

# MEMORANDUM

Agenda Item No. 3(A)(1)

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**TO:** Honorable Chairman Anthony Rodriguez  
and Members, Board of County Commissioners

**DATE:** June 2, 2026

**FROM:** Geri Bonzon-Keenan  
County Attorney

**SUBJECT:** Resolution authorizing in-kind services from the Parks, Recreation and Open Spaces Department for the April 10 through April 12, 2026 "Miami Springs River Cities Regatta" sponsored by the Miami Springs River Cities Regatta, LLC in the amount of \$4,700.00 to be funded from the balance of the District 6 FY 2025-26 In-Kind Reserve

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The accompanying resolution was prepared and placed on the agenda at the request of Prime Sponsor Commissioner Natalie Milian Orbis.

  
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Geri Bonzon-Keenan  
County Attorney

GBK/gh

MDC001



**MEMORANDUM**  
(Revised)

**TO:** Honorable Chairman Anthony Rodriguez  
and Members, Board of County Commissioners

**DATE:** June 2, 2026

**FROM:**   
Gen Bonzon-Keenan  
County Attorney

**SUBJECT:** Agenda Item No. 3(A)(1)

Please note any items checked.

- “3-Day Rule” for committees applicable if raised**
- 6 weeks required between first reading and public hearing**
- 4 weeks notification to municipal officials required prior to public hearing**
- Decreases revenues or increases expenditures without balancing budget**
- Budget required**
- Statement of fiscal impact required**
- Statement of social equity required**
- Ordinance creating a new board requires detailed County Mayor’s report for public hearing**
- No committee review**
- Requires more than a majority vote (i.e., 2/3’s present \_\_\_\_, 2/3 membership \_\_\_\_, 3/5’s \_\_\_\_, unanimous \_\_\_\_, majority plus one \_\_\_\_, CDMP 7 votes (majority of membership) \_\_\_\_, CDMP 2/3 members present but not less than 7 votes (majority of membership) \_\_\_\_, CDMP 9 votes (2/3 membership) \_\_\_\_\_) to approve**
- Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required**

Approved \_\_\_\_\_ Mayor  
Veto \_\_\_\_\_  
Override \_\_\_\_\_

Agenda Item No. 3(A)(1)  
6-2-26

RESOLUTION NO. \_\_\_\_\_

RESOLUTION AUTHORIZING IN-KIND SERVICES FROM THE PARKS, RECREATION AND OPEN SPACES DEPARTMENT FOR THE APRIL 10 THROUGH APRIL 12, 2026 “MIAMI SPRINGS RIVER CITIES REGATTA” SPONSORED BY THE MIAMI SPRINGS RIVER CITIES REGATTA, LLC IN THE AMOUNT OF \$4,700.00 TO BE FUNDED FROM THE BALANCE OF THE DISTRICT 6 FY 2025-26 IN-KIND RESERVE

**WHEREAS**, the Miami Springs River Cities Regatta, LLC has requested in-kind services from the Parks, Recreation and Open Spaces Department for the April 10 through April 16, 2026 “Miami Springs River Cities Regatta” in the amount of \$4,700.00 (see attached Fee Waiver/In-kind Service Application); and

**WHEREAS**, the Miami Springs River Cities Regatta, LLC is a not-for-profit organization; and

**WHEREAS**, the “Miami Springs River Cities Regatta” is a family-friendly event that promotes community growth and serves as a fundraiser for local organizations; and

**WHEREAS**, the “Miami Springs River Cities Regatta” is a special event, as that term is defined in the attached Fee Waiver/In-Kind Service Application, and \$4,700.00 of the in-kind services shall be funded from the balance of the District 6 FY 2025-26 In-Kind Reserve,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA**, that this Board authorizes in-kind services from the Parks, Recreation and Open Spaces Department for the April 10 through

April 12, 2026 “Miami Springs River Cities Regatta” sponsored by the Miami Springs River Cities Regatta, LLC in the amount of \$4,700.00 to be funded from the balance of the District 6 FY 2025-26 In-Kind Reserve.

The Prime Sponsor of the foregoing resolution is Natalie Milian Orbis. It was offered by Commissioner \_\_\_\_\_, who moved its adoption. The motion was seconded by Commissioner \_\_\_\_\_ and upon being put to a vote, the vote was as follows:

Anthony Rodriguez, Chairman	
Kionne L. McGhee, Vice Chairman	
Marleine Bastien	Juan Carlos Bermudez
Sen. René García	Oliver G. Gilbert, III
Roberto J. Gonzalez	Keon Hardemon
Danielle Cohen Higgins	Vicki L. Lopez
Natalie Milian Orbis	Raquel A. Regalado
Micky Steinberg	

The Chairperson thereupon declared this resolution duly passed and adopted this 2<sup>nd</sup> day of June, 2026. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA  
BY ITS BOARD OF  
COUNTY COMMISSIONERS

JUAN FERNANDEZ-BARQUIN, CLERK

By: \_\_\_\_\_  
Deputy Clerk

Approved by County Attorney as  
to form and legal sufficiency.

