

MEMORANDUM

Agenda Item No. 11(A)(1)


TO: Honorable Chairman Anthony Rodriguez
and Members, Board of County Commissioners

DATE: June 2, 2026

FROM: Geri Bonzon-Keenan
County Attorney

SUBJECT: Resolution approving an interlocal agreement between Miami-Dade County and the Village of Biscayne Park to provide film permitting services for a term of five years with two five- year options to renew; authorizing the County Mayor to execute the agreement on behalf of Miami-Dade County; and further directing and authorizing the Office of Film and Entertainment to exercise all provisions contained therein, including any cancellation provisions

The accompanying resolution was prepared and placed on the agenda at the request of Prime Sponsor Senator René García and Co-Sponsors Vice Chairman Kionne L. McGhee and Commissioner Micky Steinberg.



Geri Bonzon-Keenan
County Attorney

GBK/uw

MDC001



MEMORANDUM
(Revised)

TO: Honorable Chairman Anthony Rodriguez
and Members, Board of County Commissioners

DATE: June 2, 2026

FROM: 
Gen Bonzon-Keenan
County Attorney

SUBJECT: Agenda Item No. 11(A)(1)

Please note any items checked.

- _____ **“3-Day Rule” for committees applicable if raised**
- _____ **6 weeks required between first reading and public hearing**
- _____ **4 weeks notification to municipal officials required prior to public hearing**
- _____ **Decreases revenues or increases expenditures without balancing budget**
- _____ **Budget required**
- _____ **Statement of fiscal impact required**
- _____ **Statement of social equity required**
- _____ **Ordinance creating a new board requires detailed County Mayor’s report for public hearing**
- _____ **No committee review**
- _____ **Requires more than a majority vote (i.e., 2/3’s present ____, 2/3 membership ____, 3/5’s ____, unanimous ____, majority plus one ____, CDMP 7 votes (majority of membership) ____, CDMP 2/3 members present but not less than 7 votes (majority of membership) ____, CDMP 9 votes (2/3 membership) _____) to approve**
- _____ **Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required**

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 11(A)(1)
6-2-26

RESOLUTION NO. _____

RESOLUTION APPROVING AN INTERLOCAL AGREEMENT BETWEEN MIAMI-DADE COUNTY AND THE VILLAGE OF BISCAYNE PARK TO PROVIDE FILM PERMITTING SERVICES FOR A TERM OF FIVE YEARS WITH TWO FIVE-YEAR OPTIONS TO RENEW; AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR’S DESIGNEE TO EXECUTE THE AGREEMENT ON BEHALF OF MIAMI-DADE COUNTY; AND FURTHER DIRECTING AND AUTHORIZING THE OFFICE OF FILM AND ENTERTAINMENT TO EXERCISE ALL PROVISIONS CONTAINED THEREIN, INCLUDING ANY CANCELLATION PROVISIONS

WHEREAS, section 2-11.14 authorizes Miami-Dade County (the “County”) to provide one-stop film, television and still photography permitting services for the County’s municipalities; and

WHEREAS, the County contracts with participating municipalities to centralize film permitting at the County-level, thereby simplifying the permit process and creating a film-friendly environment; and

WHEREAS, the Village of Biscayne Park (the “Participating Municipality”) approved an interlocal agreement for the Miami-Dade County Office of Film and Entertainment to perform the function of reviewing applications and issuing permits for filming and still photography on the Participating Municipality’s property; and

WHEREAS, the authorizing legislation for the Participating Municipality’s approval of the interlocal agreement is Resolution No. 2026-03, attached hereto as Attachment A; and

WHEREAS, the interlocal agreement is also included in Attachment A; and

WHEREAS, on September 18, 2025, the Board adopted a budget amendment to transfer all funding, revenue and positions under the Office of Film and Entertainment, then under the purview of the County Mayor, to a newly created Office of Film and Entertainment under the Board of County Commissioners; and

WHEREAS, pursuant to this budget amendment, the Office of Film and Entertainment under the Board of County Commissioners will exercise the provisions of the interlocal agreement; and

WHEREAS, this Board desires to facilitate the County’s provision of one-stop film, television and still photography permitting services for the Participating Municipality by approving the interlocal agreement,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board approves the interlocal agreement included in Attachment A with the Village of Biscayne Park for Miami-Dade County to provide film and photography permitting services to the Participating Municipality; authorizes the County Mayor or County Mayor’s designee to execute the agreement on behalf of Miami-Dade County; and further directs and authorizes the Office of Film and Entertainment to exercise all provisions contained therein, including any cancellation provisions.

