

MEMORANDUM

Agenda Item No. 3(A)(2)

TO: Honorable Chairman Anthony Rodriguez
and Members, Board of County Commissioners

DATE: July 21, 2026

FROM: Geri Bonzon-Keenan
County Attorney

SUBJECT: Resolution retroactively
authorizing in-kind services
from the Parks, Recreation
and Open Spaces Department
for the February 21, 2026
“Miami Springs Women’s Club
Health and Wellness” event
sponsored by the Miami Springs
Women’s Club in the amount of
\$1,400.00 to be funded from the
balance of the District 6 FY
2025-26 In-Kind Reserve

The accompanying resolution was prepared and placed on the agenda at the request of Prime Sponsor Commissioner Natalie Milian Orbis.



Geri Bonzon-Keenan
County Attorney

GBK/smm



MEMORANDUM

(Revised)

TO: Honorable Chairman Anthony Rodriguez
and Members, Board of County Commissioners

DATE: July 21, 2026

FROM: 
Glen Bonzon-Keenan
County Attorney

SUBJECT: Agenda Item No. 3(A)(2)

Please note any items checked.

- ☐ "3-Day Rule" for committees applicable if raised
- ☐ 6 weeks required between first reading and public hearing
- ☐ 4 weeks notification to municipal officials required prior to public hearing
- ☐ Decreases revenues or increases expenditures without balancing budget
- ☐ Budget required
- ☐ Statement of fiscal impact required
- ☐ Statement of social equity required
- ☐ Ordinance creating a new board requires detailed County Mayor's report for public hearing
- ☒ No committee review
- ☐ Requires more than a majority vote (i.e., 2/3's present ____, 2/3 membership ____, 3/5's ____, unanimous ____, majority plus one ____, CDMP 7 votes (majority of membership) ____, CDMP 2/3 members present but not less than 7 votes (majority of membership) ____, CDMP 9 votes (2/3 membership) ____) to approve
- ☒ Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No. 3(A)(2)
7-21-26

RESOLUTION NO. _____

RESOLUTION RETROACTIVELY AUTHORIZING IN-KIND SERVICES FROM THE PARKS, RECREATION AND OPEN SPACES DEPARTMENT FOR THE FEBRUARY 21, 2026 “MIAMI SPRINGS WOMEN’S CLUB HEALTH AND WELLNESS” EVENT SPONSORED BY THE MIAMI SPRINGS WOMEN’S CLUB IN THE AMOUNT OF \$1,400.00 TO BE FUNDED FROM THE BALANCE OF THE DISTRICT 6 FY 2025-26 IN-KIND RESERVE

WHEREAS, the Miami Springs Women’s Club has requested in-kind services from the Parks, Recreation and Open Spaces Department for the February 21, 2026 “Miami Springs Women’s Club Health and Wellness” event in the amount of \$1,400.00 (see attached Fee Waiver/In-kind Service Application); and

WHEREAS, the Miami Springs Women’s Club is a not-for-profit organization; and

WHEREAS, the “Miami Springs Women’s Club Health and Wellness” event is a family-friendly event focusing on health and wellness values for the community; and

WHEREAS, the “Miami Springs Women’s Club Health and Wellness” is a small event, as that term is defined in the attached Fee Waiver/In-Kind Service Application, and \$1,400.00 of the in-kind services shall be funded from the balance of the District 6 FY 2025-26 In-Kind Reserve,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board retroactively authorizes in-kind services from the Parks, Recreation and Open Spaces Department for the February 21, 2026 “Miami Springs Women’s Club Health and Wellness” event sponsored by the Miami Springs Women’s Club in the amount of \$1,400.00 to be funded from the balance of the District 6 FY 2025-26 In-Kind Reserve.

The Prime Sponsor of the foregoing resolution is Commissioner Natalie Milian Orbis. It was offered by Commissioner _____, who moved its adoption. The motion was seconded by Commissioner _____ and upon being put to a vote, the vote was as follows:

Anthony Rodriguez, Chairman	
Kionne L. McGhee, Vice Chairman	
Marleine Bastien	Juan Carlos Bermudez
Sen. René García	Oliver G. Gilbert, III
Roberto J. Gonzalez	Keon Hardemon
Danielle Cohen Higgins	Vicki L. Lopez
Natalie Milian Orbis	Raquel A. Regalado
Micky Steinberg	

The Chairperson thereupon declared this resolution duly passed and adopted this 21st day of July, 2026. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

JUAN FERNANDEZ-BARQUIN, CLERK

By: _____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.

RC

Ryan Carlin

**MIAMI-DADE COUNTY
FEE WAIVER/IN-KIND SERVICES APPLICATION**

COUNTY FEE WAIVERS OR IN-KIND SERVICES REQUESTED THROUGH THIS PROCESS ARE NOT EFFECTIVE UNTIL APPROVED BY ACTION OF THE BOARD OF COUNTY COMMISSIONERS PURSUANT TO THE MIAMI-DADE COUNTY HOME RULE CHARTER

Please complete the following form and submit completed form along with requested materials, if applicable, to:

Office of Management and Budget
111 N.W. 1st Street, Suite 2200
Miami, FL 33128

Phone: (305) 375-5143
Fax: (305) 375-5168

Type of Event/Application (select one of the following):

- ☐ District Event - Event of minimal impact related to specific commission district (Complete questions 1-7, sign and date; copy will be submitted to the appropriate District Commissioner within two days of receipt of application.)
- ☒ Small Event - Event of minimal impact not necessarily related to a specific commission district. (Complete questions 1-7, sign and date.)
- ☐ Special Event* - Event with expected attendance of less than 5,000 with localized impact limited to an individual community or municipality (Complete questions 1-12, sign, date and submit form no later than 60 days prior to event date.)
- ☐ Major Event* - Large Event with expected attendance of over 5,000 or significant probability of protests, controversy, violence or vandalism (Complete questions 1-12, sign, date and submit form no later than 120 days prior to event date.)

