

# MEMORANDUM

Agenda Item No. 11(A)(4)

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**TO:** Honorable Chairman Anthony Rodriguez  
and Members, Board of County Commissioners


**DATE:** April 21, 2026

**FROM:** Geri Bonzon-Keenan  
County Attorney

**SUBJECT:** Resolution approving four interlocal agreements between Miami-Dade County and (1) the Town of Cutler Bay; (2) the Village of El Portal; (3) the Town of Miami Lakes; and (4) the City of Miami Springs to provide film permitting services for a term of five years with two five-year options to renew and authorizing the County Mayor to execute the agreements on behalf of Miami-Dade County and directing the Office of Film and Entertainment to exercise all provisions contained therein

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The accompanying resolution was prepared and placed on the agenda at the request of Prime Sponsor Senator René García.

  
\_\_\_\_\_  
Geri Bonzon-Keenan  
County Attorney

GBK/ks

MDC001



**MEMORANDUM**  
(Revised)

**TO:** Honorable Chairman Anthony Rodriguez  
and Members, Board of County Commissioners

**DATE:** April 21, 2026

**FROM:**   
Geni Bonzon-Keenan  
County Attorney

**SUBJECT:** Agenda Item No. 11(A)(4)

Please note any items checked.

- \_\_\_\_\_ **“3-Day Rule” for committees applicable if raised**
- \_\_\_\_\_ **6 weeks required between first reading and public hearing**
- \_\_\_\_\_ **4 weeks notification to municipal officials required prior to public hearing**
- \_\_\_\_\_ **Decreases revenues or increases expenditures without balancing budget**
- \_\_\_\_\_ **Budget required**
- \_\_\_\_\_ **Statement of fiscal impact required**
- \_\_\_\_\_ **Statement of social equity required**
- \_\_\_\_\_ **Ordinance creating a new board requires detailed County Mayor’s report for public hearing**
- \_\_\_\_\_ **No committee review**
- \_\_\_\_\_ **Requires more than a majority vote (i.e., 2/3’s present \_\_\_\_, 2/3 membership \_\_\_\_, 3/5’s \_\_\_\_, unanimous \_\_\_\_, majority plus one \_\_\_\_, CDMP 7 votes (majority of membership) \_\_\_\_, CDMP 2/3 members present but not less than 7 votes (majority of membership) \_\_\_\_, CDMP 9 votes (2/3 membership) \_\_\_\_\_) to approve**
- \_\_\_\_\_ **Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required**

Approved \_\_\_\_\_ Mayor  
Veto \_\_\_\_\_  
Override \_\_\_\_\_

Agenda Item No. 11(A)(4)  
4-21-26

RESOLUTION NO. \_\_\_\_\_

RESOLUTION APPROVING FOUR INTERLOCAL AGREEMENTS BETWEEN MIAMI-DADE COUNTY AND (1) THE TOWN OF CUTLER BAY; (2) THE VILLAGE OF EL PORTAL; (3) THE TOWN OF MIAMI LAKES; AND (4) THE CITY OF MIAMI SPRINGS TO PROVIDE FILM PERMITTING SERVICES FOR A TERM OF FIVE YEARS WITH TWO FIVE-YEAR OPTIONS TO RENEW AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR’S DESIGNEE TO EXECUTE THE AGREEMENTS ON BEHALF OF MIAMI-DADE COUNTY AND DIRECTING THE OFFICE OF FILM AND ENTERTAINMENT TO EXERCISE ALL PROVISIONS CONTAINED THEREIN

**WHEREAS**, section 2-11.14 authorizes Miami-Dade County (the “County”) to provide one-stop film, television and still photography permitting services for the County’s municipalities; and

**WHEREAS**, the County contracts with participating municipalities to centralize film permitting at the County-level, thereby simplifying the permit process and creating a film-friendly environment; and

**WHEREAS**, the Town of Cutler Bay, the Village of El Portal, the Town of Miami Lakes, and the City of Miami Springs (collectively, the “Participating Municipalities”) have each approved the interlocal agreements in Attachment A, C, E and G, respectively; and

**WHEREAS**, the authorizing legislation for each Participating Municipality approving the interlocal agreements are included as Attachment B (Town of Cutler Bay), D (Village of El Portal), F (Town of Miami Lakes), and H (City of Miami Springs); and

**WHEREAS**, the interlocal agreements allow the County to issue film and photography permits for public property in the Participating Municipalities; and

**WHEREAS**, on September 18, 2025, the Board adopted a budget amendment to transfer all funding, revenue and positions under the Office of Film and Entertainment, then under the purview of the County Mayor, to a newly created Office of Film and Entertainment under the Board of County Commissioners; and

**WHEREAS**, pursuant to this budget amendment, the Office of Film and Entertainment under the Board of County Commissioners will exercise the provisions of the interlocal agreements; and

**WHEREAS**, this Board desires to facilitate the County's provision of one-stop film, television and still photography permitting services for the Participating Municipalities by approving the interlocal agreements,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA**, that this Board approves the interlocal agreements attached hereto as Attachments A, C, E and G with the Town of Cutler Bay, the Village of El Portal, the Town of Miami Lakes, and the City of Miami Springs, respectively, for Miami-Dade County to provide film and photography permitting services to the aforementioned municipalities for a term of five years with two five-year options to renew and authorizes the County Mayor or County Mayor's designee to execute the agreements on behalf of Miami-Dade County and directs the Office of Film and Entertainment to exercise all provisions contained therein.

The Prime Sponsor of the foregoing resolution is Senator René García. It was offered by Commissioner \_\_\_\_\_, who moved its adoption. The motion was seconded by Commissioner \_\_\_\_\_ and upon being put to a vote, the vote was as follows:

Anthony Rodriguez, Chairman  
Kionne L. McGhee, Vice Chairman  
Marleine Bastien  
Sen. René García  
Roberto J. Gonzalez  
Danielle Cohen Higgins  
Natalie Milian Orbis  
Micky Steinberg  
Juan Carlos Bermudez  
Oliver G. Gilbert, III  
Keon Hardemon  
Vicki L. Lopez  
Raquel A. Regalado

The Chairperson thereupon declared this resolution duly passed and adopted this 21<sup>st</sup> day of April, 2026. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA  
BY ITS BOARD OF  
COUNTY COMMISSIONERS

JUAN FERNANDEZ-BARQUIN, CLERK

By: \_\_\_\_\_  
Deputy Clerk

Approved by County Attorney as  
to form and legal sufficiency.