RC


Ryan Carlin

# Memorandum



**Date:** June 2, 2026

**To:** Honorable Chairman Anthony Rodriguez  
and Members, Board of County Commissioners

**From:** Daniella Levine Cava  
Mayor 

**Subject:** District Specific In-Kind Request

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A waiver of in-kind services has been requested by the Miami Springs River Cities Regatta, LLC. for their “Miami Springs River Cities Regatta” event held on April 10-12, 2026.

In-kind services have been requested in an amount not to exceed \$4,700.00 from the Parks, Recreation and Open Spaces Department for the utilization of a large showmobile. This event will be funded from the balance of District 6 FY 2025-26 In-Kind Reserve Fund.



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Carladenise Edwards  
Chief Administrative Officer

MIAMI-DADE COUNTY  
FEE WAIVER/IN-KIND SERVICES APPLICATION

COUNTY FEE WAIVERS OR IN-KIND SERVICES REQUESTED THROUGH THIS PROCESS ARE NOT EFFECTIVE UNTIL APPROVED BY ACTION OF THE BOARD OF COUNTY COMMISSIONERS PURSUANT TO THE MIAMI-DADE COUNTY HOME RULE CHARTER

Please complete the following form and submit completed form along with requested materials, if applicable, to:

Office of Management and Budget  
111 N.W. 1<sup>st</sup> Street, Suite 2200  
Miami, FL 33128

Phone: (305) 375-5143  
Fax: (305) 375-5168

Type of Event/Application (select one of the following):

- District Event - Event of minimal impact related to specific commission district (Complete questions 1-7, sign and date; copy will be submitted to the appropriate District Commissioner within two days of receipt of application.)
- Small Event - Event of minimal impact not necessarily related to a specific commission district. (Complete questions 1-7, sign and date.)
- Special Event\* - Event with expected attendance of less than 5,000 with localized impact limited to an individual community or municipality (Complete questions 1-12, sign, date and submit form no later than 60 days prior to event date.)
- Major Event\* - Large Event with expected attendance of over 5,000 or significant probability of protests, controversy, violence or vandalism (Complete questions 1-12, sign, date and submit form no later than 120 days prior to event date.)

**\*\*Note: Event budget must be included for "Special" and "Major" event types.\*\***

Commissioner sponsoring event COMMISSIONER NATALIE MILIAN ORBIS

1. Full legal name of the requesting organization: MIAMI SPRINGS RIVERCITIES REGATTA LLC

2. Applicant Status: (Select one of the choices below)

- Not-For-Profit or Tax Exempt
- For-Profit
- Local Government or Public Entity
- Other (specify): \_\_\_\_\_

3. Name and contact information for single point of contact (address, phone, fax, e-mail address, etc.): \_\_\_\_\_

THOMAS HUTCHINGS

151 Hibiscus Dr, MIAMI SPRINGS FL 33166

THUTCHINGS19@GMAIL.COM / 786-459-3333

4. Specify fee waiver or in-kind service requested (quantify, if applicable): SHOWMOBILE STAGE FROM

PARKS & RECREATION FOR PRESENTATIONS & LIVE  
MUSIC CONCERT-

5. Name, date of event, description, and purpose of the event (if event is a fund-raiser, define the beneficiaries): \_\_\_\_\_

NAME: MIAMI SPRINGS RIVER CITIES REGATTA

DATE: APRIL 10 - 12 - 2026

Description: ANNUAL COMMUNITY FESTIVAL INVOLVING LOCAL COMMUNITY SERVICE CLUBS AND A FUND RAISER FOR THE CITY'S 100 YEAR ANNIVERSARY

6. Please select ALL that apply to event:

- Economic Development: Event supports vitality or growth of the local economy
- Youth/Education: Event benefits youth of any age and/or offers educational benefits
- Health and Social Services: Event supports health-related causes and/or social programs or institutions that improve quality of life within the community
- Arts and Culture: Event supports music, theatre, literature, art or culture
- Environmental: Event benefits environmental concerns or promotes conservation
- Sports and Athletics: Event supports/promotes organized sports or recreational participation

