

Memorandum



Date: January 21, 2026

To: Honorable Chairman Anthony Rodriguez
and Members, Board of County Commissioners

Agenda Item No. 8(P)(2)

From: Daniella Levine Cava *Daniella Levine Cava*
Mayor

Subject: Request for Additional Expenditure Authority to Contract for Commercial Off-the-Shelf Software (COTS)

Summary

This item is for additional expenditure authority to continue the purchase of essential commercial off-the shelf (COTS) software products, training, installation, maintenance and support services for the Communications, Information and Technology Department (CITD). These services are provided on behalf of multiple County departments and Constitutional offices, including Miami-Dade Sheriff's Office, Clerk of Court and Comptroller, and Office of the Supervisor of Elections. The additional expenditure authority will enable continued access to key off-the-shelf software solutions such as AutoCAD, VMware, Veeam, Red Hat, SolarWinds, Kofax, AEC Collection (Gov), and PowerCenter. These tools are widely used by professional County staff engineers, architects, urban planners, designers, law enforcement personnel, network security teams, building managers, and transportation planners to support operational, planning, and public safety functions. These software solutions are critical to infrastructure planning, expansion, and facility management, enabling staff to visualize, design, and execute complex projects accurately and efficiently. Access to these applications is critical for operational continuity, service delivery, public safety, and countywide efficiency.

In alignment with my WISE305 initiative, CITD uses this contract as a centralized procurement vehicle to ensure consistency and cost efficiency, and leveraging the County's purchasing power by aggregating and standardizing. By combining the demands of multiple agencies, the contract allows for volume discounts and more favorable terms than any single department could achieve alone. The increase requested supports the proactive acquisition of software through this cooperative contract. The competitive bidding process establishes a cost-effective practice where the prices offered can be easily compared, ensuring they are fair and reasonable, often reducing the need for complex cost analysis, reducing the procurement cycle time and providing quick turnaround on requests submitted to CITD for COTS.

Recommendation

It is recommended that the Board of County Commissioners (Board) authorize additional expenditure authority in the amount of \$8,109,000 for *Contract No. 060B2490021, Commercial Off-the-Shelf Software (COTS)*, for CITD on behalf of multiple County departments and Constitutional offices.

Background

The County initially accessed this competitively established State of Maryland contract in May 2016 under the Mayor's delegated authority. At the request of the Board, CITD has requested additional expenditure authority on an annual basis. The Board subsequently approved additional expenditure through Resolution Nos. R-1137-16, R-212-18, R-462-19, R-636-20, R-407-22, and R-636-23.

Approving the full multi-year allocation for the replacement contract would reduce staff time spent preparing recurring agenda items by streamlining workflows and allowing staff to redirect their time toward higher-value operational needs, which supports more efficient service delivery and improved resource utilization across departments.

CITD manages this contract on behalf of all County departments and several Constitutional offices to ensure the County can capitalize on standardization and leverage the County’s total buying power. CITD is requesting \$8,109,000 in additional expenditure authority to continue purchasing essential COTS licenses, installation, training, maintenance and support services for the next two years. Of the total additional allocation being requested to support countywide needs, approximately 45% is for license renewals, 45% is for new licenses, and 10% is for contingency through the balance of the contract term. The County relies on several critical software tools to support daily operations. For instance, AutoCAD is used to design and review building and engineering plans. VMware enables secure system access, supports multiple virtual environments on a single server, and facilitates disaster recovery. Veeam ensures reliable data backup and rapid restoration. Red Hat provides a secure and stable operating system for many County systems. SolarWinds monitors networks and systems to detect issues early and maintain performance. Renewing key tools like SCADA, SolarWinds, VMware, and Lansweeper is essential to ensure effective system monitoring, data protection, and consistent service delivery. Together, these technologies help maintain up time for critical operations and enable departments to deliver uninterrupted public services across the County.

Scope

The impact of this item is countywide in nature.

Delegated Authority

The County Mayor or the County Mayor’s designee will have the authority to exercise all provisions of the contract, including any cancellation or extensions, pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38.

Fiscal Impact/Funding Source

The contract expires on September 30, 2027 and has an existing cumulative allocation of \$37,301,009. If this request is approved, the contract will have a modified cumulative allocation of \$45,410,009. The requested increase in expenditure authority is based on the anticipated needs for two years, which is consistent with historical usage and includes a 10% contingency to accommodate any unanticipated needs.