SMS

Sophia Guzzo

**INTERLOCAL AGREEMENT  
FILM PERMITTING  
MIAMI-DADE COUNTY – TOWN OF CUTLER BAY**

**THIS AGREEMENT** (“Agreement”) is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2026, by and between Miami-Dade County, Florida (“County”) and Town of Cutler Bay (“City”).

**WHEREAS**, the Board of County Commissioners passed Ordinance 91-50, in order to effect a one stop permitting process within the Miami-Dade Office of Film and Entertainment ("Film Office"); and

**WHEREAS**, the Ordinance allows for the County to enter into interlocal agreements with the various municipalities within Miami-Dade County in order for the Miami-Dade Film Office to permit for use of municipal property and services; and

**WHEREAS**, the various municipalities have expressed willingness to enter into agreement with Miami-Dade County to perform this function on their behalf:

**NOW THEREFORE**, for and in consideration of the terms, conditions and covenants contained herein, Miami-Dade County and the City hereto agree as follows:

1. Purpose: The City hereby authorizes the County, through its Film Office, to issue permits to film and still photography production companies allowing them to utilize City facilities and services as authorized by the City.

2. Term: The City grants authorization to the County, through its Film Office, to issue permits for the period of five years, commencing ten (10) days from the date of approval of this Agreement by both parties.

3. Option to Renew: The County or the City may, upon written notice to the other thirty (30) days prior to the expiration of this Agreement, renew the Agreement for two (2), five (5) year periods.

4. Cancellation: This Agreement may be canceled by either party by providing written notice of intention to terminate, with 30 days prior notice, with or without cause. Any permits which may have been issued prior to termination, but covering dates after the termination date will be honored.

5. Liaison: The City will appoint a representative to act as liaison to the Film Office, and who will coordinate City facilities and services, and who shall have the authority to authorize the issuance of permits by the County on behalf of the City.

6. Advance Notice: The County agrees to provide written notice to the City, via email and U.S. mail, of requests for City facilities or services within one working day of receipt of the request from a production company for such service. The City retains the right to deny

issuance of a permit based on insufficient advance notice.

7. Insurance: The County, through its Film Office agrees to obtain from any production company issued a permit for the City, an insurance certificate, naming the City as additionally insured, in the amount of one million dollars (\$1,000,000.00) for film production and for still photography, providing for comprehensive general liability coverage. In the event that the County fails to verify required insurance, and the City has not waived said requirement, the County shall assume liability under state tort law, subject to the limitations in Section 768.28, Florida Statutes. Verifying insurance means that the County obtains a copy of the production company's liability insurance policy naming the City as an additional insured in the amounts described above.

8. Refusal: The City Mayor, Manager or designated employee in his/her discretion maintains the right to reject any permit application if the City determines that it would not be in the best interest of the City to approve the permit application and the granting of the permit would not serve to promote the general welfare of the community.

9. Guidelines: The City agrees to provide, in writing, guidelines to govern the issuance of permits issued on the City behalf. These guidelines are subject to revision at any time, subject to ten (10) days written notice to the Film Office. All Guidelines must conform to law.

10. Facilities: The City agrees to provide in writing, a schedule of facilities, services and associated fees and required deposits, which it wishes to make available for use. Further, the County agrees to forward any requests for special facilities which the City may own or control and may be requested by a production company.

11. Collections: The City agrees that they will be responsible for the billing and collection of any fees or charges assessed to a production company for use of facilities and/or services and the County will in no way be liable for such charges, if unpaid. The County shall not issue permits to film and still photography production companies that have unpaid fees or charges assessed by the City under this section, provided the City has notified the County of such unpaid fees or charges.

12. Hold Harmless: The City agrees that they will hold the County harmless and that the County will be in no way be liable for any damages caused by a production company permitted to film in the City, where the permit was issued with the appropriate authorization of the City's Liaison.

13. Facility Photo File: The City agrees to provide the County with photographs of available areas or facilities which the City wishes to promote for the use of film production and the County agrees to make this material available to production companies, in an effort to market the City, County and South Florida to the film industry.

14. Notice: All legal notices regarding this Agreement must be sent to the following address:

Miami - Dade County  
Attn: Office of Film & Entertainment  
111 NW 1st Street, 21<sup>st</sup> Floor  
Miami, FL 33128

Town of Cutler Bay  
Town Manager, Rafael G. Casals  
10720 Caribbean Blvd., Suite 105  
Cutler Bay, FL 33189

15. Amendment: This Agreement may be amended only by the mutual written consent of both parties.

16. Entire Agreement: This Agreement, and any Exhibits to this Agreement, contain the sole and entire agreement entered into by the parties with respect to the subject matter of the Agreement, and supersede any and all other prior written or oral agreements.

17. Severability and Savings Clause: If any term or provisions of this Agreement or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, the remainder of this Agreement or the application of such term or provision to the persons or circumstance other than those as to which it is held invalid or unenforceable, shall not be affected thereby, and each term and provision of this Agreement shall be valid and be enforced to the fullest extent permitted by law.

18. Governing Laws: The laws of the State of Florida shall govern this Agreement. This Agreement is subject to and shall be interpreted to effectuate its compliance with the Miami-Dade County Charter and the City Charter.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above:

ATTEST:

JUAN FERNANDEZ-BARQUIN, CLERK

MIAMI-DADE COUNTY, FLORIDA

By: \_\_\_\_\_  
Deputy Clerk

By: \_\_\_\_\_  
Daniella Levine Cava  
County Mayor

Approved by County Attorney as  
to form and legal sufficiency.