The Prime Sponsor of the foregoing resolution is Senator René García and the Co-Sponsors are Vice Chairman Kionne L. McGhee and Commissioner Micky Steinberg. It was offered by Commissioner _____, who moved its adoption. The motion was seconded by Commissioner _____ and upon being put to a vote, the vote was as follows:

Anthony Rodriguez, Chairman
Kionne L. McGhee, Vice Chairman

Marleine Bastien	Juan Carlos Bermudez
Sen. René García	Oliver G. Gilbert, III
Roberto J. Gonzalez	Keon Hardemon
Danielle Cohen Higgins	Vicki L. Lopez
Natalie Milian Orbis	Raquel A. Regalado
Micky Steinberg	

The Chairperson thereupon declared this resolution duly passed and adopted this 2nd day of June, 2026. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

JUAN FERNANDEZ-BARQUIN, CLERK

By: _____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.



Sophia Guzzo
Jose I. Ortega

RESOLUTION NO. 2026-03

A RESOLUTION OF THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA, AUTHORIZING THE VILLAGE MANAGER TO EXECUTE AN INTERLOCAL AGREEMENT WITH MIAMI-DADE COUNTY FOR FILM AND STILL PHOTOGRAPHY PERMITTING SERVICES; AUTHORIZING THE VILLAGE MANAGER TO DO ALL THINGS NECESSARY TO EFFECTUATE THIS RESOLUTION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Board of County Commissioners passed Ordinance 91-50, in order to effect a one stop permitting process within the Miami-Dade Office of Film and Entertainment "Film Office"; and

WHEREAS, the Ordinance allows for the County to enter into interlocal agreements with municipalities within Miami-Dade County in order for the Miami-Dade Film Office to permit for use of municipal property and services; and

WHEREAS, the Village of Biscayne Park ("Village") desires to enter into an interlocal agreement with Miami-Dade County to perform the municipal function of reviewing applications and issuing permits for filming and still photography on Village property; and

WHEREAS, the Village Commission finds that it is in the best interest and welfare of its residents to enter into an interlocal agreement with Miami-Dade County to perform said function on behalf of the Village.

NOW, THEREFORE, BE IT RESOLVED BY THE VILLAGE COMMISSION OF THE VILLAGE OF BISCAYNE PARK, FLORIDA, that:

Section 1. Incorporation of Recitals. The foregoing "Whereas" clauses are hereby ratified and confirmed as being true and correct and are hereby made a specific part of this Resolution upon adoption hereof.

Section 2. Acceptance of Funds. The Village Commission hereby approves the Interlocal Agreement with Miami-Dade County for the review and issuance of film permits on behalf of the Village in substantially the same form as attached hereto and incorporated herein as Exhibit "A".

Section 3. Authorization of the Village Manager. The Village Manager is hereby authorized to execute said Interlocal Agreement and do all other things necessary to effectuate this Resolution.

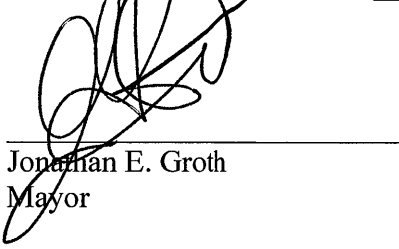
Section 4. Effective Date. This Resolution shall be effective immediately upon its passage and adoption.

PASSED AND ADOPTED this 13th day of January, 2026.


The foregoing Resolution was offered by Commissioner Samaria, who moved its adoption. The motion was seconded by Vice-Mayor Amsler, and upon being put to a vote the vote was as follows:

The foregoing resolution upon being put to a vote, the vote was as follows:

Mayor Groth:	<u>Y</u>
Vice-Mayor Amsler:	<u>Y</u>
Commissioner Gonzalez:	<u>Y</u>
Commissioner Huntington:	<u>Y</u>
Commissioner Samaria:	<u>Y</u>

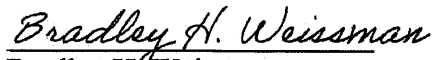


Jonathan E. Groth
Mayor

Attest:


Pamela L. Latimore
Village Clerk

Approved as to form:



Bradley H. Weissman
Village Attorney

**INTERLOCAL AGREEMENT
FILM PERMITTING
MIAMI-DADE COUNTY – VILLAGE OF BISCAYNE PARK**

THIS AGREEMENT (“Agreement”) is made and entered into this _____ day of _____, 2026, by and between Miami-Dade County, Florida (“County”) and Village of Biscayne Park (“City”).

