

Memorandum



Date: September 8, 2026

To: Honorable Chairman Anthony Rodriguez
and Members, Board of County Commissioners

SHC
Agenda Item No. 3(D)

From: Daniella Levine Cava *Daniella Levine Cava*
Mayor

Subject: Request for Additional Expenditure Authority to Prequalification Pool for Janitorial Supplies and Related Items

Executive Summary

This item is for additional expenditure authority for the purchase of janitorial supplies for the People and Internal Operations Department (PIOD) and the Animal Services Department (ASD). The requested expenditure authority will allow both departments to continue procuring essential supplies to support daily operations, sanitation requirements, and health and safety standards.

Additional allocation is primarily needed for PIOD's Materials Management Division, which functions as a centralized supply warehouse supporting countywide operations by maintaining essential inventory for daily business continuity. Many departments depend on PIOD's ability to maintain adequate stock levels and provide timely fulfillment of essential items such as paper towels, toilet tissue, facial tissue, disinfectants, hand sanitizer, gloves, waste containers, and related janitorial/sanitation products. These items are operational necessities, particularly for facilities with public services, employee work areas, field operations, and emergency or seasonal needs. If additional allocation is not secured under this contract, PIOD cannot replenish inventory at the levels required to meet departmental demand and County departments may be required to independently procure these supplies.

ASD is requesting additional allocation to conduct more frequent and extensive cleaning of its animal housing areas. These new protocols have significantly increased the consumption of janitorial supplies and necessitated additional purchases to replenish inventory. Maintaining adequate janitorial supplies is critical to ensuring proper sanitation, preventing the spread of disease amongst the public, animals, staff, and visitors, and controlling odors, insects, and rodents.

Recommendation

It is recommended that the Board of County Commissioners (Board) approve additional expenditure authority in the amount of \$1,201,600 for *Prequalification Pool No. EVN0000040, Janitorial Supplies and Related Items*, for PIOD and ASD.

Background

This pool was established by the Board on March 7, 2023 for a five-year term and is currently valued at \$23,200,500. County departments use this pool to purchase janitorial supplies, including cleaners, disinfectants, hand sanitizers, dispensers, brooms, brushes, mops, sponges, buckets, waste receptacles, paper goods, soaps, detergents, tools, and Personal Protective Equipment (PPE), particularly during emergency outbreaks.

Additional expenditure authority is being requested to meet departmental needs as more specifically stated below:

- PIOD is requesting additional expenditure authority of \$1,001,600 to continue purchasing janitorial, cleaning, chemical, and disinfecting supplies. This request is primarily driven by significant and unforeseen demand from the Materials Management Division that was not

anticipated when the original allocation was established. As a result, the initial allocation was depleted more quickly than anticipated. The additional expenditure authority is necessary to replenish inventory for the Facility Management and Material Management Divisions through the remainder of the pool term. Approval of the requested expenditure authority will allow PIOD to continue to proactively manage inventory levels, maintain purchasing continuity, and support the ongoing operational needs of both divisions.

- ASD is requesting additional expenditure authority of \$200,000 to address increased operational demands associated with a change in disinfecting protocols implemented in the animal housing areas. More frequent and extensive cleaning procedures are needed to minimize the possibility of infectious outbreaks. Consequently, the consumption of janitorial and disinfecting supplies has increased substantially, requiring inventory replenishment at a higher rate than originally anticipated. ASD is furthermore expanding operations into a new facility that will be approximately double the size of its current location, creating an immediate need for additional inventory to adequately stock and support the new facility. The requested allocation is essential to maintain regulatory compliance and sanitation standards, while enhancing prevention efforts and workplace safety throughout the remaining term of the pool.

Scope

The impact of this item is countywide in nature.

Delegated Authority

There is no additional delegation of authority sought in this item as the authority to solicit pricing and award contracts up to an aggregate amount of the allocation authorized by the Board, exercise all provisions of the solicitation documents and any resulting contracts pursuant to Section 2-8.1 of the County Code and Implementing Order 3-38, and add vendors to the pool at any time, subject to ratification by the Board on a bi-annual basis, was granted when the pool was established. Any contract award under the prequalification pool exceeding \$5,000,000, is subject to ratification by the Board.

Fiscal Impact/Funding Source

The pool expires on May 31, 2028, and has a cumulative allocation of \$23,200,500. If this request is approved, the pool will have a modified cumulative allocation of \$24,402,100. The requested increase in expenditure authority is based on anticipated operational needs for the remainder of the pool term.

Department	Existing Cumulative Allocation	Additional Allocation Requested	Modified Cumulative Allocation	Funding Source	Budgeted
ASD	\$1,250,000	\$200,000	\$1,450,000	General Fund	FY 2025-26 Adopted Budget, Volume 3, Page 25, Other Operating
PIOD	\$557,000	\$1,001,600	\$1,558,600	Internal Service Funds	FY 2025-26 Adopted Budget, Volume 3, Page 339, Operating Expenditures, Contractual Services
Multiple*	\$21,393,500	\$0	\$21,393,500	Multiple	
Total	\$23,200,500	\$1,201,600	\$24,402,100		

*Includes approximately \$200,000 for Miami-Dade Sheriff's Office.

