

MEMORANDUM

Agenda Item No. 10(A)(2)

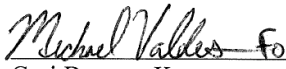
TO: Honorable Chairman Anthony Rodriguez
and Members, Board of County Commissioners

DATE: March 17, 2026

FROM: Geri Bonzon-Keenan
County Attorney

SUBJECT: Resolution ratifying the County Mayor action in applying for a planning grant with the Right at Home Homelessness Prevention Initiative; authorizing the County Mayor to receive funding in the amount of \$325,000.00 in Fiscal Year 2025-2026 and enter into a grant and sub-grant agreements for Professional Services and exercise amendment, renewal, termination, cancellation and modification clauses of any agreements; waiving Resolution No. R-130-06 requiring agreements to be finalized and executed by all non-county parties

The accompanying resolution was prepared by the Homeless Trust Department and placed on the agenda at the request of Prime Sponsor Commissioner Marleine Bastien.



Geri Bonzon-Keenan
County Attorney

GBK/wm

MDC001

Memorandum



Date: March 17, 2026

To: Honorable Chairman Anthony Rodriguez
and Members, Board of County Commissioners

From: Daniella Levine Cava *Daniella Levine Cava*
Mayor

Subject: Ratifying the County Mayor or County Mayor's Designee's Action in Applying for a Planning Grant with the Right at Home Homelessness Prevention Initiative; Authorizing the County Mayor or County Mayor's Designee to Receive Funding in the Amount of \$325,000.00 in Fiscal Year 2025-2026 and Enter into a Grant and Sub-Grant Agreements for Professional Services

Executive Summary

This item ratifies the County Mayor or County Mayor's Designee's action in applying for a planning grant with the Right at Home Homelessness Prevention Initiative; authorizes the County Mayor or County Mayor's Designee to receive funding in the amount of \$325,000.00 for Fiscal Year 2025-2026 and enter into a grant and subgrant agreements for professional services.

Recommendation

It is recommended that the Board:

1. Ratify the County Mayor or County Mayor's Designee's action in applying for a planning grant with the Right at Home Homelessness Prevention Initiative.
2. Authorize the County Mayor or County Mayor's designee to receive funding in the amount of \$325,000.00 for Fiscal Year 2025-2026 and enter into a grant and subgrant agreements for professional services, as set forth in Exhibits A, B, C and D, and exercise amendment, renewal, termination, cancellation and modification clauses of any agreement.
3. Waive the requirements of Resolution No. R-130-06 which requires agreements to be finalized and executed by all non-county parties.

Scope

Planning activities will be to further develop a targeted countywide system for homelessness prevention.

Delegation of Authority

Upon the approval of this item, the County Mayor or County Mayor's designee will be delegated the authority to receive \$325,000.00 in planning grant funding to further develop a targeted homelessness prevention system in Miami-Dade County and enter into a grant agreement and subgrant agreements for professional services, and exercise amendment, renewal, termination, cancellation and modification clauses of any agreement.

Fiscal Impact/Funding Source

Planning grant funding will come from the Right at Home National Homelessness Prevention Partnership.

Track/Record/Monitor

The Homeless Trust's Executive Director Victoria Mallette will be responsible for overseeing the grants awarded to housing and service providers.

Background

On October 31, 2025, the Homeless Trust Board approved staff applying for a planning grant in partnership with the Right at Home National Homelessness Prevention Initiative with the goal of further developing an evidence-based, outcome-driven and targeted homeless prevention system. The Homeless Trust is one of only 10 communities to be selected for this invitation-only opportunity.

The initiative is designed to significantly reduce the number of individuals and families losing their homes by directing resources to households at the highest risk of experiencing homelessness, rapidly deploying flexible and right-sized financial assistance and services, sharing data and outcomes and bringing both public and private funding to the table to do what's needed to prevent homelessness and stabilize vulnerable households.

Right at Home's Homeless Prevention model builds on successes in Santa Clara, California, which has helped more than 7,000 households at imminent risk of homelessness remain housed. The Homeless Trust is seeking to embark on work similar to Santa Clara's, with our own customized assessment tool tailored to the needs of Miami-Dade County's highest need residents. The process will involve rigorous evaluation to ascertain cost effectiveness and return on investment.

Right at Home partners include Destination: Home, Cisco, Homebase and the Wilson Sheehan Lab for Economic Opportunities at Notre Dame. Participating communities including Atlanta, GA; Austin, TX; the Minnesota Tribal Collaborative; and Asheville/Buncombe County, NC.

Beyond the funding commitment, Right at Home will also provide technical assistance, both virtual and in-person, and the third-party evaluation component. Each jurisdiction is encouraged to identify its own path to sustainable program success, utilizing both public and private funding partners. The initiative could lay the groundwork for a federal homeless prevention strategy.

