


# Memorandum



**Date:** June 3, 2025

**To:** Honorable Chairman Anthony Rodriguez  
and Members, Board of County Commissioners

**From:** Daniella Levine Cava   
Mayor

Agenda Item No. 8(P)(7)

**Subject:** Recommendation for Approval of a Non-competitive Designated Purchase to Authorize Additional Expenditure Authority and to Exercise the Two, One-year Option to Renew Terms for eCitation Master Agreement

## **Summary**

This item is seeking approval to exercise the two, one-year options to renew (OTRs) with additional expenditure authority under this bid waiver contract, to allow the Miami-Dade Sheriff's Office (MDSO), formerly Miami-Dade Police Department (MDPD), to continue purchasing the needed software licenses, maintenance, and support services for the eCitation system. The eCitation system enables officers and public service aides to complete and submit citations in the field, in compliance with Florida Statute 316.066. The Information Technology Department (ITD) is responsible for managing the contract on behalf of MDSO.

LexisNexis Coplogic Solutions, Inc. (LexisNexis) is the proprietary owner of this software and the sole authorized provider of the requested software, maintenance, and support services. This software provides MDSO with the ability to issue electronic traffic citations. Additionally, the contract includes a citizen self-reporting module for select non-emergency incidents, as well as a boating citation and crash reporting module for MDSO's Marine Patrol.

## **Recommendation**

In consultation with MDSO, it is recommended that the Board of County Commissioners (Board) approve this request for a non-competitive designated purchase under *Contract No. BW-10266, eCitation Master Agreement*, for ITD on behalf of MDSO, by a two-thirds vote of the Board members present, pursuant to Section 2-8.1(b)(3) of the Miami-Dade County Code (Code) to exercise the two, one-year OTRs and authorize additional expenditure authority in the amount of \$433,373. This contract was established under delegated authority with an allocation of \$221,030. The contract was subsequently modified under delegated authority. Board approval is required as the additional expenditure authority exceeds the County Mayor's delegated authority. Continuance of access to the software licenses and support services for the citation modules and other related services to maintain such software is crucial to MDSO's operations.

## **Background**

MDSO, formerly known as MDPD and now established as a constitutional office, is recognized as the largest law enforcement agency in the southeastern United States, continually striving to enhance operational efficiency and professionalism. A key aspect of the Office's responsibilities is the issuance of citations. Ensuring that citations are both legible and accurate is key to reducing the number of contested cases and streamlining court processes. To address these challenges, MDPD, now MDSO, explored options to digitize the citation process, seeking to minimize errors and enhance the efficiency of citation issuance.

This contract was awarded in April 2024 under delegated authority to meet the needs of the former County department. This electronic solution is integrated with the existing LexisNexis eCrash system under *Contract No. L-10096, Electronic Traffic Crash Report System*, which is utilized for electronic traffic crash reporting (eCrash). The integration of eCitation demonstrates MDSO's commitment to significantly improving the accuracy and legibility of citations by enabling officers to

input data electronically. Unlike traditional handwritten citations, eCitation eliminates the possibility of handwriting errors, thereby reducing the number of dismissals in court due to clerical mistakes.

The recommendation to continue with LexisNexis is made in alignment with the strategy to maintain product standardization and ensure compliance with Florida's reporting requirements. This contract marks a significant advancement in MDSO's efforts to enhance operational accuracy and efficiency by leveraging proven technologies, while facilitating more effective communication and coordination across various operations. MDSO is well-positioned to reduce citation errors, improve revenue collection, and reinforce its commitment to professionalism and accountability in serving the community.

Competition is not practicable at this time, as LexisNexis is the proprietary owner of this software, and no other vendors are authorized to provide the required software, maintenance, technical support, training, or other related services. Market research has confirmed that there have been no changes in the industry to warrant not utilizing the available OTRs. Accordingly, it is in the County's best interest to approve this designated purchase pursuant to Section 2-8.1(b)(3) of the Code to continue providing the needed licenses, maintenance, and support services.

### **Scope**

The scope of this item is countywide in nature and limited to the operations of MDSO.

### **Fiscal Impact/Funding Source**

The initial contract term expires on July 31, 2025 and has a current cumulative allocation of \$250,000. If this request is approved, and all OTRs are exercised, the contract will have a modified cumulative allocation of \$683,373 and will expire on July 31, 2027.

Department	Current Cumulative Allocation	Allocation Requested for the remaining OTRs	Modified Cumulative Allocation	Funding Source	Contract Manager
ITD*	\$250,000	\$433,373	\$683,373	General Fund	Nury Avila
<b>Total</b>	<b>\$250,000</b>	<b>\$433,373</b>	<b>\$683,373</b>		

\* It should be noted that the contract contains termination for convenience and assignment provisions to the Miami-Dade Sheriff's Office, which can be exercised any time during the term of the agreement.

### **Track Record/Monitor**

Natalya Vasilyeva of the Strategic Procurement Department (SPD) is the Procurement Contracting Manager.

### **Delegated Authority**

If this item is approved, the County Mayor or County Mayor's designee, will have the authority to exercise all provisions of the contract, including any cancellation, renewals, or extensions, pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38.