Track Record/Monitor

Robert Mendoza of the Strategic Procurement Department (SPD) is the Procurement Contracting Manager.

Prequalified Vendors

Vendor	Principal Address	Local Address	Principal
Able Business Services, Inc.	1234 NW 79 Street Miami, FL	Same	William Berry
All Florida Paper, LLC.	4121 W 91 Place Hialeah, FL	Same	Armando Caceres
Allied Paper Co dba Allied Paper & Chemical Company (SBE)	13741 SW 147 Avenue Miami, FL	Same	Lorraine Price
Allure Hospitality Suppliers, Inc	8351 NW 64 Street Miami, FL	Same	Nelson Fermin
American Plumbing Supply Co Inc dba American Plumbing & Electrical Supply	1735 Alton Road Miami Beach, FL	Same	Sherrill Gross
Central Poly-Bag Corp.	2400 Bedle Place Linden, NJ	None	Andrew Serhofer
Centum Chemicals LLC	66 West Flagler Street 900 Miami, FL	Same	Jay Mondal
Cheney Bros., Inc.	12500 West Creek Parkway Richmond, VA	None	Patrick Hatcher
Comoroz Inc	5201 Waterford District Drive Suite 800 Miami, FL	Same	Adigun Olatunde
Competitive Choice Inc.	9030 Kirby Drive Houston, TX	None	Isabelle Duclaye
Cube Care Co. (SBE)	6043 NW 167 Street Suite A-23 Miami Lakes, FL	Same	Susana Robledo
Dade Paper & Bag, LLC dba Imperial Dade	11641 W 40 Avenue Hialeah, FL	Same	Robert Tillis
District Healthcare & Janitorial Supply, Inc. (SBE)	9430 Lanham Severn Road Suite 207 Lanham, MD	10125 NW 116 Way, Suite 16 Medley, FL	Pernell Williams
Dream Clean, Inc. (SBE)	1471 NW 54 Street Miami, FL	Same	Rodney McGilvery
Gassant Enterprises, LLC (SBE)	20609 NW 14 Place Miami, FL	Same	Makeba Gassant
Homeland Industrial Supply, Inc.	3045 McCann Farm Drive Suite 102 Garnet Valley, PA	None	Donna King
Interboro Packaging Corporation	114 Bracken Road Montgomery, NY	3122 Pine Tree Drive Miami Beach, FL	Edith Jeremias
Inversiones Papelmania 2000 Inc. dba Papelmania USA (SBE)	3120 W 84 Street Unit 5 Hialeah, FL	Same	Aileen Crespo
Kajava Mama, LLC (SBE)	4742 SW 74 Avenue Miami, FL	Same	Lisa Mays
LAMF Import & Export Corporation (SBE)	8400 NW 36 Street, Suite 450 Miami, FL	Same	Monica Fernandez

Vendor	Principal Address	Local Address	Principal
Lavcor LLC (SBE)	11457 NW 34 Street Miami, FL	Same	Leonel Valdes
Maintenance Services 360 LLC (SBE)	5151 NW 159 Street, Suite F Miami Lakes, FL	Same	John Bowen
Mr. Offers LLC (SBE)	4732 NW 165 Street Hialeah, FL	Same	Ezat Mekled Maklad
NOW Interactives, LLC (SBE)	3635 NE 1 Avenue, Suite 1409 Miami, FL	Same	Nicholas Williams
Office Express Supplies, Incorporated (SBE)	8005 W 20 Avenue Hialeah, FL	Same	Randolph Garcia
Pancar Industrial Supply Corporation (SBE)	6916 NW 46 Street Miami, FL	Same	Francisco Fletes
Pyramid Paper Company	6510 N 54 Street Tampa, FL	None	Lawrence Miller
Paramount Electric & Lighting Inc. (SBE)	8510 NW 66 Street Miami, FL	Same	Dario Borges
Power Dynamics Corp (SBE)	6262 Bird Road No. 3C Miami, FL	Same	Arturo Ferreira
QBO Corporation (SBE)	8333 NW 53 Street, Suite 450 Doral, FL	Same	Felipe Bahamon
RB International Supply Corp (SBE)	7265 NW 44 Street Miami, FL	Same	Sabrina Carrillo
Rock Int'l Distributors, Inc. (SBE)	8279 NW 66 Street Miami, FL	Same	Maria Ortiz
Skymo LLC	12260 SW 53rd Street, Unit 609 Cooper City, FL	None	Reyniel Santoya
Steede Medical LLC (SBE)	11433 SW 34 Street Doral, FL	Same	Louis Steede
Toner Cartridge Recharge, Inc. (SBE)	8400 NW 36 Street, Suite 450 Doral, FL	Same	Nino Clares-Prieto
Uni-pak Corp.	1015 N Ronald Reagan Boulevard Longwood, FL	None	Edward Coutant
Veratics, Inc.	401 Ocean Avenue, Suite 201A Melbourne Beach, FL	None	Anthony Galluscio
World Tool and Supply Inc.	4608 N Powerline Road Parkland, FL	None	David Aronson
Zar Productions, Inc. (SBE)	7910 Harbor Island Drive Apt. 707 North Bay Village, FL	Same	Jhonny Salazar
Zheng Commerce LLC (SBE)	1701 NW 84 Avenue, Suite D-4 Miami, FL	Same	Kunyue Zheng