By: \_\_\_\_\_

Town of Cutler Bay

By: Rafael Casals

Name: Rafael Casals

Title: Town Manager

Town Resolution # 25-39

Signed in the presence of:

Witness: Julia Hoar

Print Name: Julia Hoar

Witness: Daniel Goldberg

Print Name: Daniel Goldberg

STATE OF Florida  
COUNTY OF Miami-Dade

I HEREBY CERTIFY, that on this 20<sup>th</sup> day June of, 2025, before me, Rafael Casals an officer duly authorized to administer oaths and take acknowledgments, appeared [] in person or [] via online notarization, who is personally known to me, or proven, by producing the following identification: \_\_\_\_\_, to be the Town Manager of Town of Cutler Bay, an existing Corporation under the laws of the State of Florida, and whose name the forgoing instrument is executed and said officer severally acknowledged before me that he executed said instrument acting under the authority duly vested by said corporation and its Corporate Seal is affixed thereto.

WITNESS my hand and official Seal at Town of Cutler Bay, in the County and State aforesaid, on this, the 20<sup>th</sup> day of June, 2025.

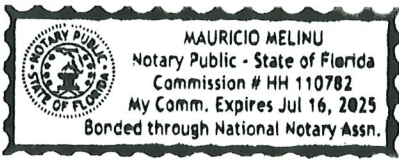
[Signature] (SEAL)  
Notary Public

Mauricio Melinu  
Print Name

NOTARY SEAL / STAMP

Notary Public, State of Florida

My Commission expires: July 16, 2025



**RESOLUTION NO. 25-39**

**A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, APPROVING AN INTERLOCAL AGREEMENT WITH MIAMI-DADE COUNTY FOR FILM AND PHOTO PERMITTING; PROVIDING FOR AUTHORIZATION; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, since 1991, the Miami-Dade County Office of Film and Entertainment (“County”) has provided one-stop film permitting services for most of the municipalities within the County; and

**WHEREAS**, one-stop permitting allows the County to facilitate film, television and still photography authorizations quickly and efficiently (“Services”), which helps create a “film friendly” environment within the County for film and television production, resulting in more production; and

**WHEREAS**, on October 17, 2012, the Town of Cutler Bay (“Town”) approved an interlocal agreement (“Agreement”) for the Services; and

**WHEREAS**, in 2018, the Town renewed the Agreement for an additional five-(5) year term which has since expired; and

**WHEREAS**, the Town wishes to continue receiving the Services provided by the County and approves of a new Interlocal Agreement, in substantially the form attached hereto as Exhibit “A,” with the County for the Services; and

**WHEREAS**, the Town Council finds that this Resolution is in the best interest and welfare of the residents of the Town.

**NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CUTLER BAY, FLORIDA, AS FOLLOWS:**

**Section 1.**     **Recitals.** The above recitals are true and correct and are incorporated herein by this reference.

**Section 2.**     **Approval.** The Town Council hereby approves the Agreement, in substantially the form attached hereto as Exhibit “A,” with the County for the Services.

**Section 3.**     **Authorization.** The Town Council hereby authorizes the Town Manager to execute the Agreement on the behalf of the Town, in substantially the form attached hereto as Exhibit “A,” subject to the Town Attorney’s approval as to form, content, and legal sufficiency.

**Section 4.**     **Effective Date.** This Resolution shall be effective immediately upon adoption.

PASSED and ADOPTED this 18<sup>th</sup> day of June, 2025.

TIM MEERBOTT  
Mayor

Attested and Rendered June \_\_\_\_, 2025 :

MAURICIO MELINU, CMC  
Town Clerk



APPROVED AS TO FORM AND  
LEGAL SUFFICIENCY FOR THE  
SOLE USE OF THE TOWN OF CUTLER BAY:

WEISS SEROTA HELFMAN  
COLE & BIERMAN, P.L.  
Town Attorney

Moved By: Vice Mayor Callahan  
Seconded By: Councilmember Lord

FINAL VOTE AT ADOPTION:

Mayor Tim Meerbott	YES
Vice Mayor Michael P. Callahan	YES
Councilmember Suzy Lord	YES
Councilmember Robert "BJ" Duncan	YES
Councilmember Richard M. Ramirez	YES

**INTERLOCAL AGREEMENT  
FILM PERMITTING  
MIAMI-DADE COUNTY – VILLAGE OF EL PORTAL**

**THIS AGREEMENT** (“Agreement”) is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2026, by and between Miami-Dade County, Florida (“County”) and Village of El Portal (“City”).

**WHEREAS**, the Board of County Commissioners passed Ordinance 91-50, in order to effect a one stop permitting process within the Miami-Dade Office of Film and Entertainment ("Film Office"); and

**WHEREAS**, the Ordinance allows for the County to enter into interlocal agreements with the various municipalities within Miami-Dade County in order for the Miami-Dade Film Office to permit for use of municipal property and services; and

**WHEREAS**, the various municipalities have expressed willingness to enter into agreement with Miami-Dade County to perform this function on their behalf:

**NOW THEREFORE**, for and in consideration of the terms, conditions and covenants contained herein, Miami-Dade County and the Village hereto agree as follows:

1. Purpose: The Village hereby authorizes the County, through its Film Office, to issue permits to film and still photography production companies allowing them to utilize Village facilities and services as authorized by the Village.
2. Term: The Village grants authorization to the County, through its Film Office, to issue permits for the period of five years, commencing ten (10) days from the date of approval of this Agreement by both parties.
3. Option to Renew: The County or the Village may, upon written notice to the other thirty (30) days prior to the expiration of this Agreement, renew the Agreement for two (2), five (5) year periods.
4. Cancellation: This Agreement may be canceled by either party by providing written notice of intention to terminate, with 30 days prior notice, with or without cause. Any permits which may have been issued prior to termination, but covering dates after the termination date will be honored.
5. Liaison: The Village will appoint a representative to act as liaison to the Film Office, and who will coordinate Village facilities and services, and who shall have the authority to authorize the issuance of permits by the County on behalf of the Village.
6. Advance Notice: The County agrees to provide written notice to the Village, via email and U.S. mail, of requests for Village facilities or services within one working day of receipt of the request from a production company for such service. The Village retains the right to deny

issuance of a permit based on insufficient advance notice.