Note: Event budget must be included for "Special" and "Major" event types.

Commissioner sponsoring event Commissioner Natalic Milian Orbis

1. Full legal name of the requesting organization: City of Miami Springs Women's Club

2. Applicant Status: (Select one of the choices below)

- ☒ Not-For-Profit or Tax Exempt
☐ For-Profit
☐ Local Government or Public Entity
☐ Other (specify): _____

3. Name and contact information for single point of contact (address, phone, fax, e-mail address, etc.): Omar Luna

201 Westwara Drive. Miami Springs, fl. 33166

305 - 733-4319

luna0@miamisprings-fl.gov

4. Specify fee waiver or in-kind service requested (quantify, if applicable): N/A

5. Name, date of event, description, and purpose of the event (if event is a fund-raiser, define the beneficiaries): _____

10th Annual Free Community Health and Wellness Fair

Saturday February 21st, 2026 10:00AM - 2:00PM

It's a wellness event for the Community.

6. Please select ALL that apply to event:

- ☐ Economic Development: Event supports vitality or growth of the local economy
- ☐ Youth/Education: Event benefits youth of any age and/or offers educational benefits
- ☒ Health and Social Services: Event supports health-related causes and/or social programs or institutions that improve quality of life within the community
- ☐ Arts and Culture: Event supports music, theatre, literature, art or culture
- ☐ Environmental: Event benefits environmental concerns or promotes conservation
- ☐ Sports and Athletics: Event supports/promotes organized sports or recreational participation

7. Physical address of event venues (please specify Commission District(s)): District 6.

200 Westwaver Drive

Miami Springs FL, 33166

8. Description of regional or local impact: Community event for Resident of the City of Miami Springs and District 6.

9. Daily/hourly event schedule, including set-up and breakdown schedule (attach event calendar, if applicable): _____

Event Hours 10:00AM - 2:00PM

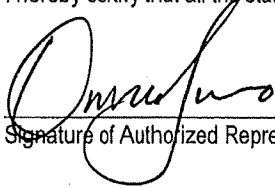
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10. Detailed description of event venues (map or schematic of event venues, access points, surrounding roadways and traffic flow diagrams, if applicable): N/A

11. Expected number of participants and estimated attendance (per day, if applicable): 100-150 Participants

12. Itemized budget, including total event budget, total budget of host organization, if applicable, and total commitment of resources (attach additional pages as needed): N/A

I hereby certify that all the statements made in this application are true and correct.



Signature of Authorized Representative

1/24/2024

Date



SHOWMOBILES, STAGES, BLEACHERS, AND SOUND PRODUCTION (305) 226-8315

EQUIPMENT (S) CONFIRMATION FORM

ORGANIZATION/AGENCY: General Federation of Women's Club – Miami Springs
Women's Club

EQUIPMENT REQUESTED: Stage 24' x 40'

NAME OF PERSON RESPONSIBLE FOR THIS BILL: Commissioner Natalie Milian Orbis
Commission District #6

CHARTFIELD INFO (MIAMI-DADE AGENCIES ONLY): _____

BILLING ADDRESS/ZIP CODE: 111 NW 1 Street Suite 320 Miami, FL 33128

NAME/TITLE OF THE EVENT: Miami Springs Women's Club Health and Wellness Event

ADDRESS OF EVENT: 200 Westward Drive Miami Springs, FL

TODAY'S DATE: 01/29/26 DATE (S) & TIME OF EVENT: 02/21/26 10AM - 2PM

SET-UP TIME & DAY: 8AM 02/21/26

TAKE-DOWN & DAY: 3PM 02/21/26

CONTACT PERSON/PHONE: Omar Luna 305-733-4319

SPECIAL INSTRUCTIONS: Direction item(s) are to be placed, maps, diagrams, etc.

OTHER INFORMATION: Include additional equipment if needed.

We, the users, understand that we assume full responsibility for any damage, theft, or loss to said equipment and its accessories between the time the Miami-Dade Park and Recreation Department completes setting up and the time it takes down. We, the users, also agree to adhere to the requests set forth in the rental policy. We do have a copy of the rental policy and fully understand the requirements set forth in renting the equipment requested as out-lined in the rental policy. **We also understand that the total fee is to be remitted (15) fifteen working days before the event.**

*Fee: \$1,400.00 In-kind District #6

*(SEE FEE SCHEDULE FOR EXACT CHARGES)

Signature: 

Commissioner Natalie Milian Orbis

Agency/Group: Commission District #6

**CANCELLATIONS MUST BE MADE 72 HOURS IN ADVANCE OF THE
EVENT BY FAX OR EMAIL OTHERWISE EXPECT TO BE CHARGED**

½ (HALF) OF RENTAL FEE. *There will be no completed reservation on the schedule unless the
confirmation Form is filled out completely and signed.

Late equipment arrivals, please call (786) 236-7926

Memorandum



Date: July 21, 2026

To: Honorable Chairman Anthony Rodriguez
and Members, Board of County Commissioners

From: Daniella Levine Cava
Mayor 

Subject: District Specific In-Kind Request

A retroactive waiver of in-kind services has been requested by the Miami Springs Women's Club for their "Miami Springs Women's Club Health and Wellness" event held on February 21, 2026.

In-kind services have been requested in an amount not to exceed \$1,400.00 from the Parks, Recreation and Open Spaces Department for the use of a 24' x 40' stage. This event will be funded from the balance of District 6 FY 2025-26 In-Kind Reserve Fund.


Carladenise Edwards
Chief Administrative Officer