7. Physical address of event venues (please specify Commission District(s)): \_\_\_\_\_

CITY OF MIAMI SPRINGS AT Circle Park,  
45 CURTISS PARKWAY DISTRICT G

8. Description of regional or local impact: \_\_\_\_\_

THE FESTIVAL INCLUDES 5 CITIES MIAMI SPRINGS, VIRGINIA GARDENS, MEDLEY, HIALETH & HIALETH GARDENS. IT HAS BEEN TAKING PLACE FOR OVER 50 YEARS. IT UNITES THE COMMUNITY & ASSISTS IN RAISING MONEY FOR LOCAL SERVICE CLUBS & BUSINESSES

9. Daily/hourly event schedule, including set-up and breakdown schedule (attach event calendar, if applicable): \_\_\_\_\_

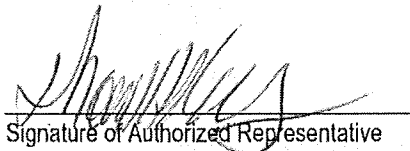
FRIDAY: APRIL 10, 2026 - LOAD IN - 10A-4pm OPENING CEREMONIES TO CLOSE - 6pm - MIDNIGHT  
SATURDAY APRIL 11 - NOON TO MIDNIGHT  
SUNDAY - APRIL 12 - NOON TO 6pm (LOADOUT 7-10p)

10. Detailed description of event venues (map or schematic of event venues, access points, surrounding roadways and traffic flow diagrams, if applicable): FESTIVAL RUNS DOWN W. BURNHAM DR (ALEX ST TO CIRCLE)  
CURTISS PARKWAY (CROS ST TO CIRCLE)  
CANAL ST - (EAST & WEST)  
THE ENTIRE CIRCLE

11. Expected number of participants and estimated attendance (per day, if applicable): 3000 - 5000 / PER DAY

12. Itemized budget, including total event budget, total budget of host organization, if applicable, and total commitment of resources (attach additional pages as needed): 40,000.00 FOR POLICE, Public Works 9,000.00,  
ENTERTAINMENT 14,000.00 plus, TENTS - \$4,000.00, ELECTRICIAN  
\$8000.00, MECHANICAL RATES \$15,000.00 / MISCELLANEOUS  
PRODUCTS - \$10,000.00

I hereby certify that all the statements made in this application are true and correct.

  
Signature of Authorized Representative

12/29/25  
Date



# SHOWMOBILES, STAGES, BLEACHERS, AND SOUND PRODUCTION (305) 226-8315 Ext. 5

## EQUIPMENT (S) CONFIRMATION FORM

ORGANIZATION/AGENCY: River Cities Festival, Inc.

EQUIPMENT REQUESTED: Showmobile Large New

NAME OF PERSON RESPONSIBLE FOR THIS BILL: Commissioner Natalie Milian Orbis  
Commission District 6

OR INDEX CODE (MIAMI-DADE AGENCIES ONLY): N/A

BILLING ADDRESS/ZIP CODE: 111 NW 1 Street Miami, FL

NAME/TITLE OF THE EVENT: Miami Spring River Cities Festival

ADDRESS OF EVENT: 53 Curtiss Parkway Miami Spring, FL

TODAY'S DATE: 01/29/26      DATE (S) & TIME OF EVENT: 04/10/26 – 04/12/26

SET-UP TIME & DAY:      04/09/26      1 PM

TAKE-DOWN TIME & DAY:      04/12/26      1:30 PM

CONTACT PERSON/PHONE: Lynne Brooks 305-542-3984

AT SITE CONTACT/CELL PHONE#: \_\_\_\_\_

SPECIAL INSTRUCTIONS: Direction item(s) are to be placed, maps, diagrams, etc.

OTHER INFORMATION: Include additional equipment if needed.

We, the users, understand that we assume full responsibility for any damage, theft, or loss to said equipment and its accessories between the time the Miami-Dade Park and Recreation Department completes setting up and the time it takes down. We, the users, also agree to adhere to the requests set forth in the rental policy. We do have a copy of the rental policy and fully understand the requirements set forth in renting the equipment requested as out-lined in the rental policy. **We also understand that the total fee is to be remitted (15) fifteen working days before the event.**

\*Fee: \$4,700.00 in-kind District #6  
\*(SEE FEE SCHEDULE FOR EXACT CHARGES)

Signature: *Natalie Milian Orbis*

Commissioner Natalie Milian Orbis

Agency/Group: Commission District 6

**CANCELLATIONS MUST BE MADE 72 HOURS IN ADVANCE OF THE  
EVENT BY FAX OR EMAIL OTHERWISE EXPECT TO BE CHARGED**

**½ (HALF) OF RENTAL FEE. \*There will be no completed reservation on the schedule unless the confirmation Form is filled out completely and signed.**

Late equipment arrivals, please call (786) 236-7926