7. Insurance: The County, through its Film Office agrees to obtain from any production company issued a permit for the Village, an insurance certificate, naming the Village as additionally insured, in the amount of one million dollars (\$1,000,000.00) for film production and for still photography, providing for comprehensive general liability coverage. In the event that the County fails to verify required insurance, and the Village has not waived said requirement, the County shall assume liability under state tort law, subject to the limitations in Section 768.28, Florida Statutes. Verifying insurance means that the County obtains a copy of the production company's liability insurance policy naming the Village as an additional insured in the amounts described above.

8. Refusal: The Village Mayor, Manager or designated employee in his/her discretion maintains the right to reject any permit application if the Village determines that it would not be in the best interest of the Village to approve the permit application and the granting of the permit would not serve to promote the general welfare of the community.

9. Guidelines: The Village agrees to provide, in writing, guidelines to govern the issuance of permits issued on the Village behalf. These guidelines are subject to revision at any time, subject to ten (10) days written notice to the Film Office. All Guidelines must conform to law.

10. Facilities: The Village agrees to provide in writing, a schedule of facilities, services and associated fees and required deposits, which it wishes to make available for use. Further, the County agrees to forward any requests for special facilities which the Village may own or control and may be requested by a production company.

11. Collections: The Village agrees that they will be responsible for the billing and collection of any fees or charges assessed to a production company for use of facilities and/or services and the County will in no way be liable for such charges, if unpaid. The County shall not issue permits to film and still photography production companies that have unpaid fees or charges assessed by the Village under this section, provided the Village has notified the County of such unpaid fees or charges.

12. Hold Harmless: The Village agrees that they will hold the County harmless and that the County will be in no way be liable for any damages caused by a production company permitted to film in the Village, where the permit was issued with the appropriate authorization of the City's Liaison.

13. Facility Photo File: The Village agrees to provide the County with photographs of available areas or facilities which the Village wishes to promote for the use of film production and the County agrees to make this material available to production companies, in an effort to market the Village, County and South Florida to the film industry.

14. Notice: All legal notices regarding this Agreement must be sent to the following address:

Miami - Dade County  
Attn: Office of Film & Entertainment  
111 NW 1st Street, 21<sup>st</sup> Floor  
Miami, FL 33128

Village of El Portal  
Christia Alou, Esq, Village Manager  
500 NE 87<sup>th</sup> Street  
El Portal, FL 33138

15. Amendment: This Agreement may be amended only by the mutual written consent of both parties.

16. Entire Agreement: This Agreement, and any Exhibits to this Agreement, contain the sole and entire agreement entered into by the parties with respect to the subject matter of the Agreement, and supersede any and all other prior written or oral agreements.

17. Severability and Savings Clause: If any term or provisions of this Agreement or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, the remainder of this Agreement or the application of such term or provision to the persons or circumstance other than those as to which it is held invalid or unenforceable, shall not be affected thereby, and each term and provision of this Agreement shall be valid and be enforced to the fullest extent permitted by law.

18. Governing Laws: The laws of the State of Florida shall govern this Agreement. This Agreement is subject to and shall be interpreted to effectuate its compliance with the Miami-Dade County Charter and the Village Charter.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above:

ATTEST:

JUAN FERNANDEZ-BARQUIN  
Clerk of the Court and Comptroller

MIAMI-DADE COUNTY, FLORIDA

By: \_\_\_\_\_  
Deputy Clerk Signature

By: \_\_\_\_\_  
Daniella Levine Cava  
County Mayor

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_

Approved by County Attorney as  
to form and legal sufficiency.

Village of El Portal

By: Christina Alon  
Name: Christina E. Alon  
Title: Village Manager

Signed in the presence of:

Witness: [Signature]  
Print Name: Cinda Lazo

Witness: [Signature]  
Print Name: FRANCISCO A. ROMAN

STATE OF Florida  
COUNTY OF Miami-Dade

I HEREBY CERTIFY, that on this 29 day February of, 2024 before me, David Perez an officer duly authorized to administer oaths and take acknowledgments, appeared [] in person or [ ] via online notarization, who is personally known to me, or proven, by producing the following identification: \_\_\_\_\_, to be the Village Manager of Village of El Portal an existing Corporation under the laws of the State of Florida, and whose name the forgoing instrument is executed and said officer severally acknowledged before me that he executed said instrument acting under the authority duly vested by said corporation and its Corporate Seal is affixed thereto.

WITNESS my hand and official Seal at Village of El Portal in the County and State aforesaid, on this, the 29 day of February, 2024

[Signature] (SEAL)  
Notary Public

David Perez  
Print Name

NOTARY SEAL / STAMP

Notary Public, State of Florida

My Commission expires: 06/18/2027



**RESOLUTION NO. 2024-03**

**A RESOLUTION OF THE VILLAGE COUNCIL OF THE VILLAGE OF EL PORTAL, OF MIAMI-DADE COUNTY, FLORIDA, PROVIDING FOR THE APPROVAL OF THE FILM PERMITTING INTERLOCAL AGREEMENT BETWEEN THE VILLAGE OF EL PORTAL AND MIAMI DADE COUNTY; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE.**

WHEREAS, the Village of El Portal (the “Village”) desires to enter into a Film Permitting Interlocal Agreement with Miami-Dade County (“County”) to permit the Miami-Dade Film Office use of municipal property and services; and

WHEREAS, the Village hereby finds the Interlocal Agreement between the Village and the County, attached hereto as Exhibit A and made a part of this Resolution, to be in the best interest of the Village.