Department	Existing Cumulative Allocation	Additional Allocation Requested	Modified Cumulative Allocation	Funding Source	Budgeted*	Contract Manager
CITD	\$37,301,009	\$8,109,000	\$45,410,009	Internal Service Funds	FY 2025-26 Proposed Budget, Volume 3, Communications, Information and Technology, Page 276, Other Operating	Julian Manduley
Total	\$37,301,009	\$8,109,000	\$45,410,009			

Note: The contract contains termination for convenience and assignment provisions which can be exercised at any time during the term of the contract.

* The Adopted Budget Book was not finalized at the time this item was drafted. Therefore, the budget information above is based on the Proposed Budget Book. While CITD makes payments on this contract, some departments may reimburse CITD or pay directly from their own sub object codes.

Track Record/Monitor

Natalya Vasilyeva of the Strategic Procurement Department (SPD) is the Division Director.

Prequalified Vendors

Vendor	Principal Address	Local Address	Principal
Carahsoft Technology Corp.	11493 Sunset Hills Road Suite 100 Reston, VA	None	Craig P. Abod
CDW Government, LLC	230 North Milwaukee Avenue Vernon Hills, IL	None	Christine A. Leahy
DLT Solutions, LLC	2411 Dulles Corner Park Suite 800 Herndon, VA	None	Staci Patel
Insight Public Sector, Inc.	2701 East Insight Way Chandler, AZ	None	Scott Friedlander
Presidio Networked Solutions, LLC	8161 Maple Lawn Blvd Suite 150 Fulton, MD	None	Presidio LLC
SHI International Corp.	290 Davidson Avenue Somerset, NJ	None	Thai Lee

Due Diligence

Pursuant to Resolution No. R-187-12, due diligence was conducted in accordance with SPD's Procurement Guidelines to determine vendor responsibility, including verifying corporate status and that there are no performance and compliance issues through various vendor responsibility lists and a keyword internet search. The lists that were referenced included convicted vendors, debarred vendors, delinquent contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to vendor responsibility.

Applicability of Ordinances and Contract Measures

- The two percent User Access Program applies.
- The Small Business Enterprise measures and Local Preference do not apply.
- The Living Wage Ordinance does not apply.



Carladenise Edwards
 Chief Administrative Officer

Memorandum



Date: November 21, 2025
To: Honorable Chairman Anthony Rodriguez
Board of County Commissioners
From: Namita Uppal, C.P.M.
Director and Chief Procurement Officer
Strategic Procurement Department
Subject: Request to Process Late Departmental Agenda Item

Namita Uppal

Digitally signed by
Namita Uppal
DN: cn=Namita Uppal,
o=Miami Dade County,
ou=Chief Procurement
Officer,
email=uppaln@miamidad
e.gov, c=US
Date: 2025.11.20 14:24:54
-05'00'

I am requesting that the below item be processed for agenda placement on the December Committee Cycle:

RESOLUTION AUTHORIZING ADDITIONAL EXPENDITURE AUTHORITY IN THE AMOUNT OF \$8,109,000.00 FOR A TOTAL MODIFIED CONTRACT AMOUNT OF \$45,410,009.00 FOR CONTRACT NO. 060B2490021, COMMERCIAL OFF-THE-SHELF SOFTWARE (COTS) FOR COMMUNICATIONS, INFORMATION AND TECHNOLOGY DEPARTMENT ON BEHALF OF MULTIPLE COUNTY DEPARTMENTS AND CONSTITUTIONAL OFFICES; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXERCISE ALL PROVISIONS OF THE CONTRACT, INCLUDING ANY CANCELLATION OR EXTENSIONS, PURSUANT TO SECTION 2-8.1 OF THE CODE OF MIAMI-DADE COUNTY, FLORIDA AND IMPLEMENTING ORDER 3-38.

Although this item has not met the noticed deadline and has been provided to the Agenda Coordination Office late, this item is time sensitive and operationally critical for CITD on behalf of multiple County departments and Constitutional offices. The County relies on this contract as the centralized procurement vehicle to purchase and renew essential software licenses that support core day-to-day operations, such as AutoCAD that is used to design and review building and engineering plans, and VMware that enables secure remote access and the virtualization of servers and desktops. Without timely replenishment, CITD will be unable to maintain and obtain necessary license renewals and purchases. This poses a significant risk of service interruptions, operational delays, and potential public safety impacts, as many County departments depend on these systems for essential functions.

