44 vendors were notified and invited in INFORMS. Additional outreach efforts included contacting vendors identified through market research as well as notifying incumbent vendors.

## Scope

The scope of this item is countywide in nature.

## Fiscal Impact/Funding Source

The fiscal impact for the five-year term is \$10,435,000. The current pool is valued at \$14,068,315 for a ten-year and six-month term and expires on May 31, 2024. The annualized allocation under the replacement pool is higher than the current pool to account for the higher pricing due to prevailing market conditions and anticipated usage throughout the term of the pool.

<b>Department*</b>	<b>Allocation</b>	<b>Funding Source</b>	<b>Contract Manager</b>
Animal Services	\$450,000	General Fund	Lia Rodriguez
Aviation	\$58,000	Proprietary Funds	Sylvia Novela
Community Action and Human Services	\$100,000	General Fund / Federal Funds	Brad Skinner
Corrections and Rehabilitation	\$3,500,000	General Fund	Alessandra Linares
Fire Rescue	\$3,000,000	Fire District / Federal Funds	Marianela Betancourt
Internal Services	\$21,000	General Fund / Proprietary Funds	Lashonne Williams-Canty
Juvenile Services	\$38,000	General Fund / State Funds	Glorimar Abreu
Medical Examiner	\$230,000	General Fund	Aylin Concepcion
Parks, Recreation, and Open Spaces	\$140,000	General Fund	Fernando Robreno
Police	\$160,000	General Fund	Nicholas Santos
PortMiami	\$49,000	Proprietary Funds	Frank Ramirez
Public Housing and Community Development	\$175,000	Federal Funds	Indira Rajkumar-Futch
Solid Waste Management	\$247,000	General Fund / Proprietary Funds	Michael Murphy
Transportation and Public Works	\$719,000	Operating-No CITT	Wendy Morales
Water and Sewer	\$1,548,000	Proprietary Funds	Fred Taylor
<b>Total</b>	<b>\$10,435,000</b>		

\*The resultant contracts will contain termination for convenience provisions, and assignment clauses, which can be exercised if the commodities and/or services in this item are affected by the establishment of the constitutional offices.

**Track Record/Monitor**

Christopher Grant-Henriques of the Strategic Procurement Department (SPD) is the Procurement Contracting Manager.

**Delegated Authority**

Upon approval of this item, a pool of prequalified vendors will be established to participate in spot market competitions. The County Mayor or the County Mayor’s designee will have the authority to solicit pricing and award contracts up to an aggregate amount of the allocation authorized by the Board. The County Mayor or the County Mayor’s designee will also have the authority to (a) exercise all provisions of the solicitation documents and any resulting contracts pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38 and (b) add vendors to the pool at any time, subject to ratification by the Board on a bi-annual basis. Any contract under the pre-qualification pool exceeding \$5,000,000 is subject to ratification by the Board.

**Vendors Prequalified for Pool**

Twenty-two vendors are being recommended for inclusion in the pool as set forth in the table below. Pursuant to Resolution No. R-477-18, fewer than 75 percent of vendors recommended are local due to the reduced number of local businesses submitting qualifications. Additional outreach will be conducted to identify local vendors who may be eligible and interested in participating in the pool upon approval.

<b>Vendor</b>	<b>Principal Address</b>	<b>Local Address</b>	<b>Principal</b>
Agni Enterprises, LLC. dba Head to Heels Safety Supplies (DBE, SBE)	7950 NW 155 Street, Suite 103 Miami Lakes, FL	Same	Subbarayyan R. Pochi
Bob Barker Company, Inc.	7925 Purfoy Road Fuquay Varina, NC	None	Robert Barker Sr.
Bound Tree Medical, LLC.	5000 Tuttle Crossing Boulevard	None	Brian LaDuke