**NOW, THEREFORE, BE IT RESOLVED BY THE OF VILLAGE OF EL PORTAL:**

**Section 1:** The above recitals are true and correct and incorporated herein by reference.

**Section 2:** The Village of El Portal hereby approves and adopts the Interlocal Agreement between the Village of El Portal and Miami-Dade County attached hereto as Exhibit A.

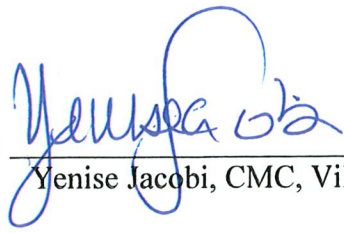
**Section 3:** The Village Manager is hereby authorized to do all things necessary to carry out the aims of the Resolution.

**Section 4:** That this Resolution shall become effective immediately upon its adoption.

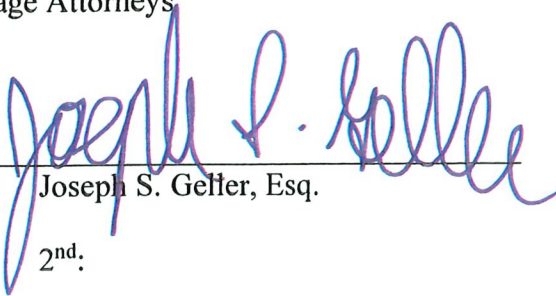
**PASSED AND ADOPTED** by the Village Council of the Village of El Portal Florida, this 27 day of February, 2024.

  
Omarr C. Nickerson, Mayor

RESOLUTION 2024-04

ATTEST:   
Yenise Jacobi, CMC, Village Clerk

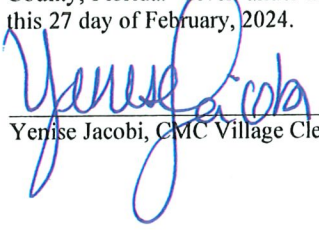
Approved as to form and legal sufficiency:  
Greenspoon Marder, LLP  
Village Attorneys

By:   
Joseph S. Geller, Esq.  
2<sup>nd</sup>.

Vote: Motion:

- Councilperson Lightfoot-Ward:  (Yes)  (No)
- ~~Councilperson Martin:  (Yes)  (No)~~
- Councilperson Urbom:  (Yes)  (No)
- Vice Mayor Pirela:  (Yes)  (No)
- Mayor Nickerson:  (Yes)  (No)

I, Yenise Jacobi, CMC, Village Clerk of the Village of El Portal, Miami-Dade County, Florida, do hereby certify that this is a true and correct copy of Resolution No.: 2024-04 adopted on February 27, 2024, as shown in the Official Records of the Village of El Portal, Miami-Dade County, Florida. Given under my hand and seal, this 27 day of February, 2024.

  
Yenise Jacobi, CMC Village Clerk

**INTERLOCAL AGREEMENT  
FILM PERMITTING  
MIAMI-DADE COUNTY – TOWN OF MIAMI LAKES**

**THIS AGREEMENT** (“Agreement”) is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2026, by and between Miami-Dade County, Florida (“County”) and Town of Miami Lakes (“Town”).

**WHEREAS**, the Board of County Commissioners passed Ordinance 91-50, in order to effect a one stop permitting process within the Miami-Dade Office of Film and Entertainment ("Film Office"); and

**WHEREAS**, the Ordinance allows for the County to enter into interlocal agreements with the various municipalities within Miami-Dade County in order for the Miami-Dade Film Office to permit for use of municipal property and services; and

**WHEREAS**, the various municipalities have expressed willingness to enter into agreement with Miami-Dade County to perform this function on their behalf:

**NOW THEREFORE**, for and in consideration of the terms, conditions and covenants contained herein, Miami-Dade County and the Town hereto agree as follows:

1. Purpose: The Town hereby authorizes the County, through its Film Office, to issue permits to film and still photography production companies allowing them to utilize Town facilities and services as authorized by the Town.
2. Term: The Town grants authorization to the County, through its Film Office, to issue permits for the period of five years, commencing ten (10) days from the date of approval of this Agreement by both parties.
3. Option to Renew: The County or the Town may, upon written notice to the other thirty (30) days prior to the expiration of this Agreement, renew the Agreement for two (2), five (5) year periods.
4. Cancellation: This Agreement may be canceled by either party by providing written notice of intention to terminate, with 30 days prior notice, with or without cause. Any permits which may have been issued prior to termination, but covering dates after the termination date will be honored.
5. Liaison: The Town will appoint a representative to act as liaison to the Film Office, and who will coordinate Town facilities and services, and who shall have the authority to authorize the issuance of permits by the County on behalf of the Town.
6. Advance Notice: The County agrees to provide written notice to the Town, via email and U.S. mail, of requests for Town facilities or services within one working day of receipt of the request from a production company for such service. The Town retains the right to deny

issuance of a permit based on insufficient advance notice.

7. Insurance: The County, through its Film Office agrees to obtain from any production company issued a permit for the City, an insurance certificate, naming the City as additionally insured, in the amount of one million dollars (\$1,000,000.00) for film production and for still photography, providing for comprehensive general liability coverage. In the event that the County fails to verify required insurance, and the Town has not waived said requirement, the County shall assume liability under state tort law, subject to the limitations in Section 768.28, Florida Statutes. Verifying insurance means that the County obtains a copy of the production company's liability insurance policy naming the Town as an additional insured in the amounts described above.

8. Refusal: The Town Mayor, Manager or designated employee in his/her discretion maintains the right to reject any permit application if the Town determines that it would not be in the best interest of the Town to approve the permit application and the granting of the permit would not serve to promote the general welfare of the community.

9. Guidelines: The Town agrees to provide, in writing, guidelines to govern the issuance of permits issued on the City behalf. These guidelines are subject to revision at any time, subject to ten (10) days written notice to the Film Office. All Guidelines must conform to law.

10. Facilities: The Town agrees to provide in writing, a schedule of facilities, services and associated fees and required deposits, which it wishes to make available for use. Further, the County agrees to forward any requests for special facilities which the Town may own or control and may be requested by a production company.