The waiver of Resolution No. R-130-06 is sought so as not to delay planning and implementation activities.



Arnold Palmer
Chief of Public Safety



MEMORANDUM
(Revised)

TO: Honorable Chairman Anthony Rodriguez
and Members, Board of County Commissioners

DATE: March 17, 2026

FROM: 
Gen Bonzon-Keenan
County Attorney

SUBJECT: Agenda Item No. 10(A)(2)

Please note any items checked.

- _____ **“3-Day Rule” for committees applicable if raised**
- _____ **6 weeks required between first reading and public hearing**
- _____ **4 weeks notification to municipal officials required prior to public hearing**
- _____ **Decreases revenues or increases expenditures without balancing budget**
- _____ **Budget required**
- _____ **Statement of fiscal impact required**
- _____ **Statement of social equity required**
- _____ **Ordinance creating a new board requires detailed County Mayor’s report for public hearing**
- _____ **No committee review**
- _____ **Applicable legislation requires more than a majority vote (i.e., 2/3’s present ____, 2/3 membership ____, 3/5’s ____, unanimous ____, majority plus one ____, CDMP 7 vote requirement per 2-116.1(3)(h) or (4)(c) ____, CDMP 2/3 vote requirement per 2-116.1(3) (h) or (4)(c) ____, CDMP 9 vote requirement per 2-116.1(4)(c) (2) ____)** to approve
- _____ **Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required**

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 10(A)(2)
3-17-26

RESOLUTION NO. _____

RESOLUTION RATIFYING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE'S ACTION IN APPLYING FOR A PLANNING GRANT WITH THE RIGHT AT HOME HOMELESSNESS PREVENTION INITIATIVE; AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO RECEIVE FUNDING IN THE AMOUNT OF \$325,000.00 IN FISCAL YEAR 2025-2026 AND ENTER INTO A GRANT AND SUB-GRANT AGREEMENTS FOR PROFESSIONAL SERVICES AND EXERCISE AMENDMENT, RENEWAL, TERMINATION, CANCELLATION AND MODIFICATION CLAUSES OF ANY AGREEMENTS; WAIVING RESOLUTION NO. R-130-06 REQUIRING AGREEMENTS TO BE FINALIZED AND EXECUTED BY ALL NON-COUNTY PARTIES

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that:

Section 1. This Board ratifies the County Mayor or County Mayor's designee's action in applying for a planning grant with the Right at Home Homelessness Prevention Initiative.

Section 2. This Board authorizes the County Mayor or County Mayor's designee to receive funding in the amount of \$325,000.00 for Fiscal Year 2025-2026 and enter into a grant agreement and sub-grant agreements for Professional Services, as set forth in Exhibits A, B,C and D, and exercise amendment, renewal, termination, cancellation and modification clauses of any agreement, and waives the requirements of Resolution No. R-130-06 requiring agreements to be finalized and executed by all non-county parties for the reasons stated in the accompanying memorandum.

The foregoing resolution was offered by Commissioner _____,
who moved its adoption. The motion was seconded by Commissioner _____
and upon being put to a vote, the vote was as follows:

Anthony Rodriguez, Chairman	
Kionne L. McGhee, Vice Chairman	
Marleine Bastien	Juan Carlos Bermudez
Sen. René García	Oliver G. Gilbert, III
Roberto J. Gonzalez	Keon Hardemon
Danielle Cohen Higgins	Vicki L. Lopez
Natalie Milian Orbis	Raquel A. Regalado
Micky Steinberg	

The Chairperson thereupon declared this resolution duly passed and adopted this 17th day of March, 2026. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

JUAN FERNANDEZ-BARQUIN, CLERK

By: _____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.



Shannon D. Summerset



January 14, 2026

Cathy Burgos
Director, Community Services Department
Miami-Dade County
111 NW 1st Street
Miami, FL 33128

Dear Cathy:

Congratulations, Miami-Dade County has been accepted to receive a grant of \$325,000.00 from Destination: Home SV, a supporting organization of Silicon Valley Community Foundation.

This grant is for the Miami Dade County Homeless Trust, to design a targeted homelessness prevention system and plan for its implementation.

Please sign, date, and return the attached grant agreement to the attention of the person at the address listed on the grant agreement as soon as possible. Once we receive the signed agreement, we will forward the payment to you.

On behalf of Destination: Home SV and Silicon Valley Community Foundation, we appreciate the work of your organization and are pleased to support your efforts.