<b>Vendor</b>	<b>Principal Address</b>	<b>Local Address</b>	<b>Principal</b>
Caribbean Paint Company, Inc. (SBE)	1920 NW 94 Avenue Doral, FL	Same	Silvia Milian Sixto
Comoroz, Inc.	20900 NE 30 Avenue Aventura, FL	Same	Adigun Olatunde
Darman Distributor, Inc.	8430 NW 56 Street Miami, FL	Same	Christopher L. Garcia
Gassant Enterprises, LLC. dba Gassant Enterprises (ACDBE, DBE, SBE)	20609 NW 14 Place Miami, FL	Same	Makeba Gassant
Labsource, Inc.	1260 Garnet Drive Northlake, IL	None	David Gust
LAMF Import & Export Corporation	1057 NW 129 Avenue Miami, FL	Same	Monica Fernandez
Lawmen's and Shooters' Supply, Inc.	701 Columbia Boulevard Titusville, FL	None	C Reed Knight Jr.
Lavcor, LLC. (SBE)	3150 SW 38 Avenue Miami, FL	Same	Leonel Valdes
Maintenance Services 360 LLC (SBE)	10664 SW 186 Street Cutler Bay, FL	Same	John Bowen
Pancar Industrial Supply Corporation (SBE)	6916 NW 46 Street Miami, FL	Same	Francisco D. Fletes
Party Place Group, Inc. dba Party House International (SBE)	10824 NW 58 Street Doral, FL	Same	Franklin G Iuliano
Prime Industrial Group, LLC. dba Prime Industrial Fasteners (SBE)	4235 NW 37 Court Miami, FL	Same	Erika Reyes
Pyramid Paper Company dba Pyramid School Products	6510 N 54 Street Tampa, FL	None	Lawrence A. Miller
QuadMed, Inc.	11210-1 Philips Industrial Boulevard East Jacksonville, FL	None	Lisa M. Price
Soar Promo LLC	11103 Green Bayberry Drive Palm Beach Gardens, FL	None	Yachen Saur
Safety Zone Holdings, Inc. dba Safety Zone Specialists	2318 Old Combee Road Lakeland, FL	None	Bryan D. Marsh
Steede Medical LLC (SBE)	11433 NW 34 Street Doral, FL	Same	Louis L.C. Steede
Unipak Florida Corp.	88 Cooper Avenue West Long Branch, NJ	None	Marcus Brian
Zar Productions, Inc. dba Zar Medical Source (SBE)	7910 Harbor Island Drive North Bay Village, FL	Same	Johnny J. Salazar

**Vendors Not Prequalified for Pool**

SPD is providing guidance to vendors that did not meet the prequalification requirements. Upon submission of the required documents and/or verification of information, the vendor(s) may be added to the pool. Outreach efforts will continue to encourage additional participation.

<b>Vendor</b>	<b>Local Address</b>	<b>Reason for Not Recommending</b>
Ferguson Enterprises, LLC dba Pollardwater	No	Vendor did not provide the required documents to satisfy the prequalification criteria.
Force Fasteners International, LLC	Yes	
Office Xpress	Yes	
Prestigious Properties Group, Inc.	Yes	

**Due Diligence**

Pursuant to Resolution No. R-187-12, due diligence was conducted in accordance with SPD's Procurement Guidelines to determine vendor responsibility, including verifying corporate status and that there are no performance and compliance issues through various vendor responsibility lists and a keyword internet search. The lists that were referenced included convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to vendor responsibility.

Pursuant to Resolution No. R-140-15, prior to re-procurement, a full review of the scope of services was conducted to ensure the replacement pool reflects the County's current needs. The review included conducting market research, posting a draft solicitation for industry comment, and holding meetings and drafting sessions with user departments. The Scope of Services was modified to include provisions to source products from local manufacturers and eco-friendly considerations.

**Applicable Ordinances and Contract Measures**

- The two percent User Access Program applies where permitted by funding source.
- SBE measures will be determined prior to advertising each spot market competition where permitted by funding source. Local Preference will be applied at the time of spot market competition where permitted by funding source.
- The Living Wage Ordinance does not apply.