11. Collections: The Town agrees that they will be responsible for the billing and collection of any fees or charges assessed to a production company for use of facilities and/or services and the County will in no way be liable for such charges, if unpaid. The County shall not issue permits to film and still photography production companies that have unpaid fees or charges assessed by the Town under this section, provided the Town has notified the County of such unpaid fees or charges.

12. Hold Harmless: The Town agrees that they will hold the County harmless and that the County will be in no way be liable for any damages caused by a production company permitted to film in the Town, where the permit was issued with the appropriate authorization of the Town's Liaison.

13. Facility Photo File: The Town agrees to provide the County with photographs of available areas or facilities which the Town wishes to promote for the use of film production and the County agrees to make this material available to production companies, in an effort to market the Town, County and South Florida to the film industry.

14. Notice: All legal notices regarding this Agreement must be sent to the following address:

Miami - Dade County  
Attn: Office of Film & Entertainment  
111 NW 1st Street, 21<sup>st</sup> Floor  
Miami, FL 33128

Town of Miami Lakes  
Town Manager, Edward Pidermann  
6601 Main Street  
Miami Lakes, FL 33014

15. Amendment: This Agreement may be amended only by the mutual written consent of both parties.

16. Entire Agreement: This Agreement, and any Exhibits to this Agreement, contain the sole and entire agreement entered into by the parties with respect to the subject matter of the Agreement, and supersede any and all other prior written or oral agreements.

17. Severability and Savings Clause: If any term or provisions of this Agreement or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, the remainder of this Agreement or the application of such term or provision to the persons or circumstance other than those as to which it is held invalid or unenforceable, shall not be affected thereby, and each term and provision of this Agreement shall be valid and be enforced to the fullest extent permitted by law.

18. Governing Laws: The laws of the State of Florida shall govern this Agreement. This Agreement is subject to and shall be interpreted to effectuate its compliance with the Miami-Dade County Charter and the Town Charter.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above:

ATTEST:

JUAN FERNANDEZ-BARQUIN, CLERK

MIAMI-DADE COUNTY, FLORIDA

By: \_\_\_\_\_  
Deputy Clerk

By: \_\_\_\_\_  
Daniella Levine Cava  
County Mayor

Approved by County Attorney as  
to form and legal sufficiency.

By: \_\_\_\_\_

Town of Miami Lakes

By: [Signature]  
Name: Edward Pidermann  
Title: Town Manager

Signed in the presence of:

Witness: [Signature]  
Print Name: Clarissell De Cardenas

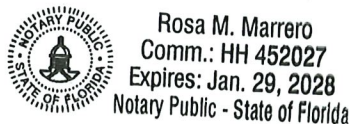
Witness: [Signature]  
Print Name: Cynthia Alejo

STATE OF Florida  
COUNTY OF Miami Dade

I HEREBY CERTIFY, that on this 29 day February of, 20 24 before me, Rosa M. Marrero an officer duly authorized to administer oaths and take acknowledgments, appeared [] in person or [ ] via online notarization, who is personally known to me, or proven, by producing the following identification: \_\_\_\_\_, to be the N/A of N/A, an existing Corporation under the laws of the State of Florida, and whose name the forgoing instrument is executed and said officer severally acknowledged before me that he executed said instrument acting under the authority duly vested by said corporation and its Corporate Seal is affixed thereto.

WITNESS my hand and official Seal at \_\_\_\_\_, in the County and State aforesaid, on this, the 29 day of February, 2024

[Signature] (SEAL)  
Notary Public



Rosa M. Marrero  
Print Name

NOTARY SEAL / STAMP

Notary Public, State of Florida

My Commission expires: Jan 29, 2028

RESOLUTION NO. 24-1970

A RESOLUTION OF THE COUNCIL OF THE TOWN OF MIAMI LAKES, FLORIDA, APPROVING AN INTERLOCAL AGREEMENT BETWEEN MIAMI-DADE COUNTY AND THE TOWN OF MIAMI LAKES REGARDING FILM PERMITTING; AUTHORIZING THE TOWN MANAGER TO EXECUTE THE AGREEMENT ON BEHALF OF THE TOWN; PROVIDING FOR INCORPORATION OF RECITALS; PROVIDING FOR AN EFFECTIVE DATE. (PIDERMANN)

WHEREAS, Miami Dade County (the "County") passed Ordinance 91-50, in order to effect a one stop permitting process within the Miami-Dade County Office of Film and Entertainment (the "Film Office"); and

WHEREAS, the Ordinance allows for municipalities within Miami Dade County to enter into interlocal agreements in order for the Miami Dade County Film Office to permit the use of municipal property and services; and

WHEREAS, on October 9, 2002, the Town of Miami Lakes passed Resolution 02-94, authorizing an interlocal agreement with Miami-Dade County for the provision of Film Permitting functions in the Town, and where on January 16, 2018, the Town passed Resolution 18-1506, which renewed its interlocal agreement with Miami-Dade County for the provision of Film Permitting functions in the Town; and

WHEREAS, the Town finds that renewal of an interlocal agreement with Miami-Dade County for the provision of Film Permitting functions is in the best interest of the Town.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF MIAMI LAKES, FLORIDA, AS FOLLOWS:

**Section 1. Recitals.** The foregoing Recitals are true and correct and incorporated herein by this reference.

**Section 2. Approval of the Interlocal Agreement.** The Interlocal Agreement between Miami-Dade County and the Town of Miami Lakes, attached hereto as Exhibit "A." is approved in substantially the same form.