Due Diligence

Pursuant to Resolution No. R-187-12, due diligence was conducted in accordance with SPD's Procurement Guidelines to determine vendor responsibility, including verifying corporate status and that there are no performance and compliance issues through various vendor responsibility lists and a keyword internet search. The lists that were referenced included convicted vendors, debarred vendors, delinquent

contractors, suspended vendors, and federal excluded parties. There were no adverse findings relating to vendor responsibility.

Applicability of Ordinances and Contract Measures

- The two percent User Access Program applies where permitted by funding source.
- Small Business Enterprise measures will be determined prior to advertising each spot market competition. Local Preference will be applied at the time of spot market competition where permitted by funding source.
- The Living Wage Ordinance does not apply.



Carladenise Edwards
Chief Administrative Officer



MEMORANDUM

(Revised)

TO: Honorable Chairman Anthony Rodriguez
and Members, Board of County Commissioners

DATE: October 6, 2026

FROM: 
Gen Bonzon-Keenan
County Attorney

SUBJECT: Agenda Item No.

Please note any items checked.

- ☐ "3-Day Rule" for committees applicable if raised
- ☐ 6 weeks required between first reading and public hearing
- ☐ 4 weeks notification to municipal officials required prior to public hearing
- ☐ Decreases revenues or increases expenditures without balancing budget
- ☐ Budget required
- ☐ Statement of fiscal impact required
- ☐ Statement of social equity required
- ☐ Ordinance creating a new board requires detailed County Mayor's report for public hearing
- ☐ No committee review
- ☐ Requires more than a majority vote (i.e., 2/3's present ____, 2/3 membership ____, 3/5's ____, unanimous ____, majority plus one ____, CDMP 7 votes (majority of membership) ____, CDMP 2/3 members present but not less than 7 votes (majority of membership) ____, CDMP 9 votes (2/3 membership) ____) to approve
- ☒ Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

Approved _____ Mayor
Veto _____
Override _____

Agenda Item No.

RESOLUTION NO. _____

RESOLUTION AUTHORIZING ADDITIONAL EXPENDITURE AUTHORITY UP TO \$1,201,600.00 FOR A TOTAL MODIFIED CUMULATIVE POOL AMOUNT OF \$24,402,100.00 FOR PREQUALIFICATION POOL NO. EVN0000040, JANITORIAL SUPPLIES AND RELATED ITEMS, FOR THE PEOPLE AND INTERNAL OPERATIONS DEPARTMENT AND ANIMAL SERVICES DEPARTMENT; PROVIDED THAT ANY CONTRACT AWARD UNDER THE POOL EXCEEDING \$5,000,000.00 IS RATIFIED BY THE BOARD

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board authorizes additional expenditure authority up to \$1,201,600.00 for a total modified cumulative pool amount of \$24,402,100.00 for Prequalification Pool No. EVN0000040, Janitorial Supplies and Related Items, for the People and Internal Operations Department and Animal Services Department; provided that any contract award under the pool exceeding \$5,000,000.00 is ratified by the Board. A copy of the pool documents is on file with and available upon request from the Strategic Procurement Department.

The foregoing resolution was offered by Commissioner _____ ,
who moved its adoption. The motion was seconded by Commissioner _____
and upon being put to a vote, the vote was as follows:

Anthony Rodriguez, Chairman

Kionne L. McGhee, Vice Chairman

Marleine Bastien

Sen. René García

Roberto J. Gonzalez

Danielle Cohen Higgins

Natalie Milian Orbis

Micky Steinberg

Juan Carlos Bermudez

Oliver G. Gilbert, III

Keon Hardemon

Vicki L. Lopez

Raquel A. Regalado

The Chairperson thereupon declared this resolution duly passed and adopted this 6th day of October, 2026. This resolution shall become effective upon the earlier of (1) 10 days after the date of its adoption unless vetoed by the County Mayor, and if vetoed, shall become effective only upon an override by this Board, or (2) approval by the County Mayor of this resolution and the filing of this approval with the Clerk of the Board.

MIAMI-DADE COUNTY, FLORIDA
BY ITS BOARD OF
COUNTY COMMISSIONERS

JUAN FERNANDEZ-BARQUIN, CLERK

By: _____
Deputy Clerk

Approved by County Attorney as
to form and legal sufficiency.



Eduardo W. Gonzalez