### **Awarded Vendor**

Vendor	Principal Address	Local Address	Principal
LexisNexis Coplogic Solutions, Inc.	100 Alderman Drive Alpharetta, GA	None	Mark Vickers Kelsey

**Due Diligence**

Pursuant to Resolution No. R-187-12, due diligence was conducted in accordance with SPD's Procurement Guidelines to determine contractor responsibility, including verifying corporate status and that there are no performance or compliance issues through various vendor responsibility lists and a keyword internet search. The lists that were referenced included convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to contractor responsibility. As part of the due diligence process, staff considered the settlement agreement executed in 2019 between Miami-Dade County and LexisNexis. This settlement addressed allegations related to underreporting sales and underpayment of required fees under a contract with the County for the sale of crash reports and data. The matter has been fully resolved, and it has been determined that it does not impact the vendor's ability to perform under the contract. Additionally, the company was involved in a separate case in 2018, which has since been settled. The case involved similar allegations regarding the underreporting of motor vehicle crash reports sold through a contract with the Florida Department of Highway Safety and Motor Vehicles, resulting in underpayment of required state fees. This matter has also been closed, and it has been determined that it does not affect the vendor's ability to perform under the contract.

**Applicability of Ordinances and Contract Measures**

- The two percent User Access Program applies.
- The Small Business Enterprise measures and Local Preference do not apply.
- The Living Wage Ordinance does not apply.



Carladenise Edwards  
Chief Administrative Officer



# MEMORANDUM

(Revised)

**TO:** Honorable Chairman Anthony Rodriguez  
and Members, Board of County Commissioners

**DATE:** June 3, 2025

**FROM:**   
Glen Bonzon-Keenan  
County Attorney

**SUBJECT:** Agenda Item No. 8(P)(7)

Please note any items checked.

- ☐ "3-Day Rule" for committees applicable if raised
- ☐ 6 weeks required between first reading and public hearing
- ☐ 4 weeks notification to municipal officials required prior to public hearing
- ☐ Decreases revenues or increases expenditures without balancing budget
- ☐ Budget required
- ☐ Statement of fiscal impact required
- ☐ Statement of social equity required
- ☐ Ordinance creating a new board requires detailed County Mayor's report for public hearing
- ☐ No committee review
- ☒ Applicable legislation requires more than a majority vote (i.e., 2/3's present ☒, 2/3 membership ☐, 3/5's ☐, unanimous ☐, majority plus one ☐, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) ☐, CDMP 2/3 vote requirement per 2-116.1(3) (h) or (4)(c) ☐, CDMP 9 vote requirement per 2-116.1(4)(c) (2) ☐) to approve
- ☒
- ☐ Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved \_\_\_\_\_ Mayor  
Veto \_\_\_\_\_  
Override \_\_\_\_\_

Agenda Item No. 8(P)(7)  
6-3-25

RESOLUTION NO. \_\_\_\_\_

RESOLUTION AUTHORIZING A NON-COMPETITIVE DESIGNATED PURCHASE PURSUANT TO SECTION 2-8.1(B)(3) OF THE COUNTY CODE BY A TWO-THIRDS VOTE OF THE BOARD MEMBERS PRESENT; AUTHORIZING THE EXERCISE OF TWO, ONE-YEAR OPTIONS TO RENEW WITH ADDITIONAL EXPENDITURE AUTHORITY IN AN AMOUNT NOT TO EXCEED \$433,373.00 FOR A TOTAL MODIFIED CONTRACT AMOUNT OF \$683,373.00 FOR CONTRACT NO. BW-10266 FOR ECITATION MASTER AGREEMENT FOR THE INFORMATION TECHNOLOGY DEPARTMENT ON BEHALF OF THE MIAMI-DADE SHERIFF'S OFFICE; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXERCISE ALL PROVISIONS OF THE CONTRACT, INCLUDING ANY CANCELLATION, RENEWALS OR EXTENSIONS, PURSUANT TO SECTION 2-8.1 OF THE CODE OF MIAMI-DADE COUNTY, FLORIDA AND IMPLEMENTING ORDER 3-38

**WHEREAS**, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA**, that:

**Section 1.** This Board finds it is in the best interest of Miami-Dade County to authorize a non-competitive designated purchase for the exercise of two, one-year options to renew with additional expenditure authority in an amount not to exceed \$433,373.00 for a total modified contract amount of \$683,373.00 for Contract No. BW-10266 for eCitation Master Agreement for the Information Technology Department on behalf of the Miami-Dade Sheriff's Office pursuant to section 2-8.1(b)(3) of the Code of Miami-Dade County, by a two-thirds vote of the Board members present.

**Section 2.** This Board authorizes the County Mayor or County Mayor's designee to exercise all provisions of the contract, including any cancellation, renewals or extensions, pursuant to section 2-8.1 of the Code of Miami-Dade County, Florida and Implementing Order 3-38. A copy of the contract document is on file with and available upon request from the Strategic Procurement Department.

The foregoing resolution was offered by Commissioner \_\_\_\_\_, who moved its adoption. The motion was seconded by Commissioner \_\_\_\_\_ and upon being put to a vote, the vote was as follows:

Anthony Rodriguez, Chairman	
Kionne L. McGhee, Vice Chairman	
Marleine Bastien	Juan Carlos Bermudez
Sen. René García	Oliver G. Gilbert, III
Roberto J. Gonzalez	Keon Hardemon
Danielle Cohen Higgins	Eileen Higgins
Natalie Milian Orbis	Raquel A. Regalado
Micky Steinberg	

The Chairperson thereupon declared the resolution duly passed and adopted this 3<sup>rd</sup> day of June, 2025. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this Resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA  
BY ITS BOARD OF  
COUNTY COMMISSIONERS

JUAN FERNANDEZ-BARQUIN, CLERK

By: \_\_\_\_\_  
Deputy Clerk

Approved by County Attorney as  
to form and legal sufficiency.



Eduardo W. Gonzalez