Passed and adopted this 16<sup>th</sup> day of January 2024

The foregoing resolution was offered by Councilmember Collazo who moved its adoption. The motion was seconded by Vice Mayor Fernandez and upon being put to a vote, the vote was as follows:

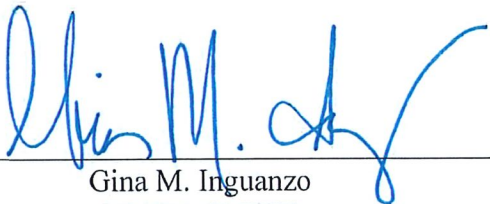
Mayor Manny Cid	Yes
Vice Mayor Tony Fernandez	Yes
Councilmember Luis E. Collazo	Yes
Councilmember Josh Dieguez	Yes
Councilmember Ray Garcia	Yes
Councilmember Marilyn Ruano	Yes



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Manny Cid  
MAYOR

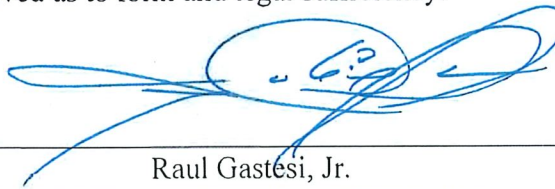
Attest:



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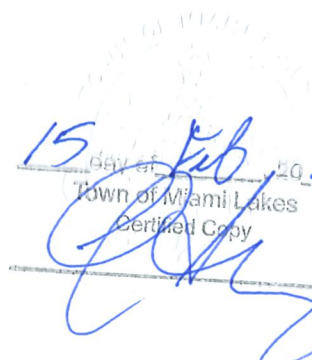
Gina M. Inguanzo  
TOWN CLERK

Approved as to form and legal sufficiency:

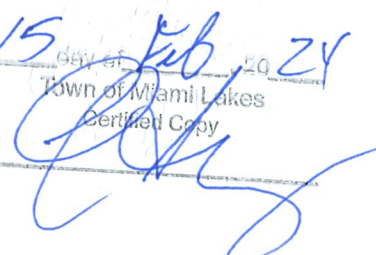


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Raul Gastesi, Jr.  
GASTESI, LOPEZ AND MESTRE, PLLC  
TOWN ATTORNEY



15 day of Feb, 24  
Town of Miami Lakes  
Certified Copy



**INTERLOCAL AGREEMENT  
FILM PERMITTING  
MIAMI-DADE COUNTY – CITY OF MIAMI SPRINGS**

**THIS AGREEMENT** (“Agreement”) is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2026, by and between Miami-Dade County, Florida (“County”) and City of Miami Springs (“City”).

**WHEREAS**, the Board of County Commissioners passed Ordinance 91-50, in order to effect a one stop permitting process within the Miami-Dade Office of Film and Entertainment ("Film Office"); and

**WHEREAS**, the Ordinance allows for the County to enter into interlocal agreements with the various municipalities within Miami-Dade County in order for the Miami-Dade Film Office to permit for use of municipal property and services; and

**WHEREAS**, the various municipalities have expressed willingness to enter into agreement with Miami-Dade County to perform this function on their behalf:

**NOW THEREFORE**, for and in consideration of the terms, conditions and covenants contained herein, Miami-Dade County and the City hereto agree as follows:

1. Purpose: The City hereby authorizes the County, through its Film Office, to issue permits to film and still photography production companies allowing them to utilize City facilities and services as authorized by the City.
2. Term: The City grants authorization to the County, through its Film Office, to issue permits for the period of five years, commencing ten (10) days from the date of approval of this Agreement by both parties.
3. Option to Renew: The County or the City may, upon written notice to the other thirty (30) days prior to the expiration of this Agreement, renew the Agreement for two (2), five (5) year periods.
4. Cancellation: This Agreement may be canceled by either party by providing written notice of intention to terminate, with 30 days prior notice, with or without cause. Any permits which may have been issued prior to termination, but covering dates after the termination date will be honored.
5. Liaison: The City will appoint a representative to act as liaison to the Film Office, and who will coordinate City facilities and services, and who shall have the authority to authorize the issuance of permits by the County on behalf of the City.
6. Advance Notice: The County agrees to provide written notice to the City, via email and U.S. mail, of requests for City facilities or services within one working day of receipt of the request from a production company for such service. The City retains the right to deny

issuance of a permit based on insufficient advance notice.

7. Insurance: The County, through its Film Office agrees to obtain from any production company issued a permit for the City, an insurance certificate, naming the City as additionally insured, in the amount of one million dollars (\$1,000,000.00) for film production and for still photography, providing for comprehensive general liability coverage. In the event that the County fails to verify required insurance, and the City has not waived said requirement, the County shall assume liability under state tort law, subject to the limitations in Section 768.28, Florida Statutes. Verifying insurance means that the County obtains a copy of the production company's liability insurance policy naming the City as an additional insured in the amounts described above.

8. Refusal: The City Mayor, Manager or designated employee in his/her discretion maintains the right to reject any permit application if the City determines that it would not be in the best interest of the City to approve the permit application and the granting of the permit would not serve to promote the general welfare of the community.

9. Guidelines: The City agrees to provide, in writing, guidelines to govern the issuance of permits issued on the City behalf. These guidelines are subject to revision at any time, subject to ten (10) days written notice to the Film Office. All Guidelines must conform to law.

10. Facilities: The City agrees to provide in writing, a schedule of facilities, services and associated fees and required deposits, which it wishes to make available for use. Further, the County agrees to forward any requests for special facilities which the City may own or control and may be requested by a production company.

11. Collections: The City agrees that they will be responsible for the billing and collection of any fees or charges assessed to a production company for use of facilities and/or services and the County will in no way be liable for such charges, if unpaid. The County shall not issue permits to film and still photography production companies that have unpaid fees or charges assessed by the City under this section, provided the City has notified the County of such unpaid fees or charges.

12. Hold Harmless: The City agrees that they will hold the County harmless and that the County will be in no way be liable for any damages caused by a production company permitted to film in the City, where the permit was issued with the appropriate authorization of the City's Liaison.

13. Facility Photo File: The City agrees to provide the County with photographs of available areas or facilities which the City wishes to promote for the use of film production and the County agrees to make this material available to production companies, in an effort to market the City, County and South Florida to the film industry.