WHEREAS, the Board of County Commissioners passed Ordinance 91-50, in order to effect a one stop permitting process within the Miami-Dade Office of Film and Entertainment (“Film Office”); and

WHEREAS, the Ordinance allows for the County to enter into interlocal agreements with the various municipalities within Miami-Dade County in order for the Miami-Dade Film Office to permit for use of municipal property and services; and

WHEREAS, the various municipalities have expressed willingness to enter into agreement with Miami-Dade County to perform this function on their behalf:

NOW THEREFORE, for and in consideration of the terms, conditions and covenants contained herein, Miami-Dade County and the City hereto agree as follows:

1. **Purpose**: The City hereby authorizes the County, through its Film Office, to issue permits to film and still photography production companies allowing them to utilize City facilities and services as authorized by the City.
2. **Term**: The City grants authorization to the County, through its Film Office, to issue permits for the period of five years, commencing ten (10) days from the date of approval of this Agreement by both parties.
3. **Option to Renew**: The County or the City may, upon written notice to the other thirty (30) days prior to the expiration of this Agreement, renew the Agreement for two (2), five (5) year periods.
4. **Cancellation**: This Agreement may be canceled by either party by providing written notice of intention to terminate, with 30 days prior notice, with or without cause. Any permits which may have been issued prior to termination, but covering dates after the termination date will be honored.
5. **Liaison**: The City will appoint a representative to act as liaison to the Film Office, and who will coordinate City facilities and services, and who shall have the authority to authorize the issuance of permits by the County on behalf of the City.
6. **Advance Notice**: The County agrees to provide written notice to the City, via email and U.S. mail, of requests for City facilities or services within one working day of receipt of the request from a production company for such service. The City retains the right to deny

issuance of a permit based on insufficient advance notice.

7. Insurance: The County, through its Film Office agrees to obtain from any production company issued a permit for the City, an insurance certificate, naming the City as additionally insured, in the amount of one million dollars (\$1,000,000.00) for film production and for still photography, providing for comprehensive general liability coverage. In the event that the County fails to verify required insurance, and the City has not waived said requirement, the County shall assume liability under state tort law, subject to the limitations in Section 768.28, Florida Statutes. Verifying insurance means that the County obtains a copy of the production company's liability insurance policy naming the City as an additional insured in the amounts described above.

8. Refusal: The City Manager or his/her designee maintains the discretion to reject any permit application if the Manager or designee determines that it would not be in the best interest of the City to approve the permit application, and the granting of the permit would not serve to promote the general welfare of the community.

9. Guidelines: The City agrees to provide, in writing, guidelines to govern the issuance of permits issued on the City behalf. These guidelines are subject to revision at any time, subject to ten (10) days written notice to the Film Office. All Guidelines must conform to law.

10. Facilities: The City agrees to provide in writing, a schedule of facilities, services and associated fees and required deposits, which it wishes to make available for use. Further, the County agrees to forward any requests for special facilities which the City may own or control and may be requested by a production company.

11. Collections: The City agrees that they will be responsible for the billing and collection of any fees or charges assessed to a production company for use of facilities and/or services and the County will in no way be liable for such charges, if unpaid. The County shall not issue permits to film and still photography production companies that have unpaid fees or charges assessed by the City under this section, provided the City has notified the County of such unpaid fees or charges.

12. Hold Harmless: The City agrees that they will hold the County harmless and that the County will be in no way be liable for any damages caused by a production company permitted to film in the City, where the permit was issued with the appropriate authorization of the City's Liaison. However, nothing contained in this Agreement shall be construed or is intended to be construed as a waiver of the Village's rights, privileges, immunities or limitations as defined in Section 768.28, Florida Statutes.

13. Facility Photo File: The City agrees to provide the County with photographs of available areas or facilities which the City wishes to promote for the use of film production and the County agrees to make this material available to production companies, in an effort to market the City, County and South Florida to the film industry.

14. Notice: All legal notices regarding this Agreement must be sent to the following address:

Miami - Dade County
Attn: Office of Film & Entertainment
111 NW 1st Street, 10th Floor
Miami, FL 33128

Village of Biscayne Park
Village Manager, Albert P. Childress
600 NE 114th Street
Biscayne Park 33161

15. Amendment: This Agreement may be amended only by the mutual written consent of both parties.

16. Entire Agreement: This Agreement, and any Exhibits to this Agreement, contain the sole and entire agreement entered into by the parties with respect to the subject matter of the Agreement, and supersede any and all other prior written or oral agreements.

17. Severability and Savings Clause: If any term or provisions of this Agreement or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, the remainder of this Agreement or the application of such term or provision to the persons or circumstance other than those as to which it is held invalid or unenforceable, shall not be affected thereby, and each term and provision of this Agreement shall be valid and be enforced to the fullest extent permitted by law.

18. Governing Laws: The laws of the State of Florida shall govern this Agreement. This Agreement is subject to and shall be interpreted to effectuate its compliance with the Miami-Dade County Charter and the City Charter.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date written above:

ATTEST:

JUAN FERNANDEZ-BARQUIN, CLERK

MIAMI-DADE COUNTY, FLORIDA

By: _____
Deputy Clerk

By: _____
Daniella Levine Cava
County Mayor

Approved by County Attorney as
to form and legal sufficiency.

By: _____

Village of Biscayne Park

By: 

Name: Albert P. Childress

Title: Village Manager

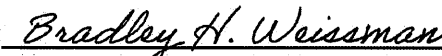
ATTEST:

By: 

Pamela L. Latimore

Village Clerk

As to form:

By: 

Bradley H. Weissman

Village Attorney