Sincerely,

Nicole Taylor
President and Chief Executive Officer
Silicon Valley Community Foundation

**Destination: Home SV
Grant Agreement**

Grant Number: 2026-372069

Amount ("Grant"): \$325,000.00 **Date:** January 14, 2026

Grantee Name: Miami-Dade County ("Grantee")

Grantee Contact: Cathy Burgos
Director, Community Services Department
111 NW 1st Street
Miami, FL 33128
Email: cathy.burgos@miamidade.gov

Foundation: Destination: Home SV ("Donor")

Foundation Contact: Ray Bramson, Chief Operating Officer
Destination: Home SV
155 E. Younger Ave
San Jose, CA 95112
ray@destinationhomesv.org

Grant Purpose: This grant is for the Miami Dade County Homeless Trust, to design a targeted homelessness prevention system and plan for its implementation.

Grant Period: January 1, 2026 to December 31, 2026

Projected Project Outcomes:

Planning Grant Outcomes

Right at Home (RAH) sites receive funding, technical assistance, and learning and evaluation support to develop a targeted homelessness prevention system that addresses their local context, conditions, and priorities. The grant will be measured by the following outcomes:

- Sites will design a targeted homelessness prevention system that will serve 1,000-1,500 households over the initiative's 3 year implementation timeframe, depending on available funding. We estimate sites will need to target intake of about 2,000 to 3,000 households to properly conduct a Randomized Controlled Trial.
- Sites will work with the Lab for Economic Opportunities (LEO) at the University of Notre Dame to explore designing and implementing a Randomized Controlled Trial (RCT), or other data evaluation approach, that will evaluate their targeted prevention system's effectiveness at reducing inflow and keeping households housed
- Sites will develop a Policies & Procedures document that will outline how their system will operate before implementation begins

Planning Grant Requirements

- Operationalize 10 core essential prevention components: All sites must incorporate the 10 essential components of the homelessness prevention system attached to the application materials but will have ample opportunities for customization based on local context, conditions, and priorities.
- Develop Process for Targeting Prevention: Work with researchers at LEO to develop a locally informed tool that will identify the people most likely to become homeless in the community and prioritize them for assistance.
- Develop Prevention Services & System: Identify outreach, referral, and supportive service needs of the target population(s). Recruit a system lead and network coordinator to design and manage a system that can provide financial assistance and other services with the urgency to meet each household's needs (i.e. bank transfers, checks, among other methods).
- Strengthen Data Collection: Create a plan, including identifying data infrastructure needs and developing data sharing agreements, to ensure that homeless prevention system data can go into the HMIS system

Grant #: 2026-372069 (5726)

MDC008

- Identify the Prevention System Implementation Partners: Determine which organizations will take on key roles for the homeless prevention system to be successful. Key roles are defined using the Toolkit developed by LEO and Results for America (attached) and include:
 - Convening Lead: Organization to bring public, private, and nonprofit partners together. This will likely be your organization as the grant recipient and project lead.
 - System Lead: Organization that manages the overall administration of the system. This will likely be the same entity as the convening lead.
 - Network Coordinator: Organization that manages the nonprofit service providers
 - Service Delivery Partners: Individual service-delivery partners that provide services, case management, legal assistance, and deploy financial assistance
 - Outreach & Referral Partners: As needed, additional partners to ensure that the most vulnerable populations receive access to the system
 - Note: Individuals or organizations may play multiple roles
- Research Design: Work with LEO at the University of Notre Dame through a 16-week curriculum to develop a research design and establish data collection protocols. Research design will call for an estimated 4-6 hours per week throughout the curriculum process.
- Lived Experience: Identify opportunities and methods for people with lived experience (reflective of the particular target population(s) identified) to inform program design, implementation, and evaluation
- Budget: Develop a three-year budget with revenue and expenses. More information on this will be available by Q1 of 2026.
- Key attendance dates:
 - a. Attend Right at Home Annual Convening (likely June 3-5 2026)
 - b. Lab for Economic Opportunities at University of Notre Dame's research cohort kick off on April 29-May 1st at the University.

See Appendix A for a timeline of activities

Grant Agreement Terms and Conditions

Payment Schedule

This grant will be paid in 2 installment(s) as follows:

- Payment 1: \$162,500 due upon receipt of signed grant agreement
- Payment 2: \$162,500 due after completion of the midpoint check-in call with the Right at Home project team

Please note that payments are contingent upon the continuing availability of outside grant funds

Hold Harmless

Each party (which shall include their officers, directors, trustees, employees and agents) agrees to be solely responsible for their acts of negligence and reckless acts or omissions in the performance of their obligations under this Agreement. The parties, respectively, shall be financially and legally responsible for all liabilities, costs, damages, expenses and attorney fees caused by it, respectively, or its respective employees for any and all such acts or omissions to the fullest extent of the law. This paragraph shall survive the termination of this Grant Agreement.