14. Notice: All legal notices regarding this Agreement must be sent to the following address:

Miami - Dade County  
Attn: Office of Film & Entertainment  
111 NW 1st Street, 21<sup>st</sup> Floor  
Miami, FL 33128

City of Miami Springs  
JC Jimenez, City Manager  
201 Westward Drive  
Miami Springs, FL 33166

15. Amendment: This Agreement may be amended only by the mutual written consent of both parties.

16. Entire Agreement: This Agreement, and any Exhibits to this Agreement, contain the sole and entire agreement entered into by the parties with respect to the subject matter of the Agreement, and supersede any and all other prior written or oral agreements.

17. Severability and Savings Clause: If any term or provisions of this Agreement or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, the remainder of this Agreement or the application of such term or provision to the persons or circumstance other than those as to which it is held invalid or unenforceable, shall not be affected thereby, and each term and provision of this Agreement shall be valid and be enforced to the fullest extent permitted by law.

18. Governing Laws: The laws of the State of Florida shall govern this Agreement. This Agreement is subject to and shall be interpreted to effectuate its compliance with the Miami-Dade County Charter and the City Charter.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above:

ATTEST:

JUAN FERNANDEZ-BARQUIN  
Clerk of the Court and Comptroller

MIAMI-DADE COUNTY, FLORIDA

By: \_\_\_\_\_  
Deputy Clerk Signature

By: \_\_\_\_\_  
Daniella Levine Cava  
County Mayor

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_

Approved by County Attorney as  
to form and legal sufficiency.

By: \_\_\_\_\_

City of Miami Springs

By: [Signature]  
Name: Juan Carlos "JC" Jimenez  
Title: City Manager

Signed in the presence of:

Witness: [Signature]  
Print Name: Sandra Avespe

Witness: [Signature]  
Print Name: Juan D. Garcia

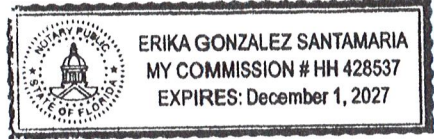
STATE OF Florida  
COUNTY OF MIAMI DADE

I HEREBY CERTIFY, that on this 14<sup>th</sup> day of February, 2024, before me, an officer duly authorized to administer oaths and take acknowledgments, appeared [] in person or [] via online notarization, who is personally known to me, or proven, by producing the following identification: FLORIDA, to be the of , an existing Corporation under the laws of the State of FLORIDA, and whose name the forgoing instrument is executed and said officer severally acknowledged before me that he executed said instrument acting under the authority duly vested by said corporation and its Corporate Seal is affixed thereto.

WITNESS my hand and official Seal at Miami Springs, in the County and State aforesaid, on this, the 14<sup>th</sup> day of February, 2024

[Signature] (SEAL)  
Notary Public  
Erika Gonzalez Santamaria  
Print Name

NOTARY SEAL / STAMP



Notary Public, State of Florida

My Commission expires: 12/1/2027

**RESOLUTION NO. 2024 – 4169**

**A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF  
THE CITY OF MIAMI SPRINGS, FLORIDA, AUTHORIZING  
THE CITY MANAGER TO NEGOTIATE AND EXECUTE AN  
INTERLOCAL AGREEMENT WITH MIAMI-DADE COUNTY  
FOR FILM AND PHOTO PERMITTING SERVICES;  
PROVIDING FOR IMPLEMENTATION; AND PROVIDING  
FOR AN EFFECTIVE DATE**

**WHEREAS**, Section 2-11.14 of the Miami-Dade County (“County”) Code of Ordinances authorizes the County to enter into interlocal agreements with the various municipalities within the County for the provision of film and photography permitting services relating to the use of municipal property and services (the “Permitting Services”) through the County Film and Entertainment Office (the “Film Office”); and

**WHEREAS**, on January 22, 2018, the City Council adopted Resolution No. 2018-3760, approving an interlocal agreement with the County for the provision of the Permitting Services, which interlocal agreement has since expired; and

**WHEREAS**, the County has proposed entering into a new Interlocal Agreement (the “Agreement”), attached hereto as Exhibit “A,” with the City for the provision of Permitting Services through the Film Office on behalf of the City; and

**WHEREAS**, the City Council desires to authorize the City Manager to negotiate and execute the Agreement in substantially the form attached hereto as Exhibit “A” to permit the County to provide the Permitting Services through the Film Office on behalf of the City; and

**WHEREAS**, the City Council finds that this Resolution is in the best interest and welfare of the residents of the City.

**NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF MIAMI SPRINGS, FLORIDA, AS FOLLOWS:**

**Section 1. Recitals.** The above recitals are confirmed, adopted, and incorporated herein and made a part hereof by reference.

**Section 2. Authorization.** That the City Council hereby authorizes the City Manager to negotiate and execute the Agreement on behalf of the City in substantially the form attached hereto as Exhibit “A,” subject to approval by the City Attorney as to form, substance, and legality.

**Section 3. Implementation.** That the City Council hereby authorizes the City Manager to take any action which is reasonably necessary to implement the purpose of this Resolution.

**Section 4. Effective Date.** That this Resolution shall be effective immediately upon adoption.

The foregoing Resolution was offered by Councilman Fajet who moved its adoption. The motion was seconded by Councilman Vazquez and upon being put to a vote, the vote was as follows:

Vice Mayor Jacky Bravo	<u>ABSENT</u>
Councilman Jorge Santin	<u>ABSENT</u>
Councilman Dr. Walter Fajet	<u>YES</u>
Councilman Dr. Victor Vazquez	<u>YES</u>
Mayor Maria Puente Mitchell	<u>YES</u>

PASSED AND ADOPTED this 12<sup>th</sup> day of February, 2024.



MARIA PUENTE MITCHELL  
MAYOR

ATTEST:



ERIKA GONZALEZ, MMC  
CITY CLERK



APPROVED AS TO FORM AND LEGAL SUFFICIENCY  
FOR THE USE AND RELIANCE OF THE CITY OF MIAMI SPRINGS ONLY:



WEISS SEROTA HELFMAN COLE & BIERMANN, P.L.  
CITY ATTORNEY