Therefore, please process the item notwithstanding that the 3-day rule may be applicable to it. I am aware that this item is subject to approval for placement on the agenda by the appropriate committee chairperson as well as the BCC Chairperson, and review by the Office of the County Attorney.

Approved by Mayor or Mayor's Designee

Carladenise Edwards

Print Name

Approved by Legislative Director or Designee

Demetria Henderson

Print Name

c: Geri Bonzon-Keenan, County Attorney
CAOagenda@miamidade.gov
Eugene Love, Agenda Coordinator



MEMORANDUM
(Revised)

TO: Honorable Chairman Anthony Rodriguez
and Members, Board of County Commissioners

DATE: January 21, 2026

FROM: 
Gen Bonzon-Keenan
County Attorney

SUBJECT: Agenda Item No. 8(P)(2)

Please note any items checked.

- “3-Day Rule” for committees applicable if raised**
- 6 weeks required between first reading and public hearing**
- 4 weeks notification to municipal officials required prior to public hearing**
- Decreases revenues or increases expenditures without balancing budget**
- Budget required**
- Statement of fiscal impact required**
- Statement of social equity required**
- Ordinance creating a new board requires detailed County Mayor’s report for public hearing**
- No committee review**
- Applicable legislation requires more than a majority vote (i.e., 2/3’s present ____, 2/3 membership ____, 3/5’s ____, unanimous ____, majority plus one ____, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) ____, CDMP 2/3 vote requirement per 2-116.1(3) (h) or (4)(c) ____, CDMP 9 vote requirement per 2-116.1(4)(c) (2) ____)** to approve
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required**

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 8(P)(2)
1-21-26

RESOLUTION NO. _____

RESOLUTION AUTHORIZING ADDITIONAL EXPENDITURE AUTHORITY IN THE AMOUNT OF \$8,109,000.00 FOR A TOTAL MODIFIED CONTRACT AMOUNT OF \$45,410,009.00 FOR CONTRACT NO. 060B2490021, COMMERCIAL OFF-THE-SHELF SOFTWARE (COTS) FOR COMMUNICATIONS, INFORMATION AND TECHNOLOGY DEPARTMENT ON BEHALF OF MULTIPLE COUNTY DEPARTMENTS AND CONSTITUTIONAL OFFICES; AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO EXERCISE ALL PROVISIONS OF THE CONTRACT, INCLUDING ANY CANCELLATION OR EXTENSIONS, PURSUANT TO SECTION 2-8.1 OF THE CODE OF MIAMI-DADE COUNTY, FLORIDA AND IMPLEMENTING ORDER 3-38

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that:

Section 1. This Board authorizes additional expenditure authority in the amount of \$8,109,000.00 for a total modified contract amount of \$45,410,009.00 for Contract No. 060B2490021, Commercial Off-The-Shelf Software (COTS), for Communications, Information and Technology Department on behalf of multiple County departments and Constitutional offices.

Section 2. This Board authorizes the County Mayor or County Mayor's designee to exercise all provisions of the contract, including any cancellation or extensions, pursuant to section 2-8.1 of the Code of Miami-Dade County, Florida and Implementing Order 3-38. A copy of the contract document is on file with and available upon request from the Strategic Procurement Department.

The foregoing resolution was offered by Commissioner ,
who moved its adoption. The motion was seconded by Commissioner
and upon being put to a vote, the vote was as follows:

Anthony Rodriguez, Chairman	
Kionne L. McGhee, Vice Chairman	
Marleine Bastien	Juan Carlos Bermudez
Sen. René García	Oliver G. Gilbert, III
Roberto J. Gonzalez	Keon Hardemon
Danielle Cohen Higgins	Vicki L. Lopez
Natalie Milian Orbis	Raquel A. Regalado
Micky Steinberg	

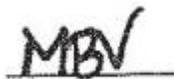
The Chairperson thereupon declared this resolution duly passed and adopted this 21st day of January, 2026. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

JUAN FERNANDEZ-BARQUIN, CLERK

By: _____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.



Michael B. Valdes