Prohibited Uses

Grantee shall not use or permit any subgrantee or independent contractor to use any portion of the funds granted:

- In a manner inconsistent with Internal Revenue Code (“IRC”) Section 501(c)(3), including but not limited to:
 - Influencing the outcome of any specific candidate election for public office, including, without limitation, travel expenses, direct costs, or compensation-related expenses incurred in connection with raising funds for any candidate campaign within the meaning of IRC Section 4945(d)(2); or
 - Inducing or encouraging violations of law or public policy, or causing any private inurement or improper private benefit to occur, or taking any other action inconsistent with IRC Section 501(c)(3).
- In any attempt to influence legislation within the meaning of IRC Section 4945(d)(1).

Additionally, if the Grantee carries on propaganda, or otherwise attempts to influence legislation within the meaning of IRC Section 4945(d)(1), the Grant Funds are for a specific project grant which grant has not been earmarked to be used in an attempt to influence legislation and which grant, together with other grants by Grantor for the same project for the same year, does not exceed the amount budgeted, for the year of the grant, by Grantee for activities of the project that are not attempts to influence legislation.

Limitation of Liability

Neither Destination: Home SV nor SVCF accepts liability for any consequences, whether direct or indirect, that may come about from the Grantee’s use of the Grant or the project that is funded by the Grant, or from any withholding or reduction in the Grant. Destination: Home SV and SVCF’s entire liability is limited to the payment of the Grant.

No Agency

Grantee is solely responsible for all activities supported by the grant funds, the content of any product created with the grant funds and the manner in which such products may be disseminated. This Grant Agreement shall not create any agency relationship, partnership or joint venture between the parties, and Grantee shall make no such representation to anyone.

Intellectual Property/License Agreement

Any tangible or intangible property, including copyrights, obtained or created by Grantee as part of the activity funded by this Grant shall remain the property of Grantee; however, Grantee shall grant a royalty-free license to Destination: Home SV to use, reprint, or distribute any such copyrighted materials for informational or promotional purposes which do not conflict with Grantee's purposes.

Governing Law

This Agreement shall be governed by and interpreted in accordance with the laws of the State of California

Grant #: 2026-372069 (5726)

excluding any conflicts or choice of law rule or principle that might otherwise refer construction or interpretation of this Agreement to the substantive law of another jurisdiction.

Record Maintenance and Inspection

Your organization must maintain records of receipts and expenditures and make your books and records available to Destination: Home SV for inspection at reasonable times. Destination: Home SV may monitor and conduct an evaluation of operations under this grant, which may include a visit by Destination: Home SV personnel to observe your organization's program, discuss the program with your organization's personnel and review financial and other records and materials connected with the activities financed by this grant.

Reporting Requirements

Destination: Home SV requires progress reports at specified dates. Please note that future grant requests will not be considered if a grantee has failed to submit a required report. Reports must include updates on the status of all anticipated activities and outcomes listed above.

Reports are due as follows:

- Midpoint Check-in call with the Right at Home project team will occur by 07/01/26 (approximately 6 months after the grant agreement is signed)
- Final Report due December 31, 2026. The final report shall include:
 - Progress in each of the grant outcomes
 - Budget update, including how grant funding was used and if they are rolling any of the grant amount to the implementation phase

Lobbying

Grant funds may not be used to make any grassroots or direct lobbying expenditures within the meaning of Section 501(h) of the United States Internal Revenue Code. Grant funds may not be used to influence state or local legislative or administrative action under California lobbyist disclosure or campaign finance law or local lobbyist disclosure rules.

Acknowledgement of Grant Support

Please acknowledge Destination: Home SV's support of your program in publications such as newsletters, program activity announcements and in all media coverage. We suggest you use the following wording: 'This project has been made possible in part by a grant from Destination: Home SV.'

Communications

As part of participation in the Right at Home initiative, Grantee agrees to engage in communications efforts in collaboration with the Destination: Home communications team. This collaboration is intended to highlight program successes and key learnings, and support broader awareness of effective practices emerging from the pilot.

Destination: Home will provide guidance to support these efforts, which will include messaging support, template press documents and digital content, media coordination, or other communications tools and resources.

Specifically, Grantee agrees to:

- Designate a primary point of contact for communications coordination;
- Participate in periodic communications planning discussions as part of overall project management;
- Collaborate with Destination: Home on opportunities to share pilot information, lived expertise stories, and outcomes through internal and external channels, as appropriate; and
- Not release any communications around the Right at Home initiative without prior written approval from Destination: Home.

Specific communications activities or deliverables will be determined collaboratively and documented separately as part of ongoing project planning.