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James Reyes  
Chief of Public Safety



**MEMORANDUM**  
(Revised)

**TO:** Honorable Chairman Oliver G. Gilbert, III  
and Members, Board of County Commissioners

**DATE:** May 7, 2024

**FROM:**   
Gen Bonzon-Keenan  
County Attorney

**SUBJECT:** Agenda Item No. 8(P)(5)

Please note any items checked.

- "3-Day Rule" for committees applicable if raised
- 6 weeks required between first reading and public hearing
- 4 weeks notification to municipal officials required prior to public hearing
- Decreases revenues or increases expenditures without balancing budget
- Budget required
- Statement of fiscal impact required
- Statement of social equity required
- Ordinance creating a new board requires detailed County Mayor's report for public hearing
- No committee review
- Applicable legislation requires more than a majority vote (i.e., 2/3's present \_\_\_\_, 2/3 membership \_\_\_\_, 3/5's \_\_\_\_, unanimous \_\_\_\_, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) \_\_\_\_, CDMP 2/3 vote requirement per 2-116.1(3)(h) or (4)(c) \_\_\_\_, or CDMP 9 vote requirement per 2-116.1(4)(c)(2) \_\_\_\_ ) to approve
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved \_\_\_\_\_ Mayor  
Veto \_\_\_\_\_  
Override \_\_\_\_\_

Agenda Item No. 8(P)(5)  
5-7-24

RESOLUTION NO. \_\_\_\_\_

RESOLUTION AUTHORIZING ESTABLISHMENT OF PREQUALIFICATION POOL NO. EVN0003800 FOR MULTIPLE COUNTY DEPARTMENTS FOR A FIVE-YEAR TERM IN A TOTAL AMOUNT UP TO \$10,435,000.00 FOR THE PURCHASE OF WORK GLOVES; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO SOLICIT PRICING, AWARD CONTRACTS, EXERCISE ALL PROVISIONS OF THE SOLICITATION DOCUMENTS AND ANY RESULTING CONTRACTS PURSUANT TO SECTION 2-8.1 OF THE CODE OF MIAMI-DADE COUNTY, FLORIDA AND IMPLEMENTING ORDER 3-38, AND ADD VENDORS TO THE POOL AT ANY TIME, SUBJECT TO RATIFICATION BY THE BOARD ON A BI-ANNUAL BASIS; PROVIDED THAT ANY CONTRACT AWARD UNDER THE POOL EXCEEDING \$5,000,000.00 IS RATIFIED BY THE BOARD

**WHEREAS**, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA**, that this Board authorizes the establishment of Prequalification Pool No. EVN0003800 for multiple County departments for a five-year term in a total amount up to \$10,435,000.00 for the purchase of work gloves; and authorizes the County Mayor or County Mayor's designee to (a) solicit pricing and award contracts up to an aggregate amount of the allocation authorized by the Board, (b) exercise all provisions of the solicitation documents and any resulting contracts pursuant to section 2-8.1 of the Code of Miami-Dade County, Florida and Implementing Order 3-38, and (c) add vendors to the pool at any time, subject to ratification by the Board on a bi-annual basis; provided that any contract award under the pool exceeding \$5,000,000.00 is ratified by the Board.

The foregoing resolution was offered by Commissioner ,  
who moved its adoption. The motion was seconded by Commissioner  
and upon being put to a vote, the vote was as follows:

Oliver G. Gilbert, III, Chairman	
Anthony Rodríguez, Vice Chairman	
Marleine Bastien	Juan Carlos Bermudez
Kevin Marino Cabrera	Sen. René García
Roberto J. Gonzalez	Keon Hardemon
Danielle Cohen Higgins	Eileen Higgins
Kionne L. McGhee	Raquel A. Regalado
Micky Steinberg	

The Chairperson thereupon declared this resolution duly passed and adopted this 7<sup>th</sup> day of May, 2024. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA  
BY ITS BOARD OF  
COUNTY COMMISSIONERS

JUAN FERNANDEZ-BARQUIN, CLERK

By: \_\_\_\_\_  
Deputy Clerk

Approved by County Attorney as  
to form and legal sufficiency.



Eduardo W. Gonzalez