Grant #: 2026-372069 (5726)

By signing below, Miami-Dade County also acknowledges that this grant agreement constitutes the contract with Destination: Home SV detailing the purpose(s) of the grant, including what activities are supported by this grant. Please inform Destination: Home SV if there are changes in agency personnel who are important to the administration of the grant, or if the grant funds cannot be expended for the purpose or in the time period described in the agreement.

Grantee may not use the funds in any way other than as described in the agreement unless the grantee receives written permission from Destination: Home SV. Grantee shall repay to Destination: Home SV any portion of the amount granted that is not used for the purpose of this grant. If funds remain at the end of the grant period, grantee must contact Destination: Home SV staff person noted above.

Accepted on behalf of Miami-Dade County by:

Signature
**(Must be signed by Executive Director,
President or Board President)**

Printed or Typed Name

Title

Date

Please sign and return all pages of the original grant agreement to Destination: Home SV.



Appendix A: Project Timeline and Activities

Date	Milestone
11/1/2025	Sign RAH agreement
11/14/2025	Submit Planning Grant
11/17/2025- 1/30/2026	Work with HMIS team, HMIS consultant, Camillus House HP staff and Lived Experience Working Group to revise our HP assessment and script for review by Destination Home, LEO and Homebase
2/2/2026- 3/31/2026	Work with LEO on designing the local randomized control trial, identifying the target population, and continue improving the HP assessment and script
4/1/2026- 9/1/2026	Work with LEO on establishing the research design, work with HomeBase to secure funding opportunities that allow us to implement a flexible approach to meet all the needs of vulnerable households facing hardship, finalize the target population system design, and continue improving the HP assessment and script
9/1/2026	Implement pilot to serve no less than 1000 persons with new approach

Independent Contractor Agreement

This Independent Contractor Agreement (the "Agreement") is entered into as of Date, by and between:

The Miami-Dade County Homeless Trust (the "Trust")
111 Northwest 1st Street

AND

Gwen Beebe (the "Contractor")
1132 19th Ave

1. Services Provided

The Contractor shall provide services related to Homeless Management Information System (HMIS) support for the Trust's Right at Home (RAH) work.

Scope of Services

The Contractor shall perform the following services (the "Services"):

- Provide technical assistance and support for the use of HMIS, with a focus on work that is specific to prevention and the RAH program.
- Assist with quality assurance and reporting within the HMIS platform for prevention and RAH activities.
- Consult on best practices for RAH data management and system utilization.
- Provide training to Trust staff to increase technical capacity within the team

2. Term of Agreement

The term of this Agreement shall commence retroactively as of November 1, 2025, and shall terminate on August 30, 2026, unless earlier terminated as provided herein.

3. Compensation and Budget

Budget

The total compensation for all Services rendered under this Agreement shall not exceed Eighteen Thousand Dollars (\$18,000.00).

Payment Schedule

The Trust agrees to pay the Contractor \$1,800.00 per month for the term of this Agreement. This payment constitutes full and complete compensation for the Services rendered during the term of this Agreement, up to the maximum hours specified below.

Rate of Service

The Contractor agrees to provide the Services for a maximum of fifteen (15) hours per month. Any up-front costs <\$200 that are necessary to perform the work are the responsibility of the Contractor.

4. Independent Contractor Status

The parties intend that the Contractor be an independent contractor and not an employee of the Trust. Nothing in this Agreement shall be construed as creating an employer-employee relationship, partnership, or joint venture.

5. E-Verify

The Contractor shall comply with the provisions of Florida Statutes Section 448 related to PUBLIC AGENCY CONTRACTING. The Contractor shall register with and use the E-Verify system to verify the work authorization status of all new employees of the Contractor and shall require any subcontractor to register with and use the E-Verify system to verify the work authorization status of all subcontractor's new employees. The Contractor or any subcontractor may not enter into a contract unless each party to the contract registers with and uses the E-Verify system.

If the Contractor enters into a contract with a subcontractor, the subcontractor must provide the Contractor with an affidavit stating that the subcontractor does not employ, contract with, or subcontract with an unauthorized alien. Subrecipient shall maintain a copy of such affidavit for the duration of this Agreement.

If Grantee has a good faith belief that the Contractor has knowingly violated s. 448.09(1) of the Florida Statutes, Grantee shall terminate this Agreement.

If Contractor has a good faith belief that any subcontractor with which it is contracting has knowingly violated s. 448.09(1) of the Florida Statutes, Subrecipient shall terminate the contract with the person or entity.

If the Grantee has a good faith belief that a subcontractor knowingly violated this subsection, but the Contractor otherwise complied with this subsection, Grantee shall promptly notify the Contractor and order the Contractor to immediately terminate the contract with the subcontractor and the Contractor shall immediately terminate the contract with the subcontractor.

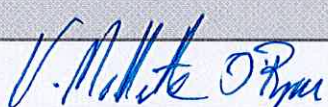
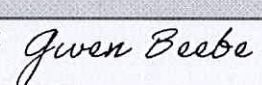
If the Contractor terminates this Agreement under this paragraph, such termination is not a breach of this Agreement and may not be considered as such. If the Grantee terminates this Agreement with the Contractor under this paragraph, the Contractor may not be awarded a public contract for at least 1 year after the date on which this Agreement was terminated. The Contractor is liable for any additional costs incurred by the Grantee as a result of the termination of this Agreement pursuant to this paragraph.

6. Termination

This Agreement may be terminated by either party upon thirty (30) days written notice. In the event of termination, the Contractor shall only be entitled to retain the portion of the upfront payment corresponding to the Services rendered up to the date of termination. The Contractor will maintain a record of hours worked in order to facilitate this clause if necessary. Any unearned portion of the upfront payment shall be returned to the Trust within fifteen (15) days of the termination date.

6. Signatures

In witness whereof, the parties have executed this Agreement as of the date first written above.

The Miami-Dade County Homeless Trust	Gwen Beebe
Signature: 	Signature: 
Printed Name: Victoria Madlette O'Bryan	Printed Name: Gwen Beebe
Title: Executive Director, Homeless Trust	Date: 11/10/25
Date: 11-13-25	

Independent Contractor Agreement

This Independent Contractor Agreement (the "Agreement") is entered into as of Date, by and between:

The Miami - Dade County Homeless Trust (the "Trust")
Stephen P. Clark Center
111 NW 1Street, 27th Floor
Miami, FL 33128

AND

Canavan Associates (the "Contractor")
David Canavan, Managing Director
68 Harrison Ave, #605
Boston, MA 02111

1. Services Provided

The Contractor shall provide services to the Homeless Trust related to Right at Home Homelessness Prevention Initiative .

Scope of Services

The Contractor shall perform the following services (the "Services"):

Project Management related to the Right at Home Homeless Prevention Initiative, including program development, setting up randomized control trial, meeting research protocols, engaging a range of stakeholders , providing training to Homeless Trust staff to increase capacity within the team

2. Term of Agreement

The term of this Agreement shall commence retroactively December 1, 2025, and shall terminate on August 30, 2026, unless earlier terminated as provided herein.

3. Compensation and Budget

Budget

The total compensation for all Services rendered under this Agreement shall not exceed \$125,000.00 (50 hours/month x \$250/hour)

Payment Schedule

The Trust agrees to reimburse the Contractor for hours worked up to \$12,500 per month for the term of this Agreement.

Rate of Service

The Contractor agrees to provide the Services for a maximum of fifty (50) hours per month. Any up-front costs <\$200 that are necessary to perform the work are the responsibility of the Contractor.

4. Independent Contractor Status

The parties intend that the Contractor be an independent contractor and not an employee of the Trust. Nothing in this Agreement shall be construed as creating an employer-employee relationship, partnership, or joint venture.

5. E-Verify

The Contractor shall comply with the provisions of Florida Statutes Section 448 related to PUBLIC AGENCY CONTRACTING. The Contractor shall register with and use the E-Verify system to verify the work authorization status of all new employees of the Contractor and shall require any subcontractor to register with and use the E-Verify system to verify the work authorization status of all subcontractor's new employees. The Contractor or any subcontractor may not enter into a contract unless each party to the contract registers with and uses the E-Verify system.

If the Contractor enters into a contract with a subcontractor, the subcontractor must provide the Contractor with an affidavit stating that the subcontractor does not employ, contract with, or subcontract with an unauthorized alien. Subrecipient shall maintain a copy of such affidavit for the duration of this Agreement.

If Grantee has a good faith belief that the Contractor has knowingly violated s. 448.09(1) of the Florida Statutes, Grantee shall terminate this Agreement.

If Contractor has a good faith belief that any subcontractor with which it is contracting has knowingly violated s. 448.09(1) of the Florida Statutes, Subrecipient shall terminate the contract with the person or entity.

If the Grantee has a good faith belief that a subcontractor knowingly violated this subsection, but the Contractor otherwise complied with this subsection, Grantee shall promptly notify the Contractor and order the Contractor to immediately terminate the contract with the subcontractor and the Contractor shall immediately terminate the contract with the subcontractor.

If the Contractor terminates this Agreement under this paragraph, such termination is not a breach of this Agreement and may not be considered as such. If the Grantee terminates this Agreement with the Contractor under this paragraph, the Contractor may not be awarded a public contract for at least 1 year after the date on which this Agreement was terminated. The Contractor is liable for any additional costs incurred by the Grantee as a result of the termination of this Agreement pursuant to this paragraph.

6. Termination

This Agreement may be terminated by either party upon thirty (30) days written notice. In the event of termination, the Contractor shall only be entitled to retain the portion of the upfront payment corresponding to the Services rendered up to the date of termination. The Contractor will maintain a record of hours worked in order to facilitate this clause if necessary. Any unearned portion of the upfront payment shall be returned to the Trust within fifteen (15) days of the termination date.

6. Signatures

In witness whereof, the parties have executed this Agreement as of the date first written above.

The Miami-Dade County Homeless Trust	Canavan Associates
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Signature:	Signature:
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The Miami-Dade County Homeless Trust

Canavan Associates

Printed Name: Victoria Mallette

Printed Name: David Canavan

Title: Executive Director

Title: Managing Director

Date: Date

Date:

Exhibit D

CONSULTING AGREEMENT

This Agreement is entered into on the _____ day of February, 2026, by and between Miami-Dade County Homeless Trust, 111 N.W. 1st Street, 27th Floor, Miami, FL 33128, the Continuum of Care lead agency ("the Trust") and David Canavan, d/b/a Canavan Associates, a sole proprietorship, at One Broadway St, 14th Floor, Cambridge, MA 02142 ("the Consultant").

1. Independent Contractor: Subject to the terms and conditions of this Agreement, the Trust hereby engages the Consultant as an independent contractor to perform the services set out on Attachment A attached hereto and incorporated herein, and the Consultant hereby accepts such engagement.
2. Duties: The Consultant agrees to provide services (the "Services") as defined in the scope of work which is incorporated as Attachment A. David Canavan will be the person primarily responsible for the performance and delivery of the Services.
3. Term and Compensation: This Agreement shall be effective as of January 1, 2026, and terminate on October 31, 2026, unless mutually extended by the parties. The Trust agrees to pay Consultant \$250 per hour for up to \$125,000 for the term of this agreement.
4. Billing: The Consultant will invoice the Trust monthly by providing an invoice listing the hours worked. The invoice will be sent via email to Manuel.Sarria@miamidade.gov. All invoices shall be paid within thirty days from the invoice date.
5. Expenses: The Trust shall reimburse Consultant for all previously authorized out of pocket expenses, such authorization not to be unreasonably withheld or delayed. For the avoidance of doubt, the parties anticipate that travel will be required to fulfill the Services, and the parties further agree that all such travel shall be promptly approved and reimbursed in accordance with this Section 5. Expenses for the prior month shall be reflected in the next monthly invoice rendered by Consultant. Preauthorization shall not be required for any expense incurred that is under \$100.00.

6. Confidentiality: The Consultant acknowledges that during the engagement, Consultant will have access to, and become acquainted with, information and records which are confidential or proprietary to the Trust or would otherwise be reasonably expected to be kept confidential, including, without limitation, all rerecords and reports relative to any client of the Trust and any Personal Information contained therein. Subject to the exceptions below, the Consultant agrees that he will not disclose any of the aforesaid, directly or indirectly, or use any of them in any manner, either during the term of this Agreement or at any time thereafter, except as required in the course of this engagement with the Trust. All files, records, documents, information, and similar items relating to the business of the Trust, whether prepared by the Consultant or otherwise coming into his possession, shall remain the property of the Trust.

7. Exceptions to Confidentiality: The obligations of confidentiality set forth in Section 6 will not apply to information the Consultant can establish: (i) was generally available to the public or otherwise part of the public domain at the time of disclosure; (ii) became generally available to the public or otherwise part of the public domain after its disclosure and other than through any act or omission of Consultant; (iii) was already known to Consultant, without confidentiality restrictions, at the time of disclosure, as shown by Consultant's files and records immediately prior to the time of disclosure; (iv) was disclosed to Consultant, without confidentiality restrictions, by a third party who had no obligation not to disclose such information to others; or (v) was developed independently by Consultant without any use of or reference to the Confidential Information, as shown by Consultant's files and records immediately prior to the time of disclosure. In the event a court or governmental agency legally compels Consultant to disclose Confidential Information, Consultant will provide reasonable prior written notice of such required disclosure to the Trust and take reasonable and lawful actions to avoid and/or minimize the extent of such disclosure.

8. Indemnification: Consultant shall indemnify and hold the Trust harmless from and against any and all liabilities, losses, damages, costs and expenses (including without limitation reasonable attorneys' fees) related to any third-party claim, suit, action or proceeding arising out of (i) the gross negligence, willful misconduct or, if not cured within thirty (30) days following notice) a material breach of any obligation hereunder. The Trust agrees to indemnify and hold Consultant harmless from and against any and all liabilities, losses, damages, costs and expenses (including

without limitation reasonable attorneys' fees) related to any third-party claim, suit, action or proceeding arising out of (i) the gross negligence, willful misconduct or, if not cured within thirty (30) days following notice) material breach of any obligation hereunder.

9. Termination: Either party may terminate this Agreement with 30-days' notice at any time with or without cause. The Trust agrees to pay any amount due to the Consultant for billable work performed by the 30th day after notice along with any accrued and unpaid expenses. The Consultant agrees that there are no termination fees.

10. Consultant Definition: This Agreement shall not render the Consultant or any assigns of the Consultant as employees, partners, agents of, or a joint venturer with the Trust for any purpose. The Consultant is and will remain an independent contractor in its relationship to the Trust. The Trust shall not be responsible for withholding taxes with respect to the Consultant's compensation hereunder. The Consultant shall have no claim against the Trust hereunder or otherwise for vacation pay, sick leave, retirement benefits, social security, worker's compensation, health or disability benefits, unemployment insurance benefits, or employee benefits of any kind.

11. Access to Information: The Trust agrees to provide the Consultant with remote access to information as needed using available technology to share information.

12. Artificial Intelligence Disclosure: Consultant may utilize artificial intelligence ("AI") tools to support the accuracy, timeliness, usefulness, and transparency of its solutions. Any use of AI technology is conducted solely to enhance solution delivery and does not replace professional judgment or oversight by Consultant.

13. Successors and Assigns: All of the provisions of this Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, if any, successors, and assigns.

14. Choice of Law: The laws of the Commonwealth of Massachusetts shall govern the validity of this Agreement, the construction of its terms, and the interpretation of the rights and duties of the parties hereto, without regard to Conflict of Laws principles.

15. Headings: Section headings are not to be considered a part of this Agreement and are not intended to be a full and accurate description of the contents hereof.
16. Waiver: Waiver by one party hereto of breach of any provision of this Agreement by the other shall not operate or be construed as a continuing waiver.
17. Notices: Any and all notices, demands, or other communications required or desired to be given hereunder by any party shall be in writing and made to another party if deposited in the United States mail. Any such notice, demand, or other communication is to be given as follows:

If to the Consultant: David Canavan
Canavan Associates
One Broadway St, 14th Floor
Cambridge, MA 02142

If to the Trust: Victoria Mallette O'Bryan, Executive Director
Miami-Dade County Homeless Trust
111 N.W. 1st Street, 27th Floor
Miami, FL 33128

Any party hereto may change its address for purposes of this paragraph by written notice given in the manner provided above. Notice may also be provided by electronic mail to:

If to the Consultant: david@davidcanavan.com

If to the Trust: Victoria.Mallette@miamidade.gov

18. Modification or Amendment: No amendment, change, or modification of this Agreement shall be valid unless in writing and signed by the parties hereto.
19. Entire Understanding: This document and any exhibit attached constitute the entire understanding and agreement of the parties, and any and all prior agreements, understandings, and representations are hereby terminated and canceled in their entirety and are of no further force and effect.
20. Unenforceable Provisions: If any provision of this Agreement, or any portion thereof, is held to

be invalid and unenforceable, then the remainder of this Agreement shall nevertheless remain in full force and effect.

21. Limitation of Liability: TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW, IN NO EVENT WILL EITHER PARTY BE LIABLE TO CONSULTANT FOR ANY LOST PROFITS OR LOST BUSINESS OR FOR ANY CONSEQUENTIAL, INCIDENTAL, SPECIAL OR INDIRECT DAMAGES OF ANY KIND, WHETHER ARISING IN CONTRACT, TORT OR OTHERWISE. IN ALL EVENTS, CONSULTANT'S LIABILITY SHALL NOT EXCEED THE TOTAL AMOUNT THAT CONSULTANT IS PAID FOR CONSULTANT'S SERVICES.

IN WITNESS WHEREOF the undersigned have executed this Agreement as of the day and year first written above. The parties hereto agree that facsimile signatures shall be as effective as if originals.

Miami-Dade County Homeless Trust

SIGNED: _____

NAME [PRINTED]: Victoria Mallette O'Bryan
Executive Director

Canavan Associates

SIGNED: _____

NAME: David Canavan

ATTACHMENT A

To support the Miami-Dade Homeless Trust's participation in the Right at Home (RAH) project, Canavan Associates is providing:

1. On-demand technical assistance to support the completion of RAH planning and design project.
2. Project management services to support consistent communication and participation by necessary parties.
3. Provide RAH and their partner, Lab for Economic Opportunity (LEO), a single point of contact for project related efforts in Miami-Dade.
4. Participation in scheduled in-person planning workshops